

**LABETTE COMMUNITY COLLEGE**

**BOARD OF TRUSTEES**

**September 8, 2016**

**5:30 p.m.**

**Conference Room**

**Review Copy**



# EXHIBIT 1

Labette Community College  
Board of Trustees Meeting Agenda  
September 8, 2016  
TIME 5:30 p.m.

Conference Room 1, Student Success Center Building

- I. Adoption of Agenda.....(Agenda Item I)  
(Exhibit 1)
- II. Approval of August 11, 2016, Meeting Minutes .....(Agenda Item II)  
(Exhibit 2)
- III. Approval of August 26, 2016 Special Meeting Minutes .....(Agenda Item III.)  
(Exhibit 3)
- IV. Approval of August 29, 2016 Special Meeting Minutes .....(Agenda Item IV.)  
(Exhibit 4)
- V. Reports and/or Board Discussion
  - A. Bluffstone Update
  - B. Faculty Senate Report
  - C. SGA Report
  - D. Administrative Reports
    - i. Comparison of Expenditures to Budget
  - E. President’s Report
- VI. Old Business (Action, Report, or Discussion)
  - A. Library Renovation Bid Specs .....(Agenda Item VI.A.)
- VII. New Business (Action, Report, or Discussion)
  - A. 2016 Annual Report.....(Agenda Item VII.A.)
  - B. Professional Staff Employment Letter .....(Agenda Item VII.B.)  
(Exhibit 5)
  - C. Approval of Bills.....(Agenda Item VII.C.)  
(Exhibit 6)
- VIII. Public Comment  
The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to the public comment with the following statement: **“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.”** The Board also retains the right to set time limits on public comment.

## EXHIBIT 1

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

IX. Next Regular Board Meeting: October 13, 2016, 5:30 p.m., **Conference Room, 2<sup>nd</sup> Floor of Student Union Building**. Tentative Agenda Items

X. Adjournment

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
August 11, 2016

The Board of Trustees met at 5:30 p.m. on Thursday, August 11, 2016 in the Conference Room, Student Success Center Building.

**Members Present**

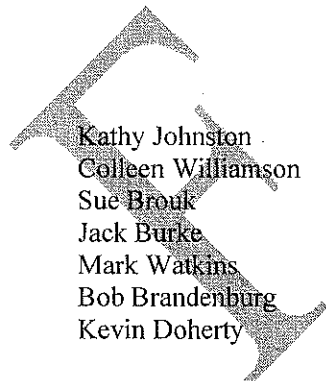
- Mr. Montie Taylor
- Mrs. Sophia Zetmeir
- Mr. David Winchell
- Mr. Carl Hoskins
- Mr. Pat McReynolds

**Trustees Absent**

- Mr. Mike Howerter

**Others Present**

- Dr. George Knox
- Leanna Doherty
- Joe Burke
- Bethany Kendrick
- Tammy Fuentez
- Lindi Forbes
- Janice Every



- Kathy Johnston
- Colleen Williamson
- Sue Brouk
- Jack Burke
- Mark Watkins
- Bob Brandenburg
- Kevin Doherty

Megan Fugate recorded the minutes.

**Public Hearing**

At 5:30 pm, Chair Hoskins opened the public hearing for the 2016-2017 Community College budget. There was no increase to the mill levy for the last 13 years. Mr. Brandenburg asked about the computer rotation. At 5:32pm, Chair Hoskins closed the public hearing.

**Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the agenda. President Knox had no changes. Mr. Winchell moved to approve the agenda as presented. Mrs. Zetmeir seconded and motion carried 5-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Hoskins asked for corrections or additions to the July 14, 2016 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 5-0.

**Executive Session**

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individuals to be discussed.

Mrs. Zetmeir moved to recess into executive session at 5:35pm (time) for 10 minutes for the purpose of discussing personnel matters of nonelected personnel. Inviting in Dr. George Knox.

The Board will return to open meeting at 5:45pm in this room. Mr. Taylor seconded and motion carried 5-0.

The executive session is required to protect the privacy interests of the individuals to be discussed.

Mrs. Zetmeir, with regret, moved to accept the letter of retirement from Dr. George Knox, effective July 1, 2017 and release him without penalty from his contract. Mr. Taylor seconded and motion carried 5-0.

Mrs. Zetmeir moved to approve Janice Every putting together a search committee for the replacement of Dr. Knox. Mr. McReynolds seconded and motion carried 5-0.

**Reports and/or Board Discussion**

Bluffstone Report

Dr. Knox reported that they are on track for the August 31<sup>st</sup> closing date.

Faculty Senate Report

Jack Burke said thank you for negotiations.

Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the July financial report at the table. At the end of July we were 8% through the year. The general fund was 7% expended and the technical education/vocational fund was 8% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

President's Report

Dr. Knox gave a short report.

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

Adoption of 2016-2017 Budget

Mr. McReynolds moved to approve the adoption of the 2016-2017 Budget. Mrs. Zetmeir seconded and motion carried 5-0.

BOT Regular Meeting Dates and Times

After a short discussion, Mr. McReynolds moved to approve the regular meeting scheduled for the second Thursday of the month at 5:30pm. Mrs. Zetmeir seconded and motion carried 5-0.

Discontinuance of Degree/Certificate

Mr. Taylor moved to approve the discontinuance of the Child Care and Support Services Management AAS degree and Child Care certificate. Mrs. Zetmeir seconded and motion carried 5-0.

Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mrs. Zetmeir moved to recess into executive session at 5:55pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations. Inviting in Dr. George Knox, Leanna Doherty, Janice Every, and Joe Burke.

The Board will return to open meeting at 6:00pm in this room. Mr. McReynolds seconded and motion carried 5-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

Executive Session

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individuals to be discussed.

Mrs. Zetmeir moved to recess into executive session at 6:05pm (time) for 10 minutes for the purpose of discussing personnel matters of nonelected personnel. Inviting in Dr. George Knox, Leanna Doherty, Janice Every, and Joe Burke.

The Board will return to open meeting at 6:15pm in this room. Mr. Winchell seconded and motion carried 5-0.

The executive session is required to protect the privacy interests of the individuals to be discussed.

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individuals to be discussed.

Mrs. Zetmeir moved to recess into executive session at 6:15pm (time) for 5 minutes for the purpose of discussing personnel matters of nonelected personnel. Inviting in Dr. George Knox, Leanna Doherty, Janice Every, and Joe Burke.

The Board will return to open meeting at 6:20pm in this room. Mr. McReynolds seconded and motion carried 5-0.

The executive session is required to protect the privacy interests of the individuals to be discussed.

**New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

**Master Agreement Contract Ratification**

Mr. Taylor moved to approve the Master Agreement for the 2016-2017 school year. Mrs. Zetmeir seconded and motion carried 5-0.

**Administration, Professional Staff Salary Increases**

Mr. McReynolds moved to approve a 1.5% salary increase for administration and professional staff. Mrs. Zetmeir seconded and motion carried 5-0.

Mr. McReynolds moved to approve the increase for Rhonda Baker, Financial Aid Director, to move her to the base of the support director classification. Ms. Baker's new salary will be \$37,555 which includes the 1.5% increase. Mrs. Zetmeir seconded and motion carried 5-0.

Mr. McReynolds moved to approve the increase for Michelle Dayton, Talent Search Academic Advisor, in accordance with procedure 10.03 Classification Appeal/Review. Ms. Dayton's new salary will be \$38,092 which includes the 1.5% salary increase. Mrs. Zetmeir seconded and motion carried 5-0.

Mr. McReynolds moved to approve the increase for Bethany Kendrick, Public Relations Director, to move her to the base of the executive level classification. Ms. Kendrick's new salary will be \$43,647 which includes the 1.5% increase. Mr. Winchell seconded and motion carried 5-0.

Mr. McReynolds moved to approve the increase for Kylie Lucas, Admissions Coordinator, to move her from the coordinator classification to the director classification in accordance with procedure 10.030 Administrative Classification Appeal/Review. Ms. Lucas' new salary will be \$38,570 which includes the 1.5% increase. Mr. Winchell seconded and motion carried 5-0.

Mr. McReynolds moved to approve the increase for Nancy Newby, Extension and Concurrent Coordinator, in accordance with procedure 10.03 Classification Appeal/Review. Ms. Newby's new salary will be \$33,800 which includes the 1.5% salary increase. Mr. Winchell seconded and motion carried 5-0.

Mr. McReynolds moved to approve the increase for Megan Fugate, Executive Assistant to the President, to compensate her for the VP of Academic Affairs additional support duties and bookstore duties added to her

## EXHIBIT 3

position description. Ms. Fugate's new salary will be \$31,542 which includes the 1.5% increase. Mr. Winchell seconded and motion carried 5-0.

Mr. McReynolds moved to approve a 2% increase for Dr. Knox for the next fiscal year. Mrs. Zetmeir seconded and after a short discussion the motion did not pass at 3-2 with Mr. Taylor and Mr. Winchell voting against.

Mr. Taylor moved to approve a 1.5% increase for Dr. Knox for the next fiscal year. Mr. Winchell seconded and motion carried 4-1 with Mr. McReynolds voting against.

### Educational Support Staff Salary Increases

Mrs. Zetmeir moved to approve a 1.5% salary increase for educational support staff. Mr. Taylor seconded and motion carried 5-0.

### Professional Staff Employment Letter

Mr. McReynolds moved to approve the Professional Staff Employment Letter for Donald (Trey) Osborne, Assistant Women's Basketball Coach, at a salary of \$19,560 for 42 weeks, beginning August 1, 2016. Mrs. Zetmeir seconded and motion carried 5-0.

### Public Comment

Kevin Doherty gave a brief update on the Cherokee Center Roof.

Mr. Taylor received information from Bob Brandenburg regarding the start of the nursing program.

Tammy Fuentes reported that Sidney Pemberton is completing a video for Association of Community College Trustees.

### Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for September 8, 2016 at 5:30 p.m., Conference Room, Student Success Center Building.

### Adjournment

Mr. Winchell moved to adjourn the meeting at 6:36pm. Mr. McReynolds seconded and motion carried 5-0.

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Megan Fugate, Clerk of the Board



LABETTE COMMUNITY COLLEGE  
Board of Trustees Special Meeting Minutes  
Friday, August 26, 2016  
8:00 a.m.

The Board of Trustees met at 8:00 a.m. on Friday, August 26, 2016 in the Conference Room of the Student Success Center Building.

**Members Present**

Mrs. Sophia Zetmeir	Mr. Montie Taylor
Mr. Carl Hoskins	Mr. David Winchell
Mr. Pat McReynolds (by speakerphone)	Mr. Mike Howerter

**Others Present**

Leanna Doherty	Lindi Forbes
Joe Burke	David Markham
Mark Watkins	Tammy Fuentez
Bethany Kendrick	

Megan Fugate recorded the minutes.

Chair Hoskins called the meeting to order at 8:00am.

**Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the printed agenda. Mr. Winchell moved to approve the agenda as presented. Mrs. Zetmeir seconded and motion carried 6-0.

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

Executive Session for consultation with our attorney on a matter protected by the attorney-client privilege

At 8:05am, Mrs. Zetmeir moved to recess into executive session for consultation with the attorney on a matter protected by the attorney-client privilege, for 30 minutes, inviting in Dr. George Knox, David Markham and Leanna Doherty. The executive session is required to protect attorney-client privilege and the public interest. The Board will return to open meeting at 8:35am in this room. Mr. Taylor seconded and motion carried 6-0.

Reconvened into open session at 8:35am.

No action was taken.

**New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

**Reports and/or Board Discussion**

None

Faculty Senate Report

None

Public Comment

None

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for September 8, 2016 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. Winchell moved to adjourn the meeting at 8:36am. Mrs. Zetmeir seconded and motion carried 6-0.

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Megan Fugate, Clerk of the Board

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F

LABETTE COMMUNITY COLLEGE  
Board of Trustees Special Meeting Minutes  
Monday, August 29, 2016  
5:00 p.m.

The Board of Trustees met at 5:00 p.m. on Monday, August 29, 2016 in the Conference Room of the Student Success Center Building.

**Members Present**

Mrs. Sophia Zetmeir  
Mr. Carl Hoskins  
Mr. Pat McReynolds

Mr. David Winchell  
Mr. Mike Howerter

**Members Absent**

Mr. Montie Taylor

**Others Present**

Leanna Doherty  
Joe Burke  
Bethany Kendrick  
Lindi Forbes  
David Markham

Tammy Fuentes  
Brian Gustefen  
Janice Every  
Jamie Willey

Megan Fugate recorded the minutes.

Chair Hoskins called the meeting to order at 5:00p.m.

Chair Hoskins called Trustee Taylor on the speakerphone. Trustee Taylor asked if the emails he sent were received. Trustee Taylor left the meeting by speakerphone at 5:02pm.

**Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the printed agenda. Mr. Winchell moved to approve the agenda as presented. Mrs. Zetmeir seconded and motion carried 5-0.

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

Executive Session for consultation with our attorney on a matter protected by the attorney-client privilege

At 5:03pm, Mrs. Zetmeir moved to recess into executive session for consultation with the attorney on a matter protected by the attorney-client privilege, for 10 minutes, inviting in Dr. George Knox, David Markham and Leanna Doherty. The executive session is required to protect attorney-client privilege and the public interest. The Board will return to open meeting at 5:13pm in this room. Mr. McReynolds seconded and motion carried 5-0.

Reconvened into open session at 5:13pm.

## EXHIBIT 5

At 5:13pm, Mrs. Zetmeir moved to recess into executive session for consultation with the attorney on a matter protected by the attorney-client privilege, for an additional 5 minutes, inviting in Dr. George Knox, David Markham and Leanna Doherty. The executive session is required to protect attorney-client privilege and the public interest. The Board will return to open meeting at 5:18pm in this room. Mr. McReynolds seconded and motion carried 5-0.

Reconvened into open session at 5:18pm.

Mr. McReynolds moved to approve the resolution to transfer the property at 1400 Main Street from Labette Community College to The Villas at LCC, LLC. Mrs. Zetmeir seconded and motion carried 5-0, by all members present.

Mr. McReynolds moved to approve the resolution to transfer the north side of 1400 Broadway from The Villas at LCC, LLC to Labette Community College. Mrs. Zetmeir seconded and motion carried 5-0, by all members present.

Mr. McReynolds moved to approve authorization for the Chairman of the Board, Carl Hoskins and Clerk of the Board, Megan Fugate to convey title to the property at 1400 Main and accept title to the property on the north side of 1400 Broadway. Mrs. Zetmeir seconded and motion carried 5-0, by all members present.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### **Reports and/or Board Discussion**

None

#### **Faculty Senate Report**

None

#### **Public Comment**

Trustee Howerter would like to see full enrollment reports on the Cherokee Center for review.

#### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for September 8, 2016 at 5:30 p.m., Conference Room, Student Success Center Building.

#### **Adjournment**

Mr. Winchell moved to adjourn the meeting at 5:30pm. Mrs. Zetmeir seconded and motion carried 5-0.

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Megan Fugate, Clerk of the Board

Agenda Item #: VI.A.  
Date: September 8, 2016

**SUBJECT**

Library Renovations Bid Specs

**REASON FOR CONSIDERATION BY THE BOARD**

College policy states that the Board of Trustees' approval is normally required for items costing in excess of \$19,999.

**BACKGROUND**

At the July work session the Board of Trustees reviewed plans to renovate the former bank building at 13<sup>th</sup> and Main to become the new library. Our students and community will benefit from the location of the new library. At the meeting we will have the bid specs to review.

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees approve the request to obtain bids for the renovation of the former bank building.

(agnPropCasInsBidSpecs)



Agenda Item #: VII.A.

Date: September 8, 2016

**SUBJECT**

LCC Annual Report

**REASON FOR CONSIDERATION BY THE BOARD**

Report showing the highlights of the College.

**BACKGROUND**

This is an annual report.

**PRESIDENT'S RECOMMENDATION**

We will review the annual report.





Agenda Item #: VII.B.

Date: September 8, 2016

**SUBJECT**

Professional Staff Employment Letter Confirmation

**REASON FOR CONSIDERATION BY THE BOARD**

Kansas Statutes require Board of Trustees' approval of selected employment contracts.

**BACKGROUND**

Ms. Sara Daniel has accepted the Student Support Services Academic Advisor position. Sara earned a Bachelor of Science degree in Business Administration with minors in Leadership Studies and Conflict Analysis and Trauma Studies from Kansas State University and a Masters in Social Work from Wichita State University. She is a Licensed Master Social Worker for the State of Kansas. Additionally, she is currently working on a Masters in Academic Advising from K-State.

Most recently Sara was employed as a career counselor for Serco, Inc. at Fort Riley until she relocated to southeast Kansas. There she worked as a Transition Career Counselor assisting soldiers transitioning from military to civilian endeavors. She also brings three years of experience to LCC working with college students on a college campus in their exploration of majors and minors.

Sara holds memberships in NCDA, NACADA, NASPA and NASW.

**PRESIDENT'S RECOMMENDATION**

The Board of Trustees approve the Professional Staff Employment letter for Sara Daniel, Student Support Services Academic Advisor, at a salary of \$32,000, beginning September 6, 2016.



## **Biography**

### **Sara Daniel**

Ms. Sara Daniel has accepted the Student Support Services Academic Advisor position. Sara earned a Bachelor of Science degree in Business Administration with minors in Leadership Studies and Conflict Analysis and Trauma Studies from Kansas State University and a Masters in Social Work from Wichita State University. She is a Licensed Master Social Worker for the State of Kansas. Additionally, she is currently working on a Masters in Academic Advising from K-State.

Most recently Sara was employed as a career counselor for Serco, Inc. at Fort Riley until she relocated to southeast Kansas. There she worked as a Transition Career Counselor assisting soldiers transitioning from military to civilian endeavors. She also brings three years of experience to LCC working with college students on a college campus in their exploration of majors and minors.

Sara holds memberships in NCDA, NACADA, NASPA and NASW.

# POSITION DESCRIPTION

## STUDENT SUPPORT SERVICES ACADEMIC ADVISOR

**Reports to: Student Support Services Director**

**Organizational Unit: Professional Staff Exempt**

**Salary range: Coach/Coordinator/Counselor**

**Revision Date: July 2016**

### I. Basic Purpose of Position

The academic advisor is responsible for providing Student Support Services participants with appropriate counseling, advising, occupational information, placement and follow-up while working cooperatively with other Student Support Services staff and related support personnel of the college on both its main campus in Parsons and the Cherokee Center south of Pittsburg.

### II. Essential Job Functions

- A. Ability to recruit students from within the college through placement assessment, College Success Skills courses and speaking to classes or seminars
- B. Ability to assist in the process of identification and placement of eligible participants
- C. Ability to provide assessment, academic planning and advising, and monitoring for project students
- D. Ability to help coordinate Student Support Services orientation for new and returning project participants
- E. Ability to develop academic skills resources for project participants
- F. Ability to assist in the intake process for project participants
- G. Ability to develop individualized learning plans for project participants based on assessment results
- H. Ability to provide academic, career, social/personal, financial and transfer counseling to individuals and groups of students in the project
- I. Ability to consult with faculty, financial aid office, admissions, Student Support Services project staff and the Student Success Center on behalf of project students
- J. Ability to report directly to the Student Support Services Director and provide progress and data reports as needed
- K. Ability to maintain regular and timely attendance

### III. Consulting Tasks

- A. Consults with faculty, financial aid office, admissions office, various college administration and staff as well as community and business resources on behalf of program participants.
- B. Consults with other Student Support Services and Student Success Center staff to inform, obtain input and share concepts and information.
- C. Consults with college staff regarding special and personal needs of project students.

### IV. Supervises the Following Staff

None

### V. Required Knowledge, Skills and Personal Qualifications

- A. Ability to effectively counsel and advise students, requiring the ability to understand others' concerns and respond with empathy.

- B. Ability to anticipate students' needs and develop appropriate short and long-range plans.
- C. Knowledge of the community college philosophy and LCC's graduation requirements, academic programs, and advising policy and procedures.
- D. Good organizational, oral and written communication skills.
- E. Knowledge of personal computer operations and software applications including MS Word.

**VI. Preferred Experience**

- A. Advising in community college environment.
- B. Providing needs assessment and learning plan development with college students, preferably those from first generation families or those with limited income backgrounds.
- C. Providing career development, financial aid and academic advising.
- D. Teaching to diverse audiences.
- E. Working with persons with academic disabilities

**VII. Educational Background**

- A. Bachelor's degree in education, psychology, or related field is required.
- B. Master's degree in counseling, student personnel or other related areas preferred.

**VIII. Working Conditions**

Usual office environment.



Agenda Item: VII.C.  
Date: September 8, 2016

**SUBJECT**

Approval of Bills

**REASON FOR CONSIDERATION BY THE BOARD**

Kansas statutes require Board of Trustees' approval of all expenditures.

**BACKGROUND**

Each month a listing of claims to be paid is presented to the Board for approval.

**PRESIDENT'S RECOMMENDATION**

Approval is recommended.





**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/4/2016

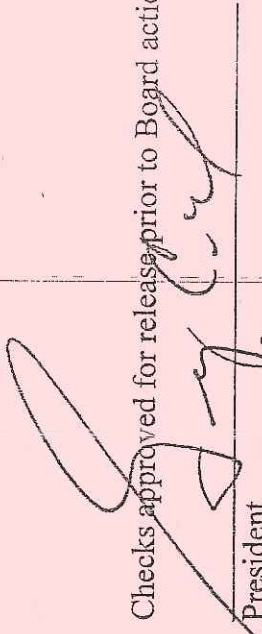
Check Number	Vendor	Description	Account Number	Amount	Total
114489	A T and T	Phone Service	11-6501-631-000	\$21.86	
		Phone Charges - Cherokee Center	11-7103-631-000	\$260.76	\$282.62
114491	Rhonda L Baker	Reimburse Parking fee - Dept of Ed IV	11-5201-601-000	\$12.00	\$12.00
114494	City of Parsons	Water Service	11-7102-632-000	\$2,239.91	
		Water Service	16-9482-632-000	\$139.54	\$2,379.45
114495	Daniel Colon	Copy Usage	11-4203-701-000	\$99.44	\$99.44
114496	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$141.46	
		Cable - Cherokee Center	11-7103-701-000	\$82.06	\$223.52
114498	Tammy Fuentez	Reimburse Mileage - Title IX Meeting	11-5701-601-000	\$199.26	\$199.26
114499	Brittany Haley	Reimburse Equipment Check	11-5507-701-000	\$65.07	
		Reimburse Shipping with Insurance	11-5507-701-000	\$35.70	\$233.47
		Reimburse Supplies	11-5507-701-000	\$132.70	\$89.00
114500	Jennifer Harding	Reimburse AARC Membership renew.	11-4200-630-033	\$89.00	\$500.00
114501	Isch's Kitchen Exhaust System Services	Kitchen Maintenance	11-7102-649-000	\$500.00	
114503	Kansas Gas Service	Gas Service	11-7102-633-000	\$36.37	\$36.37
114504	Kansas Outdoor Advertising	July Advertising	11-6301-613-000	\$575.00	\$575.00
114505	Leigh Ann Martin	Reimburse July Mileage	12-1215-602-000	\$170.64	
		Reimburse Cookies - Pinning Ceremo	12-1215-700-000	\$75.00	\$245.64
114506	Ashley Moore	Reimburse Mileage - Clinicals (6)	12-1210-602-000	\$471.42	\$471.42
114510	Mitchell A Rolls	Reimburse Meal - Recruiting	11-5503-603-000	\$15.17	
		Reimburse Mileage - Recruiting	11-5503-603-000	\$124.74	\$139.91
114511	Ryan Seme	Reimburse Mileage - Meetings (5)	12-4204-601-000	\$305.64	\$305.64
114512	Shell Fleet Plus	Gasoline	11-6502-720-000	\$52.12	\$52.12
114513	Jerrold W Stanford	Reimburse Mileage - Recruiting	11-5508-603-000	\$400.68	\$400.68
114516	US Foods, Inc	Hot Food Serving Counter-	16-9482-648-000	\$3,986.56	\$3,986.56

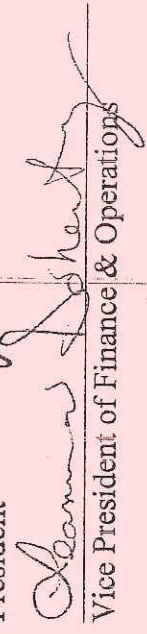
LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

8/4/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114517	Veritiv	Paper	11-6503-705-000	\$485.41	\$485.41
114518	Verizon Wireless	J Burzinksi Phone Charges	11-6401-701-000	\$248.31	
114519	W C A Waste Corporation	Custodians Phone Charges	11-7102-649-000	\$180.59	\$428.90
114520	Westar Energy, Inc	Trash Removal, Cherokee	11-7103-649-000	\$109.07	\$109.07
		Electricity	11-7102-634-000	\$16,951.38	
		Electricity - Cherokee Center	11-7103-634-000	\$1,357.81	
		Electricity	16-9482-634-000	\$369.35	\$18,678.54
114521	Wood-Dulohery Insurance Inc	Catastrophic Accident Insurance	11-5506-625-000	\$10,864.00	\$10,864.00
				<u>\$40,798.02</u>	
		11-General Fund		\$35,279.87	
		12-Postsecondary Technical Education Fund		\$1,022.70	
		16-Auxillary Ent Fund		\$4,495.45	
		67-Capital Outlay		\$0.00	
				<u>\$40,798.02</u>	

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations


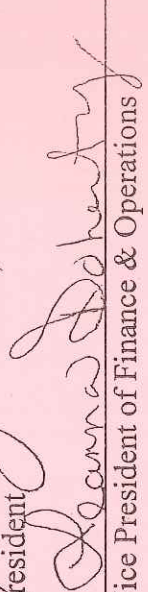
LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

8/9/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114522	A T and T	Internet	11-6401-631-000	\$3,419.92	\$3,419.92
114523	Kim Beachner	Reimburse Meal - Midwest Nurse Ed	11-4200-630-025	\$25.28	
		Reimburse Oklahoma Licensure	11-4200-630-025	\$78.00	
		Reimburse Hotel - Pediatric Conf	11-4200-630-025	\$166.28	
		Reimburse Meals - Pediatric conferen	11-4200-630-025	\$39.77	\$309.33
114525	Butler Community College	Butler CC-Volleyball Scrimmage	11-5504-601-000	\$50.00	\$50.00
114526	CableONE	Cable Service	11-7202-648-000	\$82.38	\$82.38
114527	J R C - D M S	JRC DMS Renewal	12-1214-670-000	\$1,300.00	\$1,300.00
114528	Kansas Gas Service	Gas Service	11-7102-633-000	\$139.61	\$139.61
114529	Aaron Keal	Reimburse Meals-KJCCC/ REGION V	11-5506-601-000	\$41.15	
114533	Rural Water District #5	Reimburse Mileage - KJCCC Meeting	11-5506-601-000	\$245.16	\$286.31
114535	Touchtone Communications	Water Utility, Cherokee	11-7103-632-000	\$30.67	\$30.67
		Long Distance	11-6501-631-000	\$31.34	
		Long Distance - Cherokee Center	11-7103-631-000	\$17.05	\$48.39
				<u>\$5,666.61</u>	

11-General Fund \$4,366.61  
 12-Postsecondary Technical Education Fund \$1,300.00  
 16-Auxillary Ent Fund \$0.00  
 67-Capital Outlay \$0.00  
\$5,666.61

Checks approved for release prior to Board action

  
 President  
  
 Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	8/17/2016	Account Number	Amount	Total
114536	Masters Performance Improvement, LIn-service Speaker fee			11-4201-630-002	\$4,162.70	\$4,162.70
					\$4,162.70	

11-General Fund	\$4,162.70
12-Postsecondary Technical Education Fund	\$0.00
16-Auxillary Ent Fund	\$0.00
67-Capital Outlay	\$0.00
	<u>\$4,162.70</u>

Checks approved for release prior to Board action

*Dawn Stoherty*  
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

8/19/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114538	A T and T	Phone Service	11-6501-631-000	\$4,859.72	\$4,859.72
114539	Accident Fund	Workman's Comp	11-6501-590-001	\$3,286.40	\$3,286.40
114541	Amazon.com LLC	Projector Replacement	11-6403-701-000	\$97.82	\$97.82
114542	B P	Paper Statement Fee	11-6502-720-000	\$7.50	\$7.50
114543	Linda G Brown	Reimburse Mileage - Clinical Visit	12-1210-601-000	\$78.84	\$78.84
114544	Jody Burzinski	Reimburse Mileage-Accuplacer Trg H	11-6403-602-000	\$113.68	\$113.68
114545	CableONE	Ted Hill Internet	11-6401-631-000	\$84.45	\$84.45
114547	Tarah L Cockrell	Reimburse Mileage - Fall In-Service	11-7103-602-000	\$33.48	\$33.48
114548	Coffeyville Community College	Coffeyville CC-Invite Volleyball	11-5504-601-000	\$325.00	\$325.00
114550	Jill Coomes	Reimburse Baggage Fees-Sim Conf	11-4200-630-023	\$50.00	\$50.00
		Reimburse Transportation - Sim Conf	11-4200-630-023	\$64.20	\$64.20
		Reimburse Meals - Simulation Conf	11-4200-630-023	\$126.12	\$126.12
		Reimburse Mileage - Simulation Conf	12-1208-601-000	\$170.91	\$411.23
114551	Dodge City Community Coll	Dodge City Volleyball Invite	11-5504-601-000	\$250.00	\$250.00
114553	FedEx Express	Package Shipping (11)	11-5303-701-000	\$217.28	\$217.28
		Package Shipping (1)	12-1215-700-000	\$21.25	\$238.53
114554	Jacob R Fulsom	Reimburse Supplies	11-5504-601-000	\$110.14	\$110.14
114556	Jennifer Harding	Reimburse Mileage - Clinicals (7)	12-1211-602-000	\$378.54	\$378.54
114557	Highland Community College	Highland CC Volleyball Tournament 9	11-5504-601-000	\$275.00	\$275.00
114558	Trudy E Hill	Reimburse Mileage - Orientation	12-4204-601-000	\$49.95	\$49.95
114559	Hotel Vernon	Volleyball Travel Hotel 9/25/16	11-5504-601-000	\$903.90	\$903.90
114562	Kansas Department of Revenue	Printshop Sales Tax/July	11-6503-701-000	\$1.85	\$1.85
		Food Service Sales Tax/July	16-0000-216-001	\$114.17	\$114.17
		Bookstore Sales Tax/July	16-0000-216-001	\$186.23	\$302.25
114563	Kansas Gas Service	Gas Service	11-7102-633-000	\$291.44	\$291.44

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

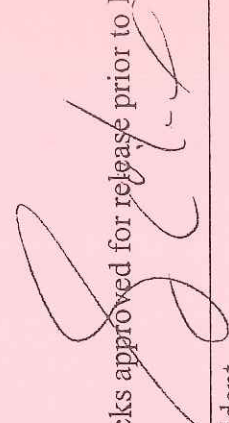
8/19/2016


Check Number	Vendor	Description	Account Number	Amount	Total
114563	Kansas Gas Service	Gas Service - Cherokee Center	11-7103-633-000	\$42.02	
		Gas Service	16-9482-633-000	\$80.01	\$413.47
114564	Jennifer Lynn Katzer	Reimburse Mileage - Fall In-Service	11-7103-602-000	\$33.48	\$33.48
114566	KJCCC	Volleyball Coaches Dues and Website	11-5506-681-000	\$75.00	
		Softball Coaches Dues and website fe	11-5506-681-000	\$75.00	
		Baseball Coaches Dues and Website	11-5506-681-000	\$75.00	
		Basketball Coaches Dues and Websit	11-5506-681-000	\$150.00	\$375.00
114570	Leigh Ann Martin	Reimburse Mileage- Springfield Airpoi	12-1246-630-000	\$78.84	
		Reimburse Airport Parking -Dental Ed	12-1246-630-000	\$55.00	
		Reimburse Transportation-Dental Ed	12-1246-630-000	\$137.00	
		Reimburse Baggage Fees-Dental Ed	12-1246-630-000	\$50.00	
		Reimburse Meals-Dental Ed Boot Car	12-1246-630-000	\$96.44	\$417.28
114571	N J C A A	NJCAA Membership Dues 2016-2017	11-5506-681-000	\$1,950.00	\$1,950.00
114573	Phillips 66 - Conoco - 76	Gasoline	11-6502-720-000	\$348.66	\$348.66
114575	Ashley N Savage	Reimburse Mileage - Fall In-Service	11-7103-602-000	\$33.48	\$33.48
114576	Barry Seal	Reimburse Mileage - Fall In-Service	11-7103-602-000	\$33.48	\$33.48
114577	Adrienne Vaughn	Interview Expense Reimbursement	11-6504-601-002	\$58.00	\$58.00
114578	Brian Vediz	Reimburse Ultrasound Gel Warmer	12-1214-700-000	\$104.89	
		Reimburse Return Flight - SDMS Cor	12-1246-630-000	\$103.50	
		Reimburse Departing Flight-SDMS Cc	12-1246-630-000	\$73.10	\$281.49

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	8/19/2016	Account Number	Amount	Total
114580	Scotty Zollars	Reimburse Fall In-Service Supplies		11-4201-627-001	\$7.79	\$7.79
	11-General Fund		\$13,979.89			
	12-Postsecondary Technical Education Fund		\$1,398.26			
	16-Auxillary Ent Fund		\$380.41			
	67-Capital Outlay		\$0.00			
			<u>\$15,758.56</u>		<u>\$15,758.56</u>	

Checks approved for release prior to Board action

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Vice President of Finance & Operations

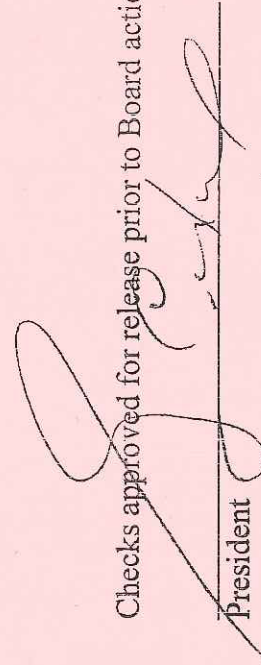
LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL


8/23/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114581	American Heritage Life Insurance	ComCancer Premiums	11-0000-273-000	\$98.81	\$98.81
114582	Bay Bridge Administrators, LLC	f/b/o SER 403(b) Contributions	11-0000-258-000	\$12,753.00	
		Cancer Premiums	11-0000-273-000	\$331.43	
		Disability Premiums	11-0000-275-000	\$633.38	
		Term Life Ins Premiums	11-0000-276-000	\$842.32	
		ER 403(b) Matching	11-6501-590-001	\$3,735.00	\$18,295.13
114583	Kansas Payment Center	August Garnishment	11-0000-265-000	\$492.00	\$492.00
114584	L C C Foundation	August EE Contributions	11-0000-268-000	\$1,499.52	\$1,499.52
114585	Laurie B Williams	August Garnishment	11-0000-270-000	\$675.00	\$675.00
114586	Security Benefit Life Insurance Co.	Medical Reimb/Child Care	11-0000-277-000	\$2,188.83	\$2,188.83
				<u>\$23,249.29</u>	

11-General Fund	\$23,249.29
12-Postsecondary Technical Education Fund	\$0.00
16-Auxillary Ent Fund	\$0.00
67-Capital Outlay	\$0.00
	<u>\$23,249.29</u>

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations



LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

8/24/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114587	Jacob R Fulsom	Volleyball Travel - 8/25/16	11-5504-601-000	\$650.00	\$650.00
114588	Jacob R Fulsom	Volleyball Travel - 8/30/16	11-5504-601-000	\$150.00	\$150.00
				<u>\$800.00</u>	

11-General Fund	\$800.00
12-Postsecondary Technical Education Fund	\$0.00
16-Auxillary Ent Fund	\$0.00
67-Capital Outlay	\$0.00
	<u>\$800.00</u>

Checks approved for release prior to Board action

  
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

8/26/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114589	A T and T	Internet	11-6401-631-000	\$1,616.40	\$1,616.40
114590	Accident Fund	Workman's Comp	11-6501-590-001	\$3,286.40	\$3,286.40
114592	Bank of Parsons	Principal - Zetmeir Building	11-6201-761-000	\$27,489.86	
114594		Interest - Zetmeir Building	11-6201-762-000	\$1,464.59	\$28,954.45
		Refund Fall 2016 Fees	11-0000-132-000	\$663.00	
114596	C A P T E	Refund Fall 2016 Meal Plan	16-0884-478-001	\$399.00	\$1,062.00
114598	Freeman Health Systems	Onsite Self-Study Workshop-Jimmie V	12-1213-601-000	\$1,500.00	\$1,500.00
114599	Jacob R Fulsom	Freeman Clinical Badges	12-1208-672-000	\$340.00	\$340.00
114600	Jacob R Fulsom	Volleyball Travel - 9/20/16	11-5504-601-000	\$200.00	\$200.00
114601	Jacob R Fulsom	Volleyball Travel - 9/17/16	11-5504-601-000	\$300.00	\$300.00
114602	Jacob R Fulsom	Volleyball Travel - 9/13/16	11-5504-601-000	\$150.00	\$150.00
114603	Jacob R Fulsom	Volleyball Travel - 9/8/16	11-5504-601-000	\$150.00	\$150.00
114604	Crystal Garcia	Volleyball Travel - 9/1/16	11-5504-601-000	\$200.00	\$200.00
		Reimburse Meals - MW Nurse Confer	11-4200-630-027	\$84.14	
		Reimburse Lunch for Freeman Skills I	11-4200-630-027	\$23.40	
		Reimburse MO Licensure Fingerprinti	11-4200-630-027	\$43.05	\$150.59
114605	Jennifer Harding	Reimbursement for textbook	11-4200-630-033	\$63.99	
		Reimbursement for Ipad and cover	11-4200-630-033	\$541.47	\$605.46
114606	Healthcare Providers Service Organiza	Liability Insurance-Sonography	12-1214-700-000	\$147.78	
		Liability Insurance-Emergency Medice	12-4204-701-000	\$197.04	
		Liability Insurance-CNA/CMA	12-4204-701-000	\$2,660.04	\$3,004.86
114609	Intrust Card Center	Calculus Instructor Manual	11-4209-701-000	\$32.43	
		Aaron Keal - KJCCC/Region IV Meetin	11-5506-601-000	\$77.83	
		Hilton KS - George Knox Returning A	11-6101-601-000	\$192.27	
		Coeur D Alene, Idaho-G Knox AACC	11-6101-601-000	\$1,162.78	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/26/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114609	Intrust Card Center	Hilton KC George Knox Leaving AAC	11-6101-601-000	\$158.46	
		Accuplacer Units - Extension Sites	11-6401-661-001	\$925.00	
		OnStar for LCC Vehicles	11-6502-720-000	\$130.87	
		Position Announcements	11-6504-613-000	\$258.06	
		Student Payments for CNA Certificatio	12-1211-602-000	\$174.85	
		Registry Fee	12-1214-681-000	\$250.00	
		Amelia Hotel-Leigh Ann Martin-Summ	12-1246-630-000	\$483.96	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$638.50	
		Bookstore Supplies	16-9482-648-000	\$467.56	\$4,952.57
114610	Joe Smith Company, Inc	Concessions	16-9381-742-000	\$326.71	\$326.71
114612	KACRAO	Conference Registration - Ross Harpe	11-5302-601-000	\$135.00	\$135.00
114613	Leigh Ann Martin	Reimburse DANB Recertification Fee	12-1215-681-000	\$65.00	\$65.00
114615	Julie Page	Reimburse Meals - Nursing Conf	11-4200-630-024	\$42.65	
		Reimburse Mileage - Nursing Conf	12-1208-602-000	\$145.80	\$188.45
		Bottled Water for Custodians	11-7102-649-000	\$9.96	
		Herbicide Cherokee Center	11-7103-649-000	\$37.52	
		Cherokee Office Supplies	11-7103-701-000	\$34.50	
		New Student Orientation Supplies	12-1215-700-000	\$28.68	
		Supplies	16-9684-701-000	\$59.00	
		Food	16-9684-743-000	\$113.98	
		Food	16-9684-743-000	\$26.77	
		Food	16-9684-743-000	\$62.15	
		Food	16-9684-743-000	\$50.96	
		Food	16-9684-743-000	\$2.50	
		Food	16-9684-743-000	\$77.37	

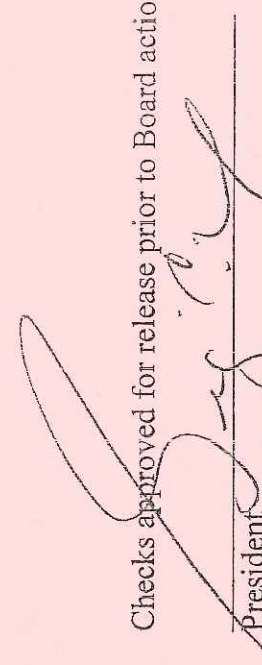
**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**


8/26/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114619	Wal-Mart Community	Food	16-9684-743-000	\$5.84	
		Food	16-9684-743-000	\$18.86	
		Food	16-9684-743-000	\$54.08	
		Food	16-9684-743-000	\$27.34	\$609.51
114620	Wichita State University	EO Conference Reg-Ryan Seme	12-4204-711-000	\$75.00	\$75.00
114621	Jimmie J Wilson	Reimburse Tuition and Fees	12-1213-700-000	\$882.75	\$882.75
				<u>\$48,755.15</u>	

11-General Fund	\$39,473.63
12-Postsecondary Technical Education Fund	\$6,950.90
16-Auxillary Ent Fund	\$2,330.62
67-Capital Outlay	<u>\$0.00</u>
	\$48,755.15

Checks approved for release prior to Board action

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
 CLAIMS REGISTER FOR APPROVAL (Complete)  
 8/31/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114622	Ace Hardware, Inc.	Clock	11-7102-649-000	\$17.99	
		Facilities Supplies	11-7102-649-000	\$34.98	
		Light Bulb	11-7102-649-000	\$9.99	
		Facilities Supplies	11-7102-649-000	\$13.48	
		Ant Bait	11-7102-649-000	\$4.99	
		Silicone	11-7102-649-000	\$9.98	
		Caulk	11-7102-649-000	\$6.49	
		Capacitor	11-7102-649-000	\$2.99	
		Threadlocker	11-7102-649-000	\$3.99	
		Light Bulb	11-7102-649-000	\$12.99	
		Filters	11-7102-649-000	\$125.96	
		Liquid Nails	11-7102-649-000	\$11.96	
		Plumbing Supplies	11-7102-649-000	\$5.99	
		PVC Pipe	11-7102-649-000	\$27.90	
		Plumbing Supplies	11-7102-649-000	\$12.47	
		Facilities Supplies	11-7102-649-000	\$9.98	
		Maintenance Supplies	11-7102-649-000	\$60.94	
		Filter	11-7102-649-000	\$34.99	
		Groundskeeping Supplies	11-7102-649-000	\$5.52	
		Drill Bit	11-7102-649-000	\$7.58	
		Masking Tape	11-7102-702-000	\$13.98	
		Dustpan	11-7102-702-000	\$14.99	
		Bookstore Supplies	16-9482-649-000	\$11.57	
		Propane for Grill	16-9482-701-000	\$19.99	
		Light Bulbs	16-9482-701-000	\$25.98	
		Light Bulbs	16-9482-701-000	\$12.99	\$520.66

**LABETTE COMMUNITY COLLEGE**  
**CLAIMS REGISTER FOR APPROVAL (Complete)**  
**8/31/2016**

Check Number	Vendor	Description	Account Number	Amount	Total
114623	AHiMA	Textbooks and Shipping Fall 2016	16-9381-740-000	\$855.57	\$855.57
114624	American Electric Company	Light Bulbs and Ballists	11-7103-649-000	\$302.00	\$302.00
114625	American Library Association	ALA Renewals - Phylis Coornes	11-4101-701-000	\$137.00	\$371.00
114626	American Media Investments	ALA Renewal - Scott Zollars	11-4101-701-000	\$234.00	\$371.00
114627	Assessment Technologies Institute, LLATI	Second Level Course Work	11-6301-613-000	\$225.00	\$225.00
		ATI First Year	12-1208-661-000	\$10,633.00	\$10,633.00
114628	Badge-A-Minit	Badge Pin parts-500 sets	12-1208-661-000	\$10,878.00	\$21,511.00
114629	Bob's Super-Saver, Inc.	Popcorn for In-Service	11-6503-701-000	\$129.95	\$129.95
114630	Books of Discovery	Textbooks and Shipping Fall 2016	11-4201-627-001	\$6.67	\$6.67
114631	C D W Government Inc	Duracell Copper AAA, Mini Display Pc	16-9381-740-000	\$1,212.23	\$1,212.23
114632	Carolina Biological Supply Company	Supplies	11-6403-701-000	\$139.74	\$139.74
114633	Cengage Learning	Textbooks and Shipping Fall 2016	11-7103-701-001	\$601.30	\$601.30
114634	Club Volleyball Gear	CinchLocks	16-9381-740-000	\$12,727.83	\$12,727.83
114635	Copy Products Inc	Konica Copier Maintenance H204	11-7102-649-000	\$331.40	\$331.40
114636	Corporate Business Systems ofMO, InSavin	Copier Maintenance	11-6503-648-000	\$940.30	\$940.30
114637	Council of North Central Two-Year Col	Membership Dues	11-7103-701-000	\$51.34	\$991.64
114638	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$57.81	\$57.81
		Copier Maintenance	11-6501-681-000	\$125.00	\$125.00
114639	Dillons	Pinning Ceremony flowers	11-6503-648-000	\$649.58	\$868.23
114640	Elsevier Inc.	Textbooks and Shipping Fall 2016	11-6503-648-000	\$218.65	\$868.23
		Textbooks and Shipping Fall 2016	12-1215-700-000	\$75.97	\$75.97
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$362.37	\$362.37
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$95.05	\$95.05
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$541.16	\$541.16
114641	Elsevier Science	Textbooks and Shipping 2016	16-9381-740-000	\$898.32	\$898.32
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,196.73	\$1,196.73

**LABETTE COMMUNITY COLLEGE**  
**CLAIMS REGISTER FOR APPROVAL (Complete)**  
 8/31/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114641	Elsevier Science	Returned Textbooks	16-9381-740-000	(\$5,139.26)	
		Returned Textbooks	16-9381-740-000	(\$1,929.98)	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$14,051.11	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$24,388.69	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,109.78	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$4,728.67	\$38,405.74
114642	F A Davis Company	Returned Textbooks	16-9381-740-000	(\$863.04)	
		Returned Textbooks	16-9381-740-000	(\$2,638.20)	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$5,431.55	\$1,930.31
114643	Fastenal Company	AA Batteries	11-7102-649-000	\$5.59	\$5.59
114644	Joyce Fields	JAM Instructor Fee	11-1133-523-001	\$325.00	\$325.00
114645	Green Country Auto Group LLC	Vehicle Maintenance, RV-25	11-6502-720-000	\$31.76	
		Vehicle Maintenance, RV-24	11-6502-720-000	\$141.20	
		Vehicle Maintenance, PK-2	11-6502-720-000	\$320.33	\$493.29
114646	H and H Publishing Co, Inc	Textbooks and Shipping Fall 2016	16-9381-740-000	\$578.85	\$578.85
114647	Hillyard/Springfield	Custodial Supplies	11-7102-702-000	\$151.55	\$151.55
114648	Institute of Business Publications	HR Training	11-6504-630-000	\$177.00	\$177.00
114649	J W Pepper and Son, Inc	Feliz Navidad (Jazz Band Parts)	11-1111-700-000	\$43.99	
		Music Supplies	11-1111-700-000	\$387.48	\$431.47
114650	K L K C	July Advertising	11-6301-613-000	\$300.00	\$300.00
114651	K O A M - TV	High School Ads	11-6301-613-000	\$300.00	
		July Advertising	11-6301-613-000	\$2,500.00	\$2,800.00
114652	K O D E - TV	July Advertising - KODE	11-6301-613-000	\$463.00	
		July Advertising - KSNF	11-6301-613-000	\$490.00	
		July Advertising - RSNF	11-6301-613-000	\$450.00	
		July Advertising - RSNF	11-6301-613-000	\$500.00	

**LABETTE COMMUNITY COLLEGE**  
**CLAIMS REGISTER FOR APPROVAL (Complete)**  
 8/31/2016 Account

Check Number	Vendor	Description	Number	Amount	Total
114652	K O D E - TV	June Advertising - KSNF	11-6301-613-000	\$500.00	
		June Advertising - KODE	11-6301-613-000	\$62.00	
114653	K S Y N-FM	June Advertising - RSNF	11-6301-613-000	\$500.00	\$2,965.00
		July Advertising	11-6301-613-000	\$900.00	\$900.00
114654	Kansas Library Association	KLA Membership Renewal-Scott Zolle	11-4101-701-000	\$85.00	
		KLA Membership Renewal-Phylis Coc	11-4101-701-000	\$45.00	\$130.00
114655	Kitchen Pass, Inc.	Meal with Guest Speaker	11-4201-627-001	\$25.93	\$25.93
114656	George Knox	Reimburse Car Rental-AACC Conf	11-6101-601-000	\$270.09	
		Vehicle Expense	11-6501-590-001	\$900.00	\$1,170.09
114657	KONE Inc	Elevator Repair	11-7102-649-000	\$972.70	\$972.70
114658	L C C Foundation	Debbie Groff Book Hold	11-0100-484-000	\$35.00	\$35.00
114659	Labette Avenue	Newspaper Subscription Renewal	11-4101-704-001	\$42.00	\$42.00
114660	Labette County	HepA/HepB Combo-Trudy Yockey	11-6201-701-000	\$55.00	
		HepA/HepB Combo-Brandi McCall	11-6201-701-000	\$55.00	\$110.00
114661	Labette County Fair Association	Fair Sponsorship & Booth	11-6301-613-000	\$275.00	\$275.00
114662	Landauer Inc	Student Radiation Monitors	12-1210-700-000	\$342.79	\$342.79
114663	Locke Supply Co	Supply Grill	11-7102-649-000	\$27.02	\$27.02
114664	M B S Textbook Exchange, Inc.	Textbooks and Shipping Fall 2016	16-9381-740-000	\$27.66	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$2,006.73	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$612.43	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,626.77	\$4,273.59
114665	M P S	Textbooks and shipping Fall 2016	16-9381-740-000	\$5,812.75	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,208.11	
		Returned Textbooks	16-9381-740-000	(\$882.00)	
		Returned Textbooks	16-9381-740-000	(\$1,048.50)	
		Returned Textbooks	16-9381-740-000	(\$6,914.00)	



**LABETTE COMMUNITY COLLEGE**  
**CLAIMS REGISTER FOR APPROVAL (Complete)**  
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Check Number	Vendor	Description	Account Number	Amount	Total
114665	M P S	Textbooks and Shipping Fall 2016	16-9381-740-000	\$9,071.71	\$7,248.07
114666	Marmic Fire and Safety Co Inc	Fire Extinguisher Installation	11-7103-649-000	\$166.06	
		Fire Extinguisher Maintenance	11-7202-648-000	\$758.20	\$924.26
114667	McCarty's Office Machines Inc	Credit Card Tape	11-6201-701-000	\$35.70	
		Fax Toner	11-6503-701-000	\$202.90	
		Office Supplies	11-6503-701-000	\$209.18	
		Label Tape	12-4204-701-000	\$17.84	
		Sign for Counseling	71-0000-029-249	\$103.29	\$568.91
114668	McGraw-Hill Companies	Textbooks and Shipping Fall 2016	16-9381-740-000	\$6,029.41	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$528.29	\$6,557.70
114669	Medical Equipment Affiliates	PTA Supply Kit	12-1213-700-000	\$2,391.05	\$2,391.05
114670	Paul Mulik	Piano Tuning	11-1111-648-000	\$120.80	\$120.80
114671	N A C S O R P Inc	Returned Textbooks	16-9381-740-000	(\$327.06)	
114672	Nebraska Book Company, Inc.	Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,008.32	\$681.26
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,981.02	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,452.48	\$3,433.50
114673	Newsbank Inc.	Online database	11-4101-710-000	\$6,705.00	\$6,705.00
114674	O'Reilly Automotive Stores , Inc	Wiper Blades	11-6502-720-000	\$20.98	
		Groundskeeping Supplies	11-7102-649-000	\$13.97	\$34.95
114675	Oriental Trading Company, Inc	Personalized Patriotic Mini Flying Disk	11-4201-627-001	\$24.98	\$24.98
114676	P1 Group Inc	Work on PTA Air Conditioning,	11-7102-649-000	\$582.34	
		Monthly Contract	11-7103-649-000	\$500.00	
		Monthly Contract	11-7202-648-000	\$4,496.00	\$5,578.34
114677	Par Forms Corporation	Die Cut Window Covers	11-6503-705-000	\$603.35	\$603.35
114678	Parsons Recreation Commission	PRC Program Guide Ad	11-6301-613-000	\$205.00	\$205.00
114679	Parsons Sun	FY17 Published Budget	11-6201-701-000	\$308.00	

**LABETTE COMMUNITY COLLEGE**  
**CLAIMS REGISTER FOR APPROVAL (Complete)**  
 Account  
 8/31/2016

Check Number	Vendor	Description	Number	Amount	Total
114679	Parsons Sun	Labette County Fair Ad	11-6301-613-000	\$100.00	
		Classes Start Ad	11-6301-613-000	\$200.00	
		Position Announcement	11-6504-613-000	\$42.75	
		Position Announcement	11-6504-613-000	\$42.75	\$693.50
114680	Pearson Education, Inc	Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,687.69	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$6,097.50	
		Returned Textbooks	16-9381-740-000	(\$441.30)	
		Returned Textbooks	16-9381-740-000	(\$1,201.20)	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$3,328.02	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$177.33	
		EMT Textbooks and Digital Lab	71-0000-014-249	\$1,526.28	
		EMT Digital Lab with E-texts	71-0000-014-249	\$385.00	\$11,559.32
114681	Phi Theta Kappa Honor Society	PTK Officer Medallions	11-1126-604-000	\$40.00	\$40.00
114682	Pitney Bowes Inc.	Postage Machine	11-6503-641-000	\$1,437.00	\$1,437.00
114683	Prestwick House, Inc.	Textbooks and Shipping Fall 2016	16-9381-740-000	\$493.35	\$493.35
114684	Proforma	Nitrous Stylus Pens	11-4203-701-000	\$355.48	
		PolyPro File Folios	11-4203-701-000	\$850.44	
		BIC Clic-Matic Pencils	11-4203-701-000	\$552.79	\$1,758.71
114685	PSU HHRP Dept	Lifetime Fitness Materials	11-1112-700-001	\$155.00	\$155.00
114686	Reserve Account	PBP# 20352357 (Postage)	11-6503-611-000	\$2,000.00	\$2,000.00
114687	Sam's Club	Membership Fees	11-6501-681-000	\$135.00	\$135.00
114688	Scorebuilders	PTA Review Course Deposit	12-1213-700-000	\$500.00	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$658.00	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$393.00	\$1,551.00
114689	Show Me Communications/Radcliff Agd/4	Page Magazine Ad	11-6301-613-000	\$350.00	\$350.00
114690	SimplexGrinnell	Fire Alarm Test, Cherokee	11-7103-649-000	\$1,484.36	\$1,484.36

**LABETTE COMMUNITY COLLEGE**  
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 8/31/2016

Check Number	Vendor	Description	Account Number	Amount	Total
114691	Southeast Kansas Orthopedic Clinic	Athletic Injury - K Hamilton	11-5506-625-000	\$1,238.00	\$1,238.00
114692	Southwest Binding and Laminating	Office Supplies	11-6503-701-000	\$180.45	
		Office Supplies	11-6503-701-000	\$428.29	\$608.74
114693	St. Patrick's Catholic School	Auction Catalog Ad	11-6301-709-000	\$50.00	\$50.00
114694	Styers Equipment Company	Oki Supplies	11-6503-701-000	\$1,512.49	\$1,512.49
114695	T H Rogers Lumber Company	Bookstore Supplies	16-9482-648-000	\$60.55	\$60.55
114696	Taylor Newspaper Family	Fair Edition Ad	11-6301-613-000	\$125.00	\$125.00
114697	Technology Resource Corporation	Recruiting Technology	11-5302-701-000	\$178.00	\$178.00
114698	The Cleaners	Cafeteria Linens	16-9684-701-000	\$275.73	\$275.73
114699	The CORE - Labette Health	PED18500002-Lifesaving-6 Students	11-1133-523-001	\$924.00	
		PED18500001-Lifesaving-14 Students	11-1133-523-001	\$924.00	
		SPEC12500010-Aquasize-15 Student	11-1133-523-001	\$1,386.00	
		SPEC12500009-Aquasize-17 Student	11-1133-523-001	\$1,386.00	\$4,620.00
114700	The Sentinel-Times	Newspaper	11-4101-704-001	\$42.00	\$42.00
114701	The Wright Signs	Student Union Sign	16-9482-701-000	\$50.00	\$50.00
114702	Townsend Press Book Center	Textbooks and Shipping Fall 2016	16-9381-740-000	\$1,532.29	
		Returned Textbooks	16-9381-740-000	(\$1,131.00)	
		Textbooks and Shipping Fall 2016	16-9381-740-000	\$4,190.44	\$4,591.73
114703	Townsend Pricing, INC	Supplies Fall 2016	16-9381-701-000	\$141.83	\$141.83
114704	Triple S Pumping/Jeffrey Spielbusch	Grease Trap Services	11-7202-648-000	\$370.00	\$370.00
114705	Tucker and Markham Attorneys at Law	Legal Services	11-6501-662-000	\$160.00	\$160.00
114706	U S Medical Specialities, Inc.	Supply bags for students	12-1211-700-000	\$1,900.82	\$1,900.82
114707	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	

**LABETTE COMMUNITY COLLEGE**  
**CLAIMS REGISTER FOR APPROVAL (Complete)**

Check  
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Total

114707	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$36.13	
		Uniforms	11-7202-648-000	\$54.84	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Uniforms	11-7202-648-000	\$54.84	
		Uniforms	11-7202-648-000	\$54.84	
		Uniforms	11-7202-648-000	\$54.84	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Uniforms	11-7202-648-000	\$54.84	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$78.39	
		Aprons, Cloths, Mats, Mops	11-7202-648-000	\$78.39	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$39.20	
114708	West Interactive Services Corporation	School Messenger Renewal	11-6401-701-000	\$3,125.00	\$1,042.80
114709	Wolters Kluwer Health	Textbooks and Shipping Fall 2016	16-9381-740-000	\$4,703.32	\$3,125.00
114710	Wood-Dulohery Insurance Inc	Inland Marine Ins/July, Aug, Sept	11-6501-621-000	\$81.00	\$4,703.32
		Crime Ins/July, Aug, Sept	11-6501-621-000	\$160.00	
		Linebacker Ins/July, Aug, Sept	11-6501-622-000	\$1,598.00	
		Umbrella Ins/July, Aug, Sept	11-6501-622-000	\$925.00	
		General Liability Ins/July, Aug, Sept	11-6501-622-000	\$863.00	
		Cybersolutions Ins/July, Aug, Sept	11-6501-622-000	\$182.00	
		Credit Business Auto	11-6502-623-000	(\$269.00)	
		Business Auto Ins/July, Aug, Sept	11-6502-623-000	\$1,595.00	\$5,135.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL (Complete)**

Check Number	Vendor	Description	Account Number	Amount	Total
114711	YRC (RDWY), Inc	Freight/Textbooks Fall 2016	16-9381-740-000	\$ 165.03	\$165.03
		11-General Fund		\$56,645.57	
		12-Postsecondary Technical Education Fund		\$26,739.47	
		13-Adult Ed Fund		\$0.00	
		16-Auxillary Ent Fund		\$101,248.66	
		22-SEOG		\$0.00	
		24-PELL		\$0.00	
		25-ACG		\$0.00	
		26-Student Support Services		\$0.00	
		27-Talent Search		\$0.00	
		28-Title III		\$0.00	
		42-FFELP		\$0.00	
		67-Capital Outlay		\$0.00	
		71-Activity Fund		\$2,014.57	
		73-Scholarship Fund		\$0.00	
		74-Suspense Fund		\$0.00	
				<u>\$186,648.27</u>	

