

# LCC Student Email

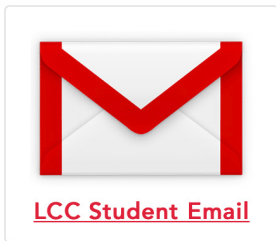
In order to improve communication between you and your instructors and to keep you updated on college events, Labette Community College uses a student email system. The account is free and will be provided to all currently enrolled students. Email accounts for first-time enrollees may take up to **48 hours to be generated**.

Please note that your LCC email account will be the **ONLY** email account used by LCC employees to communicate with you once you are enrolled in classes. **It is important that you check your account regularly for important information and communication regarding classes, particularly on-line classes, financial aid, cancellations, and events.**

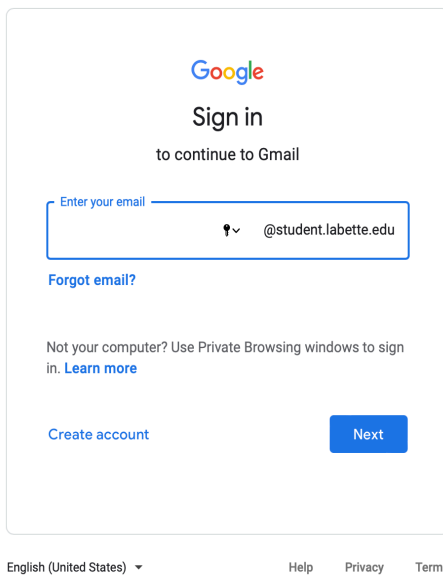
- From any computer, with internet access, to go [www.labette.edu](http://www.labette.edu).
- Click on the **Email** link on the upper right hand corner of the page.



- Click the LCC Student Email Link on the left hand side of the page.



- The following page will be displayed.  
(Please note: you do not need to "create" an email account. Your account is generated within 48 hours of enrolling at LCC.)



- To log-in to your student email account, enter your email address in the following format:  
[firstname.lastname@student.labette.edu](mailto:firstname.lastname@student.labette.edu)

(Note: If there are other students with the same first and last name there will be a number at the end of the last name, such as [chris.cardinal2@student.labette.edu](mailto:chris.cardinal2@student.labette.edu).  
Please contact LCC IT Department if you have trouble logging in - contact information listed below.)

- Click Next.
- Enter your password in the following format: lastname#### (last four digits of social security number).
- Trouble logging in? Email [computersupport@labette.edu](mailto:computersupport@labette.edu) or call 620.820.1146.