

**LABETTE COMMUNITY COLLEGE
BOARD OF TRUSTEES**

May 12, 2016

5:30 p.m.

Conference Room

Review Copy

Labette Community College
Board of Trustees Meeting Agenda
Thursday, May 12, 2016
5:30 p.m.
Conference Room #1, Student Success Center

- I. Adoption of Agenda.....(Exhibit 1)
- II. Approval of April 14, 2016 Regular Meeting Minutes (Exhibit 2)
- III. Reports and/or Board Discussion
 - A. Bluffstone Report
 - B. Faculty Senate Report
 - C. Administrative Reports
 - i. Comparison of Expenditures to Budget
 - ii. Insurance Update
 - D. President’s Report
 - i. HLC Final Report
- IV. Old Business (Action, Report, or Discussion)
- V. New Business (Action, Report, or Discussion)
 - A. Professional Staff Employment Letter.....(Agenda Item V.A.)
(Exhibit 3)
 - B. Approval of Bills(Agenda Item V.B.)
(Exhibit 4)

VI. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to the public comment with the following statement: **“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.”** The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

EXHIBIT 1

- VII. Executive session for the purpose of matters relating to the purpose of discussing employer-employee negotiations, to protect the public interest in negotiating a fair and equitable contract.

I move we recess into executive session at _____ (time) for _____ minutes for the purpose of discussing employer-employee negotiations.

The Board will return to open meeting at _____ in this room.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

- VIII. Next Regular Board Meeting: Thursday, June 9, 2016, 5:30 p.m., **Conference Room, Student Success Center**

- IX. Adjournment

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
April 14, 2016

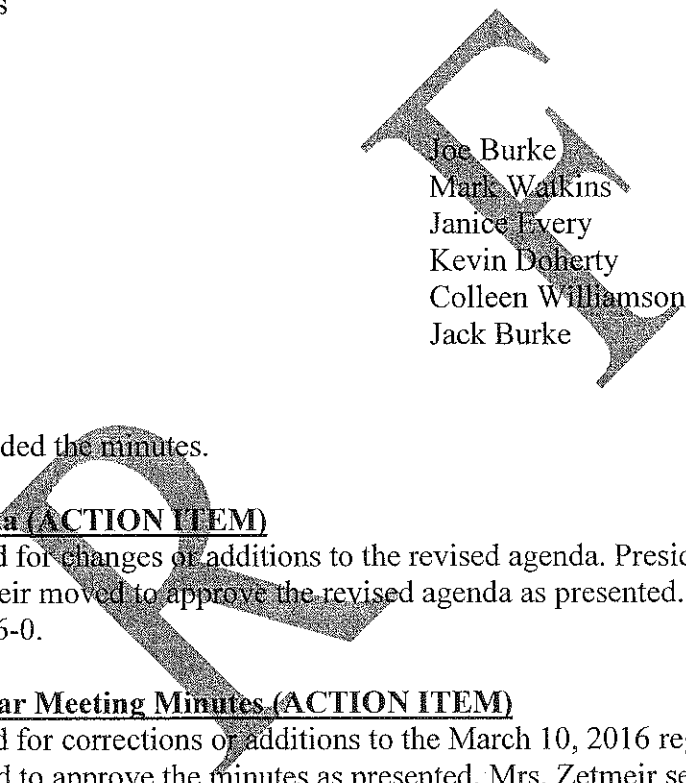
The Board of Trustees met at 5:30 p.m. on Thursday, April 14, 2016 in the Conference Room, Student Support Services Building.

Members Present

Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. David Winchell
Mr. Carl Hoskins
Mr. Pat McReynolds
Mr. Mike Howerter

Others Present

Dr. George Knox
Leanna Doherty
Bethany Kendrick
Sydney Pemberton
Sue Brouk
Tammy Fuentez
Kathy Johnston



Joe Burke
Mark Watkins
Janice Every
Kevin Doherty
Colleen Williamson
Jack Burke

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Hoskins asked for changes or additions to the revised agenda. President Knox had no changes. Mrs. Zetmeir moved to approve the revised agenda as presented. Mr. Winchell seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Hoskins asked for corrections or additions to the March 10, 2016 regular meeting minutes. Mr. Winchell moved to approve the minutes as presented. Mrs. Zetmeir seconded and motion carried 6-0.

Reports and/or Board Discussion

Bluffstone Update

Dr. Knox reported that the paperwork is moving along and we should have more information after May 9th.

Faculty Senate Report

Jack Burke reported that everything is going well. The faculty picnic is now held in the Fall.

SGA Report

Sydney Pemberton was present to give a short report.

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the March financial report at the table. At the end of February we were 75% of the way through the year, the general fund was 75% expended and the technical education/vocational fund was 66% expended.

She invited questions from the Trustees and welcomed phone calls at a later date.

Kevin Doherty gave an update on the Cherokee Center roof, the former Bank of Parsons building and the dental lab at Cherokee.

President's Report

Dr. Knox gave a short report.

PTK

Phi Theta Kappa attended our International Convention in National Harbor, Maryland this past week. Our chapter was named a Top 100 chapter. Grace Workman received an International Distinguished Chapter Member Award. Tanim Dillon, Kynzi Edings, Sydney Pemberton, and Megan Thompson received an International Distinguished Chapter Officer Team Award.

Sydney Pemberton was elected as the International Vice President for Division III of Phi Theta Kappa.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Executive Session

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individuals to be discussed.

Mrs. Zetmeir moved to recess into executive session at 5:50pm (time) for 10 minutes for the purpose of discussing personnel matters of nonelected personnel, inviting in Dr. Knox, Joe Burke and Janice Every.

The Board will return to open meeting at 6:00pm in this room. Mr. Taylor seconded and motion carried 6-0.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individuals to be discussed.

Per the resolution of intent to non-renew a non-tenured teacher's contract, Mr. McReynolds moved that the employment contract of Seth Roach as a teacher be non-renewed for the 2016-2017 school year. Mr. Howerter seconded and motion carried 6-0.

Mr. McReynolds moved to approve the employment letter for Seth Roach as the Part-Time Music Coordinator, 9 months yearly, beginning on August 15, 2016, at an annual salary of \$26,899. Mrs. Zetmeir seconded and motion carried 6-0.

Faculty Retirement

Greg Brewer, Graphic Design instructor, submitted his letter of retirement effective at the end of his contract. Mrs. Zetmeir moved to approve the administration to begin a search for a replacement. Mrs. McReynolds seconded and motion carried 5-1. Mr. Howerter abstained with request for more information about the program.

Faculty Contract Approval

Mr. McReynolds moved to approve a faculty contract for Dr. JoLene Klumpp, Psychology Instructor, starting August 15, 2016 at PhD Step 23, \$60,187. Mrs. Zetmeir seconded and motion carried 6-0.

Professional Staff Retirement

Mrs. Zetmeir moved to approve the retirement of Nancy Seal, Financial Aid Specialist, release her from her contract, effective April 15, 2016 and authorize the administration to begin a search for a replacement. Mr. Taylor seconded and motion carried 6-0.

PTA Program Staff Restructure

Mrs. Zetmeir moved to approve the new faculty position and authorize the start of a search for this position. Mr. Winchell seconded and motion carried 6-0.

Mr. McReynolds moved to approve the new Professional Staff position and authorize the start of a search for this position. Mrs. Zetmeir seconded and motion carried 6-0.

Approval of Bills

Mr. McReynolds moved to approve the Claims Register. Mrs. Zetmeir seconded and motion carried 6-0.

Mrs. Zetmeir moved to approve the Professional Staff Employment Letter for Nichole Reeves, Accounts Receivable Specialist, beginning April 15, 2016, at a salary of \$33,297. Mr. Winchell seconded and motion carried 6-0.

Public Comment

Mr. Howerter addressed the board regarding questions he has received about a possible athletic expansion. It was explained that an athletic expansion was Phase 2 of the capital campaign by the LCC Foundation.

Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mrs. Zetmeir moved to recess into executive session at 6:35pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations. Inviting in Dr. George Knox, Leanna Doherty, Joe Burke and Janice Every.

EXHIBIT 3

The Board will return to open meeting at 6:40pm in this room. Mr. McReynolds seconded and motion carried 6-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 6:40pm taking no action.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for May 12, 2016 at 5:30 p.m., Conference Room, Student Support Services Building.

Adjournment

Mrs. Zetmeir moved to adjourn the meeting at 6:43pm. Mr. Winchell seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board

RR

SUBJECT

Professional Staff Employment Letter Confirmation

REASON FOR CONSIDERATION BY THE BOARD

Kansas Statutes require Board of Trustees' approval of selected employment contracts.

BACKGROUND

Mr. Trent McGown has accepted the Physical Therapist Assistant (PTA) Program Clinical Coordinator position. Trent earned his Associate in Applied Science, Physical Therapist Assistant degree at LCC. Trent brings experience as a clinical coordinator as well multiple discipline settings including, acute care, skilled nursing, outpatient, home health and educating orthopedic patients in joint camps prior to surgery date.

He is a licensed PTA in the State of Kansas and a member of the American Physical Therapy Association. Most recently, Trent worked as a Physical Therapist Assistant for Coffeyville Regional Medical Center and a Human Resource Specialist for the Kansas Army National Guard.

Ross Harper has accepted the position of Admissions Recruiter. Ross earned an Associate of Applied Science degree in Respiratory Therapy (RT) from LCC. He is certified through the Kansas State Board of Healing Arts as a Respiratory Therapist. Ross has been working part time for LCC in the Part Time Respiratory Therapy Marketing Coordinator and recruiting position and teaching adjunct Respiratory Therapy courses.

Ross also worked for Bowen Pharmacy as a RT and marketed supplies through all the physicians. He has also worked part time at Labette Health as an RT. Ross will begin the recruiter position June 1, 2016.

PRESIDENT'S RECOMMENDATION

The Board of Trustees approve the Professional Staff Employment Letter for Trent McGown, Physical Therapist Assistant Program Clinical Coordinator, at a salary of \$56,000, beginning May 1, 2016.

The Board of Trustees approve the Professional Staff Employment Letter for Ross Harper, Admissions Recruiter, at a salary of \$27,000, beginning June 1, 2016.

Biography

Trent S. McGown

Mr. Trent McGown has accepted the Physical Therapist Assistant (PTA) Program Clinical Coordinator position. Trent earned his Associate in Applied Science, Physical Therapist Assistant degree at LCC. Trent brings experience as a clinical coordinator as well multiple discipline settings including, acute care, skilled nursing, outpatient, home health and educating orthopedic patients in joint camps prior to surgery date.

He is a licensed PTA in the State of Kansas and a member of the American Physical Therapy Association. Most recently, Trent worked as a Physical Therapist Assistant for Coffeyville Regional Medical Center and a Human Resource Specialist for the Kansas Army National Guard.

POSITION DESCRIPTION

CLINICAL COORDINATOR OF PHYSICAL THERAPIST ASSISTANT PROGRAM

Reports to: Director of Physical Therapist Assistant Program

Organizational Unit: Professional Staff – Exempt

Salary Range — Allied Health Professional

Revision Date: January 2016

I. Basic Purpose of Position

The Clinical Coordinator holds a clinical appointment and has administrative, academic, service, and scholarship responsibilities consistent with the mission and philosophy of the academic program. This individual demonstrates competence in clinical education, teaching, and curriculum development. In addition, the Clinical Coordinator primary responsibilities are to plan, coordinate, facilitate, administer, and monitor activities on behalf of the academic program and in coordination with academic and clinical faculty. These activities include but are not limited to the following:

II. Essential Job Functions

- A. Ability to assist the PTA Program Director throughout the CAPTE accreditation process; establish and implement department goals; assist in hiring and development of new faculty
- B. Ability to perform the duties and functions of a Physical Therapist Assistant instructor up to a maximum of eight (8) credit hours in the fall semester, eight (8) credit hours in the spring semester, and eight (8) credit hours in the summer semester for a maximum of 24 credit hours per college year
- C. Ability to maintain program and student records, evaluate clinical program, assist in evaluating educational program, students and any other duties necessary to provide for program effectiveness and to assure compliance with Commission on Accreditation in Physical Therapy Education to continue program accreditation
- D. Ability to work cooperatively with advisory committee, program director, and instructors to insure logical sequencing of the curriculum objectives through didactic, laboratory, and clinical components of the program
- E. Ability to maintain current knowledge of legislative, regulatory, legal, and practice issues affecting clinical education, students, and the profession of physical therapist. Ability to travel to APTA/KPTA meetings/conferences and other conferences or educational opportunities as directed by the PD
- F. Ability to establish and facilitate collaborative partnerships for clinical education placements; develop, monitor, refine and document the clinical education component of the curriculum to facilitate quality learning experiences for students during clinical education. Ability to assure all clinical contracts are adequate to meet CAPTE requirements and are up to date at all times
- G. Ability to assure all necessary paperwork is current for each clinical site

- H. Ability to maintain good working relationships with all CCCEs and CIs. Ability to identify the need for and provide training for the clinical faculty
- I. Ability to evaluate students' performance, in cooperation with other faculty, to determine their ability to integrate didactic and clinical learning experiences and to progress within the curriculum
- J. Ability to maximize available resources for the clinical education program
- K. Ability to assist in coordinating development, scheduling, evaluation and revision of curriculum
- L. Ability to teach didactic, clinical and laboratory courses within the program as assigned by the Program Director
- M. Ability to assist in the recruitment and selection process of students for the program
- N. Ability to assist in advising students and prospective students
- O. Ability to assist program director in developing and administrating departmental budget
- P. Ability to serve on institutional committees as assigned by the program director and Vice President of Academic Affairs
- Q. Ability to assist in developing departmental strategic, operational and technology plans
- R. Ability to participate in public relations activities and promote the program within the region
- S. Able to travel as needed and as requested by the program director
- T. Ability to maintain regular and timely attendance

III. Consulting Tasks

- A. Consults with Program Director and clinical education centers on matters pertaining to institutional policies, program accreditation and student supervision, scheduling, and evaluation
- B. Communicates news and current information (e.g., curriculum, clinical education objectives, staffing changes and site availability) among all concerned stakeholders—the academic institution, clinical education sites, clinical faculty and students
- C. Consults within institution regarding equipment and resource sharing
- D. Consults with Student Affairs Staff on matters pertaining to enrollment, financial aid, graduation, records and student activities
- E. Consults with institutional/administrative staff on matters pertaining to budget, affiliate contracts, and student accounts
- F. Consults with Instructional Services Staff on matters pertaining to marketing, audio-visual equipment, computer equipment, library holdings, and learning resource center assistance

IV. Experience, Education & Skills

- A. The clinical coordinator must hold licensure and or certification as a physical therapist assistant in Kansas or be eligible for same. Candidate must demonstrate a minimum of three years clinical experience in the PT/PTA relationship.
- B. The clinical coordinator must have two years of experience as a CCCE or CI in physical therapy, or a minimum of two years of experience in teaching, curriculum development and administration in a PT/PTA program.
- C. Currency in contemporary physical therapist practice and knowledge of contemporary curricular content for the education of the physical therapist assistant
- D. Experience in administration, fiscal management, human resource management, and academic governance
- E. Good working knowledge of computer systems and software or possesses the ability to learn these skills.
- F. Record of service on behalf of physical therapist education, the community, and/or the profession
- G. Good organizational skills with special attention to details
- H. Good written and oral communication skills
- I. Active membership in state and national professional organizations (including APTA)
- J. Comprehensive knowledge of physical therapist assistant program with maintenance of continuing professional development that benefits the program's development
- K. Able to meet the faculty requirements as stated in the Evaluative Criteria for the Accreditation of Physical Therapist Assistant Programs
- L. Able to work independently and coordinate work with colleagues and peers
- M. Graduate of an accredited physical therapist assistant professional program
- N. Earned associate degree as a physical therapist assistant

V. Preferred Experience

- A. Prior teaching experiences in a physical therapist assistant academic program and/or administrative experience in clinical practice
- B. Earned status as an APTA credentialed clinical Instructor

VI. Working Conditions

- A. Normal office, classroom, laboratory and clinical settings
- B. Periodic evening and weekend hours required
- C. Travel required
- D. Potential health hazards include exposure to contagious disease including blood borne pathogens

Biography

Ross Harper

Ross Harper has accepted the position of Admissions Recruiter. Ross earned an Associate of Applied Science degree in Respiratory Therapy (RT) from LCC. He is certified through the Kansas State Board of Healing Arts as a Respiratory Therapist. Ross has been working part time for LCC in the Part Time Respiratory Therapy Marketing Coordinator and recruiting position and teaching adjunct Respiratory Therapy courses.

Ross also worked for Bowen Pharmacy as a RT and marketed supplies through all the physicians. He has also worked part time at Labette Health as an RT. Ross will begin the recruiter position June 1, 2016.

POSITION DESCRIPTION

ADMISSIONS RECRUITER

Reports to: Coordinator of Admissions
Organizational Unit: Professional Staff - Exempt
Salary range: Specialist
Revision Date: April 2016

I. Basic Purpose of Position

The primary responsibility of the Admissions Recruiter is serving as a recruiter of new students, assisting with campus visits and Admissions events, and advising. Also assists the Coordinator of Admissions in prospective student recruitment and retention efforts.

II. Essential Job Functions

- A. Ability to visit assigned high schools to develop and cultivate positive relationships with area high school administrators, prospective students, especially counselors, by such things as: (a) sending personal handwritten notes thanking students for attending meetings; (b) at least once per year, sending letters to counselors thanking them for the opportunity to come to their schools.
- B. Ability to assist with student campus visits
- C. Ability to assist in the Student Ambassador Program at LCC
- D. Ability to assist in the planning and coordination of Cardinal Enrollment Day, Senior Day, and similar events
- E. Ability to assist in the successful completion of financial aid applications for students
- F. Ability to attend college days, nights, and college fairs in assigned area
- G. Ability to assist with correspondence with high school counselors, faculty, students, and parents throughout the year to keep all parties abreast of upcoming recruitment/enrollment events and dates
- H. Ability to follow up on leads, contact cards, and applications from prospective students by telephone, e-mail and letter
- I. Ability to enroll/advise new and undeclared major students during peak enrollment times (mid-November to mid-January and mid-March to mid-September)
- J. Ability to work with Coordinator of Admissions, Outreach Coordinator and high school contacts to advise and enroll students for concurrent and dual credit enrollment
- K. Ability to recruit at area high school football and basketball games
- L. Ability to serve as a member of Student Affairs staff and other college committees
- M. Ability to complete other tasks as assigned as it relates to Student Affairs
- N. Ability to maintain regular and timely attendance

III. Consulting Tasks

- A. Financial Aid personnel
- B. Program directors
- C. Extension and Concurrent Coordinator
- D. Area high school personnel, students, and parents
- E. Other College/University professionals with similar responsibilities

IV. Supervises the Following Staff

- A. Admissions Work Study
- B. Student Ambassadors

IV. Required Knowledge, Skills and Personal Qualifications:

- A. Excellent organizational, verbal and written communication skills
- B. Excellent human relations and organizational skills
- C. Knowledge of computer software programs
- D. Ability to relate well to both students and parents
- E. Self-starter who is able to work effectively and productively with minimal supervision
- F. Fast learner, able to adapt easily to new situations and tasks
- G. Good counseling, motivational and supervisory skills

VI. Preferred Experience

One or more years' experience in Student Affairs, especially in Admissions and Financial Aid

VII. Educational Background

Bachelor's degree required in Student Affairs or related field, such as the behavioral sciences

VIII. Working Conditions

- A. Busy office conditions at times with evening and occasional weekend hours required
- B. Travel required, especially during Mid-September to mid-November and mid-January to Mid-March as well as other times as career fairs, college planning conferences, and high school visits are needed.

Agenda Item: V.B.
Date: May 12, 2016

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require Board of Trustees' approval of all expenditures.

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

Approval is recommended.

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/1/2016

EXHIBIT 4

Check Number	Vendor	Description	Account Number	Amount	Total
113253	A T and T	Phone Service	11-6501-631-000	\$213.99	\$453.37
		Phone Service - Cherokee Center	11-7103-631-000	\$239.38	
		Reimburse Rural KS Public Funding C	12-1208-601-000	\$50.00	
113254	Delyna R Bohnenblust	Reimburse Meals - KSBN/KCADNE C	12-1208-601-000	\$54.49	
		Reimburse Hotel - KSBN/KCADNE C	12-1208-601-000	\$206.74	\$774.01
		Reimburse Mileage-Mtg, Eval, Advso	12-1208-602-000	\$8.80	
		Reimburse Meals - SCOCAO Meeting	11-4201-601-000	\$172.80	\$181.60
113256	Joseph Burke	Reimburse Mileage - SCOCAO Meetii	11-4201-601-000	\$128.73	
		Internet - Cherokee Center	11-6401-631-000	\$76.93	\$205.66
113257	Cox Communications	Cable - Cherokee Center	11-7103-701-000	\$1,880.00	\$1,880.00
		Baseball Bus Trip Highland 3/11/16	11-6502-720-000	\$19.76	\$19.76
113258	Crossroads Charters Inc.	Reimburse Plants for graduation	11-5303-706-001	\$73.80	\$73.80
113260	Cynthia Dyson	Reimburse License Renewal	12-1211-601-000	\$198.92	\$198.92
113263	Ross Harper	Concessions	16-9381-742-000	\$125.00	
113264	Joe Smith Company, Inc	Registration KASFAA - Nancy Seal	11-5201-601-000	\$125.00	
113265	K A S F A A	Registration KASFAA - Theresa Hund	11-5201-601-000	\$125.00	\$375.00
		Registration KASFAA - Rhonda Baker	11-5201-601-000	\$88.53	\$88.53
		Gas Service	11-7102-633-000	\$816.94	\$816.94
113266	Kansas Gas Service	Reimburse Airline Tickets - HS Nation	11-5505-603-000	\$776.52	\$776.52
113267	Benjamin McKenzie	Bag in a Box - Pop	16-9684-743-000	\$711.18	
113268	Pepsi-Cola	Reimburse Mileage - HS Visits (9)	11-5302-601-000	\$454.14	\$1,165.32
113271	Nichole Reeves	Reimburse Mileage-HS Visits (6)	11-5302-601-000	\$6.97	
		Reimburse Meals - KMEA Conf	11-4200-630-032	\$140.40	\$147.37
113272	Seth Roach	Reimburse Mileage - KMEA Conf	11-4200-630-032	\$84.78	\$84.78
113274	Hali A Schultheiss	Reimburse Meals - ACEN Conf	11-4200-630-028		

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/1/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113275	Shell Fleet Plus	Gasoline	11-6502-720-000	\$19.17	\$19.17
113276	Cheryl Smith	Reimburse Shuttle - ACEN Conf	11-4200-630-022	\$50.00	
		Reimburse Meals - ACEN Conf	11-4200-630-022	\$62.73	\$112.73
113278	Veritiv	Hammermill #1 Bond	11-6503-705-000	\$1,241.50	\$1,241.50
113279	W C A Waste Corporation	Waste Removal, Cherokee	11-7202-648-000	\$100.98	\$100.98
113280	Westar Energy, Inc	Electricity	11-7102-634-000	\$12,991.73	
		Electricity - Cherokee Center	11-7103-634-000	\$1,054.14	
		Electricity	16-9482-634-000	\$863.75	\$14,909.62
				<u>\$23,625.58</u>	

11-General Fund	\$20,938.58
12-Postsecondary Technical Education Fund	\$847.81
16-Auxillary Ent Fund	\$1,839.19
67-Capital Outlay	\$0.00
	<u>\$23,625.58</u>

Checks approved for release/prior to Board action

President

Deanna Doherty

Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/8/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113282	A T and T	Internet	11-6401-631-000	\$3,420.36	\$3,420.36
113284	Kim Beachner	Reimburse NAPHE Conf	11-4200-630-025	\$300.00	\$300.00
113286	Linda G Brown	Reimburse Mileage -Presenter Careel	12-1210-601-000	\$55.08	\$55.08
113287	CableONE	Cable Service	11-7202-648-000	\$77.27	\$77.27
113288	City of Parsons	Water Service	11-7102-632-000	\$1,712.59	
		Water Service	16-9482-632-000	\$187.52	\$1,900.11
113292	Devon Estes	High School Art Show Judge	11-1101-706-002	\$175.00	\$175.00
113293	Crystal Garcia	Reimburse Meals - ACEN Conf	11-4200-630-027	\$129.51	\$129.51
113294	Max Good	High School Art Show Demonstrator	11-1101-706-002	\$75.00	\$75.00
113296	Kansas Gas Service	Gas Service	11-7102-633-000	\$389.46	\$389.46
113297	Kansas Outdoor Advertising	March Advertising	11-6301-613-000	\$575.00	\$575.00
113298	Aaron Keal	Baseball Travel - 4/28/16	11-5502-601-000	\$500.00	\$500.00
113299	Aaron Keal	Baseball Travel - 4/23/16	11-5502-601-000	\$500.00	\$500.00
113300	Aaron Keal	Baseball Travel - 4/14/16	11-5502-601-000	\$500.00	\$500.00
113301	Aaron Keal	Baseball Travel - 4/9/16	11-5502-601-000	\$500.00	\$500.00
113302	Tammy Kimrey	Reimburse Mileage - Clinicals (4)	12-1210-602-000	\$290.52	\$290.52
113303	Jolene Klumpp	Interview Expense Reimbursement	11-6504-601-002	\$381.35	\$381.35
113304	Craig Krug	High School Art Show Demonstrator	11-1101-706-002	\$75.00	\$75.00
113305	Leigh Ann Martin	Reimburse Mileage - Main Campus (2	12-1204-602-000	\$64.80	\$64.80
113307	Virginia C McElwee	Reimburse Mileage - Teaching (8)	11-4202-602-000	\$324.00	\$324.00
113308	Ashley Moore	Reimburse Mileage - Clinicals (6)	12-1210-602-000	\$405.54	\$405.54
113310	Rural Water District #5	Water, Cherokee	11-7103-632-000	\$39.68	\$39.68
113311	Ryan Seme	Reimburse Mileage-Meetings (8)	12-4204-601-000	\$484.38	\$484.38
113312	Veritiv	Letterhead Paper	11-6503-705-000	\$668.50	\$668.50
113313	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$456.46	\$456.46

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/8/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113313	Verizon Wireless	Custodians Phone Charges	11-7102-649-000	\$332.96	\$789.42
113314	McKale Christian Washington	High School Art Show Demonstrator	11-1101-706-002	\$75.00	\$75.00
				<u>\$12,694.98</u>	
	11-General Fund			\$11,207.14	
	12-Postsecondary Technical Education Fund			\$1,300.32	
	16-Auxillary Ent Fund			\$187.52	
	67-Capital Outlay			<u>\$0.00</u>	
				<u>\$12,694.98</u>	

Checks approved for release prior to Board action



President



Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/15/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113337	B P	Gasoline	11-6502-720-000	\$291.15	\$291.15
113342	Susan Brouk	Reimburse Mileage - Cherokee Cente	12-1204-602-000	\$64.80	
		Reimburse Mileage - Cherokee Cente	12-1246-630-000	\$64.80	\$129.60
113343	Linda G Brown	Reimburse Meals - KSRT Meeting	12-1210-601-000	\$35.95	
		Reimburse Mileage - KSRT Meeting	12-1210-601-000	\$352.08	\$388.03
113344	CableONE	Ted Hill Internet	11-6401-631-000	\$74.50	\$74.50
113348	Commercial Bank/Cash	Fall Book Buybacks	16-9381-740-000	\$16,917.00	\$16,917.00
113349	Alexander J Coplon	Reimburse Mileage - Recruiting	11-5502-603-000	\$192.24	\$192.24
113350	Crossroads Charters Inc.	Baseball Bus to Overland Park	11-5502-601-000	\$454.50	
		Baseball Bus to Kansas City	11-5502-601-000	\$454.50	\$2,400.00
		Baseball Bus Trip, Overland Park	11-6502-720-000	\$745.50	
		Baseball Bus Trip, Kansas City	11-6502-720-000	\$745.50	
113351	Leanna Doherty	Reimburse Meals - KCCLI-JCCC	11-6201-601-000	\$22.49	
		Reimburse Mileage - KCCLI/JCCC	11-6201-601-000	\$106.92	
		Reimburse Lodging - KCCLI/JCCC	11-6201-601-000	\$124.26	\$253.67
113352	Margaret M Doherty	Reimburse Mileage - NJCAA Meeting	11-5506-601-000	\$123.12	\$123.12
113353		Research 1st place winner	11-4101-701-000	\$100.00	\$100.00
113355		Research winner 2nd place	11-4101-701-000	\$75.00	\$75.00
113356	Theresa M Hundley	Reimburse Parking Fee-FSA Training	11-5201-601-000	\$12.00	
		Reimburse Mileage - FSA Training	11-5201-601-000	\$163.08	\$175.08
113357	Kansas Department of Revenue	Printshop Sales Tax/March	11-6503-701-000	\$0.46	
		Bookstore Sales Tax/March	16-0000-216-001	\$207.29	
		Food Service Sales Tax/March	16-0000-216-002	\$494.82	\$702.57
113358	Kansas Gas Service	Gas Service	11-7102-633-000	\$713.58	
		Gas Service - Cherokee Center	11-7103-633-000	\$101.27	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

4/15/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113358	Kansas Gas Service	Gas Service	16-9482-633-000	\$103.81	\$918.66
113359	Bethany A Kendrick	Reimburse Mileage-Commercial Shoc	11-6301-601-000	\$35.10	\$35.10
113360	Debra Kidd	2016 M-PBEA Registration - Lori Ford	11-4200-630-005	\$269.00	\$269.00
113361	Malina Kipp	Research winner 3rd place	11-4101-701-000	\$50.00	\$50.00
113362	Melissa Kipp	Reimburse Graphic Art Supplies	12-1203-700-000	\$78.99	\$78.99
113363	Leigh Ann Martin	KPERS Refund	11-6501-590-001	\$139.65	\$139.65
113365	Teri Pearce	KPERS Refund	11-6501-590-001	\$133.99	\$133.99
113370	Touchtone Communications	Long Distance	11-6501-631-000	\$33.75	
		Long Distance/Cherokee Center	11-7103-631-000	\$16.93	\$50.68
				<u>\$23,498.03</u>	

11-General Fund	\$5,178.49
12-Postsecondary Technical Education Fund	\$596.62
16-Auxillary Ent Fund	\$17,722.92
67-Capital Outlay	\$0.00
	<u>\$23,498.03</u>

Checks approved for release prior to Board action

President

Debra Kidd

Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

4/22/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113372	A T and T	Phone Service	11-6501-631-000	\$4,560.50	\$4,560.50
113373	A T and T	Internet	11-6401-631-000	\$1,602.40	\$1,602.40
113374	Amazon.com LLC	LG LP133WH2-TLA2 Laptop Screen	11-4203-701-000	\$58.57	
		NETGEAR ProSAFE JGS524E 24-Po	11-6402-850-000	\$506.58	
		Cisco SG200-26 Gigabit Ethernet Sm:	11-6402-850-000	\$1,027.96	
		Office Technology Supplies	12-1218-700-000	\$47.54	
		Office Technology Supplies	12-1218-700-000	\$10.99	\$1,651.64
113375	ARDMS	Physics Registry -	12-1214-681-000	\$200.00	
		Physics Registry -	12-1214-681-000	\$200.00	
		Phsics Registry -	12-1214-681-000	\$200.00	
		Physics Registry -	12-1214-681-000	\$200.00	
		Physics Registry -	12-1214-681-000	\$200.00	
		Physics Registry -	12-1214-681-000	\$200.00	
		Physics Registry -	12-1214-681-000	\$200.00	\$1,400.00
113376	Bank of Parsons	Prinicpal - Zetmeir Building	11-6201-761-000	\$27,270.54	
		Interest - Zetmeir Building	11-6201-762-000	\$1,683.91	\$28,954.45
113377	Kim Beachner	Reimburse Meals - NEI Conf	11-4200-630-025	\$34.97	
		Reimburse Mileage - Clinicals (6)	12-1208-602-000	\$388.80	\$423.77
113380	CenterPoint Energy Services, Inc	Gas Service	11-7102-633-000	\$536.95	
		Gas Service	16-9482-633-000	\$41.20	\$578.15
113381	Commercial Bank/Cash	Cash for Spring Book Buybacks	16-0000-103-001	\$20,000.00	\$20,000.00
113382	Phylis A Coomes	Reimburse Mileage - State ILL Meetin	11-4101-602-000	\$261.90	\$261.90
113384	Lee Ann M Eggers	Reimburse Meals - AKCCOP Meeting	11-6501-601-000	\$35.00	\$35.00
113385	FedEx Express	Package Shipping (3)	11-5303-701-000	\$60.90	\$60.90
113387	Crystal Garcia	Reimburse Meals - NEI Conf	11-4200-630-027	\$62.28	\$62.28

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/22/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113388	Rhonda Gilpin	Reimburse Meals - NEI Conf	11-4200-630-026	\$55.05	\$55.05
113389	Jennifer Harding	Reimburse Meals - KRCS	11-4200-630-033	\$65.98	
113390	Ross Harper	Reimburse Mileage - Clinicals (11)	12-1211-602-000	\$564.84	\$630.82
113391	Intrust Card Center	Reimburse Mileage - High School Visi	12-1211-602-000	\$129.60	\$129.60
		Kuta Math Software	11-4200-630-017	\$514.00	
		Hilton Garden - Jennifer Harding to Kf	11-4200-630-033	\$237.44	
		Holiday Inn - Joe Burke Academic Me	11-4201-601-000	\$140.61	
		Fairfield Inn - Baseball Team Hotel	11-5502-601-000	\$1,066.80	
		Hampton Inn - Softball Team Hotel	11-5509-601-000	\$1,347.50	
		OnStar for LCC Vehicles	11-6502-720-000	\$130.88	
		Best Western - Gale Brown to KSRT	12-1210-601-000	\$250.22	
		Registry fees -	12-1214-681-000	\$250.00	\$3,937.45
113392	Jugs Sports	Softball Screens	11-5509-701-000	\$106.97	\$106.97
113393	Kansas Board of Regents	KBOR 2016 Data Conference	11-5303-601-000	\$75.00	\$75.00
113394	Kansas Court of Tax Appeals	Tax Exemption Filing Fee	11-7102-649-000	\$400.00	\$400.00
113400	Midwest Fence	Braces for Baseball Fence	11-6201-659-002	\$5,318.80	\$5,318.80
113401	Ashley Moore	Reimburse Meals - KSRT Conf	11-4200-630-030	\$51.30	\$51.30
113403	National Association of College & Univ	Title IX Coordinator Training	11-5701-710-000	\$449.00	\$449.00
113404	Julie Page	Reimburse Meals - NEI Conf	11-4200-630-024	\$32.51	\$32.51
113405	Phillips 66 - Conoco - 76	Gasoline	11-6502-720-000	\$1,014.82	\$1,014.82
113406	Mitchell A Rolls	Reimburse Mileage - Recruiting (5)	11-5503-603-000	\$717.12	\$717.12
113407	Ryan Seme	Reimburse Mileage - Meetings (6)	12-4204-601-000	\$364.50	\$364.50
113408	Cheryl Smith	Reimburse Registration - NAPHE	11-4200-630-022	\$300.00	
		Reimburse Meals- NEI Conference	11-4200-630-022	\$43.33	\$343.33
113409	U S D 506	Overpayment for	11-0100-484-000	\$312.00	\$312.00

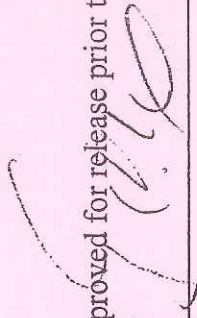
LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/22/2016


Check Number	Vendor	Description	Account Number	Amount	Total
113411	Wal-Mart Community	Biology Supplies	11-1102-700-000	\$22.78	
		Biology Supplies	11-1102-700-000	\$224.98	
		Office Supplies - Cherokee Center	11-7103-701-000	\$64.34	
		Coffee and Donuts Supplies	11-7103-701-000	\$28.63	
		Advisory Council Meeting supplies	12-1215-709-000	\$22.75	
		Food	16-9684-743-000	\$62.36	
		Food	16-9684-743-000	\$59.24	
		Food	16-9684-743-000	\$31.70	
		Food	16-9684-743-000	\$50.26	
		Food	16-9684-743-000	\$105.65	
		Food	16-9684-743-000	\$7.88	
		Food	16-9684-743-000	\$17.88	
		Food	16-9684-743-000	\$56.04	\$754.49
				<u>\$74,283.75</u>	

11-General Fund	\$50,422.30
12-Postsecondary Technical Education Fund	\$3,429.24
16-Auxillary Ent Fund	\$20,432.21
67-Capital Outlay	\$0.00
	<u>\$74,283.75</u>

Checks approved for release prior to Board action



 President



 Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	Account Number	Amount	Total
113420	Delyna R Bohnenblust	Reimburse Hotel - KONL Meeting	12-1208-601-000	\$135.99	
		Reimburse Meals - NEI Conference	12-1208-601-000	\$65.00	
		Reimburse Mileage - Clinical, Conf, M	12-1208-602-000	\$468.18	
		Reimburse KONL Registration	12-1208-670-000	\$125.00	\$794.17
113422	Joseph Burke	Reimburse Mileage-Regional CC Con	11-4201-601-000	\$156.60	\$156.60
113425	Lori Ford	Reimburse Mileage - Office Trainings	12-1204-602-000	\$152.28	\$152.28
113427	Cathy D Kibler	Professional Dues Reimbursement	11-4200-630-001	\$75.00	\$75.00
113428	Tammy Kimrey	Reimburse Meals - KSRT	11-4200-630-031	\$46.53	\$46.53
113429	Kiwanis Club of Parsons	Dues - Joe Burke	11-4201-681-000	\$139.70	\$139.70
113431	Daudi Langat	Reimburse Membership Dues-HAPS	11-4200-630-020	\$100.00	\$100.00
113432	Julie Page	Reimburse Mileage - Clinicals (3)	12-1208-602-000	\$210.60	
		Reimburse Mileage - PSU Nursing De	12-1208-602-000	\$37.80	
		Reimburse Lodging - NEI Conf	12-1246-630-000	\$55.00	\$303.40
113434	Parsons Sun	Newspaper Renewal 1 Year	11-4101-704-001	\$102.52	\$102.52
113436	Pepsi-Cola	Pop	16-9684-701-000	\$148.43	\$148.43
113439	Sam's Club Direct	Service Fee	11-6501-681-000	\$50.00	
		Membership Fees	11-6501-681-000	\$90.00	\$140.00
113442	Shell Fleet Plus	Gasoline	11-6502-720-000	\$77.67	\$77.67
113443	US Foods, Inc	Supplies	16-9684-701-000	\$166.28	
		Supplies	16-9684-701-000	\$567.27	
		Supplies	16-9684-701-000	\$85.26	
		Food	16-9684-743-000	\$571.65	
		Food	16-9684-743-000	\$1,259.50	
		Food	16-9684-743-000	\$1,121.52	
		Food and Supplies	16-9684-743-000	\$828.59	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/27/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113443	US Foods, Inc	Food	16-9684-743-000	\$922.78	\$5,522.85
113444	Scotty Zollars	Reimburse Meals - CULS Conference	11-4101-601-000	\$63.19	
		Reimburse Hotel - CULS Conference	11-4101-601-000	\$229.40	
		Reimburse Mileage - CULS Conferen	11-4101-602-000	\$219.78	\$512.37
113445	American Heritage Life Insurance Com	Cancer Premiums	11-0000-273-000	\$98.81	\$98.81
113446	American United Life Ins Co Group Pr	Life Insurance Premiums	11-6501-590-001	\$378.11	\$378.11
113447	Bay Bridge Administrators, LLC f/b/o	SEE 403(b) Contributions	11-0000-258-000	\$13,083.00	
		Cancer Premiums	11-0000-273-000	\$417.61	
		Disability Premiums	11-0000-275-000	\$680.44	
		Term Life Insurance Premiums	11-0000-276-000	\$842.32	
		ER 403(b) Matching	11-6501-590-001	\$3,895.00	\$18,918.37
113449	Kansas Payment Center	Garnishment	11-0000-265-000	\$259.00	\$259.00
113450	L C C Faculty Association	Faculty Dues	11-0000-264-000	\$1,187.20	\$1,187.20
113451	L C C Foundation	EE Contributions	11-0000-268-000	\$880.00	\$880.00
113452	Laurie B Williams	Garnishment	11-0000-270-000	\$675.00	\$675.00
113453	Security Benefit Life Insurance Co.	Medical Reimb/Child Care	11-0000-277-000	\$2,338.83	\$2,338.83
113454	US Bank	Coleen Carter - 30200278853	11-6501-590-001	\$50.00	\$50.00
113455	US Bank	Mary Colson - 30200279652	11-6501-590-001	\$237.50	\$237.50
113456	US Bank	Leanna Doherty - 30200278568	11-6501-590-001	\$271.00	\$271.00
113457	US Bank	Dana Eggers - 30200300207	11-6501-590-001	\$75.00	\$75.00
113458	US Bank	Janice Every - 30200277532	11-6501-590-001	\$92.00	\$92.00
113459	US Bank	Tammy Fuentes - 30200277784	11-6501-590-001	\$271.00	\$271.00
113460	US Bank	Megan Fugate - 30200276903	11-6501-590-001	\$193.84	\$193.84
113461	US Bank	Crystal Garcia - 30200333049	11-6501-590-001	\$50.00	\$50.00
113462	US Bank	Jennifer Harmon	11-6501-590-001	\$50.00	\$50.00

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL


4/27/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113463	US Bank	Theresa Hundley - 30200286590	11-6501-590-001	\$100.00	\$100.00
113464	US Bank	Catherine Hyten - 30200279227	11-6501-590-001	\$75.00	\$75.00
113465	US Bank	Hannah Jack - 30200276963	11-6501-590-001	\$105.00	\$105.00
113466	US Bank	Phillip Jack III - 30200279105	11-6501-590-001	\$50.00	\$50.00
113467	US Bank	Cathy Kibler - 30200336693	11-6501-590-001	\$270.00	\$270.00
113468	US Bank	Peggy Kinsch - 30200335903	11-6501-590-001	\$50.00	\$50.00
113469	US Bank	Brandi McCall - 30200278688	11-6501-590-001	\$65.00	\$65.00
113470	US Bank	Ben McKenzie - 30200335629	11-6501-590-001	\$150.00	\$150.00
113471	US Bank	Ricardo Mitchell - 30200290539	11-6501-590-001	\$100.00	\$100.00
113472	US Bank	Tracie Moon - 30200278107	11-6501-590-001	\$100.00	\$100.00
113473	US Bank	Melissa Nance - 30200291884	11-6501-590-001	\$271.00	\$271.00
113474	US Bank	Connie Nance - 30200286583	11-6501-590-001	\$100.00	\$100.00
113475	US Bank	Nancy Newby - 30200300127	11-6501-590-001	\$375.00	\$375.00
113476	US Bank	Deborah Newby - 30200300176	11-6501-590-001	\$375.00	\$375.00
113477	US Bank	Cody Nutt - 30200278167	11-6501-590-001	\$50.00	\$50.00
113478	US Bank	Megan O'Brien - 30200335971	11-6501-590-001	\$100.00	\$100.00
113479	US Bank	Teri Pearce - 30200345452	11-6501-590-001	\$75.00	\$75.00
113480	US Bank	Kylie Piva - 30200286589	11-6501-590-001	\$200.00	\$200.00
113481	US Bank	Nichole Reeves - 30200278282	11-6501-590-001	\$50.00	\$50.00
113482	US Bank	Seth Roach - 30200277281	11-6501-590-001	\$50.00	\$50.00
113483	US Bank	Hali Schultheiss - 30200338589	11-6501-590-001	\$50.00	\$50.00
113484	US Bank	Jerrold Stanford - 30200329054	11-6501-590-001	\$50.00	\$50.00
113485	US Bank	Jeffrey Vesta Jr - 30200329051	11-6501-590-001	\$50.00	\$50.00
113486	US Bank	Jonathan Wilhoff - 30200279018	11-6501-590-001	\$100.00	\$100.00
113487	US Bank	Jimmie Wilson - 30200356936	11-6501-590-001	\$50.00	\$50.00

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	Account Number	Amount	Total
113488	US Bank	Trudy Yockey - 30200278018	11-6501-590-001	\$70.00	\$70.00
		11-General Fund		\$30,457.05	
		12-Postsecondary Technical Education Fund		\$1,249.85	
		16-Auxillary Ent Fund		\$5,671.28	
		67-Capital Outlay		\$0.00	
				<u>\$37,378.18</u>	

Checks approved for release prior to Board action



President



Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

4/30/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113489	1 Better LLC	30 Second Screen Ad-Year Ad	11-6301-613-000	\$3,400.00	\$3,400.00
113490	A C T	Compass Units	11-6401-661-001	\$134.00	\$134.00
113491	Ace Hardware, Inc.	Bungie Chords for outfield fence	11-6201-659-002	\$409.99	
		Grounds Keeping Supplies	11-7102-649-000	\$17.96	
		Toilet Plungers	11-7102-649-000	\$37.45	
		Garment Hooks for Women's Restroo	11-7102-649-000	\$9.98	
		Nails	11-7102-649-000	\$2.99	
		Plumbing Supplies	11-7102-649-000	\$13.49	
		Ice Machine Filter Supplies	11-7102-649-000	\$108.21	
		Facilities Supplies	11-7102-649-000	\$59.99	
		Facilities Supplies	11-7102-649-000	\$19.77	
		Facilities Supplies	11-7102-649-000	\$68.97	
		Facilities Supplies	11-7102-649-000	\$62.97	
		Microwave for Cafeteria	16-9482-701-000	\$109.99	\$921.76
113492	All Seasons Floral and Gifts	Plant for Mary Jo Sevartt's Service	11-6102-709-000	\$50.00	
		Plant for J Coughlin's Service	11-6102-709-000	\$55.00	\$105.00
113493	Bleacher Gear	Paper of the Year plaque	11-4101-701-000	\$25.00	
113494	Blick Art Materials	Rad Student Pinning Plaques	12-1210-700-000	\$85.00	\$110.00
113495	Bob's Super-Saver, Inc.	Art Supplies	11-1101-700-000	\$114.00	\$114.00
		Food	16-9684-743-000	\$45.99	
		Food	16-9684-743-000	\$45.99	
		Food	16-9684-743-000	\$83.97	\$175.95
113496	ByWater Solutions	Hosting & Support for Integred Lib S	11-4101-710-000	\$3,200.00	\$3,200.00
113497	C D W Government Inc	MS SURFACE PRO 4 I5 128GB 4GB	11-4200-630-030	\$600.00	\$600.00
113498	CAS Enterprises, Inc	Fire School Wristbands	12-4204-699-000	\$120.00	\$120.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

4/30/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113499	Chicken Annie's	Dental Assisting Advisory Council Mei	12-1215-709-000	\$75.00	\$75.00
113500	Community-News Digital	Digital Marketing	11-6301-613-000	\$1,250.00	
		Web Advertising	11-6301-613-000	\$1,250.00	\$2,500.00
113501	Copy Products Inc	Copy Usage for Cherokee Center	11-7103-701-000	\$146.75	\$146.75
113502	Corporate Business Systems of MO, In	Savin Copier Maintenance	11-6503-648-000	\$89.85	\$89.85
113503	Daylight Donuts	20 Dozen Donuts - Art Show	11-1101-706-002	\$100.00	\$100.00
113504	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$55.61	
		Lanier Copier Maintenance	11-6503-648-000	\$175.81	\$231.42
113505	Ebsco (online)	CINAHL online database	11-4101-710-000	\$12,125.00	\$12,125.00
113506	Ebsco Information Services	EBSCO magazine/journal renewal list	11-4101-704-001	\$9,531.74	\$9,531.74
113507	Family Traditions	Reading Book	11-6301-704-000	\$422.51	\$422.51
113508	Fastenal Company	Batteries for AED's	11-7102-649-000	\$64.71	\$64.71
113509	Flinn Scientific Inc	Chemistry Supplies	11-1106-700-000	\$569.69	
		Magnetic Stirrer/Hot Plate	11-1106-850-000	\$1,054.18	\$1,623.87
113510	Framing Memories	Frames	11-6301-701-000	\$55.06	\$55.06
113511	Gale Cengage Learning	Opposing Viewpoints 1 year renewal	11-4101-710-000	\$1,279.87	\$1,279.87
113512	Gary's Custom Awards	Medals for high school art show	11-1101-706-002	\$359.45	\$359.45
113513	Green Country Auto Group LLC	Vehicle Maintenance, RV-22	11-6502-720-000	\$75.61	
		Vehicle Maintenance, RV-24	11-6502-720-000	\$75.59	\$241.42
		Truck Maintenance PK-3	11-6502-720-000	\$45.11	
		Vehicle Maintenance, PK-2	11-6502-720-000	\$45.11	\$241.42
113514	Health Faculty Jobs	Position Announcement	11-6504-613-000	\$140.00	\$140.00
113515	Heck and Wicker Inc	Forklift Rental	11-7102-649-000	\$180.00	\$180.00
113516	Herff Jones Inc.	Red-White Tassels	11-5303-706-001	\$45.81	
		Degree, Labette Com College	11-5303-706-001	\$13.49	\$13.49

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

4/30/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113516	Herff Jones Inc.	Premier Black Classkeeper Gown	11-5303-706-001	\$2,559.79	
		Caps, Gowns, Tassels, Hoods	11-5303-706-001	\$1,178.05	\$3,797.14
113517	Hillyard/Springfield	Towels	11-1103-700-000	\$54.48	\$54.48
113518	Horton's Pizza	Workforce Advisory Committee Meal	12-4204-709-000	\$122.64	\$122.64
113519	International Biochemical and Biomedical	SB155 Custom Maintenance	11-1102-700-000	\$668.10	\$668.10
113520	Jenzabar, Inc.	National Travel Gear	11-6401-646-001	\$500.00	\$500.00
113521	Jock's Nitch/Parsons	Service Contract	11-5505-701-000	\$798.85	\$798.85
113522	Johnson Controls	March Advertising	11-7202-648-000	\$6,607.00	\$6,607.00
113523	K F J X - TV	March Advertising	11-6301-613-000	\$800.00	\$800.00
113524	K L K C	March Advertising	11-6301-613-000	\$300.00	\$300.00
113525	K O A M - TV	March Advertising	11-6301-613-000	\$1,000.00	\$1,000.00
113526	K O D E - TV	March Advertising - RSNF	11-6301-613-000	\$500.00	\$500.00
		March Advertising - KSNF	11-6301-613-000	\$500.00	\$500.00
		March Advertising - RSNF	11-6301-613-000	\$500.00	\$1,500.00
113527	K S Y N-FM	March Advertising	11-6301-613-000	\$945.00	\$945.00
113528	Kansas Assn of Community College	TrPTK Luncheon	11-6101-702-000	\$1,340.38	\$1,340.38
113529	Kansas Association of School Boards	Negotiation - Rasmussen	11-6501-662-000	\$131.25	\$131.25
113530	Kansas State Board of Nursing	Annual Reaccreditation Fee KSNB	12-1208-670-000	\$400.00	\$400.00
113531	Kitchen Pass, Inc.	Lunch for Academic Lib Directors	11-4101-701-000	\$102.45	\$198.67
		Allied Health Advisory Council Lunche	12-4204-709-000	\$96.22	\$900.00
113532	George Knox	Vehicle Expense	11-6501-590-001	\$900.00	\$900.00
113533	L and R Specialties, Inc.	Art Supplies	11-1101-700-000	\$613.00	\$613.00
113534	L C C Foundation	Debbie Groff Hold-M Genton	11-0100-484-000	\$35.00	\$35.00
		Ted Hill Rental	11-6201-642-000	\$2,251.01	\$2,286.01
113535	Labette Avenue	Auction Ad	11-6301-613-000	\$78.00	\$78.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

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Check Number	Vendor	Description	Account Number	Amount	Total
113535	Labette Avenue	Auction Ad	11-6301-613-000	\$156.00	\$234.00
113536	Labette County Register of Deeds	Bank of Parsons Deed	11-7102-649-000	\$1.25	\$1.25
113537	Laser Creations	Distinguished Facult Awards	11-6504-692-002	\$99.98	\$99.98
113538	Laser Designs/PSHTC	Student award plaques	11-4203-701-000	\$160.00	\$160.00
113539	McCarty's Office Machines Inc	Ink Cartridges	11-6301-701-000	\$38.81	
		HP Fuser 5500n	11-6503-648-000	\$446.06	
		Cutter Blade Sharpening	11-6503-648-000	\$41.00	
		Toner, Binder, Roll Paper	11-6503-701-000	\$192.34	
		Supplies	16-9684-701-000	\$36.99	
		Supplies	16-9684-701-000	\$18.00	
		Supplies	16-9684-701-000	\$2.66	\$775.86
113540	Medco Sports Medicine	Athletic Trainer Supplies	11-5507-701-000	\$196.80	
		Athetic Trainer Supplies	11-5507-701-000	\$376.21	\$573.01
113541	Merchants Automotive Group, Inc.	Rental Vans	11-6502-720-000	\$850.00	
		Rental Vans	11-6502-720-000	\$850.00	\$1,700.00
113542	Meridian Professional Imaging	Printed Photographs	11-6301-661-000	\$0.99	
		Printed Photographs	11-6301-661-000	\$1.69	
		Printed Photographs	11-6301-661-000	\$0.99	
		Printed Photographs	11-6301-661-000	\$28.99	
		Printed Photographs	11-6301-661-000	\$0.29	\$32.95
113543	N A Publishing Inc.	Microfilm subscription renewal list	11-4101-704-002	\$877.50	\$877.50
113544	NACS, Inc	Membership Renewal	16-9381-681-000	\$350.00	\$350.00
113545	Nasco	Art Supplies	11-1101-700-000	\$207.48	
		Scotch transparent tape 3/4 wide x 36	11-1101-706-002	\$31.82	
		Rainbow paper roll 36 x 1000ft black	11-1101-706-002	\$174.66	\$413.96

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

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Check Number	Vendor	Description	Account Number	Amount	Total
113546	National Organization for Associate De	Organization for Associate Degree Nu	12-1208-670-000	\$115.00	\$115.00
113547	O'Reilly Automotive Stores, Inc	Headlight, RV-23	11-6502-720-000	\$14.98	\$14.98
113548	P1 Group Inc	Service Agreement	11-7103-649-000	\$500.00	
		Work on Blower Motor	11-7202-648-000	\$1,417.55	
		Service Agreement	11-7202-648-000	\$4,496.00	\$6,413.55
113549	Parsons Fine Jewelry	Retirement Gift	11-6504-692-001	\$138.75	
		Retirement Gift	11-6504-692-001	\$121.50	
		Retirement Gift	11-6504-692-001	\$101.25	
		Retirement Gift	11-6504-692-001	\$129.00	\$490.50
113550	Parsons Sun	Auction Ad	11-6301-613-000	\$117.00	
		Spring Home & Garden Ad	11-6301-613-000	\$195.00	
		Music Recital Ad	11-6301-613-000	\$80.00	\$392.00
113551	Pittsburg Chamber of Commerce	Membership	11-6301-709-000	\$462.00	\$462.00
113552	Practicon, Inc	Ortho model	12-1215-700-000	\$172.00	\$172.00
113553	Roy's Auto Service, LLC	Vehicle Maintenance, MV-40	11-6502-720-000	\$89.00	\$89.00
113554	Sportsgraphics	Safety Supplies for Baseball Field	11-6201-659-002	\$6,328.50	
		Safety Supplies for Baseball Field	11-6201-659-002	\$2,928.00	\$9,256.50
113555	Styers Equipment Company	Credit on UPS Freight	11-6503-701-000	(\$38.93)	
		Oki Printer Toner	11-6503-701-000	\$1,887.93	\$1,849.00
113556	Super 8/Parsons	Psychology Interview Stay	11-6504-601-002	\$66.77	\$66.77
113557	The CORE - Labette Health	PED1850003-Lifesaving-8 Students	11-1133-523-001	\$924.00	
		SPEC12500012-Aquasize-18 Student	11-1133-523-001	\$1,386.00	
		SPEC12500011-Aquasize-15 Student	11-1133-523-001	\$1,386.00	
		SPEC12500010-Arthritis-16 Students	11-1133-523-001	\$1,386.00	
		SPEC12500009-Aquasize-12 Student	11-1133-523-001	\$1,386.00	\$6,468.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

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Check Number	Vendor	Description	Account Number	Amount	Total
113558	The Wright Signs	Sign for the New Building Purchased	11-6201-659-000	\$2,800.00	\$2,800.00
113559	ULine, Inc.	Art Supplies	11-1101-700-000	\$147.77	\$147.77
113560	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.44	
		Uniforms	11-7202-648-000	\$54.84	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Uniforms	11-7202-648-000	\$54.84	
		Mats, Mops, Towels, Uniforms	11-7202-648-000	\$36.13	
		Aprons, Mats, Cloths, Mops	11-7202-648-000	\$78.39	
		Uniforms	11-7202-648-000	\$54.84	
		Aprons, Mats, Cloths, Mops	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mops, Mats, Cloths	16-9482-701-000	\$39.20	\$625.73
113561	Vernier Software and Technology LLC	Gas Pressure Sensor & Temperature	11-1113-700-000	\$321.41	\$321.41
113562	Wildcat Retro Brands, LLC	Merchandise and Shipping Spring 2016	16-9381-741-000	\$622.00	\$622.00
				<u>\$96,534.60</u>	

11-General Fund	\$93,915.55
12-Postsecondary Technical Education Fund	\$1,185.86
16-Auxillary Ent Fund	\$1,433.19
67-Capital Outlay	\$0.00
	<u>\$96,534.60</u>

