

**LABETTE COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**July 14, 2016**

**5:30 p.m.**

**Conference Room**

**Review Copy**



# EXHIBIT 1

Labette Community College  
Board of Trustees Meeting Agenda  
Thursday, July 14, 2016  
5:30 p.m.

Conference Room, 2<sup>nd</sup> Floor of the Student Union

- I. Election of Officers for the Board of Trustees
- II. Adoption of Agenda.....(Exhibit 1)
- III. Approval of June 9, 2016, Meeting Minutes .....(Exhibit 2)
- IV. Reports and/or Board Discussion
  - A. Bluffstone Report
  - B. Faculty Senate Report
  - C. Administrative Reports
    - i. Comparison of Expenditures to Budget
  - D. President's Report
- V. Old Business (Action, Report, or Discussion)
- VI. New Business (Action, Report, or Discussion)
  - A. Regular Meeting Dates for the Board of Trustees ....(Agenda Item VI.A.)  
(Exhibit 3)
  - B. Diagnostic Medical Sonography Program .....(Agenda Item VI.B.)  
(Exhibit 4)
  - C. Professional Staff Retirement .....(Agenda Item VI.C.)
  - D. Discontinuance of degree/certificate.....(Agenda Item VI.D.)  
(Exhibit 5)
  - E. Approval of Bills.....(Agenda Item VI.E.)

VII. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board's approach to the public comment with the following statement: **"At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action."** The Board also retains the right to set time limits on public comment.

## EXHIBIT 1

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

- I. Executive session for the purpose of matters relating to the purpose of discussing employer-employee negotiations, to protect the public interest in negotiating a fair and equitable contract.

I move we recess into executive session at \_\_\_\_\_ (time) for \_\_\_\_\_ minutes for the purpose of discussing employer-employee negotiations.

The Board will return to open meeting at \_\_\_\_\_ in this room.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

VIII. Next Regular Board Meeting: TBA, Tentative Agenda Items

IX. Adjournment

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
June 9, 2016

The Board of Trustees met at 5:30 p.m. on Thursday, June 9, 2016 in the Conference Room, Student Support Services Building.

**Members Present**

Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. David Winchell  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter

**Others Present**

Dr. George Knox  
Leanna Doherty  
Bethany Kendrick  
Tammy Fuentez

Joe Burke  
Mark Watkins  
Colleen Williamson  
Kevin Doherty

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the revised agenda. President Knox had no changes. Mrs. Zetmeir moved to approve the revised agenda as presented. Mr. Winchell seconded and motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Hoskins asked for corrections or additions to the May 12, 2016 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mrs. Zetmeir seconded and motion carried 6-0.

**Reports and/or Board Discussion**

**Bluffstone Update**

No new report.

**Faculty Senate Report**

None

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the May financial report at the table. At the end of May we were 92% of the way through the year, the general fund was 91% expended and the technical education/vocational fund was 82% expended.

She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty reviewed insurance rates with the Trustees. Mr. Howerter moved to approve insurance coverage through MHEC. Mr. Winchell seconded. Motion carried 6-0.

Mr. Taylor moved to amend the motion to include adding a reserve account with an amount of \$25,000 per year for two years for deductible expenses. Mr. Howerter seconded and motion carried 6-0.

Construction Update

Kevin Doherty gave an update on the former bank building renovations and on the Cherokee Center roof.

President's Report

Dr. Knox gave a short report.

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

**New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

Professional Staff Employment Letter

Mrs. Zetmeir moved to approve the employment letter for Theresa Hundley, Financial Aid Counselor, beginning on July 1, 2016, at an annual salary of \$31,000. Mr. Winchell seconded and motion carried 6-0.

Approval of Bills

Mrs. Zetmeir moved to approve the Claims Register. Mr. McReynolds seconded and motion carried 6-0.

Public Comment

Trustee Howerter addressed the Board with questions about the expense of athletics.

Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mrs. Zetmeir moved to recess into executive session at 6:10pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations. Inviting in Dr. George Knox, Leanna Doherty, Janice Every, and Joe Burke.

The Board will return to open meeting at 6:15pm in this room. Mr. Howerter seconded and motion carried 6-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 6:15pm taking no action.

**Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for July 14, 2016 at 5:30 p.m., Conference Room, Student Support Services Building.

**Adjournment**

Mrs. Zetmeir moved to adjourn the meeting at 6:16pm. Mr. Winchell seconded and motion carried 6-0.

---

Megan Fugate, Clerk of the Board

RRF



Agenda Item #: VI.A.  
Date: July 14, 2016

**SUBJECT**

Setting Regular Meeting Dates and Times for the Fiscal Year 2016-2017 Board of Trustees Meetings

**REASON FOR CONSIDERATION BY THE BOARD**

**BACKGROUND**

The Board of Trustees traditionally establishes the dates, times and locations for its regular meetings at the July Board meeting. The attached Exhibit reflects dates second Thursday at 5:30pm of each month for the 2016-17 academic year. Once the dates are set, this information is widely disseminated to local media, which meets one of the requirements of the Open Meeting's Act.

**PRESIDENT'S RECOMMENDATION**

Subject to Board consensus, that the regular meetings of the Board of Trustees be the second Thursday of each month at 5:30 p.m., on campus in the Conference Room of the Student Success Center.



LCC BOARD OF TRUSTEES  
MEETING DATES  
2016-2017

2<sup>nd</sup> Thursday, Monthly, 5:30 p.m.

August 11, 2016  
September 8, 2016  
October 13, 2016  
November 10, 2016  
December 8, 2016  
January 12, 2017

February 9, 2017  
March 9, 2017  
April 13, 2017  
\*May 4, 2017  
June 8, 2017  
July 14, 2017

\*Move the May meeting from the 11<sup>th</sup> to the 4<sup>th</sup> due to commencement and pinning ceremonies.



Agenda Item #: VI.B.

Date: July 14, 2016

**SUBJECT**

Program Review: Diagnostic Medical Sonography

**REASON FOR CONSIDERATION BY THE BOARD**

Part of the Board's responsibility is to maintain oversight on the quality of the academic and administrative programs and services. This has been an on-going feature of our regular Board meetings.

**BACKGROUND**

The purpose of program review is to assess the quality of our academic offerings as well as to assess program strengths and weaknesses. The program review report format will more accurately reflect the mission of the college, to "provide quality learning opportunities in a supportive environment," at a reduced cost, thus increasing our efficiency.

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees approve the Program Review: Diagnostic Medical Sonography as presented.



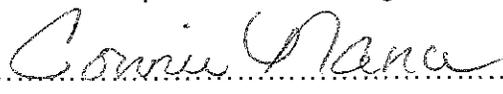
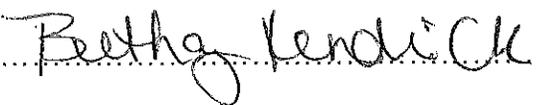
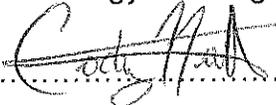
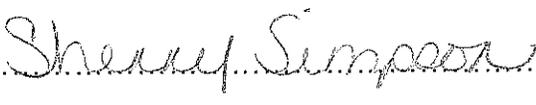
<p>COVER SHEET          ACADEMIC PROGRAM REVIEW          SELF STUDY AND SUMMARY REPORT</p>
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Academic Program/Discipline: Diagnostic Medical Sonography Program

Report Prepared by: Diagnostic Medical Sonography Program Review Committee

Brian Vediz		6-28-16
<b>Lead Faculty</b>	<b>Signature</b>	<b>Date Completed</b>

Based on the information presented in this program review, the committee recommends this approved Program Review report to President's Council.

<i>Committee Members</i>	<i>Signatures</i>	<i>Date</i>
Vice President of Student Affairs or Designate		
Tammy Fuentes.....		(NF)
Vice President of Finance and Operations or Designate		
Connie Nance.....		
Director of Public Relations or Designate		
Bethany Kendrick.....		
Director of Information Technology or Designate		
Cody Nutt.....		
Dean of Instruction or CTE Director		
Susan Brouk.....		
Educational Support Staff		
Sherry Simpson.....		

Faculty

.....

Faculty

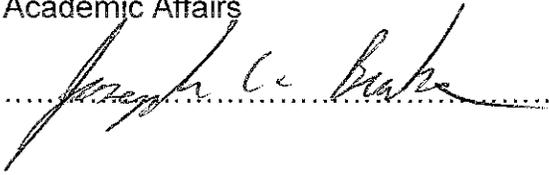
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Faculty

.....

Vice President of Academic Affairs

Joe Burke.....

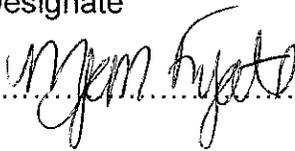


Based on the information presented in this program review, the President's Council recommends this approved program to the President.

President's Council Designate

Date

Megan Fugate.....



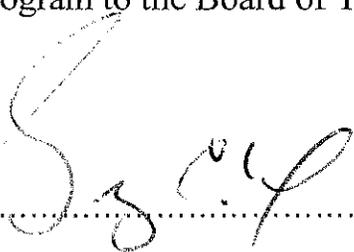
6/23/16

Based on the information presented in this program review, the President recommends this approved program to the Board of Trustees.

President

Date

Dr. George C. Knox.....



6/23/16

## **Executive Summary**

This will be the first program review for Diagnostic Medical Sonography (DMS) program. This program was one of three new programs that were added with the Title III Grant. The first cohort of students began in Fall 2011.

The purpose of the DMS program is to provide skills necessary for graduates to gain employment as entry-level sonographers. Upon completion of the program, graduates are prepared to sit for four registry exams required for entry-level sonographers. For greater success, the curriculum has been structured so that students begin taking the exams as soon as they have met the requirements. This allows them to complete at least two of the exams while still enrolled in the program.

The DMS program is unique among programs offered at LCC in that students who are accepted into the program must have already earned at least an Associate's degree in an accredited Health Care program. To date, 100% of the students who have been admitted to the DMS program have earned that credential at LCC. As will be demonstrated later in this review, this prior success results in high retention and graduation rates.

The biggest challenge for the DMS program is the enrollment cap imposed by the Kansas Board of Regents. When LCC was approved to offer this certificate, the enrollment for this certificate program was limited to ten students per cohort.

The DMS program is growing but has not quite reached full capacity. However, progress is being made. In addition, an advanced training opportunity has been added. The DMS program director developed, and is now offering, an on-line echocardiography course. This course was developed to provide practicing sonographers an opportunity to gain advanced skills and sit for an additional registry exam.

It is the recommendation of the Program Review Committee that the Diagnostic Medical Sonography program be continued.

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**ACADEMIC PROGRAM/DISCIPLINE REVIEW**  
**Labette Community College**

**Introduction to Program**

The first cohort of students in the Diagnostic Medical Sonography Program began classes in Fall 2011. Initial funding for the DMS program was obtained through the Title III Grant (Federal grant program to improve education). Grant funding for this program ended in October 2013. The Kansas Board of Regents Technical Education Authority approved LCC's Sonography program for only ten students and seven clinical sites.

The LCC Diagnostic Medical Sonography Program is one of three accredited programs in Kansas. The LCC Diagnostic Medical Sonography program submitted its application for accreditation to The Commission on Accreditation of Allied Health Education Programs (CAAHEP) in June 2012. The Commission completed a site visit on September 4<sup>th</sup>, 2012 and granted full accreditation in March 2013 for five years (through 2018).

The first cohort of seven students started in August 2011. Five of the seven graduated and all five passed the first registry exam. There are a total of four registry exams for the program. Of the first cohort, only two took all four registry exams. The curriculum has since been restructured and streamlined so that students complete two or three of the four registry exams prior to graduation.

**A. Program Relation to College Mission, Core Values, and Strategic Plan**

Labette Community College provides quality learning opportunities in a supportive environment for success in a changing world.

**B. Program Recognition/Accreditation**

The Diagnostic Medical Sonography program was awarded accreditation March, 2013. The next site visit will be 2018.

**C. Program/Discipline Demand/Need**

Diagnostic Medical Sonographers and cardiovascular technologists and technicians, including vascular technologists, operate special imaging equipment to create images or conduct tests. The images and test results help physicians assess and diagnose medical conditions. Some technologists assist physicians and surgeons during surgical procedures. Most diagnostic imaging professionals are employed in hospitals while others are employed in healthcare settings such as physician's offices and medical and diagnostic laboratories.

According to the Bureau of Labor Statistics, employment is expected to grow 39% from 2012-22, much faster than average because of the increasing demand for sonography services. The job prospects for DMS are expected to be very good.

<b>Employment projections data for diagnostic medical sonographers and cardiovascular technologists and technicians, including vascular technologists, 2012-22</b>						
<b>Occupational Title</b>	<b>SOC Code</b>	<b>Employment 2012</b>	<b>Projected Employment 2022</b>	<b>Change, 2012-22</b>		<b>Employment by Industry</b>
				<b>Percent</b>	<b>Numeric</b>	
SOURCE: U.S. Bureau of Labor Statistics, Employment Projections program						
<b>Diagnostic medical sonographers and cardiovascular technologists and technicians, including vascular technologists</b>	—	110,400	153,200	39	42,700	
<b>Cardiovascular technologists and technicians</b>	29-2031	51,600	67,300	30	15,700	
<b>Diagnostic medical sonographers</b>	29-2032	58,800	85,900	46	27,000	

Current salary information, both national and for Kansas, is reported in the tables below.

National Bureau of Labor Statistics for DMS

<b>Percentile</b>	<b>10%</b>	<b>25%</b>	<b>50% (Median)</b>	<b>75%</b>	<b>90%</b>
Hourly Wage	\$22.04	\$26.36	\$31.93	\$37.43	\$44.26
Annual Wage	\$45,840	\$54,830	\$66,410	\$77,860	\$92,070

Kansas Bureau of Labor Statistics for DMS

Hourly mean wage	\$27.89
Annual mean wage	\$58,010

**D. Summary Statement of Faculty Qualifications**

Brian Vediz, Director, has 21 years of experience in the medical field. He has worked in radiology, cat-scan, and MRI, and is certified in abdominal, OB/GYN, vascular, and echocardiography. Tammy Kimrey, adjunct instructor, is certified in radiology, and three modalities in sonography. She is currently working to obtain her bachelor's degree. Joni Scott teaches online as an adjunct instructor. She is a Registered Nurse, a radiology tech, and is certified in three sonography modalities.

### **E. Faculty Recognition**

Brian has shared his expertise in business entrepreneurship and marketing with LCC through several projects recently. He was the lead on the cafeteria fireplace remodel. The new charging station for phones, tablets, and computers will give the students a place to study, charge, and purchase food items. He is in the middle of the redesign of the bookstore. He is trying to create a low overhead with a higher profit margin. Brian has designed and is in the process of finishing the new signage for the Cardinal Café.

### **F. How Does the Discipline Use Professional Development?**

The Society of Diagnostic Medical Sonography conference provides the latest technology, protocols, and updated material for the program director. He also attends the physics review conference with the students each year. The Perkins funding was used to purchase a mobile ultrasound machine. The machine will be used in lab.

### **G. Student Enrollment**

- 1. Number of students admitted to the program/declared majors and program completers and transfer/licensure rates.**

**DMS Student Enrollment and Program Completers**

<b>Diagnostic Medical Sonography</b>	<b>AY2011</b>	<b>AY2012</b>	<b>AY2013</b>	<b>AY2014</b>	<b>AY2015</b>
1 <sup>st</sup> Year Students	7	7	4	7	9
2 <sup>nd</sup> Year Students	N/A	5	6	4	7
Total Student Enrollment	7	12	10	11	16
Program Completers (Graduates)	0	5	6	4	7

**Perkins Core Indicators of Performance: DMS Only**

Perkins Core Indicator	2011*		2012*		2013		2014		2015	
Technical Skill Attainment	NA		NA		3/4	75%	5/5	100%	4/4	100%
Credential Certificate/Degree	NA		NA		5/5	100%	4/4	100%	3/3	100%
Retention	NA		NA		6/6	100%	6/6	100%	4/4	100%
Placement	NA		NA		4/5	80%	3/4	75%	3/3	100%
Non-Traditional Participation	NA		NA		0/0	NA	0/0	NA	0/0	NA
Non-Traditional Completion	NA		NA		0/0	NA	0/0	NA	0/0	NA

\*The majority of the Perkins Core indicators of Performance are measured after students have completed the program. The first year of data available for the Sonography Program is 2013. This data reflects the performance of the students who completed the Sonography program in May of 2012.

**Perkins Core Indicators of Performance: All CTE Programs**

Perkins Core Indicator	2011		2012		2013		2014		2015	
	Neg. Rate	Actual Rate	Neg. Rate	Actual Rate	Neg. Rate	Actual Rate	Neg. Rate	Actual Rate	Neg. Rate	Actual Rate
Tech. Skill Attainment	96%	92%	96%	97%	96%	86%	94%	85%	94%	87%
Credential Cert./Degree	80%	83%	80%	78%	80%	71%	79%	61%	79%	77%
Retention	81%	79%	81%	83%	81%	72%	79%	84%	80%	81%
Placement	71%	75%	71%	90%	72%	85%	73%	84%	73%	86%
Non-Trad. Participation	36%	54%	36%	57%	37%	52%	37%	50%	38%	34%
Non-Trad. Completion	9.8%	14%	10%	7.6%	10%	18%	10%	4.8%	10%	10%

Note: See Appendix C for definitions of Perkins performance indicators and the formulas used to calculate each indicator.

**2. What recruiting and retention strategies are used by the program/discipline?**

The DMS Program has been doing a lot of school visits, social media, and chain flyer letters. We are teaming up with the hospitals to start posting jobs on our Facebook page to keep the sonographers checking our status.

3. Total number of students by course per year.

Diagnostic Medical Sonography		AY11	AY12	AY13	AY14	AY15
DMS 201	Intro to Sonography	7	7	4	7	9
DMS 205	Sonography Sec. Anatomy & Abdominal Path I	7	7	4	7	9
DMS 206	Intro to OB/GYN Sonography	7	6	4	7	7
DMS 207	OB/GYN Sonography Procedures	5	6	4	4	7
DMS 209	Intro. To OB/GYN & Vascular Lab	NA	6	4	7	7
DMS 211	Sonography Physics & Instrumentation	7	7	4	7	9
DMS 213	OB/GYN Sonography Lab	NA	6	4	4	7
DMS 214	Intro to Echocardiography	NA	NA	NA	13	4
DMS 218	General & Abdominal Sonography Lab	7	7	4	7	9
DMS 220	Gen. Sonography Clinical Training I	7	6	4	7	9
DMS 221	Sonography Clinical Training II	5	6	4	7	7
DMS 222	Sonography Clinical Training III	NA	6	4	4	7
DMS 223	Sonography Clinical Training IV	NA	NA	6	4	7
DMS 225	Vascular Sonography Lab	NA	5	6	4	7
DMS 230	Intro to Vascular Sonography	7	6	4	7	7
DMS 231	Vascular Sonography Procedures	5	NA	6	4	7
DMS 234	Sonography & Physics Registry Review	5	6	4	7	7
DMS 250	Sonography Registry Review	NA	NA	NA	4	7

**4. Number of courses and percentage of courses taught by full-time and adjunct instructors in the discipline. (Five year total)**

	FY12#	FY12%	FY13#	FY13%	FY14#	FY14%	FY15#	FY15%	FY16#	FY16%
<b>Full Time</b>	0	0	0	0	0	0	0	0	0	0
<b>Adjunct</b>	15	100%	19	100%	19	100%	16	100%	18	100%

**H. Program Assessment**

**What are the Program Outcomes Results?**

**Program/Degree: Diagnostic Medical Sonographer/Applied Science**

Program Outcomes are the major learning areas within the discipline in which students will demonstrate mastery. These are linked to LCC’s mission, “...to provide quality learning opportunities in a supportive environment for success in a changing world.” They are comprised of Course Outcomes selected from concentration (student major) courses. Program Outcomes will be used to market the DMS program to prospective students, manage student expectations, demonstrate content relevance to students, and support placement of DMS graduates. Program Outcomes are included with Course Outcomes in the form of a matrix (Table 1). These will be reported to CAAHEP.

**Graduates will be able to:**

- 1 be clinically competent.
- 2 communicate effectively.
- 3 use critical thinking and problem solving skills.
- 4 evaluate the importance of professional growth and development.
- 5 graduate as entry-level ultrasound technologists.

Program Core Courses: DMS 201, 205, 211, 206, 230, 207, 231

### DMS Program Matrix

Course	Program Outcome 1	Program Outcome 2	Program Outcome 3	Program Outcome 4	Program Outcome 5
	Student will be clinically competent	Students will communicate effectively.	Students will use critical thinking and problem solving skills.	Students will evaluate the importance of professional growth and development.	The program will graduate entry-level ultrasound technologists.
DMS 201 Intro Sono (6 course outcomes)	1,2,3,4,5,6	2,3,5,6	1,2,3,4,5,6	1,2,3,4,5	1,2,3,4,5,6
DMS 205 Sect Anatomy & Abdominal Path (6 course outcomes)	1,2,3,4,5,6	3,4,5,6	1,2,3,4,6	1,2,3,4,5	1,2,3,4,5,6
DMS 211 Sono Physics (6 course outcomes)	1,2,3,4,5,6	1,2,3,5,6	1,2,3,4,5,6	1,2,4,6	1,2,3,4,5,6
DMS 206 Intro OB/GYN (11 course outcomes)	1,2,3,4,5,6,7,8,9,10,11	1,2,3,4,5,6,7,8,9,10,11	1,2,3,4,5,6,7,9,11	2,3,4,5,8,9,10	1,2,3,4,5,6,7,8,9,10,11
DMS 230 Intro Vascular (6 course outcomes)	1,2,3,4,5,6	1,2,3,4,5,6	1,2,4,5,6	1,2,3,5	1,2,3,4,5,6
DMS 207 OB/GYN Procedures (7 course outcomes)	1,2,3,4,5,6,7	1,2,3,4,5,6,7	1,2,3,5,7	1,2,3,4,5,7	1,2,3,4,5,6,7
DMS 231 Vascular Procedures (4 course outcomes)	1,2,3,4	1,3,4	1,2,3	1,2,3,4	1,2,3,4

**Describe other assessment data/summaries if appropriate.**

Year	Physics Exam	Abdomen Exam	Ob/GYN Exam	Vascular Exam	Employment rates
AY12	5 of 5 tested 5/5 or 100% passed	5 of 5 tested 5/5 or 100% passed	3 of 5 tested 2/3 or 66% passed	3 of 5 tested 3/3 or 100% passed	5 of 5 employed 100% placement
AY13	6 of 6 tested 6/6 or 100% passed	5 of 6 tested 5/5 or 100% passed	4 of 6 tested 4/4 or 100% passed	5 of 6 tested 4/5 or 80% passed	6 of 6 employed 100% placement
AY14	4 of 4 tested 4/4 or 100% passed	4 of 4 tested 4/4 or 100% passed	2 of 4 tested 2/2 or 100% passed	4 of 4 tested 4/4 or 100% passed	4 of 4 employed 100% placement
AY15*	7 of 7 tested 7/7 or 100% passed	1 of 7 tested 1/1 or 100% passed	0 of 7 tested	4 of 7 tested 3/4 or 75% passed	6 of 7 employed 86% placement

\*Students reported in AY15 just graduated in May so have not had time to complete all of the registry exams.

***I. Expenses for Program/Discipline***

Account Description	YTD Expenditures				
	2011*	2012*	2013	2014	2015
Sonography Director	\$0	\$0	\$9,447.28	\$50,924.71	\$65,123.00
Sonography Travel	\$0	\$0	\$0	\$ 2,653.60	\$ 1,297.22
Sonography Mileage	\$0	\$0	\$ 574.50	\$ 238.56	\$ 300.16
Sonography Equipment Maintenance	\$0	\$0	\$0	\$ 60.00	\$0
Sonography Accreditation	\$0	\$0	\$ 476.05	\$ 1,300.00	\$ 1,458.33
Sonography Dues	\$0	\$ 145.00	\$0	\$ 3,445.00	\$ 5,055.00
Sonography Supplies	\$0	\$ 128.00	\$ 164.50	\$ 221.48	\$ 185.10
Sonography Advisory Committee	\$0	\$ 31.34	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$ 304.34</b>	<b>\$10,662.33</b>	<b>\$58,843.35</b>	<b>\$73,418.81</b>

\*Title III grant monies were used to start this program and the grant covered Director's salary, equipment, and other expenses during the early years of the program.

### ***J. Learning Resources***

**Are the learning resources adequate for the program/discipline teaching needs? Please provide comments.**

Yes, The DMS Program is housed in new Zetmeir building. Sonography has its own space that allows the students to have lecture, computers, lab, and simulation all in one room. The director has an office off the class room to be available as needed to the students, and adjunct instructors. The majority of the equipment and supplies were purchased with the Title III grant monies. In 2015, John Winnie, Director of Radiology, on behalf of INTEGRIS Baptist Regional Hospital in Miami, Oklahoma, donated an ultrasound machine to the LCC Sonography program. In FY16, Perkins Grant funds were used to purchase a refurbished portable ultrasound machine. This purchase has been valuable to use not only in the lab but also for recruiting purposes. We use four ultrasound machines that allow real life scanning for training. The MedSim simulator was purchased by the Title III grant to allow students to practice a range of different situations. The simulator is a valuable tool for new students to get used to seeing normal anatomy. The student will see several different pathologies on the simulator that they might not see in ordinary scanning. This will limit the element of surprise if the student encounters them.

### ***K. Partnerships***

**To what extent has the program/discipline developed external partnerships?**

The Sonography Program has established close contacts with surrounding hospitals, clinics, and doctor offices. The program has also been involved with surrounding schools to help recruit and educate the students of the future. The director has attended job fairs that will get the word out about the program. The program has participated in the KU Camp Med program.

## **Review of Previous Action Plan**

This will be the first review for the DMS program. The program started in 2011.

# **SUMMARY REPORT: Strengths, Weaknesses, Opportunities, Challenges**

## **ACADEMIC PROGRAM REVIEW**

**Date: July 2016**

**Academic Program/Discipline: Diagnostic Medical Sonography**

### **REVIEW COMMITTEE IDENTIFIED STRENGTHS**

The major strength of the sonography program is the fast growing market. The market is showing a 39-40% increase over the next couple years. The DMS is the one of three programs accredited in Kansas. LCC has purchased two simulators that will help with the student needs. The DMS program will offer the student options to be fully credentialed before leaving the program. The student with all registries will have a higher chance of getting a job straight out of school.

1. Facilities: The building is always in optimal working condition.
2. Equipment: The program has four ultrasound machines and a simulator for the students to practice with before entering the clinical site.
3. Strong prospective student applicant pool
4. Qualified instructors: Director brings 21 years of experience in the health field.
5. Qualified leadership: Administration continues to support and back the program.
6. Excellent Placement Rates: We have a 99% placement rate of the first four cohorts.
7. Good Retention Rates: The retention rate has increased with the new curriculum.
8. Accreditation Achieved: The DMS program is one of three in Kansas approved.

**SUMMARY REPORT  
ACADEMIC PROGRAM REVIEW**

**Date: July 2016**

**Academic Program/Discipline: Diagnostic Medical Sonography**

**REVIEW COMMITTEE IDENTIFIED  
WEAKNESSES/OPPORTUNITIES/CHALLENGES**

The limit of ten students set by the Kansas Board of Regents is a huge challenge for this program. The budget cuts over the past couple of years are to the point that continuing professional development and growth for the program director is limited; therefore impacting his ability to obtain the continuing education hours required by the accreditor, CAAHEP.

## Program Action Plan

Date: July 2016

An Action Plan addressing weaknesses, opportunities, and challenges found during the Program Review process was developed by Brian Vediz and Susan Brouk, CTE Director. The Action Plans goals will be included in the program Operational Plans for the upcoming years as a part of the Strategic Planning process. The associated Core Value and Outcome should be included for Operational Plan reference, such as 1A for Core Value 1 and Outcome A. The person or persons responsible will determine the necessary actions to complete the suggestions needed in the Weaknesses/Opportunities/Challenges for the specific areas that are being reviewed.

Weaknesses/ Opportunities/ Challenges	Program Outcome/ Objective	Estimated Cost/ Department Budget	Operational Plan Year of Implementation, Associated Core Value and Outcome, and/or Completion or Proposed Administrative Action	Person Responsible DOI/Advisory Committee
Increase the number of students and clinical sites to maximum capacity approved by KBOR	Build a strong program that can show a demand for increased seating	No additional	2017, 1.A.1	Director/ DOI
Continue to grow our new echo course to at least 75% capacity	Working with Public relations, networking, word of mouth	No additional	2018, 1.A.1	Director/DOI/ Public Relations
Continue to increase exposure to the DMS program	Public relations, networking, and word of mouth	No additional	2017, 4.C.1	Director/DOI/ Public Relations
Continue to request and use Perkins Grant	Program Director current with continuing	No additional	On-going, Core Value 3.C.	Director/CTE Director

monies to  
support  
professional  
development

education hours  
required by  
CAAHEP

## ***Appendix A: List of Courses***

DMS 201 Introduction to Sonography  
DMS 205 Sonography Sectional Anatomy & Abdominal Pathology  
DMS 206 OB/GYN procedures I  
DMS 207 OB/GYN procedures II  
DMS 209 OB/GYN and Vascular Lab  
DMS 211 Sonography Physics & Instrumentation  
DMS 213 OB/GYN Sonography Lab  
DMS 214 Introduction to Echocardiography\*  
DMS 218 General & Abdominal Sonography Lab  
DMS 220 General Sonography Clinical Training I  
DMS 221 Sonography Clinical Training II  
DMS 222 Sonography Clinical Training III  
DMS 223 Sonography Clinical Training IV  
DMS 225 Vascular Sonography Lab  
DMS 230 Vascular Sonography I  
DMS 231 Vascular Sonography II  
DMS 234 Sonography and Physics Registry Review  
DMS 250 Sonography Registry Review

\*Additional training opportunity. This course is not required for the Sonography certificate.

## **Appendix B: Faculty in Program Qualifications**

### **FACULTY QUALIFICATIONS**

Note: Sonography classes were first offered at LCC in Fall 2011 so only five years of data are available.

**Name of Instructor:** Brian Vediz

Program being reviewed: Diagnostic Medical Sonography

Education: AAS in Radiography, 1993, Labette Community College; Certificate, School of Sonography, 2002, Cox Health Systems School of Diagnostic Imaging

Courses taught at LCC during the past five years:

FA 2011: DMS 201, DMS 205, DMS 210, DMS 211, DMS 218

SP 2012: DMS 202, DMS 206, DMS 212, DMS 220, DMS 230

SU 2012: DMS 207, DMS 215, DMS 231, DMS 234

FA 2012: DMS 201, DMS 211, DMS 218, DMS 225, DMS 232, DMS 240, DMS 241

SP 2013: DMS 230, DMS 234, MDS 243

FA 2013: DMS 211, DMS 231

SP 2014: DMS 230, DMS 234

FA 2014: DMS 211, DMS 214

SP 2015: DMS 214, DMS 230, DMS 234

Does the instructor's degree meet the minimum requirements for the courses being taught?

Yes, approved by the accreditor, CAAHEP, to teach.

**Name of Instructor:** Tammy Kimrey

Program being reviewed: Diagnostic Medical Sonography

Education: B.S. Vocational Technical Education, 2014, Pittsburg State University; AAS in Radiography, 2005, Labette Community College; AS, 2003, Allen County Community College

Courses taught at LCC during the past five years:

FA 2012: DMS 205, DMS 220, DMS 222

SP 2013: DMS 206, DMS 209, DMS 221

SU 2013: DMS 207, DMS 213, DMS 222

FA 2013: DMS 201, DMS 205, DMS 220

SP 2014: DMS 209, DMS 221

SU 2014: DMS 207, DMS 222

FA 2014: DMS 201, DMS 205, DMS 220, DMS 223  
SP 2015: DMS 206, DMS 209, DMS 221

Does the instructor's degree meet the minimum requirements for the courses being taught?

Yes, approved by the accreditor, CAAHEP, to teach.

**Name of Instructor:** Joni Scott

Program being reviewed: Diagnostic Medical Sonography

Education: AAS in Radiography, 2011, Labette Community College; Certificate, General Sonography, 2012, Labette Community College; AAS in Nursing, 1985, Labette Community College

Courses taught at LCC during the past five years:

FA 2013: DMS 218, DMS 225

SP 2014: DMS 206, DMS 235, DMS 237, DMS 243

SU 2014: DMS 213

FA 2014: DMS 218, DMS 225, DMS 231

SP 2015: DMS 250

Does the instructor's degree meet the minimum requirements for the courses being taught?

Yes, approved by the accreditor, CAAHEP, to teach.

## Appendix C: Perkins Core Indicators of Performance

To assess the extent to which the State of Kansas and local recipients have improved the quality of career and technical education programs, Perkins legislation sets forth minimum core indicators of performance for career and technical education programs at the postsecondary level. [Sec. 113(b)(1)(B)] These measures of performance are incorporated into the State plan as a condition of approval by the U.S. Department of Education, must be valid and reliable and include, at a minimum, measures of each of the following:

### Postsecondary Core Indicators of Performance

- **1P1 - Technical Skill Attainment**—Student attainment of challenging career and technical skill proficiencies, including student achievement on technical assessments, that are aligned with industry-recognized standards, if available and appropriate. Measures any student identified as a concentrator who attempted a technical skill assessment test.

Numerator = number of CTE concentrators who passed technical skill assessments that are aligned with industry-recognized standards, if available and appropriate, during the reporting year

Denominator = number of CTE concentrators who attempted technical skills assessments during the reporting year

Note: A list of Technical Skill Assessments and corresponding credentials can be found on the [kansasregents.org](http://kansasregents.org) website.

- **2P1 - Credential, Certificate, or Degree**—Student attainment of an industry-recognized credential, a certificate, or a degree. Measures concentrators who earned an award and are NO LONGER enrolled in postsecondary education.

Numerator = number of CTE concentrators who receive an industry recognized credential, a certificate, or a degree during the reporting year

Denominator = number of CTE concentrators who are no longer enrolled in post-secondary education during the reporting year

- **3P1 - Student Retention and Transfer**—Student retention in postsecondary education or transfer to a baccalaureate degree program. Measures concentrators who were enrolled during the reporting year and remained in postsecondary education the following fall. All students who earned an award or an industry recognized credential are REMOVED from the analysis.

Numerator = number of CTE concentrators who remained enrolled in their original postsecondary institution or transferred to another 2- or 4- year postsecondary institution during the

reporting year and who were enrolled in postsecondary education in the fall of the previous reporting year  
Denominator = number of CTE concentrators who were enrolled in postsecondary education in the fall of the previous reporting year and who did not earn an industry-recognized credential, a certificate, or a degree in the previous reporting year

- **4P1 - Student Placement (Follow-up)**—Student placement in military service or apprenticeship programs or placement or retention in employment, including placement in high skill, high wage, or high demand occupations or professions. Measures placement of all concentrators who are NO LONGER enrolled in postsecondary education. Only students who have completed, earned an industry recognized credential or have dropped out of postsecondary education are included in the analysis.

Numerator = number of CTE concentrators who were placed or retained in employment or placed in military service or apprenticeship programs in the 2<sup>nd</sup> quarter following the program year in which they left postsecondary education (i.e., unduplicated placement status for CTE concentrators who graduated by June 30, 2010 would be assessed between October 1, 2010 and December 31, 2010)

Denominator = number of CTE concentrators who are no longer enrolled in postsecondary education during the reporting year

- **5P1 - Nontraditional Participation** -- Student participation in career and technical education programs that lead to employment in nontraditional fields. [Sec 113(b)(2)(B)]. Measures all participants and concentrators enrolled in gender underrepresented programs.

Numerator = number of CTE participants from underrepresented gender groups who participated in a program that leads to employment in nontraditional fields during the reporting year

Denominator = number of CTE participants who participated in a program that leads to employment in nontraditional fields during the reporting year

- **5P2 - Nontraditional Completion**—Student completion of career and technical education programs that lead to employment in nontraditional fields. [Sec 113(b)(2)(B)]. Measures all nontraditional concentrators who earned an award in a gender underrepresented program.

Numerator = number of CTE concentrators from underrepresented gender groups who completed a program that leads to employment in nontraditional fields during the reporting year

Denominator = number of CTE concentrators who completed a program that leads to employment in nontraditional fields during the reporting year

Note: A list of gender nontraditional occupations can be found on the [kansasregents.org](http://kansasregents.org) website.

Agenda Item #: VI.C.

Date: July 14, 2016

**SUBJECT**

Professional Staff Retirement and Contract Release

**REASON FOR CONSIDERATION BY THE BOARD**

LCC Procedure 10.08 Separation of Employment Guidelines state the member must obtain Board approval to be released from their contract.

**BACKGROUND**

Ricardo Mitchell, Student Support Services Academic Advisor, has requested release of his contract due to his retirement effective July 28, 2016.

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees approve the release of contract for Ricardo Mitchell, Student Support Services Academic Advisor, effective July 28, 2016, and authorize the administration to begin a search for a replacement.



**SUBJECT**

Discontinuance of Child Care and Support Services Management AAS degree and Child Care certificate

**REASON FOR CONSIDERATION BY THE BOARD**

Consideration is based on Policy and Procedure 3.34.

For the Child Care and Support Services Management AAS degree and Child Care certificate, the following apply: low enrollment in program courses, little demand for the program and certificate, and not in demand from area businesses.

**BACKGROUND**

There are four courses that are shared as concentration requirements for the Early Childhood Education AS degree and additional five courses that are shared as concentration or early childhood education elective courses. All of these courses will continue to be offered to support the Early Childhood Education AS degree. Lack of enrollment in the Child Care and Support Services Management AAS degree and Child Care certificate are primarily due to limited career options following completion. Enrollment in the Early Childhood Education AS degree is more advantageous because this credential allows graduates to be employed in paraprofessional positions with public elementary schools in addition to providing greater transferability for those graduates pursuing further education at a four-year institution. The AAS degree and certificate will both be discontinued immediately following board action as there are no students enrolled who will need to complete requirements.

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees approves the discontinuance of the Child Care and Support Services Management AAS degree and Child Care certificate.



**Discontinuance of Child Care and Support Services Management AAS Degree  
and Child Care Certificate**

The following proposal presents information and data to support discontinuing the AAS degree and certificate in Child Care. Due to the circumstances outlined below, it is recommended that the resources currently divided between the Early Childhood Education AS degree and the Child Care and Support Services Management AAS degree be combined and used to support the Early Childhood Education AS degree.

**A. The impact of the program closure on the mission of the college and on other academic/technical areas.**

There has been little enrollment demand for the AAS degree and certificate as indicated by the low enrollment numbers reported to the Kansas Board of Regents (KBOR). Although we have not had to request conditional approval from KBOR yet due to substantive program revisions completed a couple of years ago, we are well below the enrollment threshold required for approval. KBOR allows new and substantively revised programs three years before they begin monitoring enrollment numbers. The minimum number of concentrators (students who have earned at least 12 credits in a CTE program) is an average of 8 per year using data from the most recent two years. In both AY14 and AY15, only one student was enrolled each year in the Child Care and Support Services Management AAS degree.

**B. The strength and quality of the program and of its faculty.**

The level of demand for this program is the best indicator of the overall strength and quality of the program. The AAS degree and certificate in Child Care do not lead to as many career choices and options as the Early Childhood Education AS degree. Therefore, few students are selecting either the AAS degree or certificate options. However, many of the courses are also required for the AS Early Childhood Education degree. There are 23 students currently enrolled with the AS Early Childhood degree as their declared major.

**C. Any duplication of work done in the program by work done in other programs or departments.**

The courses that are also required for the AS Early Education degree will need to be continued. Sharla Hopper will continue to receive a supplemental duty contract for advising and coordinating program activities for the Early Childhood Education degree. However, the amount of this contract will be reduced significantly because she will no longer be performing the duties required to support the Child Care degree and certificate.

**D. Student Demand and projected enrollment in the program.**

As stated in section A above, the number of students enrolled in the program has been below the threshold required by KBOR to be a Perkins approved program.

Please see table below for number of declared majors reported to KBOR per Academic Year:

<b>Declared Majors Reported to KBOR by Academic Year</b>					
	<b>AY15</b>	<b>AY14</b>	<b>AY13</b>	<b>AY12</b>	<b>AY11</b>
Child Care & Support Services Mgt.	1	1	6	0	0

During AY15, there was only one student enrolled in the Child Care and Support Services Management AAS degree. The student has been contacted and is switching over to the Early Childhood Education AS degree.

**E. The current and predicted comparative cost analysis/effectiveness of the program.**

Information not available.

**F. Competition from other institutions.**

Information not available.

**G. Employment opportunities for graduates.**

As stated earlier, fewer career opportunities are available for graduates of the Child Care and Support Services Management AAS degree and certificate. The AS degree in Early Childhood Education offers more employment options and also transfers to four-year colleges for those who want to further their education.

Agenda Item: VI.E.  
Date: July 14, 2016

**SUBJECT**

Approval of Bills

**REASON FOR CONSIDERATION BY THE BOARD**

Kansas statutes require Board of Trustees' approval of all expenditures.

**BACKGROUND**

**\*Due to the end of the fiscal year, the bills were not ready for the board packet. They will be distributed at the week of the meeting.**

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees approve the claims register.



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

6/2/2016

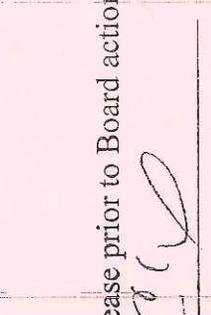
Check Number	Vendor	Description	Account Number	Amount	Total
113898	A T and T	Phone Service	11-6501-631-000	\$732.73	
		Phone Service - Cherokee Center	11-7103-631-000	\$258.60	\$991.33
113908	Joseph Burke	Reimburse Mileage - KCIA Meeting	11-4201-601-000	\$140.40	
		Reimburse Meals - KCIA Meeting	11-4201-601-000	\$34.00	\$174.40
113910	City of Parsons	Water Service	11-7102-632-000	\$1,705.60	
		Water Service	16-9482-632-000	\$176.56	\$1,882.16
113911	Commercial Bank	Safe Deposit Box 1295	11-6201-701-000	\$80.00	\$80.00
113912	Commercial Bank/Cash	Spring Book Buybacks	16-9381-740-000	\$14,498.00	\$14,498.00
113913	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$141.46	
		Cable - Cherokee Center	11-7103-701-000	\$82.06	\$223.52
113918	Leanna Doherty	Reimburse Hotel - Dr. Bharathi Confer	11-4200-630-003	\$711.36	\$711.36
113934	Kansas Gas Service	Gas Service	11-7102-633-000	\$37.55	\$37.55
113936	Kylie Lucas	Reimburse Mileage - Awards Assemb	11-5302-601-000	\$110.70	\$110.70
113943	Parsons Recreation Commission	Membership - Wrestling	11-5505-603-000	\$50.00	\$50.00
113947	Ryan Seme	Reimburse Mileage - Meetings (8)	12-4204-601-000	\$498.42	\$498.42
113948	Shell Fleet Plus	Gasoline	11-6502-720-000	\$16.04	\$16.04
113951	The Wright Signs	Masonry Work for Broken Sign	11-7102-649-000	\$550.00	\$550.00
113954	W C A Waste Corporation	Waste Removal, Cherokee	11-7103-649-000	\$109.07	\$109.07
113956	Westar Energy, Inc	Electricity	11-7102-634-000	\$14,575.59	
		Electricity - Cherokee Center	11-7103-634-000	\$1,038.66	\$1,038.66

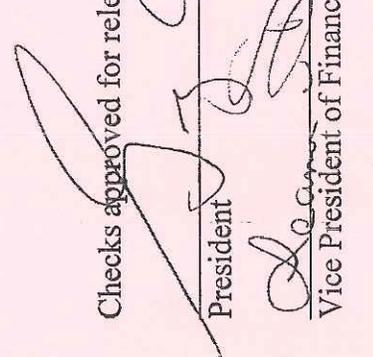
LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/2/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113956	Westar Energy, Inc	Electricity	16-9482-634-000	\$722.10	\$16,336.35
				<u>\$36,268.90</u>	
	11-General Fund			\$20,373.82	
	12-Postsecondary Technical Education Fund			\$498.42	
	16-Auxillary Ent Fund			\$15,396.66	
	67-Capital Outlay			<u>\$0.00</u>	
				<u>\$36,268.90</u>	

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

6/9/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113959	A T and T	Internet	11-6401-631-000	\$3,422.38	\$3,422.38
113961	Jody Burzinski	Reimburse Meals - JAM Conf	11-6401-601-000	\$138.02	
		Reimburse Mileage - JAM Conf	11-6401-601-000	\$388.80	\$526.82
113962	CableONE	Cable Service	11-7202-648-000	\$82.38	\$82.38
113963	City of Parsons	Water Service - Jan & Feb	11-7102-632-000	\$3,815.89	\$3,815.89
113966	Leanna Doherty	Reimburse Mileage - KACCBO Meetir	11-6201-601-000	\$373.68	
		Reimburse Mileage-Cherokee Center	11-6201-601-000	\$7.56	
		Reimburse Meals - KACCBO Meeting	11-6201-601-000	\$32.55	\$413.79
113968	Pamela J Giefer	Reimburse Turnpike - JAM Conf	11-5303-601-000	\$6.00	
		Reimburse Meals - JAM Conf	11-5303-601-000	\$47.18	\$53.18
113970	Brittany Haley	Reimburse Supplies - Post Season	11-5507-701-000	\$17.82	
		Reimburse Supplies - SB Nationals	11-5507-701-000	\$34.13	
		Reimburse Supplies - Pre SB Nationa	11-5507-701-000	\$119.59	
		Reimburse Meals - SB Regionals	11-5507-701-000	\$10.01	
		Reimburse Athletic Trainer Supplies	11-5507-701-000	\$347.52	\$529.07
		Reissued-Reimbursed Early Childhoo	11-1107-700-000	\$82.00	\$82.00
113971	Sharla Hopper	Reimburse Gas & Parking - JAM Conf	11-5201-601-000	\$87.37	
113972	Theresa M Hundley	Reimburse Meals - JAM Conf	11-5201-601-000	\$79.47	\$166.84
		Gas Service	11-7102-633-000	\$141.21	\$141.21
113975	Kansas Gas Service	Reimburse Airline Tickets-PBL Nation	11-1127-604-000	\$1,079.84	\$1,079.84
113977	Cathy D Kibler	Reimburse Toll - JAM Conf	11-6401-601-000	\$5.75	
113979	Tracie D Moon	Reimburse Mileage - JAM Conf	11-6401-601-000	\$388.80	
		Reimburse Meals - JAM Conf	11-6401-601-000	\$101.73	\$496.28
113981	Pepsi-Cola	Pop	16-9684-701-000	\$670.45	\$670.45
113983	Rural Water District #5	Water Bill, Cherokee	11-7103-632-000	\$38.00	\$38.00

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/9/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113986	The Wright Signs	Sign Repair	11-7102-649-000	\$700.00	\$700.00
113987	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$278.31	
		Custodians Phone Charges	11-7102-649-000	\$180.59	\$458.90
				<u>\$12,677.03</u>	

11-General Fund	\$12,006.58
12-Postsecondary Technical Education Fund	\$0.00
16-Auxiliary Ent Fund	\$670.45
67-Capital Outlay	<u>\$0.00</u>
	\$12,677.03

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

6/16/2016

Check Number	Vendor	Description	Account Number	Amount	Total
113988	Accident Fund	Workman's Comp	11-6501-590-001	\$3,286.40	\$3,286.40
113989	Amazon.com LLC	History Supplies	11-1110-700-000	\$35.41	
		Supplies	11-7103-850-000	\$30.10	
		Graphic Design Supplies	12-1203-700-000	\$35.62	
		Graphic Design Supplies	12-1203-700-000	\$499.99	\$601.12
113993	Susan Brouk	Reimburse Meals - KBOR Data Confe	12-1246-630-000	\$33.86	
		Reimburse Mileage-KBOR Data Confr	12-1246-630-000	\$162.00	\$195.86
113994	Linda G Brown	Reimburse Mileage - Clinicals (2)	12-1210-602-000	\$160.92	\$160.92
113996	CAAHEP	CAAHEP Annual Renewal	12-1214-670-000	\$550.00	\$550.00
113997	CableONE	Ted Hill Internet	11-6401-631-000	\$84.45	\$84.45
113998	CenterPoint Energy Services, Inc	Gas Service	11-7102-633-000	\$306.84	
		Gas Service	11-7102-633-000	\$166.22	
		Gas Service	16-9482-633-000	\$30.22	
		Gas Service	16-9482-633-000	\$34.09	\$537.37
114000	FedEx Express	Package Shipping (5)	11-5303-701-000	\$102.82	
		Package Shipping (1)	11-6503-611-000	\$20.93	
		Package Shipping (1)	12-1215-700-000	\$17.09	\$140.84
114003	Get Inclusive, Inc	Yearly Subscription	11-6504-613-000	\$1,500.00	\$1,500.00
114005	Hotel Indigo Atlanta Downtown	PBL National Hotel bill	11-1127-604-000	\$1,612.49	\$1,612.49
114008	Kansas Department of Revenue	Printshop Sales Tax/May	11-6503-701-000	\$1.39	
		Bookstore Sales Tax/May	16-0000-216-001	\$1,101.92	
		Food Service Sales Tax/May	16-0000-216-002	\$154.36	\$1,257.67
114009	Kansas Gas Service	Gas Service	11-7102-633-000	\$397.77	
		Gas Service - Cherokee Center	11-7103-633-000	\$55.16	
		Gas Service	16-9482-633-000	\$91.11	\$544.04

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/16/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114010	Cathy D Kibler	PBL National Meals	11-1127-604-000	\$134.26	\$134.26
114013	Ashley Moore	Reimburse Mileage - Clinicals (4)	12-1210-602-000	\$311.04	\$311.04
114014	Parsons Rotary Club C/O Phil Eaton	Quarterly Dues - Mark Watkins	11-4202-681-000	\$120.00	
		Quarterly Dues - Geroge Knox	11-6101-702-000	\$120.00	\$240.00
114016	Anthony John Rabig	Reimburse Meals KBOR Conference	11-6401-601-000	\$25.19	\$25.19
114018	Springhill Suites	PTK Honors Inst - Tammy Fuentez	11-5701-601-000	\$140.29	\$140.29
114019	Touchtone Communications	Long Distance	11-6501-631-000	\$45.40	
		Long Distance - Cherokee Center	11-7103-631-000	\$18.98	\$64.38
114022	Wood-Dulohery Insurance Inc	Commercial Property - Rewrite	11-6501-621-000	\$18,099.49	
		Surplus Lines Tax - Rewrite	11-6501-621-000	\$868.78	\$18,968.27
				<u>\$30,354.59</u>	

11-General Fund	\$27,172.37
12-Postsecondary Technical Education Fund	\$1,770.52
16-Auxillary Ent Fund	\$1,411.70
67-Capital Outlay	\$0.00
	<u>\$30,354.59</u>

Checks approved for release prior to Board action

President

*Heann Schouty*  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

6/22/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114025	American Heritage Life Insurance Com	Cancer Premiums	11-0000-273-000	\$98.81	\$98.81
114026	Bay Bridge Administrators, LLC f/b/o S	Employee 403(b) Contributions	11-0000-258-000	\$12,943.00	
		Cancer Premiums	11-0000-273-000	\$331.43	
		Disability Premiums	11-0000-275-000	\$642.02	
		Term Life Insurance Premiums	11-0000-276-000	\$842.32	
		Employer 403(b) Matching	11-6501-590-001	\$3,815.00	\$18,573.77
114027	Kansas Payment Center	Garnishment	11-0000-265-000	\$492.00	\$492.00
114028	L C C Foundation	Employee Contributions	11-0000-268-000	\$1,817.11	\$1,817.11
114029	Laurie B Williams	Garnishment	11-0000-270-000	\$675.00	\$675.00
114030	Security Benefit Life Insurance Co.	Medical Reimb/Child Care	11-0000-277-000	\$2,238.83	\$2,238.83
114031	US Bank	Coleen Carter - 30200278853	11-6501-590-001	\$50.00	\$50.00
114032	US Bank	Leanna Doherty - 30200278568	11-6501-590-001	\$271.00	\$271.00
114033	US Bank	Dana Eggers - 30200300207	11-6501-590-001	\$75.00	\$75.00
114034	US Bank	Janice Every - 30200277532	11-6501-590-001	\$92.00	\$92.00
114035	US Bank	Tammy Fuentes - 30200277784	11-6501-590-001	\$271.00	\$271.00
114036	US Bank	Megan Fugate - 30200276903	11-6501-590-001	\$193.84	\$193.84
114037	US Bank	Crystal Garcia - 30200333049	11-6501-590-001	\$50.00	\$50.00
114038	US Bank	Theresa Hundley - 30200286590	11-6501-590-001	\$100.00	\$100.00
114039	US Bank	Catherine Hyten - 30200279227	11-6501-590-001	\$75.00	\$75.00
114040	US Bank	Hannah Jack - 30200276963	11-6501-590-001	\$105.00	\$105.00
114041	US Bank	Phillip Jack III - 30200279105	11-6501-590-001	\$50.00	\$50.00
114042	US Bank	Cathy Kibler - 30200336693	11-6501-590-001	\$270.00	\$270.00
114043	US Bank	Peggy Kinsch - 30200335903	11-6501-590-001	\$50.00	\$50.00
114044	US Bank	Brandi McCall - 30200278688	11-6501-590-001	\$65.00	\$65.00
114045	US Bank	Ben McKenzie - 30200335629	11-6501-590-001	\$150.00	\$150.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

6/22/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114046	US Bank	Ricardo Mitchell - 30200290539	11-6501-590-001	\$100.00	\$100.00
114047	US Bank	Tracie Moon - 30200278107	11-6501-590-001	\$100.00	\$100.00
114048	US Bank	Melissa Nance - 30200291884	11-6501-590-001	\$271.00	\$271.00
114049	US Bank	Connie Nance - 30200286583	11-6501-590-001	\$100.00	\$100.00
114050	US Bank	Nancy Newby - 30200300127	11-6501-590-001	\$375.00	\$375.00
114051	US Bank	Deborah Newby - 30200300176	11-6501-590-001	\$375.00	\$375.00
114052	US Bank	30200278167	11-6501-590-001	\$50.00	\$50.00
114053	US Bank	Megan O'Brien - 30200335971	11-6501-590-001	\$100.00	\$100.00
114054	US Bank	Teri Pearce - 30200345452	11-6501-590-001	\$75.00	\$75.00
114055	US Bank	Kylie Piva - 30200286589	11-6501-590-001	\$200.00	\$200.00
114056	US Bank	Nichole Reeves - 30200278282	11-6501-590-001	\$50.00	\$50.00
114057	US Bank	Seth Raach - 30200277281	11-6501-590-001	\$50.00	\$50.00
114058	US Bank	Hali Schulltheiss - 30200338589	11-6501-590-001	\$50.00	\$50.00
114059	US Bank	Jerrold Stanford - 30200329054	11-6501-590-001	\$50.00	\$50.00
114060	US Bank	Jeffrey Vesta Jr - 30200329051	11-6501-590-001	\$50.00	\$50.00
114061	US Bank	Jonathan Wilhoft - 30200279018	11-6501-590-001	\$100.00	\$100.00
114062	US Bank	Jimmie Wilson - 30200356936	11-6501-590-001	\$50.00	\$50.00
114063	US Bank	Trudy Yockey - 30200278018	11-6501-590-001	\$70.00	\$70.00

\$27,979.36

Checks approved for release prior to Board action

11-General Fund \$27,979.36

12-Postsecondary Technical Education Fund \$0.00

16-Auxillary Ent Fund \$0.00

67-Capital Outlay \$0.00

\$27,979.36

President



Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/23/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114163	A T and T	Phone Service	11-6501-631-000	\$4,560.50	\$4,560.50
114164	A T and T	Internet	11-6401-631-000	\$1,616.40	\$1,616.40
114166	B P	Gasoline	11-6502-720-000	\$153.31	\$153.31
114169	Delyna R Bohnenblust	Reimburse Meals - NLN & MLN Conf	12-1208-601-000	\$66.16	
		Reimburse Hotel-NLN & MLN Conf	12-1208-601-000	\$474.75	
		Reimburse Mileage-NLN Conf	12-1208-602-000	\$196.56	
		Reimburse Mileage - KNEP	12-1208-602-000	\$162.00	
		Reimburse Pinning Tablecloth Cleanir	12-1208-700-000	\$20.50	\$919.97
114170	Linda G Brown	Reimburse Mileage - Clinicals (3)	12-1210-602-000	\$160.92	\$160.92
114171	CAAHEP	Annual Renewal	12-1214-670-000	\$550.00	\$550.00
114173	John Ford	Reimburse Materials for Art Col	11-1101-700-000	\$216.89	
		Reimburse Materials	12-1203-702-000	\$34.80	\$251.69
114174	Theresa M Hundley	Reimburse Mileage - Dept of Ed Train	11-5201-601-000	\$156.60	
		Reimburse Mileage - VA Training	11-5201-601-000	\$136.08	\$292.68
114175	Intrust Card Center	Hotel at Old Town, Joe Burke KCIA	11-4201-601-000	\$137.03	
		Gaylord Inn-T Hunley, P Giefer JAM C	11-5201-601-000	\$899.48	
		Softball National Hotel Stay	11-5506-600-000	\$6,866.30	
		Americinn - Leanna Doherty to KACC	11-6201-601-000	\$76.32	
		Gaylord-T Moon, J Burzinski JAM Cor	11-6401-601-000	\$2,202.83	
		Hotel KBOR Conf - Tony Rabig	11-6401-601-000	\$376.32	
		OnStar for LCC Vehicles	11-6502-720-000	\$130.87	
		Double Tree-Nursing Midwest Nurse E	12-1208-601-000	\$703.05	
		NBRC exam -	12-1211-696-000	\$200.00	
		NBRC exam -	12-1211-696-000	\$200.00	
		Registry Fee -	12-1214-681-000	\$250.00	

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/23/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114175	Intrust Card Center	Ramada-Sue Brouk to KBOR Data Cc	12-1246-630-000	\$173.34	\$12,215.54
114176	Kathy Johnston	Reimburse Meals - KBOR Conference	11-5303-601-000	\$18.77	\$18.77
114177	Kansas Outdoor Advertising	May Advertising	11-6301-613-000	\$575.00	\$575.00
114178	KCADNE	KCADNE Dues	12-1208-670-000	\$50.00	\$50.00
114179	Laser Designs/PSHTC	Summa Cum Laude Awards	11-5303-706-001	\$222.00	\$222.00
114180	Leigh Ann Martin	Reimburse Mileage - Clinicals (3)	12-1215-602-000	\$208.98	\$208.98
114181	Trent Steven McGown	Reimburse APTA CI Credentialing Co	12-1213-601-000	\$220.00	\$220.00
114182	Tracie D Moon	Reimbursement - Meals KBOR Conf	11-6401-601-000	\$22.87	
114183	Nancy Newby	Reimburse Mileage - KBOR Conf	11-6401-601-000	\$164.16	\$187.03
114184	North Texas Tollway Authority	Reimburse Mileage-High Schools (7)	11-4209-601-000	\$395.28	\$395.28
114185	Phillips 66 - Conoco - 76	Toll Charge - FA Jam Conf	11-5201-601-000	\$6.06	\$6.06
114188	Ryan Seme	Gasoline	11-6502-720-000	\$295.34	\$295.34
114191	US Foods, Inc	Reimburse Mileage - Meetings (9)	12-4204-601-000	\$468.72	\$468.72
114192	Wal-Mart Community	Supplies	16-9684-701-000	\$130.04	
		Supplies	16-9684-701-000	\$43.48	
		Food	16-9684-743-000	\$728.84	\$902.36
		Biology Supplies	11-1102-700-000	\$17.97	
		Biology Supplies	11-1102-700-000	\$98.40	
		Biology Supplies	11-1102-700-000	\$181.08	
		Office supplies	11-4201-701-000	\$23.63	
		Office Supplies	11-5201-601-000	\$20.76	
		Softball Sendoff Supplies	11-6301-701-000	\$20.19	
		Office Supplies	11-7103-701-000	\$29.94	
		Fire School Supplies	12-4204-699-000	\$58.82	
		Supplies	16-9684-701-000	\$77.33	

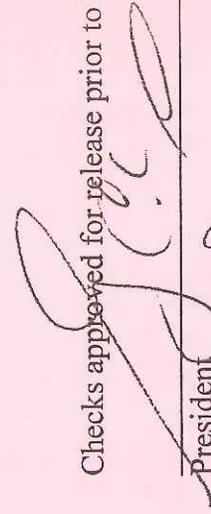
**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

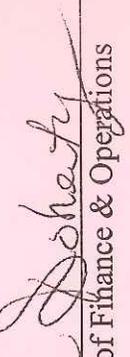
6/23/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114192	Wal-Mart Community	Supplies	16-9684-701-000	\$49.60	
		Food	16-9684-743-000	\$46.97	
		Food	16-9684-743-000	\$17.24	
		Food	16-9684-743-000	\$210.81	
		Food	16-9684-743-000	\$104.59	
		Food	16-9684-743-000	\$9.84	
		Food	16-9684-743-000	\$81.14	
		Food	16-9684-743-000	\$26.68	
		Food	16-9684-743-000	\$148.07	
		Food	16-9684-743-000	\$95.26	
		Food	16-9684-743-000	\$4.06	
		Food	16-9684-743-000	\$21.76	\$1,344.14
114193	Mark Watkins	Reimburse Mileage - Cherokee Cente	11-4202-602-000	\$34.56	\$34.56
114194		Reimburse Airline Ticket	11-1127-604-000	\$221.20	\$221.20
				<u>\$25,870.45</u>	

11-General Fund	\$19,876.14
12-Postsecondary Technical Education Fund	\$4,198.60
16-Auxillary Ent Fund	\$1,795.71
67-Capital Outlay	\$0.00
	<u>\$25,870.45</u>

Checks approved for release prior to Board action

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/29/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114198	Bank of Parsons	Principal - Zetmeir Building	11-6201-761-000	\$27,518.72	
		Interest - Zetmeir Building	11-6201-762-000	\$1,435.73	\$28,954.45
114202	Commercial Bank	Safe Deposit Box 968	11-6201-701-000	\$80.00	\$80.00
114205	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$141.46	
		Cable - Cherokee Center	11-7103-701-000	\$82.06	\$223.52
114206	Crossroad Tours	Bus Trip-Softball Nationals	11-6502-720-000	\$5,440.00	\$5,440.00
114208	Tammy Fuentez	Reimburse Mileage - PTK Conf	11-5701-601-000	\$149.58	
		Reimburse Meals & Parking-PTK Con	11-5701-601-000	\$206.83	\$356.41
114212	Kansas Gas Service	Gas Service	11-7102-633-000	\$36.37	\$36.37
114216	Trent Steven McGown	Reimburse Hotel - PTA Development	12-1213-601-000	\$274.82	
		Reimburse Meals - PTA Development	12-1213-601-000	\$36.56	
		Reimburse Mileage - PTA Developme	12-1213-601-000	\$159.30	\$470.68
114217	Benjamin McKenzie	Reimburse Airfair for Recruits (2)	11-5505-603-000	\$680.40	
		Reimburse Hotel for Recruits	11-5505-603-000	\$160.38	
		Reimburse Mileage - Recruiting (2)	11-5505-603-000	\$329.40	\$1,170.18
114218	Ashley Moore	Reimburse Mileage - Clinicals (3)	12-1210-602-000	\$230.04	\$230.04
114220	Parsons Rotary Club C/O Phil Eaton	Rotary Dues (April to June)-Sue Broul	12-1204-681-000	\$120.00	
		Rotary dues - Sue Brouk	12-1204-681-000	\$120.00	\$240.00
114221	Ryan S. Phillips	Reimburse Meals - Recruits	11-5509-603-000	\$63.04	
		Reimburse Mileage-Recruiting (7)	11-5509-603-000	\$832.14	
		Reimburse Supplies, Gas for Mower	11-5509-701-000	\$916.64	\$1,811.82
114224	Ryan Seme	Reimburse Six Sigma Training Material	12-4204-701-000	\$395.00	\$395.00
114226	Shell Fleet Plus	Gasoline	11-6502-720-000	\$26.63	\$26.63
114228		Refund Book - Paid by Check	16-9381-740-000	\$129.60	\$129.60
114230	US Foods, Inc	Supplies	16-9684-701-000	\$219.73	

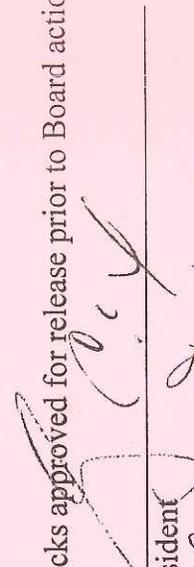
**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

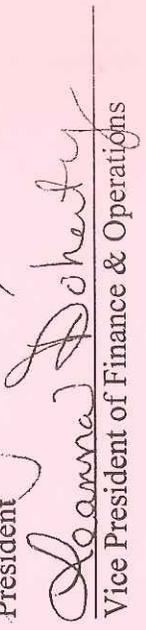
6/29/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114230	US Foods, Inc	Food	16-9684-743-000	\$613.76	\$833.49
114231	W C A Waste Corporation	Waste Removal, Cherokee	11-7103-649-000	\$109.07	\$109.07
114233	Mark Watkins	Reimburse Mileage - Cherokee Cente	11-4202-602-000	\$66.96	\$66.96
114234	Westar Energy, Inc	Electricity	11-7102-634-000	\$14,833.62	
		Electricity - Cherokee Center	11-7103-634-000	\$994.17	
		Electricity	16-9482-634-000	\$411.15	\$16,238.94
114237		Refund Book - Paid by Check	16-9381-740-000	\$37.80	\$37.80
				<u>\$56,850.96</u>	

11-General Fund	\$54,103.20
12-Postsecondary Technical Education Fund	\$1,335.72
16-Auxillary Ent Fund	\$1,412.04
67-Capital Outlay	\$0.00
	<u>\$56,850.96</u>

Checks approved for release prior to Board action

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/30/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114238	A C C T	Membership Renewal	11-6501-681-000	\$3,146.00	\$3,146.00
114239	A C T	Compass Testing Units	11-6401-661-001	\$134.00	
		CAAP Scoring	11-6401-661-001	\$44.00	
		CAAP Testing	11-6401-661-001	\$2,699.25	
		ACT Work Keys Testing	12-4204-701-000	\$21.75	\$2,899.00
114240	Ace Hardware, Inc.	CAT 5 Network Cable	11-6401-701-000	\$31.99	
		Spray	11-7102-649-000	\$4.99	
		PVC Caps and Cement	11-7102-649-000	\$6.94	
		Anchor Zipit	11-7102-649-000	\$26.99	
		Capacitor	11-7102-649-000	\$2.99	
		Bug Spray, Safety Glasses	11-7102-649-000	\$20.48	
		Plunger	11-7102-649-000	\$7.99	
		Door Hole Cover	11-7102-649-000	\$5.99	
		Maintenance Supplies	11-7102-649-000	\$5.95	
		Maintenance Supplies	11-7102-649-000	\$7.12	
		Maintenance Supplies	11-7102-649-000	\$37.96	
		Facilities Supplies	11-7102-649-000	\$30.95	
		Mulch, Safety Gloves	11-7102-649-000	\$276.24	
		Mulch	11-7102-649-000	\$269.25	
		9V Batteries	11-7102-649-000	\$17.97	
		Trophy Case Lock	11-7102-671-000	\$7.49	\$761.29
114241	All Seasons Floral and Gifts	Flowers-Seth & Rebecca Roach New	11-6102-709-000	\$40.00	\$40.00
114242	Allegro Medical	Gloves	11-7103-850-000	\$522.99	\$522.99
114243	American Electric Company	Ballast	11-7102-649-000	\$287.56	
		Emergency Light	11-7102-649-000	\$24.37	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	6/30/2016		Total
			Account Number	Amount	
114243	American Electric Company	Electric Supplies	11-7102-649-000	\$306.15	
		Wirenuts	11-7102-649-000	\$70.00	\$688.08
114244	American Media Investments	May Advertising	11-6301-613-000	\$440.00	\$440.00
114245	Anatomy Warehouse	Anatomy Skull	12-1215-700-000	\$355.79	\$355.79
114246	Apple Inc.	Apple MagSafe 2 Power Adapter	12-1203-700-000	\$79.00	
		MacBook Pro 15"	12-1203-700-000	\$2,929.00	\$3,008.00
114247	BIO Corporation	Biology Supplies	11-1102-700-000	\$350.00	
		Biology Supplies	11-1102-700-000	\$749.26	
		A & P Equipment	11-1103-850-000	\$695.75	\$1,795.01
114248	Blick Art Materials	Graphic Design Supplies	12-1203-700-000	\$15.98	
		Graphic Design Supplies	12-1203-700-000	\$724.94	\$740.92
114249	Bob's Super-Saver, Inc.	Food	16-9684-743-000	\$5.75	
		Food	16-9684-743-000	\$2.89	\$8.64
114250	Born 4 Electric	Outdoor Lights Maintenance	11-7102-649-000	\$838.01	\$838.01
114251	C D W Government Inc	Computer Supplies	11-6401-646-002	\$504.44	
		Computer Supplies	11-6401-646-002	\$480.09	
		Asus HD6450 Graphics Card	11-6403-701-000	\$83.48	
		Instructional Innovation Supplies	11-6403-701-000	\$520.09	
		Computer Equipment	11-6403-850-000	\$122.30	
		Computer Equipment	11-6403-850-000	\$47.36	
		Computer Equipment	11-6403-850-000	\$1,318.46	
		Computer Equipment	11-6403-850-000	\$331.17	\$3,407.39
114252	Carolina Biological Supply Company	Supplies & Equipment	11-7103-850-000	\$5,888.20	
		Supplies	11-7103-850-000	\$1,109.03	\$6,997.23
114253	Cengage Learning	Returned Textbooks	16-9381-740-000	(\$282.50)	

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/30/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114253	Cengage Learning	Returned Textbooks	16-9381-740-000	(\$302.92)	
		Textbooks and Shipping Summer 201	16-9381-740-000	\$1,503.54	\$918.12
114254	Central States Medical Physics, Inc	Equip Annual Inspection	12-1210-646-000	\$275.00	\$275.00
114255	City of Parsons	Light Tech and Sound Tech	11-5303-706-001	\$48.00	
		Light Tech and Sound Tech	11-5303-706-001	\$32.00	\$80.00
114256	Community-News Digital	Digital Marketing	11-6301-613-000	\$1,250.00	\$1,250.00
114257	Copy Products Inc	Color Copier Maintenance	11-6503-648-000	\$844.61	
		Copy Usage for Cherokee Center	11-7103-701-000	\$61.95	\$906.56
114258	Corporate Business Systems ofMO, InSavin	Copier Maintenance	11-6503-648-000	\$169.29	
		Savin Copier Maintenance	11-6503-648-000	\$59.40	\$228.69
114259	Dell Marketing L P	Dell Latitude 3350	11-6403-850-000	\$888.74	\$888.74
114260	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$54.52	
		Copier Maintenance	11-6503-648-000	\$48.93	\$103.45
114261	Fastenal Company	D Batteries	11-7102-649-000	\$7.59	\$7.59
114262	Amanda Beth Fields	JAM Instructor Fee	11-1133-523-001	\$325.00	\$325.00
114263	Joyce Fields	JAM Instructor Fee	11-1133-523-001	\$325.00	\$325.00
114264	Fitness Anywhere, LLC	Commercial TRX Straps, TRX Ed Col	11-5505-701-000	\$1,818.98	\$1,818.98
114265	Framing Memories	Distinguished Faculty Award	11-6504-692-002	\$116.91	\$116.91
114266	Grand Rental Station	Scissor Lift	11-7102-649-000	\$171.60	\$171.60
114267	Green Country Auto Group LLC	Vehicle Maintenance, CA-13	11-6502-720-000	\$35.30	\$35.30
114268	Herrman Lumber	Fire School Supplies	12-4204-699-000	\$97.41	
		Fire School Hands On Training Materi	12-4204-699-000	\$860.00	
		Fire School Hands On Training Materi	12-4204-699-000	\$51.45	\$1,008.86
114269	Hillyard/Springfield	Carpet Brush	11-7102-702-000	\$117.30	
		Wet Vac	11-7102-702-000	\$700.00	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

6/30/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114269	Hillyard/Springfield	Toilet Paper, Paper Towels, Trash Ba	11-7102-702-000	\$1,627.65	\$2,444.95
114270	Home Science Tools	Supplies	11-7103-850-000	\$56.35	\$56.35
114271	IDVille	Lanyards	11-5303-701-000	\$720.00	
		Badge Holders	11-5303-701-000	\$364.63	\$1,084.63
114272	J and M Gym Pros LLC	Gym Floor Maintenance	11-7102-649-000	\$3,300.00	\$3,300.00
114273	Jock's Nitch/Parsons	Recruit Mat	11-5508-603-000	\$167.44	\$167.44
114274	K F J X - TV	May Advertising	11-6301-613-000	\$800.00	\$800.00
114275	K L K C	May Advertising	11-6301-613-000	\$300.00	\$300.00
114276	K O A M - TV	May Advertising	11-6301-613-000	\$1,000.00	\$1,000.00
114277	K O D E - TV	May Advertising - K O D E	11-6301-613-000	\$2,327.00	
		May Advertising - K S N F	11-6301-613-000	\$500.00	\$3,327.00
		May Advertising - R S N F	11-6301-613-000	\$500.00	\$3,327.00
114278	K S Y N-FM	May Advertising	11-6301-613-000	\$1,260.00	\$1,260.00
114279	George Knox	Vehicle Expense	11-6501-590-001	\$900.00	\$900.00
114280	L C C Foundation	Ted Hill Rental	11-6201-642-000	\$2,251.01	\$2,251.01
114281	Labette County High School	Payment for Electronic Courses	12-1220-523-000	\$7,501.20	\$7,501.20
114282	Landauer Inc	Dosimeters for students	12-1215-700-000	\$328.50	\$328.50
114283	Locke Supply Co	Urinal De-Limer	11-7102-649-000	\$23.80	\$23.80
114284	McCarty's Office Machines Inc	Envelope Moistener w/Adhesive	11-5303-701-000	\$21.90	
		Date Stamp Upgrade	11-6503-648-000	\$66.00	\$66.00
		Office Supplies	11-6503-701-000	\$252.16	
		Tape, tab inserts	11-6503-701-000	\$115.64	\$115.64
		Office Supplies	11-6503-701-000	\$42.89	\$42.89
		Returned Divided Folders	11-6503-701-000	(\$35.74)	(\$35.74)
		Add Rolls	11-6503-701-000	\$55.99	\$55.99

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

6/30/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114284	McCarty's Office Machines Inc	Divided Folders	11-6503-701-000	\$35.74	
		Divided Folders Letter	11-6503-701-000	\$37.99	
		Shelves	11-7102-649-000	\$109.98	
		Office Cubical Parts, Cherokee	11-7103-649-000	\$26.00	\$728.55
114285	McGraw-Hill Companies	Textbooks and Shipping Summer 201	16-9381-740-000	\$1,469.82	
		Textbooks and Shipping Summer 201	16-9381-740-000	\$12,490.07	
		Returned Textbooks	16-9381-740-000	(\$2,340.00)	\$11,619.89
114286	Merchants Automotive Group, Inc.	Rental Vans	11-6502-720-000	\$631.74	
		Rental Vans	11-6502-720-000	\$631.74	\$1,263.48
114287	Meridian Professional Imaging	Printed Photographs	11-6301-661-000	\$7.64	
		Printed Photographs	11-6301-661-000	\$6.28	\$13.92
114288	O'Reilly Automotive Stores, Inc	Spark Plugs	11-6502-720-000	\$4.38	\$4.38
114289	Overhead Door of Wichita	Keys	11-7102-671-000	\$59.26	\$59.26
114290	P1 Group Inc	Credit on Repair Leak	11-7102-649-000	(\$1,201.25)	
		Repair Leak	11-7102-649-000	\$2,117.75	
		Replace Fan Cycling Switch	11-7102-649-000	\$425.75	
		Replace Condensing Unit and Coil	11-7102-649-000	\$1,808.13	
		Parts for Boiler Work	11-7102-649-000	\$202.62	
		Monthly Contract	11-7103-649-000	\$500.00	
		Monthly Contract	11-7202-648-000	\$4,496.00	\$8,349.00
114291	Par Forms Corporation	Coin Pouch for financial aid	11-5201-711-000	\$332.95	
		Foil Stamped Presentation Folder	11-5302-711-000	\$1,590.00	\$1,922.95
114292	ParCom Telephone Company	Reverse 3 Cell Phone	11-6501-631-000	\$29.99	\$29.99
114293	Parsons Sun	Active Living Magazine Ad	11-6301-613-000	\$225.00	
		Graduation Ad	11-6301-613-000	\$100.00	

LABETTE COMMUNITY COLLEGE  
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6/30/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114293	Parsons Sun	Dual/Concurrent Enrollment Ad	11-6301-613-000	\$250.00	
		Summer/Fall Enrollment	11-6301-613-000	\$60.00	
		Cardinal Citee	11-6301-613-000	\$60.00	
		Hendershot Gallery Ad	11-6301-613-000	\$48.00	
		Hendershot Gallery Ad	11-6301-613-000	\$80.00	
		Newspapers in Education Sponsorshij	11-6301-613-000	\$25.00	\$848.00
114294	Pitney Bowes Inc.	Postage Machine Rent	11-6503-641-000	\$1,437.00	\$1,437.00
114295	Practicon, Inc	Pedo Typodont	12-1215-700-000	\$239.00	
		Typodonts	12-1215-700-000	\$1,454.00	\$1,693.00
114297	Reserve Account	PBP# 20352357 (Postage)	11-6503-611-000	\$2,000.00	\$2,000.00
114298	Science Lab Supplies	Supplies	11-7103-850-000	\$2,056.56	\$2,056.56
114299	Southeast Kansas Living	Summer 2016 Ad	11-6301-613-000	\$48.75	\$48.75
114300	The Irrigation Co LLC	Irrigation Maintenance, Cherokee	11-7103-649-000	\$40.00	\$40.00
114301	The Microscope Store, LLC	Equipment	11-6404-850-001	\$1,931.70	\$1,931.70
114302	Triad Environmental Services	Lagoon Inspection, Cherokee	11-7103-649-000	\$136.00	\$136.00
114303	Triple S Pumping/Jeffrey Spielbusch	Grease Trap Services	11-7202-648-000	\$370.00	\$370.00
114304	ULine, Inc.	Biology Equipment	11-6404-850-002	\$2,255.51	\$2,255.51
114305	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Uniforms	11-7202-648-000	\$54.84	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Uniforms	11-7202-648-000	\$54.84	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

**6/30/2016**

Check Number	Vendor	Description	Account Number	Amount	Total
114305	UniFirst Corporation	Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Uniforms	11-7202-648-000	\$54.84	
		Uniforms	11-7202-648-000	\$54.84	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Uniforms	11-7202-648-000	\$54.84	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Apron, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	\$1,042.80
114306	Wal-Mart Community	Nursing Supplies	12-1208-700-000	\$202.19	\$202.19
114307	West IP Communications	Sever Hardware, Installation, Migratio	11-6402-850-000	\$13,000.00	
		Network Hardware Support	11-6402-850-000	\$682.50	
				<u>\$110,588.46</u>	

11-General Fund	\$82,710.60
12-Postsecondary Technical Education Fund	\$15,135.21
16-Auxillary Ent Fund	\$12,742.65
67-Capital Outlay	<u>\$0.00</u>
	\$110,588.46