

**LABETTE COMMUNITY COLLEGE
BOARD OF TRUSTEES**

October 12, 2017

5:30 p.m.

Conference Room

Review Copy

EXHIBIT 1

Labette Community College
Board of Trustees Meeting Agenda
Thursday, October 12, 2017
5:30 p.m.

Conference Room #1, Student Success Center Building

- I. Adoption of Agenda.....(Exhibit 1)
- II. Approval of September 14, 2017, Regular Meeting Minutes (Exhibit 2)
- III. Reports and/or Board Discussion
 - 1. Faculty Senate Report
 - 2. Student Government Association Report
 - 3. Administrative Reports
 - a. Comparison of Expenditures to Budget
 - 4. President's Report
- IV. Old Business (Action, Report, or Discussion)
 - A. Weatherproofing Main Building(Agenda Item IV.A.)
- V. New Business (Action, Report, or Discussion)
 - A. Report of Student Learning.....(Agenda Item V.A.)
 - B. Human Services Degree/Course Approval.....(Agenda Item V.B.)
(Exhibit 3)
 - C. Policy Approval.....(Agenda Item V.C.)
(Exhibit 4)
 - D. Approval of Bills.....(Agenda Item V.D.)
(Exhibit 5)

VI. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board's approach to the public comment with the following statement: **"At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action."** The Board also retains the right to set time limits on public comment.

EXHIBIT 1

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

- VII. Executive session to have preliminary discussions about the acquisition of real property.

I move we recess into executive session at _____ (time) for _____ minutes to have preliminary discussions about the acquisition of real property.

The Board will return to open meeting at _____ in this room.

The executive session is required to protect the public interest in obtaining the property at a fair price.

- VIII. Next Regular Board Meeting: Thursday, November 9, 2017, 5:30 p.m. and Tentative Agenda Items

- IX. Adjournment

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
September 14, 2017

The Board of Trustees met at 5:30 p.m. on Thursday, September 14, 2017 in the Conference Room, Student Success Center Building.

Members Present

Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. David Winchell
Mr. Pat McReynolds
Mr. Mike Howerter

Trustees Absent

Mr. Carl Hoskins

Others Present

Dr. Mark Watkins
Leanna Doherty
Joe Burke
Tammy Fuentez
Kathy Johnston
Kevin Doherty
David Beach
Bethany Kendrick
Lindi Forbes

Robert Perez
Ryan Seme
Jim Zaleski
Linseh Johnson
Terri Leroy
Sydnie Davis
Colleen Williamson
Rick Carpenter

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Vice-Chair McReynolds asked for changes or additions to the agenda. President Watkins had no changes. Mr. Winchell moved to approve the agenda as presented. Mrs. Zetmeir seconded and motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Vice-Chair McReynolds asked for corrections or additions to the August 10, 2017 regular meeting minutes. Mrs. Zetmeir moved to approve the minutes as presented. Mr. Winchell seconded and motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report

No report

SGA Report

Sydnie Davis, SGA Senator gave a short report,

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the August financial report at the table. At the end of August we were 17% through the year. The general fund was 17% expended and the

EXHIBIT 2

technical education/vocational fund was 16% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty reported that the audit is scheduled for the first week of October.

Vice-President Doherty sent out weatherproofing information. Representatives from Greenbush and TrimCo will attend the October meeting for questions.

President's Report

Dr. Watkins gave a short report.

Dr. Watkins presented the Board of Trustees with the 1st PTK Board of Trustees Hallmark Award.

Dr. Watkins presented Tammy Fuentez with a PTK Achievement Award.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

City of Parsons Neighborhood Revitalization

Jim Zaleski was in attendance to answer questions. Mr. Taylor recused himself at 5:53pm due to conflict of interest.

Mr. Winchell moved to approve the City of Parsons Neighborhood Revitalization. Mr. Howerter seconded and motion carried 5-0.

Introduction of New Employees

President Watkins introduced Robert Perez, Sociology Instructor, Linseh Johnson, Workforce Education, Career Training Coordinator and Terri Leroy, Student Life Coordinator.

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

2017 Annual Report

Joe Burke reviewed the Annual Report.

Welding Program/Course Approval

Mrs. Zetmeir moved to approve the course Accelerated Learning, 3 credit hours. Mr. Winchell seconded and motion carried 5-0.

Mr. Taylor moved to approve the course Introduction to Women's Studies, 3 credit hours. Mr. Winchell seconded and motion carried 4-1. Trustee Howerter voted against the motion.

Mrs. Zetmeir moved to approve the following:

Certificate/Associate of Applied Science in Welding

- Certificate A
- Certificate B
- Associate of Applied Science in Welding

Courses

- Oxy Acetylene and Safety, 3 credit hours
- Gas Tungsten Arc Welding, 3 credit hours
- Shielded Metal Arc, 3 credit hours
- Gas Tungsten Arc Welding, 3 credit hours
- Pipe Layout and Blueprint Reading, 2 credit hours

EXHIBIT 2

- Advanced Gas Tungsten Arc Welding, 4 credit hours
- Advanced Gas Metal Arc Welding, 4 credit hours
- Advanced Shielded Metal Arc Welding, 4 credit hours
- Specialized Welding, 4 credit hours

Mr. Howerter seconded and motion carried 5-0.

Human Services Degree/Courses for Review

Social and Human Services Assistant Program

- Associate of Applied Science Degree

Courses

- Human Services Orientation, 3 credit hours
- Human Services Ethics, 3 credit hours
- Case Management in Human Services, 3 credit hours
- Interviewing and Intervention Skills, 3 credit hours
- Field Experience in Human Services I, 3 credit hours
- Community Resources & Issues in Human Services, 3 credit hours
- Social and Cultural Diversity and Inequality, 3 credit hours
- Intervention Models/Theories, 3 credit hours
- Assessment and Treatment Planning, 3 credit hours
- Human Services Administration, 3 credit hours
- Field Experience in Human Services II, 4 credit hours

Policy Approval

Mr. Taylor moved to approve Policy 4.03 Financial Aid. Mr. Howerter seconded and motion carried 5-0.

Mr. Winchell moved to approve Policy 4.04 Scholarship and Assistance Goals and Mrs. Zetmeir seconded and motion carried 5-0.

Mrs. Zetmeir moved to approve Policy 7.05 Administrator and Professional Staff Agreement. Mr. McReynolds seconded after further discussion that motion died and Mr. Howerter moved to table this policy until October. Mr. Winchell seconded and motion carried 5-0.

Policy Review

The board will review Policy 2.01 Non-Discrimination and 4.01 Enrollment Eligibility. We will ask for action to be taken at the October meeting.

Program Review: Workforce Education/Career Training/Personal Enrichment

The Workforce Education/Career Training/Personal Enrichment Program Review was discussed. Ryan Seme was in attendance to answer any questions.

Trustee Howerter left the room at 7:03pm and returned at 7:07pm,

Mrs. Zetmeir moved to approve the Workforce Education/Career Training/Personal Enrichment Program Review. Mr. Winchell seconded and motion carried 5-0.

Approval of Bills

Mrs. Zetmeir moved to approve the Claims Register. Mr. Winchell seconded and motion carried 5-0.

EXHIBIT 2

Public Comment

Bethany Kendrick commented on the success of the meet and greets with Dr. Watkins. She also informed the Trustees of the Hughes Building Dedication to be held on Monday, October 2nd at 2pm.

Trustee McReynolds and Lindi Forbes commented on the success of the Cardinal Villas move-in day.

Trustee McReynolds informed the Trustees about the donation of a nine foot sculpture piece designed by his grandson, and received the annual Latzer Award. Parsons High School will re-create the piece and it will be donated to LCC.

Executive Session

Executive Session to have preliminary discussions about the acquisition of real property.

Mrs. Zetmeir moved to recess into executive session at 7:15pm (time) for 20 minutes to have preliminary discussions about the acquisition of real property. Inviting in Dr. Mark Watkins, Leanna Doherty, Tammy Fuentez, Lindi Forbes, and Joe Burke.

The Board will return to open meeting at 7:35pm in this room. Mr. Winchell seconded and motion carried 5-0.

The executive session is required to protect the public interest in obtaining the property at a fair price.

Reconvened into open session at 7:35pm.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Vice-Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for October 12, 2017 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. Winchell moved to adjourn the meeting at 7:35pm. Mr. Taylor seconded and motion carried 5-0.

Megan Fugate, Clerk of the Board

Agenda Item #: IV.A.
Date: October 12, 2017

SUBJECT

Weatherproofing Main Building

REASON FOR CONSIDERATION BY THE BOARD

College policy states that the Board of Trustees' approval is normally required for items costing in excess of \$19,999.

BACKGROUND

The Main Building especially the North side is in need of weatherproofing. A representative from Tremco will be at the meeting to discuss alternative bidding options for the needed repairs.

PRESIDENT'S RECOMMENDATION

That the Board of Trustees review the options presented.

(agnbudget07-08adopt)

Agenda Item #: V.A.

Date: October 12, 2017

SUBJECT

Report of Student Learning

REASON FOR CONSIDERATION BY THE BOARD

To keep the Trustees informed about our students.

BACKGROUND

Each year the Instructional Outcomes and Assessment committee prepares a Report of Student Learning for the LCC faculty and staff, Board of Trustees, and community. The report examines the Outcomes Assessment plan, analyzes assessment data for the past year, and makes recommendations for the upcoming year.

The Report of Student Learning is included in your board packet envelope.

PRESIDENT'S RECOMMENDATION

Rick Carpenter will give an overview of this report.

SUBJECT

New Program/Course Approval

REASON FOR CONSIDERATION BY THE BOARD

New programs/courses submitted to the Board of Regents require Board of Trustees approval.

BACKGROUND

Current courses are reviewed annually and new courses and programs are added to insure continuous instructional improvement. The exhibit represents new courses for addition to the LCC's curriculum by the Institutional Curriculum and Instruction Committee.

PRESIDENT'S RECOMMENDATION

That the Board of Trustees approve the following new/revised programs/courses:

Social and Human Services Assistant Program

- Associate of Applied Science Degree

Courses

- Human Services Orientation, 3 credit hours
- Human Services Ethics, 3 credit hours
- Case Management in Human Services, 3 credit hours
- Interviewing and Intervention Skills, 3 credit hours
- Field Experience in Human Services I, 3 credit hours
- Community Resources & Issues in Human Services, 3 credit hours
- Social and Cultural Diversity and Inequality, 3 credit hours
- Intervention Models/Theories, 3 credit hours
- Assessment and Treatment Planning, 3 credit hours
- Human Services Administration, 3 credit hours
- Field Experience in Human Services II, 4 credit hours

Other Courses for approval

- Principles of Phlebotomy, 4 credit hours
- Phlebotomy Clinical Practicum, 2 credit hours
- Zumba, 1 credit hour
- Kickboxing, 1 credit hour
- Yoga, 1 credit hour
- Crossfit Training, 1 credit hour
- Watercolor Painting, 1 credit hour
- Jewelry Making, 1 credit hour
- Knitting & Crocheting, 1 credit hour

Approval is recommended.

Social and Human Services Assistant Program			8/16/2017	FY 2019
Human Services Orientation	3	SHMS 100	5/11/2017	FY 2019
<p>This course presents an overview of the broad field of human services. Specific topics include, history, organizational structures, procedures, legal, and ethical issues in the human service system. Students will gain an understanding of the differences in the Medical, Public, and Human Services models of service delivery. This course will introduce the students to basic skills common to all human services program delivery. Students will be required to participate in 10 hours of volunteer work for a human services agency/organization</p>				
Human Services Ethics	3	SHMS 120	5/11/2017	FY 2019
<p>This course provides an introduction to the study of applied professional ethics. The emphasis will include an extensive exploration of the Ethical Standards for Human Services Professionals. Students will choose another field to compare and contrast other professional standards i.e., social work, psychology or counseling. During this course and primarily through small group work and general discussion, students will be challenged to clarify their values, recognize and analyze ethical dilemmas, and apply their appropriate codes of ethics to case situations. Students will be required to actively participate in all activities. Organizational ethical standards may include, but are not limited to, NOHS, NAADAC, ACA, APA, ARCA and NASW. Also included will be information on work behavior and work attitude, professional presentation and development at a field experience site.</p>				
Case Management in Human Services	3	SHMS 150	5/11/2017	FY 2019
<p>This is an introductory course focusing on observation, evaluation and record keeping in the human services field. The application of casework theories, models and techniques, along with the management and coordination of case records, is the major focus of this course. Successful students demonstrate observation skills, analyze behavioral scales and checklists, and develop informal assessment tools. Students discuss objectivity in assessment, evaluation and documentation. Students consider the many different environments where case management may take place from the Department of Family Services to veteran organizations. The final exam will include a simulated case management intake interview with a live participant.</p>				

Interviewing and Intervention Skills	3	SHMS 155	5/11/2017	FY 2019
<p>This course is an examination of and practice with the techniques of psychological interviewing for the purpose of gathering data and/or modifying human behavior. Current theories and techniques of counseling and psychotherapy will be studied, and experience with interviewing and counseling techniques will be gained under professional consultation and supervision. Students will relate professional learnings to their own personal development. A simulation project will be included as final assessment. Students will be required to participate in 10 hours of volunteer work for a human services agency/organization.</p>				
Field Experience in Human Services I	3	SHMS 170	5/11/2017	FY 2019
<p>This course will serve as an initial experience for human services majors to integrate previous academic learning in a supervised experience at a human services agency. Students will seek out one placement site for the entire semester. Participation in fieldwork will be supervised by the instructor of the course and the cooperating agency, institution, or school. Students meet in a seminar format one hour per week in addition to the 90 hours spent working in an approved setting within their community.</p>				
Community Resources & Issues in Human Services	3	SHMS 220	6/7/2017	FY 2019
<p>This course helps students develop a framework for understanding social problems and social welfare policies so they may function as informed and competent practitioners in providing human services, and as committed participants in efforts to achieve change in social policies and programs. Topics include, but are not limited to, poverty, substance abuse, domestic violence, child abuse, elder abuse, sexual assault, corrections, veterans' issues, health and mental health services, and disability. Students will become familiar with a variety of community resources available to provide assistance in these areas.</p>				
Social and Cultural Diversity and Inequality	3	SHMS 270	6/7/2017	FY 2019
<p>This course is designed to familiarize students with social, cultural, and other diversity issues that human services professionals will encounter in the process of providing services to their clients/patients. It centers on diversity and vulnerable populations as related to groups, organizations, communities, and special populations as a context of practice and intervention. Throughout this course, students will explore how elements of the social structure construct categories of race, class, gender, sexuality, disability, and age have been transformed into systems of oppression and privilege. Appropriate theoretical frameworks and the interplay of human services values and ethics will be linked to these mezzo and macro areas of focus.</p>				

Intervention Models/Theories	3	SHMS 225	8/16/2017	FY 2019
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The focus of this course is twofold: 1) to explore theories about crisis intervention and how to apply that theory in the field; and 2) to systematically improve the students' interview, communication, evaluation and helping skills within the framework of crisis intervention and management. This course provides an overview of intervention models and theories. Topics include the historical, psychological, social, societal, physiological, family and relationship aspects of intervention. The treatment, prevention, intervention, and rehabilitation related to substance abuse, alcohol dependence, eating disorders, gambling addictions, steroid use, etc. are explored. This course introduces students to the different theories and the implications for successful intervention. The course emphasizes training in areas of effective communication and crisis management so that participating students may develop marketable skills appropriate to the delivery of general human services and chemical dependency counseling.

Assessment and Treatment Planning	3	SHMS 250	8/16/2017	FY 2019
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This course includes the study of treatment issues specific to alcohol and drug disorders including, as a minimum, dual diagnosis and the impact of physical and mental health disorders on alcohol and drug treatment; the historic and generational influences on alcohol and drug abuse and dependence including adult children of alcoholics, enabling, and the family disease concept; the influences of Alcoholics Anonymous (AA) Narcotics Anonymous, and the 12-step philosophies in alcohol and drug treatment; and the uniqueness of special populations including sexual orientation, cultural dimensions, adolescents, women, and the elderly and how that uniqueness affects assessment of, response to, and the delivery of alcohol and drug treatment. Along with studying treatment issues specific to different populations, other aspects of chemical dependency treatment are discussed including treatment methodology and aspects of treatment that address resistance, denial minimization, relapse and relapse prevention, cross-addiction, spirituality issues, and the influence of other self-help groups including 12-step groups. Confidentiality of client information and records as defined in 42 CFR, Part 2 (Substance Abuse and Mental Health Services Administration U.S. Department of Health and Human Services (REVISED) is addressed. The strengths and weaknesses of various levels of care and the selection of an appropriate level for clients are studied. Basic information on two or more objective screening instruments for alcohol/drug disorders such as the Michigan Alcoholism Screening Test (MAST), and Substance Abuse Subtle Screening Inventory (SASSI), Addiction Severity Index (ASI), Mortimer-Filkins and others are studied.

Human Services Administration	3	SHMS 255	8/16/2017	FY 2019
<p>In this course students examine and acquire knowledge of human service agencies including organizational types, inter-organizational relationships, and administrative structures, program planning, and functions. Students discuss the agency role and function in the context of the services provided clients served and program goals. Students analyze the function of supervision and the role of middle management personnel in the design and delivery of services to clients. Student will develop a plan for a human services program.</p>				
Field Experience in Human Services II	4	SHMS 272	8/16/2017	FY 2019
<p>In preparation for graduation, future career directions that build on the human service degree will be explored. Students will seek out one placement site for the entire semester. Participation in fieldwork will be supervised by the instructor of the course and the cooperating agency, institution, or school. Students meet in a seminar format in addition to the 180 hours spent working in an approved setting within their community.</p>				

List of New Courses
Approved by
Curriculum and Instruction (C&I)
September 29, 2017

New/Revised Course Name & Course Description	Credit Hours	Code & Course Number	Date C&I Approved	Date Effective
Principles of Phlebotomy	4	HEAL 135	9/29/2017	FY 2018
<p>This is a course designed to teach phlebotomy skills for specimen collection using a vacutainer system as well as equipment for difficult draws. Participants will obtain phlebotomy skills to proficiently obtain blood specimens by venipuncture and dermal techniques. The course will consist of lecture and laboratory sessions. The course will also include preparation for a national certification exam. For each unit of credit, a minimum of three hours per week with one of the hours for class and two hours for studying/preparation outside of class is expected.</p>				
Phlebotomy Clinical Practicum	2	HEAL 136	9/29/2017	FY 2018
<p>This is a two credit hour clinical rotation. Students will work one-on-one with clinical instructors to refine phlebotomy skills within a designated clinical affiliate facility. This rotation will include 120 hours of clinical practicum experience which includes 100 successful, documented, unaided venipuncture procedures and 5 successful, documented, unaided dermal punctures. This course will integrate knowledge gained in all phlebotomy courses with practical experience in a clinical setting.</p>				
Zumba	1	PED 171	9/29/2017	FY 2018
<p>Zumba Fitness is a dance-fitness program that blends red-hot international music and contagious steps to form a “fitness-dance party” that is downright addictive.</p>				
Kickboxing	1	PED 172	9/29/2017	FY 2018
<p>Kickboxing is practiced for self-defense, fitness or as a contact sport. Originally developed in Japan, it’s a sport that combines Karate, Muay Thai and boxing and uses punching, kicking, knee and elbow strikes and defense.</p>				

Yoga	1	PED 193	9/29/2017	FY 2018
<p>Emphasis in this course will be placed on the fundamental yoga postures for students with a level of knowledge and skill from beginner to intermediate, in the practice of yoga. Students will connect the postures to breath flow with the goals of enhancing flexibility, muscle tone and overall physical and mental wellness. The classes are designed to teach yoga practice and to encourage students to continue yoga practice at home and throughout their lives. Vinyasa, Hot, Yin and Restorative methods are the primary type of yoga method presented, but will also include variations from other yoga styles.</p>				
Crossfit Training	1	PED 196	9/29/2017	FY 2018
<p>Crossfit is a constantly varied combination of functional movements: weightlifting, gymnastics and cardio.</p>				

List of New Courses
Approved by
Curriculum and Instruction (C&I)
October 4, 2017

New/Revised Course Name & Course Description	Credit Hours	Code & Course Number	Date C&I Approved	Date Effective
Watercolor Painting	1	PED 198	10/4/2017	FY 2018
<p>Water Color is an excellent activity for hand/eye coordination, finger dexterity, and stress relief. Students will be exploring the techniques of watercolors and experimenting with various techniques and methods including wet on wet, dry on wet, mat framing, and how to prepare the watercolor paper for painting. They will also learn about setting up a palette, the relationship of colors, simple color mixing, etc.</p>				
Jewelry Making	1	PED 199	10/4/2017	FY 2018
<p>Jewelry Making is an excellent activity for hand/eye coordination, finger dexterity, and stress relief. In this hands-on course, students will explore the world of jewelry making while creating five or six pieces of jewelry and learning the basics of jewelry design and materials, color theory, and different media and techniques used in the making of jewelry.</p>				
Knitting & Crocheting	1	PED 200	10/4/2017	FY 2018
<p>Knitting and Crocheting are excellent activities for hand/eye coordination, finger dexterity, and stress relief. Students in this course will create apparel, household needs, gifts and useful items using traditional knitting techniques. They will continue to preserve a skill while making one of a kind treasures. They will also learn the rich history of knitting and crocheting and their relevance for today's culture.</p>				

Agenda Item #: V.C.
Date: October 12, 2017

SUBJECT

Approval of Board Policy

REASON FOR CONSIDERATION BY THE BOARD

Per Policy 1.13, adopted 12/12/00, the President would conduct a review and update the policies of the Board of Trustees.

BACKGROUND

Updated/created the following policies for approval:

Policy 2.01 Nondiscrimination

Policy 4.01 Enrollment Eligibility

Policy 7.05 Administrator and Professional Staff Agreement

PRESIDENT'S RECOMMENDATION

That the Board of Trustees approve the Policy 2.01 Nondiscrimination, Policy 4.01 Enrollment Eligibility and Policy 7.05 Administrator and Professional Staff Agreement. Approval is recommended.

POLICY 2.01**NONDISCRIMINATION**

Labette Community College is committed to a policy of educational equity. Applicants for admission and employment, students, employees, visitors, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with LCC are hereby notified that this college is committed to nondiscrimination on the basis of race, color, ethnic or national origin, sex, gender identity, sexual orientation, marital status, religion, age, ancestry, disability, military status, or veteran status in admission or access to, or treatment or employment in, its programs and activities. Further, it is the policy of the college to prohibit harassment (including sexual harassment and sexual violence) of students and employees. Accordingly, the College admits students, grants financial aid and scholarships, and conducts all educational programs, activities, and employment practices without regard to an individual's race, color, religion, gender identity, sexual orientation, national origin, age, marital status, ancestry, or disabilities.

It shall be a violation of this policy for any student, employee or third party (visitor, vendor, etc.) to discriminate against any student, employee or other individual associated with the College. It shall further be a violation for any employee to discourage a student or another employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this procedure. Violations of this policy by any employee shall result in disciplinary action, up to and including termination.

Any person having inquiries concerning the college's compliance with the regulations implementing Title VI, Title VII, Title IX, Section 504, and the Americans with Disabilities Act Amendments Act is directed to contact the person identified below who has been designated to coordinate the Institution's efforts to comply with the regulations implementing these laws.

The Director of Human Resources shall serve as the Section 504/ADA Compliance Officer. The Director of Human Resources may be reached at (620-820-1234) or by mail at hr@labette.edu.

The Vice President of Student Affairs shall serve as the Title IX Compliance Officer for students and the Director of Human Resources as the Title IX Compliance Officer for employees. They may be reached at 620-820-1268 for students and 620-820-1234 for employee or at titleix@labette.edu.

Any person having inquiries concerning the College's compliance with regulations implementing Title VI, Title VII, Title IX, or Section 504 of the Rehabilitation Act of 1973 is directed to contact the Director of Human Resources, Janice Every, Labette Community College, Parsons, KS 67357, telephone 620-421-6700. The Director of Human Resources has been designated by the College to coordinate the College's efforts to comply with the regulations implementing Title VI, Title VII, Title IX and Section 504 of the Rehabilitation Act of 1973. Any person may also contact:

Equal Employment Opportunity Commission

400 State Ave., 9th Floor
Kansas City, KS 66101
(800) 669-4000
TTY 1 (800) 669-6820

Or

United States Department of Education
Office for Civil Rights Kansas City
8930 Ward Parkway, Suite 2037
Kansas City, MO 64114-3302
(816) 268-0550
Fax (816) 823-1404

Or

Kansas Human Rights Commission
900 SW Jackson, Suite 568-S
Topeka KS 66612-1258
(785) 296-3206
Fax (785) 296-0589

regarding the College's compliance with regulations implementing Title VI, Title VII, Title IX, and Section 504 of the Rehabilitation Act of 1973. *(See also anti-discrimination policies and or procedures for sexual harassment, race, religion, and disabilities).*

Updated: 2/19/09
Revised: 7/5/05
Revised: 10/21/10
Revised: 11/8/12
Revised: 11/13/14
Revised: 10/12/17

POLICY 4.01

ENROLLMENT ELIGIBILITY

Any individual who has graduated from an accredited high school or received a GED (General Educational Development) high school equivalency diploma may attend Labette Community College as a regular student.

Commented [AS1]: I know the test is called the General Educational Development, but many refer to the certificate as the General Educational Diploma.

Degree-Seeking students must be a graduate of an accredited high school or have a GED high school equivalency diploma. Non-Degree-Seeking students must be at least 18 years old; not be a graduate of a state-accredited high school and be has been determined by LCC to the student will be able to benefit from the courses in which the student will be enrolled. Or, if the student is 16-18 years old and stopped has dropped out of high school, the student may attend in a Non-Degree-Seeking capacity. The student must provide documentation from the high school the student last attended indicating the student has withdrawn been released from attendance, and LCC advisors staff must determines the student can benefit from the courses in which the student will be enroll.

Commented [AS2]: By whom at LCC?

Students must provide proof of high school graduation or GED high school equivalency diploma completion in order to graduate from Labette Community College.

A high school student who has attained sophomore standing (successfully completed freshman year), junior standing, or senior standing may enroll in college courses with permission from his or her high school principal. The student must submit an enrollment form to the Admissions Office with the "Unified School District Authorization" section completed and signed by the principal. A freshman student who has been designated at "gifted" by the Unified School District being attended may enroll only upon submission of a completed and current (meaning dates must cover period of enrollment) Individualized Education Plan Program (IEP), and that IEP must indicate that the student is recommended for college classes as part of his or her IEP plan. The IEP must be submitted to the Admissions Office at the time of enrollment.

Home schooled and correspondence students are eligible to enroll as regular student after presenting proof of graduation. However, additional requirements must be met to be eligible for federal aid.

See Procedure 4.01 for information on readmission of students and admission of out-of-state or transfer students. See Procedure 4.010 for admission information for Non-English speaking students.

Revised:

POLICY 7.05**ADMINISTRATOR and PROFESSIONAL STAFF
AGREEMENT**

"Administrator agreement" refers to the employment contract between the Board of Trustees and personnel hired to fulfill administrative and professional staff positions. These positions include but are not limited to: Vice Presidents, Deans, Associate Deans, Directors, Coordinators, Coaches, Counselors, Specialists, and Administrative Assistant to the President. The President is hired under a separate contract approved and issued by the Board of Trustees.

Contract/Employment Confirmation Letter Terms

Contracts are offered to the above employees who meet the educational and/or experience qualifications required in the position descriptions for their specific positions. Vice Presidents, Deans, and Associate Deans are offered two year contracts.

Employment confirmation letters will be presented to designated employees hired after 8/29/11. This is an employment-at-will position and employment may be terminated at will and no oral statements or statements in the LCC Policy/Procedure Manual are intended to create a right to continuing employment.

Appointments dependent upon funding from a specific revenue source(s) other than College district budgeted funds will so state in the contract and may terminate when funding is no longer available.

Adopted:

Agenda Item: V.E.
Date: October 12, 2017

SUBJECT

Approval of Bills.

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require Board of Trustees' approval of all expenditures.

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

Approval is recommended.

(O:W/Board07-08agnbills)

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/1/2017

EXHIBIT 5

Check Number	Vendor	Description	Account Number	Amount	Total
118672	A T and T	Phone Service	11-6501-631-000	\$366.57	
		Phone Service - Cherokee Center	11-7103-631-000	\$290.65	\$657.22
118673	American United Life Ins Co Group	PreLife Insurance Premiums	11-6501-590-001	\$281.57	\$281.57
118674	Ashby House, LTD	Scholarship -	11-0100-484-000	\$250.00	\$250.00
118675	Assessment Technologies Institute, LLA	ATI Coursework	12-1208-661-000	\$7,656.00	
		ATI Coursework	12-1208-661-000	\$10,832.50	\$18,488.50
118678	Coleen Carter	Reimburse Mileage - Cherokee Cente	11-6401-601-000	\$99.51	\$99.51
118680	Council of North Central Two-Year Col	CNCCTYC Conference Registration	11-6101-601-000	\$350.00	\$350.00
118681	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$154.28	
		Cable - Cherokee Center	11-7103-701-000	\$88.64	\$242.92
118682	Leanna Doherty	Reimburse Mileage - Cherokee Cente	11-6201-601-000	\$54.57	\$54.57
118683	-	Reimburse Transcript	11-6504-701-000	\$15.00	\$15.00
118684	IDVille	Blank PVC Cards	11-6503-701-000	\$118.75	\$118.75
118685	Joe Smith Company, Inc	Concessions Fall 2017	16-9381-742-000	\$236.67	\$236.67
118686	KACRAO	Conference Reg - Ross Harper	11-5302-601-000	\$135.00	\$270.00
		Conference Reg - Kylie Lucas	11-5302-601-000	\$135.00	
118687	Kansas Association of School Boards	Membership Renewal	11-6501-681-000	\$3,200.00	
		Legal Assistance Fund	11-6501-681-000	\$1,650.00	\$4,850.00
118688	Kansas Gas Service	Gas Service	11-7102-633-000	\$35.63	
		Gas Service	11-7102-633-000	\$120.32	\$155.95
118689	Kiwanis Club of Parsons	Quaterly Dues - Joe Burke	11-4201-681-000	\$97.50	\$97.50
118690	L C C Foundation	Cherokee Center Rental	11-6201-642-000	\$121,000.00	\$121,000.00
118692	Leadership Labette	Tuition-Rick Carpenter	11-4201-601-000	\$325.00	\$325.00
118693	Leigh Ann Martin	Reimburse Mileage - Main Campus (6	12-1215-602-000	\$192.60	\$192.60
118695		Returned Book	16-9381-740-000	\$213.84	\$213.84

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/1/2017

Check Number	Vendor	Description	Account Number	Amount	Total
118696	OfficeSupply.com	White Slant Ring View Binders 3	11-6503-701-000	\$238.26	\$238.26
118699	Shell Fleet Plus	Gasoline	11-6502-720-000	\$26.36	\$26.36
118701	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$248.32	\$449.39
		Custodians Phone Charges	11-7102-649-000	\$201.07	\$112.06
118702	W C A Waste Corporation	Waste Removal, Cherokee	11-7103-649-000	\$112.06	\$112.06
118703	Westar Energy, Inc	Electricity	11-7102-634-000	\$18,034.31	
		Electricity - Cherokee Center	11-7103-634-000	\$1,460.82	
		Electricity	16-9482-634-000	\$333.57	\$19,828.70
				<u>\$333.57</u>	
				\$168,554.37	

11-General Fund	\$149,089.19
12-Postsecondary Technical Education Fund	\$18,681.10
16-Auxillary Ent Fund	\$784.08
67-Capital Outlay	\$0.00
	<u>\$0.00</u>
	\$168,554.37

Checks approved for release prior to Board action

Mark Watkins
President

Deann Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/8/2017

Check Number	Vendor	Description	Account Number	Amount	Total
118704	A T and T	Internet	11-6401-631-000	\$3,561.26	\$3,561.26
118705	CableONE	Cable Service	11-7202-648-000	\$90.63	\$90.63
118706	Cardmember Service	Amazon Prime Membership	11-0100-484-000	\$10.99	
		Screencast Pro, 1 yr sub D Ecoff	11-1106-700-000	\$99.95	
		Marriott Hotel - B Bowles Nurse Ed E	11-4200-630-028	\$562.45	
		NACADA Conference-Nancy Newby	11-4209-601-000	\$400.00	
		NACADA Membership-Nancy Newby	11-4209-601-000	\$65.00	
		Student Planners	11-5302-701-000	\$578.99	
		Hampton Hotel - A Keal AD Meeting	11-5506-601-000	\$97.37	
		Refund GASO Coaches Pass	11-5508-603-000	(\$75.00)	
		Sunflower Showcase	11-5508-603-000	\$206.00	
		Hotel for KCCLI - Tammy Fuentes	11-5701-601-000	\$86.39	
		CosmopolitanHotel-M Watkins ACCT	11-6101-601-000	\$283.45	
		Cosmopolitan Hotel-P McReynolds A	11-6102-601-000	\$283.45	
		EDU Domain Renewal	11-6401-701-000	\$40.00	
		Tire	11-6502-720-000	\$84.99	
		Abdominal Registry Fee	12-1214-681-000	\$250.00	
		Portable Ice Maker	12-4204-701-000	\$107.07	\$3,081.10
118707	CareerSafe	OSHA HS Vouchers	12-4204-701-000	\$1,675.00	\$1,675.00
118708	City of Parsons	Water Service	11-7102-632-000	\$1,775.19	
		Water Service	16-9482-632-000	\$207.97	\$1,983.16
118709	ESSDACK	Career Expo - Ross Harper	12-1211-601-000	\$200.00	\$200.00
118710	Janice S Every	Reimburse Reg KS SHRM Conf	11-6504-601-001	\$385.00	\$385.00
118711	Jacob R Fulsom	Volleyball Travel - 9/12/17	11-5504-701-000	\$850.00	\$850.00
118712	Jacob R Fulsom	Volleyball Travel - 9/13/17	11-5504-701-000	\$200.00	\$200.00

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

9/8/2017

Check Number	Vendor	Description	Account Number	Amount	Total
118713	Jacob R Fulsom	Volleyball Travel - 9/21/17	11-5504-701-000	\$550.00	\$550.00
118714	Jacob R Fulsom	Volleyball Travel - 9/27/17	11-5504-701-000	\$450.00	\$450.00
118715	Tyler Christopher Hatcher	Reimburse Mileage - Recruiting	11-5502-603-000	\$434.42	\$434.42
118717	Kansas Outdoor Advertising	August Advertising	11-6301-613-000	\$575.00	\$575.00
118718	Kansas Region Phi Theta Kappa	PTK Leadership Conf Reg Hotel	11-1126-604-000	\$1,520.00	\$1,520.00
118720	Aaron Keal	Baseball Travel - 9/26/17	11-5502-601-000	\$400.00	\$400.00
118721	Aaron Keal	Baseball Travel - 9/21/17	11-5502-601-000	\$400.00	\$400.00
118722	Aaron Keal	Baseball Travel - 9/19/17	11-5502-601-000	\$400.00	\$400.00
118723	Aaron Keal	Baseball Travel - 9/16/17	11-5502-601-000	\$500.00	\$500.00
118724	Labette Avenue	Newspaper Subscription Renewal	11-4101-704-001	\$42.00	\$42.00
118725	Deborah L Miller	Reimburse Screencast Annual Fee	11-1106-700-000	\$49.00	\$49.00
118727	Pepsi-Cola	Pop for Machine	16-9684-743-000	\$749.86	\$749.86
118728	Ryan S. Phillips	Softball Travel - 9/30/17	11-5509-601-000	\$250.00	\$250.00
118729	Ryan S. Phillips	Softball Travel - 9/16/17	11-5509-601-000	\$250.00	\$250.00
118730	Ryan S. Phillips	Softball Travel - 9/13/17	11-5509-601-000	\$250.00	\$250.00
118731	Mitchell A Rolls	Reimburse Mileage - KC Airport	11-5503-601-000	\$177.62	\$177.62
118733	Super 8 - Kansas City-Barry Road	Volleyball Hotel - KCK Tournament	11-5504-601-000	\$377.45	\$377.45
				<u>\$19,401.50</u>	

11-General Fund	\$16,211.60
12-Posisecondary Technical Education Fund	\$2,232.07
16-Auxillary Ent Fund	\$957.83
67-Capital Outlay	\$0.00
	<u>\$19,401.50</u>

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Stoherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/15/2017

Check Number	Vendor	Description	Account Number	Amount	Total
118736	CableONE	Ted Hill Internet	11-6401-631-000	\$87.95	\$87.95
118739	Alexander J Coplon	Reimburse Mileage - Recruiting	11-5502-603-000	\$225.77	\$225.77
118743	Tammy Fuentes	Reimburse Meals - KCCLI	11-5701-601-000	\$56.46	
		Reimburse Mileage - KCCLI	11-5701-601-000	\$272.32	\$328.78
118745	Ross Harper	Reimburse Mileage - Recruiting (6)	11-5302-601-000	\$271.78	\$271.78
118746	J R C - D M S	JRC/DMS Renewal Fee	12-1214-670-000	\$1,300.00	\$1,300.00
118748	KACRAO	KC Metro CPC - Kylie Lucas	11-5302-601-000	\$200.00	\$200.00
118749	Kansas Board of Tax Appeal	Property Tax - 1230 S Main	11-6501-662-000	\$400.00	\$400.00
118750	Kansas Department of Revenue	Printshop Sales Tax/August	11-6503-701-000	\$4.24	
		Bookstore Sales Tax/August	16-0000-216-001	\$10,991.26	
		Food Service Sales Tax/August	16-0000-216-002	\$456.81	\$11,452.31
118753	Kansas Gas Service	Gas Service	11-7102-633-000	\$267.48	
		Gas Service	11-7103-633-000	\$41.02	
		Gas Service	16-9482-633-000	\$85.20	\$393.70
118755	Legal Secretaries International Inc	Basic Training Manual for Legal Sec	11-4200-630-005	\$35.00	\$35.00
118756	Leigh Ann Martin	Reimburse DANB Recertification Fee	12-1215-681-000	\$65.00	\$65.00
118757	Patrick E McReynolds	Reimburse Mileage - KACCT Mtg	11-6102-601-000	\$117.70	\$117.70
118763	Rural Water District #5	Utility Water, Cherokee	11-7103-632-000	\$33.56	\$33.56
118764	Sam's Club	Membership Fees	11-6501-681-000	\$90.00	\$90.00
118765	Save-a-Lot	Meet & Greet Drinks	11-6301-709-000	\$11.16	\$11.16
118766	Shawnee Mission College Clinic	Shawnee Mission CPC-Registration	11-5302-601-000	\$129.00	\$129.00
118767	Topeka Public Schools	Topeka CPC-Registration	11-5302-601-000	\$50.00	\$50.00
118768	Touchtone Communications	Long Distance	11-6501-631-000	\$118.32	
		Long Distance - Cherokee Center	11-7103-631-000	\$2.35	\$120.67
118769	Veritiv	Copy Usage	11-6503-705-000	\$3,240.00	\$3,240.00

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	9/15/2017	Account Number	Amount	Total
118770	Wichita Public Schools	Future's Fair - Kylie Lucas		11-5302-601-000	\$150.00	\$150.00
118771	Wood-Dulohery Insurance Inc	Commercial Property Ins - 3 mos		11-6501-621-000	\$451.00	
		Liability Insurance - 3 mos		11-6501-622-000	\$23,211.00	
		Auto Insurance - 3 mos		11-6502-623-000	\$5,668.00	\$29,330.00
					<u>\$48,032.38</u>	
	11-General Fund		\$35,134.11			
	12-Postsecondary Technical Education Fund		\$1,365.00			
	16-Auxillary Ent Fund		\$11,533.27			
	67-Capital Outlay		<u>\$0.00</u>			
			\$48,032.38			

Checks approved for release prior to Board action

Mark Watkins
President

James Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/22/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119311	A T and T	Phone Service	11-6501-631-000	\$5,160.32	\$5,160.32
119312	A T and T	Internet	11-6401-631-000	\$1,616.40	\$1,616.40
119313	Accident Fund	Workman's Comp	11-6501-590-001	\$3,500.40	\$3,500.40
119314	Gage D Allen	Returned Book - Paid by Check	16-9381-740-000	\$160.60	\$160.60
119315	Amazon.com LLC	DVD's for English	11-1109-700-000	\$47.96	
		IT Supplies	11-6401-701-000	\$24.95	
		IT Supplies	11-6401-701-000	\$74.85	
		IT Supplies	11-6401-701-000	\$495.96	
		Kindle, Cover, Screen Protector	11-6504-702-000	\$169.92	
		Refund E-Book	11-6504-702-000	(\$37.99)	
		E-Book	11-6504-702-000	\$112.80	
		Nursing Books and DVD's	12-1246-701-004	\$264.60	
		Textbooks and Shipping Fall 2017	16-9381-740-000	\$43.98	
		Textbooks and Shipping Fall 2017	16-9381-740-000	\$36.48	
		Textbooks and Shipping Fall 2017	16-9381-740-000	\$380.66	
		Textbooks and Shipping Fall 2017	16-9381-740-000	\$87.98	
		Textbooks and Shipping Fall 2017	16-9381-740-000	\$86.66	
		Textbooks and Shipping Fall 2017	16-9381-740-000	\$54.37	
		Textbooks and Shipping Fall 2017	16-9381-740-000	\$43.34	\$1,886.52
119317	B P	Gasoline	11-6502-720-000	\$116.28	\$116.28
119318	Rick Ball	Jamboree Fee - Men's Basketball	11-5508-701-000	\$250.00	\$250.00
119320	Delyna R Bohnenblust	Reimburse KSBN/KCADNE Meal	12-1208-601-000	\$28.82	
		Reimburse KSBN Hotel	12-1208-601-000	\$105.70	
		Reimburse Mileage-KONL, KSBN, NL	12-1208-602-000	\$510.93	
		NLN Conf. Meal Reimbursement	12-1208-670-000	\$106.72	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	9/22/2017		Description	Account Number	Amount	Total
119320	Delyna R Bohnenblust			Reimburse NLN Conf. Taxi	12-1208-670-000	\$48.40	
				Reimburse NLN Conf. Airport Parking	12-1208-670-000	\$50.00	
				Reimburse NLN Flight Baggage	12-1208-670-000	\$50.00	
				Reimburse Hotel-Nat League Nursing	12-1208-670-000	\$1,078.60	
				Reimburse APNA Nursing Membershi	12-1208-670-000	\$135.00	\$2,114.17
119321	Enterprise Rent-a-Car			Rental Van	11-6502-720-000	\$1,060.00	
				Rental Van	11-6502-720-000	\$600.00	
				Rental Van	11-6502-720-000	\$648.75	\$2,308.75
119322	FedEx Express			Package Shipping (5)	11-5303-701-000	\$108.37	\$108.37
119323	Tammy Fuentes			Reimburse Mileage JAG Presentation	11-5701-601-000	\$13.91	\$13.91
119325	Ross Harper			Reimburse Mileage - Recruiting (8)	11-5302-601-000	\$342.94	\$342.94
119326	John Deere Financial			Keys	11-6502-720-000	\$22.34	
				Hitch and Drawbar	11-6502-720-000	\$126.25	\$148.59
119329	Kylie Lucas			Reimburse Mileage - Recruiting (6)	11-5302-601-000	\$269.11	\$269.11
119330	N THERM, LLC			Gas Service	11-7102-633-000	\$17.68	
				Gas Service	11-7102-633-000	\$17.68	
				Gas Service	11-7102-633-000	\$2.95	
				Gas Service	16-9482-633-000	\$44.19	\$82.50
119331	Phillips 66 - Conoco - 76			Gasoline	11-6502-720-000	\$567.21	\$567.21
119332	Bethany A Redd			Returned Book - Paid by Check	16-9381-740-000	\$27.00	\$27.00
119335	Wal-Mart Community			Supplies for Hospitality Room	11-4201-627-001	\$12.38	
				Volleyball Supplies	11-5504-701-000	\$152.07	
				Facilities Supplies	11-7102-649-000	\$29.62	
				Water and Coffee Bar Items	11-7103-701-000	\$60.87	
				Food	16-9684-743-000	\$123.73	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/22/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119335	Wal-Mart Community	Food	16-9684-743-000	\$49.52	
		Food	16-9684-743-000	\$58.80	
		Food	16-9684-743-000	\$17.36	
		Food	16-9684-743-000	\$27.08	
		Food	16-9684-743-000	\$13.62	
		Food	16-9684-743-000	\$24.62	
		Food	16-9684-743-000	\$42.28	
		Food	16-9684-743-000	\$64.20	\$676.15
				<u>\$19,349.22</u>	

11-General Fund	\$15,583.98
12-Postsecondary Technical Education Fund	\$2,378.77
16-Auxillary Ent Fund	\$1,386.47
67-Capital Outlay	\$0.00
	<u>\$19,349.22</u>

Checks approved for release prior to Board action

Mark Watkins
President

Deanna J. Doherty
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

9/25/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119337	American Heritage Life Insurance Com	Cancer Premiums	11-0000-273-000	\$150.39	\$150.39
119338	American United Life Ins Co Group	PreLife Insurance Premiums	11-6501-590-001	\$387.71	\$387.71
119339	Bay Bridge Administrators, LLC f/b/o	SSept EE 403(b) Contributions	11-0000-258-000	\$14,268.00	
		Cancer Premiums	11-0000-273-000	\$333.58	
		Disability Premiums	11-0000-275-000	\$558.34	
		Term Life Ins Premiums	11-0000-276-000	\$708.32	
		Sept ER 403(b) Matching	11-6501-590-001	\$3,890.00	\$19,758.24
119341	L C C Faculty Association	Sept Faculty Dues	11-0000-264-000	\$935.22	\$935.22
119342	L C C Foundation	Sept EE Contributions	11-0000-268-000	\$1,158.26	\$1,158.26
119343	Security Benefit Life Insurance Co.	Sept Medical Reimb/Child Care Exp	11-0000-277-000	\$1,360.00	\$1,360.00
				<u>\$23,749.82</u>	

11-General Fund	\$23,749.82
12-Postsecondary Technical Education Fund	\$0.00
16-Auxillary Ent Fund	\$0.00
67-Capital Outlay	\$0.00
	<u>\$23,749.82</u>

Checks approved for release prior to Board action


President


Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	9/28/2017		Description	Account Number	Amount	Total
119346	Danny Anderson			Van Painting, RV23, RV24	11-6502-720-000	\$4,021.00	
				Van Painting, RV 25	11-6502-720-000	\$1,982.40	\$6,003.40
119347	Bank of Parsons			Principal - Zetmeir Building	11-6201-761-000	\$28,213.96	
				Interest - Zetmeir Building	11-6201-762-000	\$740.49	\$28,954.45
119348	Joseph Burke			Reimburse Mileage - KCIA, Tech Cen	11-4201-601-000	\$197.95	\$197.95
119349	Cardmember Service			Amazon Prime Membership	11-0100-484-000	\$10.99	
				Universal Economy Tab Index Divider	11-1106-700-000	\$114.60	
				Best Western-T Fuentez Leadership II	11-5701-601-000	\$105.30	
				Manufacturers Forum-Mark W. & Lins	11-6101-601-000	\$30.00	
				Holiday Inn-Mark Watkins KACCT	11-6101-601-000	\$89.24	
				Holiday Inn-Pat McReynolds KACCT	11-6102-601-000	\$89.24	
				OnStar for LCC Vehicles	11-6502-720-000	\$261.80	
				Refund ADA Conference Registration	11-6504-601-001	(\$275.00)	
				ADA Conference Registration	11-6504-601-001	\$325.00	
				Ebooks	11-6504-702-000	\$236.58	
				Supervisor Training-Kevin Doherty	11-7102-601-000	\$299.00	
				Shipping	12-1208-700-000	\$6.50	
				Shipping and Handling	12-1208-700-000	\$6.45	
				Shipping	12-1208-700-000	\$3.90	
				NBRC exam for Nancy Freeman	12-1211-696-000	\$200.00	
				NPTE Reports from FSBPT	12-1213-681-000	\$190.00	
				Training DVD	12-1246-701-002	\$121.50	
				Nursing DVD	12-1246-701-004	\$50.00	
				Teaching in Nursing Book	12-1246-701-004	\$69.69	
				Nursing DVD	12-1246-701-004	\$34.95	\$1,969.74

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	9/28/2017		Total
			Account Number	Amount	
119350	Department of Veterans Affairs	VA Overpayment-	11-0100-484-000	\$405.60	\$405.60
119351	Janice S Every	Reimburse Heartland Campus Safety	11-6504-601-001	\$175.00	\$175.00
119352	Farm Bureau Financial Services	Life Insurance Premiums - MW	11-6501-590-001	\$447.00	\$447.00
119353	Tammy Fuentes	Gas	11-6502-720-000	\$63.56	\$63.56
119354	Jacob R Fulsom	Volleyball Travel - 10/2/17	11-5504-701-000	\$200.00	\$200.00
119355	Jacob R Fulsom	Volleyball Travel - 10/4/17	11-5504-701-000	\$200.00	\$200.00
119356	Jacob R Fulsom	Volleyball Travel - 10/9/17	11-5504-701-000	\$350.00	\$350.00
119357	Jacob R Fulsom	Volleyball Travel - 10/17/17	11-5504-701-000	\$850.00	\$850.00
119358	Jacob R Fulsom	Volleyball Travel - 10/18/17	11-5504-701-000	\$200.00	\$200.00
119359	Jacob R Fulsom	Volleyball Travel - 10/23/17	11-5504-701-000	\$200.00	\$200.00
119361	Johnson County Comm Coll	Men's Basketball Jamboree	11-5508-701-000	\$125.00	\$125.00
119362	KCADNE	KCADNE Nursing Registration	12-1246-630-000	\$450.00	\$450.00
119363	Kylie Lucas	Reimburse Mileage - HS Visits, Trainii	11-5302-601-000	\$226.84	\$226.84
119364	Trent Steven McGown	Reimburse APTA/KPTA Membership	12-1213-681-000	\$245.00	\$245.00
119365	Ashley Moore	Reimburse Mileage - Clinicals (6)	12-1210-602-000	\$444.05	\$444.05
119367	Parsons Rotary Club C/O Phil Eaton	Quarterly Dues - Mark Watkins	11-6101-702-000	\$136.00	\$136.00
119368	Ryan S. Phillips	Softball Travel - 10/20/17	11-5509-601-000	\$250.00	\$250.00
119369	Ryan S. Phillips	Softball Travel - 10/13/17	11-5509-601-000	\$250.00	\$250.00
119370	Ryan S. Phillips	Softball Travel - 10/8/17	11-5509-601-000	\$250.00	\$250.00
119371	Ryan S. Phillips	Softball Travel - 10/4/17	11-5509-601-000	\$250.00	\$250.00
119372	Mitchell A Rolls	Reimburse OKC Recruiting Trip	11-5503-603-000	\$58.71	\$58.71
119374	The Villas at LCC, LLC	Reimburse Mileage - Recruiting (2)	11-5503-603-000	\$358.45	\$417.16
		Housing/_	11-0000-131-001	\$2,050.00	
		Housing/	11-0000-131-001	\$1,600.00	
		Housing/	11-0000-131-001	\$1,696.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/28/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119374	The Villas at LCC, LLC	Housing/	11-0000-131-001	\$1,600.00	
		Housing,	11-0000-131-001	\$2,000.00	
		Housing/.	11-0000-131-001	\$1,225.00	
		Housing,	11-0000-131-001	\$1,785.00	
		Housing/	11-0000-131-001	\$2,000.00	
		Housing/	11-0000-131-001	\$1,880.00	
		Housing/	11-0000-131-001	\$1,912.00	
		Housing	11-0000-131-001	\$503.00	
		Housing/	11-0000-131-001	\$1,600.00	
		Housing,	11-0000-131-001	\$1,570.00	
		Housing/	11-0000-131-001	\$1,200.00	
		Housing, ---	11-0000-131-001	\$1,800.00	
		Housing/	11-0000-131-001	\$1,408.34	
		Housing/	11-0000-131-001	\$1,200.00	
		Housing,	11-0000-131-001	\$718.00	
		Housingç	11-0000-131-001	\$1,152.00	
		Housing,	11-0000-131-001	\$1,775.00	
		Housing/	11-0000-131-001	\$2,000.00	
		Housing/	11-0000-131-001	\$1,960.00	
		Housing,	11-0000-131-001	\$1,534.00	
		Housing/	11-0000-131-001	\$2,050.00	
		Housing/	11-0000-131-001	\$400.00	
		Housing/	11-0000-131-001	\$1,597.49	
		Housingç	11-0000-131-001	\$1,543.56	
		Housing/	11-0000-131-001	\$1,920.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/28/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119374	The Villas at LCC, LLC	Housing	11-0000-131-001	\$2,050.00	
		Housing/	11-0000-131-001	\$2,600.00	
		Housing	11-0000-131-001	\$1,920.00	
		Housing/	11-0000-131-001	\$1,940.00	
		Housing	11-0000-131-001	\$1,295.00	
		Housing	11-0000-131-001	\$1,600.00	
		Housing/	11-0000-131-001	\$1,600.00	
		Housing	11-0000-131-001	\$976.60	
		Housing/	11-0000-131-001	\$2,200.00	
		Housing/	11-0000-131-001	\$467.00	
		Housing	11-0000-131-001	\$1,600.00	
		Housing/	11-0000-131-001	\$1,423.00	
		Housing/	11-0000-131-001	\$1,299.19	
		Housing/	11-0000-131-001	\$2,000.00	
		Housing/	11-0000-131-001	\$1,597.00	
		Housing	11-0000-131-001	\$1,909.00	
		Housing/	11-0000-131-001	\$1,430.00	
		Housing/	11-0000-131-001	\$354.00	
		Housing/	11-0000-131-001	\$52.00	
		Housing	11-0000-131-001	\$1,800.00	
		Housing/	11-0000-131-001	\$329.69	
		Housing/	11-0000-131-001	\$2,975.00	
		Housing	11-0000-131-001	\$2,050.00	
		Housing/	11-0000-131-001	\$1,346.00	
		Housing/	11-0000-131-001	\$26.16	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

9/28/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119374	The Villas at LCC, LLC	Housing/	11-0000-131-001	\$960.00	
		Housing.	11-0000-131-001	\$1,899.24	
		Housing.	11-0000-131-001	\$1,824.00	
		Housing/	11-0000-131-001	\$648.00	
		Housing/.	11-0000-131-001	\$1,440.00	
		Housing/!	11-0000-131-001	\$2,000.00	
		Housing/	11-0000-131-001	\$2,165.00	
		Housing/	11-0000-131-001	\$354.00	
		Housing	11-0000-131-001	\$1,600.00	
		Housing/.	11-0000-131-001	\$1,600.00	
		Housing/!	11-0000-131-001	\$1,600.00	\$96,609.27
119375	Veritiv	Paper	11-6503-705-000	\$441.63	\$441.63
119376	W C A Waste Corporation	Waste Removal, Cherokee	11-7103-649-000	\$112.06	\$112.06
119377	Scotty M Zollars	Reimburse Mileage - SEKLS Exec Bo	11-4101-602-000	\$64.63	\$64.63
				<u>\$140,488.34</u>	

11-General Fund	\$138,666.30
12-Postsecondary Technical Education Fund	\$1,822.04
16-Auxillary Ent Fund	\$0.00
67-Capital Outlay	\$0.00
	<u>\$140,488.34</u>

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Disher
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL (Complete)
 9/30/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119378	1 Better LLC	15 Second Movie Theatre Ad	11-6301-613-000	\$283.34	\$283.34
119379	Ace Hardware, Inc.	Rakes, Brooms, Keys for Baseball Fie	11-5502-701-000	\$118.94	
		Rearview Mirror Adhesive	11-6502-720-000	\$2.99	
		Coat Hooks	11-7102-649-000	\$0.59	
		Filters	11-7102-649-000	\$119.97	
		Clock	11-7102-649-000	\$17.99	
		Maintenance Supplies	11-7102-649-000	\$9.97	
		Door Chime	11-7102-649-000	\$39.99	
		Level	11-7102-649-000	\$7.59	
		Clock	11-7102-649-000	\$35.98	
		Sealant	11-7102-649-000	\$22.77	
		Nuts	11-7102-649-000	\$26.36	
		Paint Supplies	11-7102-649-000	\$12.17	
		Maintenance Supplies	11-7102-649-000	\$18.98	
		Groundskeeping Supplies	11-7102-649-000	\$7.47	
		Maintneance Supplies	11-7102-649-000	\$25.85	
		Facilities Supplies	11-7102-649-000	\$45.97	
		Pressure Washer	11-7102-649-000	\$310.00	
		Spray Paint	11-7102-649-000	\$9.98	
		Marker	11-7102-649-000	\$1.39	
		Maintenance Supplies	11-7102-649-000	\$24.17	
		Boots	11-7102-649-000	\$14.99	
		Metal Patch	11-7102-649-000	\$4.49	
		Groundskeeping Supplies	11-7102-649-000	\$31.27	
		Liquid Nails	11-7102-649-000	\$17.94	
		Keys	11-7102-671-000	\$5.58	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL (Complete)
9/30/2017**

Check Number	Vendor	Description	Account Number	Amount	Total
119379	Ace Hardware, Inc.	Stain Remover	11-7102-702-000	\$6.99	\$940.38
119380	ACEN	Accreditation Annual Fee (ACEN)	12-1208-670-000	\$2,875.00	\$2,875.00
119381	American Association of Community CP	President's Academy Fee	11-6501-681-000	\$50.00	\$2,721.00
119382	American Media Investments	Institutional Membership	11-6501-681-000	\$2,671.00	\$450.00
119383	Apple Inc.	August Advertising	11-6301-613-000	\$450.00	\$3,883.00
		iMac 21.5 System	11-6402-850-000	\$3,883.00	\$13,603.00
		iMac 21.5 System	11-6404-850-001	\$13,603.00	\$4,898.00
		iMac 21.5 System	11-6404-850-002	\$4,898.00	\$1,904.00
		AppleCare iMac	11-6404-850-002	\$1,904.00	\$24,288.00
119384	APTA	APTA Dues for Jimmie Wilson	12-1213-681-000	\$495.00	\$495.00
119385	APTA	CAPTE Accreditation Fee	12-1213-670-000	\$4,250.00	\$4,250.00
119386	B and H Photo Video	Small Tablet, Cable & Booster, Stylus	12-1246-850-008	\$111.84	\$111.84
119387	Cengage Learning	Textbooks and Shipping Fall 2017	16-9381-740-000	\$1,237.67	\$1,237.67
119388	Chinese Chef	Fall 2017 Radiography Advisory Meet	12-1210-709-000	\$210.80	\$210.80
119389	Community-News Digital	Digital Marketing	11-6301-613-000	\$800.00	\$800.00
119390	Copy Products Inc	Color Copier Maintenance	11-6503-648-000	\$1,745.99	\$1,194.11
		1100 Copier Maintenance	11-6503-648-000	\$1,194.11	\$15.00
		Toner Freight	11-6503-701-000	\$15.00	\$210.35
		Copy Usage for Cherokee Center	11-7103-701-000	\$210.35	\$349.88
119391	Corporate Business Systems ofMO, In	Savin Copier Maintenance	11-6503-648-000	\$349.88	\$164.56
119392	Cynmar Corporation	Chemistry Supplies	11-1106-700-000	\$164.56	\$599.56
119393	Data Source Media, Inc	T640 Maintenance Kit	11-6401-701-000	\$599.56	\$220.35
119394	Dell Marketing L P	Dell Optical Mouse MS116 Black	11-6401-701-000	\$220.35	\$691.51
119395	Demco	Library Supplies	11-4101-701-000	\$691.51	\$24.48
119396	Doyle Glass Co. LLC	Glass Work	11-7102-649-000	\$24.48	\$9.81
119397	Fastenal Company	Batteries	11-7102-649-000	\$9.81	

LABETTE COMMUNITY COLLEGE

CLAIMS REGISTER FOR APPROVAL (Complete)

9/30/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119398	Graves Menu Maker Foods	Supplies	16-9684-701-000	\$96.71	
		Supplies	16-9684-701-000	\$177.45	
		Supplies	16-9684-701-000	\$55.46	
		Supplies	16-9684-701-000	\$72.43	
		Supplies	16-9684-701-000	\$19.68	
		Supplies	16-9684-701-000	\$73.92	
		Supplies	16-9684-701-000	\$97.89	
		Supplies	16-9684-701-000	\$69.45	
		Supplies	16-9684-701-000	\$148.04	
		Food	16-9684-743-000	\$575.69	
		Food	16-9684-743-000	\$1,115.43	
		Food	16-9684-743-000	\$904.89	
		Food	16-9684-743-000	\$815.50	
		Food	16-9684-743-000	\$840.98	
		Food	16-9684-743-000	\$542.61	
		Food	16-9684-743-000	\$1,073.94	
		Credit on Food	16-9684-743-000	(\$44.89)	
		Credit on Food	16-9684-743-000	(\$3.87)	
		Credit on Food	16-9684-743-000	(\$45.10)	\$6,586.21
119399	Hillyard/Springfield	Custodial Supplies	11-7102-702-000	\$412.15	
		Custodial Supplies	11-7102-702-000	\$189.99	
		Custodial Supplies	11-7102-702-000	\$100.86	\$703.00
119400	Hubert Company, LLC	Sanitizing Pail	16-9482-701-000	\$48.12	\$48.12
119401	J W Pepper and Son, Inc	Music Supplies	11-1111-700-000	\$34.97	
		Music Supplies	11-1111-700-000	\$50.00	
		Music Supplies	11-1111-700-000	\$257.99	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL (Complete)**

9/30/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119401	J W Pepper and Son, Inc	Music Supplies	11-1111-700-000	\$221.49	
		Music Supplies	11-1111-700-000	\$152.99	
		Music Supplies	71-0000-025-249	\$152.93	\$870.37
119402	Jesco Products Inc.	Lapping Compound for Mowers	11-5502-701-000	\$114.00	\$114.00
119403	Jock's Nitch/Parsons	Practice Shorts	11-5508-701-000	\$50.40	\$50.40
119404	K F J X - TV	August Advertising	11-6301-613-000	\$2,340.00	\$2,340.00
119405	K L K C	August Advertising	11-6301-613-000	\$300.00	\$300.00
119406	K O A M - TV	August Advertising	11-6301-613-000	\$300.00	\$300.00
		August Advertising	11-6301-613-000	\$3,110.00	\$3,410.00
119407	K S Y N-FM	August Advertising	11-6301-613-000	\$1,200.00	\$1,200.00
119408	Kansas Council of Workforce Education	Annual Membership - Linseh Johnson	12-4204-701-000	\$250.00	\$250.00
119409	KONE Inc	Elevator Contract	11-7202-648-000	\$405.98	
		Elevator Contract	11-7202-648-000	\$131.06	\$537.04
119410	Labette Avenue	Meet & Greet Ad	11-6301-613-000	\$160.00	
		Enrollment Ad	11-6301-613-000	\$80.00	
		Montgomery County Fair Ad	11-6301-613-000	\$31.25	
		Labette County Fair Ad	11-6301-613-000	\$31.25	\$302.50
119411	Labette County Fair Association	Horse Show Sponsorship at 2017 Fair	11-6301-709-000	\$300.00	\$300.00
119412	Labette Health Foundation	Bronze Level Sponsorship	11-6301-704-000	\$1,500.00	\$1,500.00
119413	Landauer Inc	Student Radiation Monitors	12-1210-700-000	\$272.50	\$272.50
119414	Laser Designs/PSHTC	Name Badge	11-5201-701-000	\$5.00	
		Name Badge	12-1208-700-000	\$5.00	
		Name Badges	12-4204-701-000	\$10.00	
		Name Badge	71-0000-029-249	\$5.00	\$25.00
119415	Darren Lubbers	SPEC12500052-Crossfit - 1 Student	11-1133-523-001	\$78.17	
		SPEC12500051-Crossfit 2 Students	11-1133-523-001	\$156.33	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL (Complete)
 9/30/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119415	Darren Lubbers	SPEC12500050-Crossfit- 2 Students	11-1133-523-001	\$156.33	\$390.83
119416	McCarty's Office Machines Inc	Labels for PTK Stickers	11-1126-604-000	\$36.76	
		Divider Tabs	11-6101-702-000	\$31.28	
		Copier Drum	11-6503-648-000	\$133.00	
		Office Supplies	11-6503-701-000	\$419.74	
		Office Supplies	11-6503-701-000	\$305.23	
		Office Supplies	11-6503-701-000	\$203.16	
		Chairs for President's Office	11-7102-649-000	\$3,212.00	\$4,341.17
119417	Metal Masters	Steel	11-7102-649-000	\$30.60	
		Library Construction	11-7102-649-000	\$210.00	\$240.60
119418	Musician's Friend	Music Supplies	71-0000-025-249	\$229.95	\$229.95
119419	Mytown Media, Inc	August Advertising	11-6301-613-000	\$500.00	\$500.00
119420	Nasco	Art Supplies Fall 2017	16-9381-741-000	\$500.04	\$500.04
119421	National Business Education Association	NBEA Membership - Lori Ford	11-4200-630-005	\$90.00	\$90.00
119422	NCLEX Program Reports	NCLEX Program Reports	12-1208-670-000	\$650.00	\$650.00
119423	Nexstar Broadcasting, Inc	August Advertising	11-6301-613-000	\$500.00	
		August Advertising	11-6301-613-000	\$200.00	
		August Advertising - KODE	11-6301-613-000	\$1,948.00	
		August Advertising - KSNF	11-6301-613-000	\$490.00	\$3,138.00
119424	OfficeSupply.com	Lorell 12" Round Wall Clock	11-1106-700-000	\$30.09	\$30.09
119425	O'Reilly Automotive Stores , Inc	Vehicle Maintenance, PK3	11-6502-720-000	\$25.98	\$25.98
119426	Overhead Door Co. of Springfield, Inc.	Door Maintenance, Cherokee	11-7103-649-000	\$322.00	\$322.00
119427	P1 Group Inc	RTU Maintenance, Cherokee	11-7102-649-000	\$709.25	
		Check Alarms	11-7102-649-000	\$1,716.48	
		Maintenance Agreement	11-7103-649-000	\$500.00	
		Maintenance Agreement	11-7202-648-000	\$4,646.00	\$7,571.73

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL (Complete)
9/30/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119428	Par Forms Corporation	Pencils	11-5302-701-000	\$258.65	\$258.65
119429	Parsons High School Business Office	Parsons High School Yearbook Ad	11-6301-613-000	\$150.00	\$150.00
119430	Parsons Recreation Commission	Women's Basketball Membership	11-5503-701-000	\$50.00	\$100.00
		Wrestling Recreation Center Member:	11-5505-701-000	\$50.00	
119431	Parsons Sun	Active Living Ad	11-6301-613-000	\$225.00	
		In-Service Ad	11-6301-613-000	\$68.10	
		Office Tech Ad	11-6301-613-000	\$32.00	
		Office Tech Ad	11-6301-613-000	\$32.00	
		Office Tech Ad	11-6301-613-000	\$32.00	
		Meet & Greet Ad	11-6301-613-000	\$80.00	
		Meet & Greet Ad	11-6301-613-000	\$80.00	\$549.10
119432	Pennington Seed, Inc.	Baseball Field Maintenance	11-7102-649-000	\$2,565.00	
		Baseball Field Maintenance	11-7102-649-000	\$3,728.75	\$6,293.75
119433	PJC Services, LLC	LCC Employee Spotlights	11-6301-704-000	\$500.00	\$500.00
119434	Playaway Library	Ear buds for Student Use	11-1106-700-000	\$86.94	\$86.94
119435	Proforma	Drawstring Bag	11-5302-701-000	\$1,232.11	
		Presentation Folders	11-5302-701-000	\$1,567.45	
		Viewbooks	11-5302-701-000	\$2,689.94	\$5,489.50
119436	Reserve Account	PBP #20352357 (Postage)	11-6503-611-000	\$2,500.00	\$2,500.00
119437	Roy's Auto Service, LLC	Vehicle Maintenance, RV25	11-6502-720-000	\$1,031.86	
		Vehicle Maintenance, RV 23	11-6502-720-000	\$42.35	\$1,074.21
119438	Scantron Corporation	Test Sheet 50/50-500 pkg	11-4202-701-000	\$92.92	\$92.92
119439	Henry Schein, Inc.	Fall Lab Supplies	12-1215-700-000	\$645.27	
		Air Abrasion Unit	12-1246-850-009	\$3,202.74	\$3,848.01
119440	Scott Manufacturing, LLC	Library Lettering	11-7102-649-000	\$76.60	\$76.60
119441	Sherwin-Williams Company	Paint Supplies	11-7102-649-000	\$76.41	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL (Complete)
 9/30/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119441	Sherwin-Williams Company	Paint	11-7102-649-000	\$24.41	\$100.82
119442	Sigma-Aldrich Inc.	Geraniol	11-1106-700-000	\$46.45	
		NeroI	11-1106-700-000	\$54.09	\$100.54
119443	Southeast Kansas Living	Fall 2017 Ad	11-6301-613-000	\$48.75	\$48.75
119444	Southwest Binding and Laminating	Plastic Comb 3/4, 1/2, 3/8	11-6503-701-000	\$179.70	\$179.70
119445	St. Mary's Colgan High School	Colgan Yearbook Ad	11-6301-613-000	\$50.00	\$50.00
119446	Styers Equipment Company	Oki Parts	11-6503-648-000	\$505.64	
		Oki Supplies	11-6503-701-000	\$97.00	
		Oki Supplies	11-6503-701-000	\$97.00	\$699.64
119447	T & E Auto Sales	Vehicle Detail, RV26	11-6502-720-000	\$176.75	\$176.75
119448	Technology Resource Corporation	Scanning Technology	11-5302-701-000	\$278.00	\$278.00
119449	The Wright Signs	Vehicle Lettering, RV24	11-6502-720-000	\$400.00	
		Window Perferation	11-7102-649-000	\$950.00	\$1,350.00
119450	Townsend Press Book Center	Textbooks and Shipping Fall 2017	16-9381-740-000	\$1,352.86	\$1,352.86
119451	Triple S Pumping/Jeffrey Spielbusch	Grease Trap Service	11-7202-648-000	\$405.00	\$405.00
119452	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$40.13	
		Uniforms	11-7202-648-000	\$58.99	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	
		Uniforms	11-7202-648-000	\$58.99	
		Uniforms	11-7202-648-000	\$58.99	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$83.04	
		Aprons, Mats, Mops, Cloths, Uniforms	11-7202-648-000	\$82.04	
		Uniforms	11-7202-648-000	\$58.99	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL (Complete)**

Check Number	Vendor	Description	Account Number	Amount	Total
119452	UniFirst Corporation	Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	
		Aprons, Mats, Mops, Cloths, Uniforms	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$42.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	\$895.00
119453	Vapotherm, Inc	Compressor & Flow Floor Model, Roll	12-1246-850-007	\$5,661.80	\$5,661.80
119454	Mark Watkins	Reimburse Meals - KBOR	11-6101-601-000	\$82.20	
		Reimburse Parking - CNCTYC	11-6101-601-000	\$40.00	
		Reimburse Meals - CNCTYC	11-6101-601-000	\$42.98	
		Vehicle Expense	11-6501-590-001	\$900.00	\$1,065.18

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL (Complete)**

Check Number	Vendor	Description	9/30/2017	Account Number	Amount	Total
119455	Westside Christian Church	Memorial - Jennie B Hoppes		11-6102-709-000	\$50.00	\$50.00
	11-General Fund		\$85,237.99			
	12-Postsecondary Technical Education Fund		\$18,639.95			
	13-Adult Ed Fund		\$0.00			
	16-Auxillary Ent Fund		\$9,896.06			
	22-SEOG		\$0.00			
	24-PELL		\$0.00			
	25-ACG		\$0.00			
	26-Student Support Services		\$0.00			
	27-Talent Search		\$0.00			
	28-Title III		\$0.00			
	42-FFELP		\$0.00			
	67-Capital Outlay		\$0.00			
	71-Activity Fund		\$387.88			
	73-Scholarship Fund		\$0.00			
	74-Suspense Fund		\$0.00			
					<u>\$114,161.88</u>	
						<u>\$114,161.88</u>