

**LABETTE COMMUNITY COLLEGE
BOARD OF TRUSTEES**

December 14, 2017

5:30 p.m.

Conference Room

Review Copy

EXHIBIT 1

Labette Community College
Board of Trustees Meeting Agenda
Thursday, December 14, 2017
5:30 p.m.

Conference Room #1, Student Union Building

- I. Adoption of Agenda.....(Exhibit 1)
- II. Approval of November 9, 2017, Regular Meeting Minutes ..(Exhibit 2)
- III. Reports and/or Board Discussion
 - A. Faculty Senate Report
 - B. Administrative Reports
 - 1. Comparison of Expenditures to Budget
 - C. President’s Report
- IV. PTK Student Presentation
- V. Audit
- VI. Old Business (Action, Report, or Discussion)
 - A. Radiography Bid Specs(Agenda Item VI.A.)
(Exhibit 3)
- VII. New Business (Action, Report, or Discussion)
 - A. Building Donation from City of Parsons(Agenda Item VII.A.)
 - B. Policy Approval(Agenda Item VII.B.)
(Exhibit 4)
 - C. Approval of Bills.....(Agenda Item VII.C.)
(Exhibit 5)
- VIII. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to the public comment with the following statement: **“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.”** The Board also retains the right to set time limits on public comment.

EXHIBIT 1

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

- IX. Next Regular Board Meeting: January 11, 2018, 5:30 p.m., CR, Student Union Building, and Tentative Agenda Items

- X. Adjournment

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
November 9, 2017

The Board of Trustees met at 5:30 p.m. on Thursday, November 9, 2017 in the Conference Room, Student Success Center Building.

Members Present

Mr. Carl Hoskins
Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. David Winchell
Mr. Pat McReynolds
Mr. Mike Howerter

Others Present

Dr. Mark Watkins
Leanna Doherty
Joe Burke
Kevin Doherty
Bethany Kendrick
Lindi Forbes
Janice Every

Rod Landrum
Dee Bohnenblust
Rick Carpenter
Miranda Plumlee
Kathi Bennett
Robert Bartelli

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Hoskins asked for changes or additions to the agenda. President Watkins had no changes. Mr. Winchell moved to approve the agenda as presented. Mr. Howerter seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Hoskins asked for corrections or additions to the October 12, 2017 regular meeting minutes, Mr. McReynolds moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report

No report

SGA Report

Juliette Woodruff, SGA, gave a short report,

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the October financial report at the table. At the end of October we were 33% through the year. The general fund was 35% expended and the technical education/vocational fund was 33% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

President's Report

Dr. Watkins gave a short report.

Dr. Dee Bohnenblust gave an update on the reaccreditation for the Nursing program by the KSBN. The program was approved for the maximum of 5 years reaccreditation.

Dr. Bohnenblust also introduced two new employees, Miranda Plumlee, Nurse Educator and Kathi Bennett, Nurse Educator.

Joe Burke was presented with a Seven Seals Award and recognized for his work with the Employer Support for Guard and Reserves.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Weatherproofing Main Building

Mr. McReynolds moved to approve the WTI Contract for tuck pointing the main building for a total cost of \$150,000. Mrs. Zetmeir seconded and motion carried 6-0.

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Radiography Bid Specs

Mr. Taylor moved to approve the request to obtain bids for the purchase of the radiography equipment and supplies. Mrs. Zetmeir seconded and motion carried 6-0.

Program Review: Accounting/Business Administration

The Accounting/Business Administration Program Review was discussed. Robert Bartelli was in attendance to answer any questions. Mr. Taylor moved to approve the Accounting/Business Administration Program Review. Mr. Winchell seconded and motion carried 6-0.

Trustee Taylor left the meeting at 6:05pm.

Faculty Contract Ratification

Mr. Winchell moved to approve the faculty contract for Kathleen Bennett, Nurse Educator to begin on November 1, 2017 at QV Column, Step 28, \$52,840. Mrs. Zetmeir seconded and motion carried 5-0.

Policy Review

The Board will review Policy 6.02 Naming of Rooms, Buildings, and Physical Facilities. Action will be taken at the December meeting.

Course Approval

Mr. McReynolds moved to approve the following courses:

- Performance Ensemble I, 1 credit hour
- Performance Ensemble II, 1 credit hour
- Performance Ensemble III, 1 credit hour
- Performance Ensemble IV, 1 credit hour
- Private Lesson I, 1 credit hour
- Private Lesson II, 1 credit hour
- Private Lesson III, 1 credit hour
- Private Lesson IV, 1 credit hour

Mr. Winchell seconded and motion carried 5-0.

Approval of Bills

Mrs. Zetmeir moved to approve the Claims Register. Mr. Winchell seconded and motion carried 5-0.

Public Comment

- Lindi Forbes, the LCHS Musical begins tonight.
- The PHS musical starts on Friday night at the Municipal Building.
- The Donor Appreciation Luncheon is Friday, November 17th at 12:00pm.
- Rod Landrum stated that he is excited to be voted in as a Trustee.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for December 14, 2017 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mrs. Zetmeir moved to adjourn the meeting at 6:23pm. Mr. Winchell seconded and motion carried 5-0.

Megan Fugate, Clerk of the Board

Agenda Item #: V.I.A.
Date: December 14, 2017

SUBJECT

Radiography Bid Specs

REASON FOR CONSIDERATION BY THE BOARD

College policy states that the Board of Trustees' approval is normally required for items costing in excess of \$19,999.

BACKGROUND

Through a combination of grant funding and donations we are able to purchase a Wireless Flat Panel Detector System for our Radiography program. Bids were opened at 2:00 PM on November 30th in the Business Office lobby. Only one bid was received from Wilson X-Ray for \$35,000. The Director of Radiography has reviewed the bid and recommends we approve the bid. The grant funding is adequate to cover the cost of the equipment

PRESIDENT'S RECOMMENDATION

That the Board of Trustees approve the bid from Wilson X-Ray in the amount of \$35,000.

(agnPropCasInsBidSpecs)

Wireless Flat Panel Detector System Bids

Opened November 30, 2017 at 2:00 PM Business Office Lobby

<u>Company</u>	<u>Price</u>
Wilson X-Ray	\$35,000

Agenda Item #: VII.A.
Date: December 14, 2017

SUBJECT

Building Donation

REASON FOR CONSIDERATION BY THE BOARD

Possible building donation from the City of Parsons.

BACKGROUND

In an effort to keep the Board of Trustees informed about the possibility of a building donation to be used for a new industrial painting program.

PRESIDENT'S RECOMMENDATION

This is for information only.

O/Board 06-07/agnemploy

Agenda Item #: VII.B.
Date: December 14, 2017

SUBJECT

Approval of Board Policy

REASON FOR CONSIDERATION BY THE BOARD

Per Policy 1.13, adopted 12/12/00, the President would conduct a review and update the policies of the Board of Trustees.

BACKGROUND

Updated/created the following policies for approval:

Policy 6.02 Naming of Rooms, Buildings and Physical Facilities

PRESIDENT'S RECOMMENDATION

That the Board of Trustees approve the Policy 6.02 Naming of Rooms, Buildings and Physical Facilities. Approval is recommended.

POLICY 6.02 NAMING OF ROOMS, BUILDINGS AND PHYSICAL FACILITIES

This policy provides method and authorization to name facilities, other property, and programs at Labette Community College. Naming is intended to honor supporters and friends of the college for new construction, renovation, existing facilities, and programming as appropriate. The process for requesting, reviewing, recommending, and approving naming initiatives is established to reflect the college's purpose and mission.

The LCC Board of Trustees is responsible for naming when the purpose is to honor or recognize service to Labette Community College and/or accomplishments in the individual's career, or contributions to humanity. The LCC Foundation Board is responsible for naming when the purpose is to recognize philanthropy.

Adopted: 12/12/00

Revised:

Agenda Item: V.C.
Date: December 14, 2017

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require Board of Trustees' approval of all expenditures.

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

Approval is recommended.

(O:W/Board07-08agnbills)

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
119733	A T and T	Phone Service	11-6501-631-000	\$318.98	
		Phone Charges - Cherokee Center	11-7103-631-000	\$291.19	\$610.17
119734	Bruce Bowles	Reimburse Meals - KCADNE & NCLE	11-4200-630-028	\$44.09	\$44.09
119735	Howard R Carpenter	Reimburse Mileage - KBOR Meeting	11-4202-602-000	\$160.50	\$160.50
119737	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$154.28	
		Cable - Cherokee Center	11-7103-701-000	\$88.64	\$242.92
119740	Kimberly M Dowling	Reimburse Mileage - Pittsburg	11-6301-601-000	\$18.73	\$18.73
119741	Kara Good	Reimburse Mileage - Galena Evaluatio	11-4202-602-000	\$56.18	\$56.18
119743	Brittany Haley	Reimburse Supplies	11-5507-701-000	\$31.68	\$31.68
119744	Ross Harper	Reimburse Mileage - Recruiting (7)	11-5302-601-000	\$594.92	\$594.92
119745	Angela D Horchem	Speaker Fee for Lunch and Learn	11-1133-523-001	\$100.00	\$100.00
119746	J W Pepper and Son, Inc	Classical Guitar Duets	11-1111-700-000	\$29.99	
		The Very Best of The Doors	11-1111-700-000	\$23.98	\$53.97
119747	Linseh Johnson	Reimburse Mileage - Career Days/Mtg	12-4204-601-000	\$118.77	\$118.77
119748	Kansas Gas Service	Gas Service	11-7102-633-000	\$120.32	\$120.32
119749	Kansas Outdoor Advertising	October Advertising	11-6301-613-000	\$575.00	\$575.00
119750	Kansas Region Phi Theta Kappa	St. Jude Service Trip Reg	11-1126-604-000	\$690.00	\$690.00
119752	Laser Designs/PSHTC	Tutor Name Badges	11-4203-701-000	\$50.00	\$50.00
119753	Ashley Moore	Reimburse Mileage - Clinicals (7)	12-1210-602-000	\$481.50	\$481.50
119754	National League for Nursing, Inc	NLN Membership Dues - 392237	12-1208-670-000	\$1,177.00	\$1,177.00
119755	Julie Page	Reimburse Meals - KCADNE Conf	11-4200-630-024	\$26.68	\$26.68
119756	Teri Pearce	Reimburse Mileage - KDRS Training	11-6201-601-000	\$70.62	\$70.62
119757	Mitchell A Rolls	Reimburse Travel - Lawrence Jambor	11-5503-601-000	\$192.13	
		Reimburse Mileage - KCK Airport	11-5503-603-000	\$363.80	
		Reimburse Mileage - Tulsa Airport	11-5503-603-000	\$125.73	\$681.66

EXHIBIT 5

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/3/2017	Account Number	Amount	Total
119759	Jerrold W Stanford	Men's Basketball Travel - 11/17/17		11-5508-601-000	\$552.00	\$552.00
119760	Jerrold W Stanford	Men's Basketball Travel - 11/10/17		11-5508-601-000	\$1,104.00	\$1,104.00
119761	Jerrold W Stanford	Men's Basketball Travel - 11/3/17		11-5508-601-000	\$552.00	\$552.00
119762	Veritiv	Paper, Envelopes		11-6503-705-000	\$547.00	\$547.00
119763	Verizon Wireless	J Burzinski Phone Charges		11-6401-701-000	\$248.35	
		Custodians Phone Charges		11-7102-649-000	\$201.52	\$449.87
119764	Jeffrey Michael Vesta	Wrestling Travel - 11/5/17		11-5505-601-000	\$1,300.00	\$1,300.00
119765	Jeffrey Michael Vesta	Wrestling Travel - 11/12/17		11-5505-601-000	\$1,300.00	\$1,300.00
119766	Jeffrey Michael Vesta	Wrestling Travel - 11/18/17		11-5505-601-000	\$1,300.00	\$1,300.00
119767	Jeffrey Michael Vesta	Wrestling Travel - 11/30/17		11-5505-601-000	\$150.00	\$150.00
119768	W C A Waste Corporation	Trash Removal, Cherokee		11-7103-649-000	\$112.06	\$112.06
119769	Scotty M Zollars	Reimburse Mileage - KLA Conf		11-4101-602-000	\$142.85	\$142.85
					<u>\$13,414.49</u>	
	11-General Fund		\$11,637.22			
	12-Postsecondary Technical Education Fund		\$1,777.27			
	16-Auxillary Ent Fund		\$0.00			
	67-Capital Outlay		<u>\$0.00</u>			
			\$13,414.49			

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/9/2017		Total
			Account Number	Amount	
119770	A T and T	Internet	11-6401-631-000	\$3,571.77	\$3,571.77
119771	Kim Beachner	Reimburse Meals - KCADNE Confere	11-4200-630-025	\$31.58	\$31.58
119773	CableONE	Cable Service	11-7202-648-000	\$90.62	\$90.62
119774	City of Parsons	Water Service	11-7102-632-000	\$2,054.41	
		Water Service	16-9482-632-000	\$232.89	\$2,287.30
119776	Leanna Doherty	Reimburse Mileage - KACCBO Meetir	11-6201-601-000	\$156.22	
		Reimburse Meals - KACCBO Meeting	11-6201-601-000	\$25.15	\$181.37
119778	FSBPT	NPTE Registration-Trent McGown	12-1246-630-000	\$395.00	\$395.00
119779	Kara Good	Reimburse Mileage - Recruiting	12-1211-602-000	\$32.64	\$32.64
119782	Jock's Nitch/Parsons	Merchandise Sold - May - Sept 17	16-9381-741-000	\$4,035.97	\$4,035.97
119783	Linseh Johnson	Reimburse Food for Meetings	12-4204-709-000	\$36.44	\$36.44
119787	Kylie Lucas	Reimburse Mileage - Recruiting (3)	11-5302-601-000	\$302.28	\$302.28
119788	Leigh Ann Martin	Reimburse Mileage - Main Campus (3	12-1215-601-000	\$96.30	\$96.30
119789	Trent Steven McGown	Reimburse Meals - KPTA Conf	12-1213-601-000	\$56.19	
		Reimburse Mileage - KPTA Conf	12-1246-630-000	\$183.51	\$239.70
119790	Riley's Conference Center	Registration Fee - Sara Comer	11-5302-601-000	\$100.00	\$100.00
119791	Rural Water District #5	Utility Water, Cherokee	11-7103-632-000	\$32.67	\$32.67
119792	Commercial Bank/Cash	Summer Book Buybacks	16-9381-740-000	\$4,553.83	\$4,553.83
119793	Enterprise Rent-a-Car	Rental Van, Wrestling	11-6502-720-000	\$800.00	
		Rental Van, Wrestling	11-6502-720-000	\$800.00	\$800.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/9/2017	Account Number	Amount	Total
119793	Enterprise Rent-a-Car	Rental Van, Tammy Fuentes		11-6502-720-000	\$800.00	\$2,400.00
	11-General Fund		\$8,764.70			
	12-Postsecondary Technical Education Fund		\$800.08			
	16-Auxillary Ent Fund		\$8,822.69			
	67-Capital Outlay		\$0.00			
			\$18,387.47		\$18,387.47	

Checks approved for release prior to Board action

Mark Watkins

President

Deanna Doherty

Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/17/2017		Description	Account Number	Amount	Total
119840	Accident Fund			Workman's Comp	11-6501-590-001	\$3,500.40	\$3,500.40
119841	Amazon.com LLC			WD Purple 4TB Surveillance Hard Dis	11-6401-646-002	\$269.48	
				Digital Voice Activated Recorder with I	11-6403-850-000	\$99.96	
				Secondary Container Labels	12-1215-700-000	\$38.66	
				IPad Case and Screen Protector	12-1246-850-005	\$51.98	\$460.08
119843	Linda G Brown			Reimburse Mileage - HS Adj Eval (3)	12-1204-602-000	\$132.68	
				Reimburse Mileage - Recruiting (5)	12-1210-601-000	\$122.52	\$255.20
119844	CableONE			Ted Hill Internet	11-6401-631-000	\$87.95	\$87.95
119845	CareerSafe			Vouchers for OSHA 10	12-4204-701-000	\$350.00	\$350.00
119846	Commercial Bank/Cash			Cash for Fall Book Buybacks	16-0000-103-001	\$20,000.00	\$20,000.00
119848	FedEx Express			Package Shipping	11-5503-701-000	\$18.04	
				Package Shipping	11-5508-701-000	\$85.85	\$103.89
119849	Brady Finton			Official for Home Dual	11-5505-680-000	\$300.00	\$300.00
119851	Tammy Fuentez			Reimburse Mileage - KCCLI	11-5701-601-000	\$128.40	
				Reimburse Meals - KCCLI	11-5701-601-000	\$32.15	\$160.55
119853	Brittany Haley			Reimburse Supplies	11-5507-701-000	\$60.86	
				Reimburse Nat Athletic Trainers Assoc	11-5507-701-000	\$249.00	
				Reimburse KS Athletic Trainers Licen	11-5507-701-000	\$68.68	\$378.54
119854	Ross Harper			Reimburse Mileage - Recruiting (6)	11-5302-601-000	\$487.39	\$487.39
119856	Kansas Department of Revenue			Printshop Sales Tax/Oct	11-6503-701-000	\$0.76	
				Bookstore Sales Tax/Oct	16-0000-216-001	\$506.56	
				Food Service Sales Tax/Oct	16-0000-216-002	\$774.18	\$1,281.50
119857	Kansas Gas Service			Gas Service	11-7102-633-000	\$526.36	
				Gas Service - Cherokee Center	11-7103-633-000	\$73.49	
				Gas Service	16-9482-633-000	\$91.44	\$691.29

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/17/2017		Description	Account Number	Amount	Total
119859	Kiwanis Club of Parsons			Dues - Joe Burke	11-4201-681-000	\$139.70	\$139.70
119860	KJCCC			Women's Basketball Officials	11-5503-680-000	\$9,744.00	\$9,744.00
119861	KJCCC			Men's Basketball Officials	11-5508-680-000	\$10,962.00	\$10,962.00
119865	Kylie Lucas			Reimburse Mileage - Recruiting	11-5302-601-000	\$20.33	
				Reimburse Meals - CPC Recruiting	11-5302-601-000	\$58.62	\$78.95
119867	N THERM, LLC			Gas Service	11-7102-633-000	\$11.50	
				Gas Service	11-7102-633-000	\$304.72	
				Gas Service	11-7102-633-000	\$169.61	
				Gas Service	11-7102-633-000	\$28.75	
				Gas Service	16-9482-633-000	\$54.62	\$569.20
119868	Ryan S. Phillips			Reimburse Meals - Recruiting	11-5509-603-000	\$169.92	
				Reimburse Mileage-Recruiting (8)	11-5509-603-000	\$2,114.32	\$2,284.24
119869	Mitchell A Rolls			Women's Basketball Travel - 11/28/17	11-5503-601-000	\$300.00	\$300.00
119870	Mitchell A Rolls			Women's Basketball Travel - 11/20/17	11-5503-601-000	\$300.00	\$300.00
119871	Sam's Club			Membership Fees	11-6501-681-000	\$90.00	\$90.00
119873	Cheryl Smith			Reimburse Meals - KCADNE	11-4200-630-022	\$23.19	\$23.19
119874	The Villas at LCC, LLC			Housing/Shaina Lipasek	11-0000-131-001	\$270.31	\$270.31
119875	Touchtone Communications			Long Distance	11-6501-631-000	\$107.08	
				Long Distance - Cherokee Center	11-7103-631-000	\$19.64	\$126.72
119876	Vance Lawn Care			Lawn Care, Cherokee	11-7103-649-000	\$360.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/17/2017	Account Number	Amount	Total
119876	Vance Lawn Care	Lawn Care, Cherokee		11-7103-649-000	\$180.00	\$540.00
					<u>\$53,485.10</u>	
		11-General Fund	\$31,362.46			
		12-Postsecondary Technical Education Fund	\$695.84			
		16-Auxillary Ent Fund	\$21,426.80			
		67-Capital Outlay	\$0.00			
			<u>\$53,485.10</u>			

Checks approved for release prior to Board action

Mark Watkins

 President

Deanna Doherty

 Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/21/2017	Account Number	Amount	Total
119877	American Heritage Life Insurance Com	Cancer Premiums		11-0000-273-000	\$150.39	\$150.39
119878	Bay Bridge Administrators, LLC f/b/o SEE 403(b)	Contributions		11-0000-258-000	\$14,663.00	
		Cancer Premiums		11-0000-273-000	\$333.58	
		Disability Premiums		11-0000-275-000	\$558.34	
		Term Life Insurance Premiums		11-0000-276-000	\$708.32	
		ER 403(b) Matching		11-6501-590-001	\$3,965.00	\$20,228.24
119881	L C C Faculty Association	November Faculty Dues		11-0000-264-000	\$1,007.60	\$1,007.60
119882	L C C Foundation	November EE Contributions		11-0000-268-000	\$1,016.35	\$1,016.35
119884	Security Benefit Life Insurance Co.	Medical Reimb/Child Care Expenses		11-0000-277-000	\$1,360.00	\$1,360.00
					<u>\$23,762.58</u>	

11-General Fund	\$23,762.58
12-Postsecondary Technical Education Fund	\$0.00
16-Auxillary Ent Fund	\$0.00
67-Capital Outlay	\$0.00
	<u>\$23,762.58</u>

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/29/2017		Total
			Account Number	Amount	
119885	American Heritage Life Insurance Com	Cancer Premiums	11-0000-273-000	\$150.39	\$150.39
119886	Bay Bridge Administrators, LLC f/b/o SEE 403(b)	Contributions	11-0000-258-000	\$14,663.00	
		Cancer Premiums	11-0000-273-000	\$333.58	
		Disability Premiums	11-0000-275-000	\$558.34	
		Term Life Insurance Premiums	11-0000-276-000	\$708.32	
119889	L C C Faculty Association	ER 403(b) Matching	11-6501-590-001	\$3,965.00	\$20,228.24
119890	L C C Foundation	Faculty Dues	11-0000-264-000	\$1,007.60	\$1,007.60
119892	Security Benefit Life Insurance Co.	EE Contributions	11-0000-268-000	\$1,016.35	\$1,016.35
		Medical Reimb/Child Care	11-0000-277-000	\$1,360.00	\$1,360.00
				<u>\$23,762.58</u>	

11-General Fund	\$23,762.58
12-Postsecondary Technical Education Fund	\$0.00
16-Auxillary Ent Fund	\$0.00
67-Capital Outlay	\$0.00
	<u>\$23,762.58</u>

Checks approved for release prior to Board action

Mark Watkins

President

Deanna Dehenry

Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2017		Description	Account Number	Amount	Total
119893	1 Better LLC			15 Second Movie Theatre Ad	11-6301-613-000	\$283.34	\$283.34
119894	Ace Hardware, Inc.			Electrical Supplies	11-7102-649-000	\$19.78	
				Outlet Cover	11-7102-649-000	\$3.99	
				Maintenance Supplies	11-7102-649-000	\$19.27	
				Safety Equipment	11-7102-649-000	\$122.94	
				Maintenance Supplies	11-7102-649-000	\$28.97	
				Groundskeeping Supplies	11-7102-649-000	\$6.88	
				Maintenance Supplies	11-7102-649-000	\$43.42	
				Cable Ties	11-7102-649-000	\$11.98	
				Fuel Line	11-7102-649-000	\$3.57	
				Fuel Line	11-7102-649-000	\$3.57	
				Groundskeeping Supplies	11-7102-649-000	\$16.99	
				Filters	11-7102-649-000	\$75.18	
				Maintenance Supplies	11-7102-649-000	\$20.58	
				Maintenance Supplies	11-7102-649-000	\$13.58	
				Painting Supplies	11-7102-649-000	\$19.95	
				Maintenance Supplies	11-7102-649-000	\$32.42	
				Paintbrush	11-7102-649-000	\$22.99	
				Maintenance Supplies	11-7102-649-000	\$94.93	
				Maintenance Supplies	11-7102-649-000	\$13.97	
				Animal Repellent	11-7102-649-000	\$17.99	
				Electrical Supplies	11-7102-649-000	\$19.52	
				Maintenance Supplies	11-7102-649-000	\$26.86	
				Heater and Clock	11-7102-649-000	\$43.98	
				Silicone	11-7102-649-000	\$4.99	\$688.30

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2017		Total
			Account Number	Amount	
119895	American Electric Company	Electrical Supplies	11-7102-649-000	\$551.00	\$551.00
119896	American Media Investments	October Advertising	11-6301-613-000	\$400.00	\$400.00
119897	Apple Inc.	iPad Pro 64GB	11-6401-646-002	\$599.00	\$599.00
119898	ASRT	Radiography Instructional Material	12-1246-630-000	\$991.00	\$991.00
119900	Biddle Consulting Group, Inc.	OPAC License Renewal	12-1218-700-000	\$598.85	\$598.85
119901	Norma Blake	Payment for Forklift Certifications	12-4204-701-000	\$40.00	\$40.00
119902	B's Massage and Yoga	PED19300006-Hot Yoga - 2 Students	11-1133-523-001	\$156.33	
		PED19300005-Pilates-Yoga - 5 Stude	11-1133-523-001	\$390.85	
		PED19300004-Beg Yoga - 11 Student	11-1133-523-001	\$469.00	
		PED19300003-Interm Vinyasa- 11 Stu	11-1133-523-001	\$469.00	
		PED19300002-Restorative Yoga- 6 St	11-1133-523-001	\$469.00	
		PED19300001- Beg Yoga - 10 Studen	11-1133-523-001	\$469.00	
		PED19300010- All Levels Yoga- 7 Stu	11-1133-523-001	\$469.00	
		PED19300009- Yoga - 2 Students	11-1133-523-001	\$156.33	
		PED19300008- Vinyasa Yoga - 6 Stuc	11-1133-523-001	\$469.00	
		PED19300007- Yin Yoga - 12 Student	11-1133-523-001	\$469.00	
		SPEC12500012-RestorativeYoga- 2 S	11-1133-523-001	\$78.17	
		SPEC12500011-Beg Yoga - 2 Studen	11-1133-523-001	\$78.17	
		SPEC12500009 - Yoga - 2 Students	11-1133-523-001	\$78.17	
		SPEC12500008-Vinyasa Yoga - 1 Stu	11-1133-523-001	\$39.08	
		SPEC12500004-Beg Yoga - 1 Studen	11-1133-523-001	\$39.08	
		SPEC12500003-IntermVinyasa-1 Stur	11-1133-523-001	\$39.08	
		SPEC12500002-Restorative Yoga- 1	11-1133-523-001	\$39.08	
		SPEC12500001-Beg Yoga - 2 Studen	11-1133-523-001	\$78.17	
		SPEC12500020-All Levels Yoga - 1 S	11-1133-523-001	\$39.08	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2017		Total
			Account Number	Amount	
119902	B's Massage and Yoga	SPEC12500019- Yoga - 3 Students	11-1133-523-001	\$117.24	
		SPEC12500018- Vinyasa Yoga- 1 Stu	11-1133-523-001	\$39.08	
		SPEC12500015- Pilates-Yoga - 1 Stu	11-1133-523-001	\$39.08	\$4,689.99
119903	BVT Publishing, LLC	Textbooks and Shipping Spring 2018	16-9381-740-000	\$4,999.00	\$4,999.00
119904	C D W Government Inc	Ergonomic Keyboard, Mouse Pad, W	11-6401-701-000	\$575.83	
		Lexmark Printers	11-6402-850-000	\$647.53	
		StarTech USB VGA Adapter	11-6403-701-000	\$31.24	
		MS Surface Pro	12-1246-850-005	\$891.27	\$2,145.87
119905	C J's Uniforms Unlimited	PTA Polo Shirts	12-1213-700-000	\$542.00	\$542.00
119906	Carolina Biological Supply Company	Bulk Synthetic A, B & C Antisera	11-1103-700-000	\$93.00	
		Dispos-A-slide, Plastic Sacle, Ruler	11-1103-700-000	\$112.98	\$205.98
119907	Charles C Thomas Publisher, Ltd.	Radiography in the Digital Age DVD	12-1246-701-006	\$609.70	\$609.70
119908	Chicken Annie's	Meal for Dental Advisory Council	12-1215-709-000	\$75.00	\$75.00
119909	Chinese Chef	CTE Advisory Meeting Luncheon	12-1204-709-000	\$81.62	\$81.62
119910	City of Parsons	Security 11/1 Game/Isaiah Hicks	11-5506-576-000	\$77.36	
		Security 11/7 Game/Isaiah Hicks	11-5506-576-000	\$98.46	\$175.82
119911	Copy Products Inc	Toshiba Copier	11-6503-641-000	\$3,995.00	
		Copy Usage for Cherokee Center	11-7103-701-000	\$37.12	\$4,032.12
119912	Corporate Business Systems ofMO, In	Copier Maintenance	11-6503-648-000	\$174.51	\$174.51
119913	Dell Marketing L P	Dell Latitude 3480	11-4203-701-000	\$3,433.08	
		Dell Precision Workstation T3620	11-6401-646-002	\$3,116.80	\$6,549.88
119915	Family Traditions	Family Tradition Children's Books	11-6301-704-000	\$759.34	\$759.34
119916	Fastenal Company	Nylon Wall Drillers	11-7102-649-000	\$9.54	
		Maintenance Supplies	11-7102-649-000	\$104.85	
		Tarp	11-7102-649-000	\$6.99	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2017		Description	Account Number	Amount	Total
119916	Fastenal Company			Maintenance Supplies	11-7102-649-000	\$32.28	\$153.66
119917	Four State Maintenance Supply/Inc			Custodial Supplies	11-7102-702-000	\$667.00	\$667.00
119918	John (Tony) Fuentes			Announcer for Basketball Games vs. I	11-5506-576-000	\$50.00	\$50.00
119919	Grand Rental Station			Scissor Lift	11-7102-649-000	\$191.30	\$191.30
119920	Graves Menu Maker Foods			Supplies	16-9684-701-000	\$46.68	
				Supplies	16-9684-701-000	\$127.54	
				Supplies	16-9684-701-000	\$145.75	
				Supplies	16-9684-701-000	\$379.14	
				Supplies	16-9684-701-000	\$160.21	
				Supplies	16-9684-701-000	\$267.10	
				Supplies	16-9684-701-000	\$36.57	
				Supplies	16-9684-701-000	\$162.94	
				Supplies	16-9684-701-000	\$244.35	
				Supplies	16-9684-701-000	\$72.87	
				Supplies	16-9684-701-000	\$30.16	
				Food	16-9684-743-000	\$710.83	
				Food	16-9684-743-000	\$1,536.98	
				Food	16-9684-743-000	\$1,184.73	
				Food	16-9684-743-000	\$440.13	
				Food	16-9684-743-000	\$458.27	
				Food	16-9684-743-000	\$825.84	
				Food	16-9684-743-000	\$832.80	
				Food	16-9684-743-000	\$1,155.07	
				Food	16-9684-743-000	\$744.45	
				Food	16-9684-743-000	\$1,559.46	\$11,121.87

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2017		Description	Account Number	Amount	Total
119921	Herman Lumber			Wood, Nuts, Bolts, Screws	11-7102-649-000	\$41.99	
				Lumber Supplies	11-7102-649-000	\$41.93	\$83.92
119922	Hillyard/Springfield			Air Freshener, Toilet Paper, Paper Towels	11-7102-702-000	\$1,465.93	
				Air Freshener	11-7102-702-000	\$259.37	
				Trash Bags	11-7102-702-000	\$228.80	\$1,954.10
119923	Hugo's Industrial Supply, Inc			Kleenex, Hand Sanitizer	11-7102-702-000	\$548.80	\$548.80
119924	Jock's Nitch/Parsons			Wrestling Bags	11-5505-701-000	\$1,193.42	
				Wrestling Polos	11-5505-701-000	\$140.81	
				Wrestling Sweat Shirts	11-5505-701-000	\$1,221.78	
				Wrestling Knee Pads	11-5505-701-000	\$162.67	
				Wrestling Headgear	11-5505-701-000	\$921.06	
				Custom Plaque for HOF Award	11-5506-576-000	\$203.83	
				Jackets & Pants	11-5508-701-000	\$1,850.46	
				Stadium Backpacks	11-5508-701-000	\$866.48	
				Supplies	11-5508-701-000	\$84.50	\$6,645.01
119925	K L K C			October Advertising	11-6301-613-000	\$300.00	\$300.00
119926	K S Y N-FM			October Advertising	11-6301-613-000	\$900.00	\$900.00
119927	KCPNE			KS Council of Practical Nurse Ed. Dinner	12-1208-670-000	\$50.00	\$50.00
119928	Kitchen Pass, Inc.			Fire School Advisory Council Lunch	12-4204-709-000	\$166.63	
				Allied Health Advisory Council Lunch	12-4204-709-000	\$113.68	\$280.31
119929	L and R Specialties, Inc.			Type K 8 Gauge Replacement Thermometer	11-1101-648-000	\$92.50	\$92.50
119930	Labette Avenue			Fall Harvest Ad	11-6301-613-000	\$80.00	\$80.00
119931	Labette County High School			Yearbook Ad	11-6301-613-000	\$75.00	\$75.00
119932	Laser Designs/PSHTC			Name Badge	11-4201-701-000	\$5.00	
				Name Badge	12-1208-700-000	\$5.00	\$10.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2017		Description	Account Number	Amount	Total
119933	League of Kansas Municipalities			Kansas Government Journal Renewal	11-4101-704-001	\$40.00	\$40.00
119934	Robert Lough			Plumbing, Cherokee	11-7103-649-000	\$412.00	\$412.00
119935	Darren Lubbers			PED19600009-Crossfit- 2 Students	11-1133-523-001	\$156.33	
				PED19600008-Crossfit- 2 Students	11-1133-523-001	\$156.33	
				PED19600007 - 3 Students	11-1133-523-001	\$234.50	
				PED19600006 - 1 Student	11-1133-523-001	\$78.17	
				PED19600005 - 2 Students	11-1133-523-001	\$156.33	
				PED19600004 - 3 Students	11-1133-523-001	\$234.50	\$1,016.16
119936	McCarthy's Office Machines Inc			Calendars	11-6503-701-000	\$139.56	
				Roll of Paper	12-1214-700-000	\$57.67	\$197.23
119937	Mountain Plains Library Association			MPLA Membership - Scott Zollars	11-4101-701-000	\$65.00	\$65.00
119938	Mytown Media, Inc			October Advertising	11-6301-613-000	\$500.00	\$500.00
119939	Nasco			Art Supplies	11-1101-700-000	\$509.93	\$509.93
119940	Nexstar Broadcasting, Inc			October Advertising	11-6301-613-000	\$250.00	
				October Advertising	11-6301-613-000	\$300.00	
				October Advertising	11-6301-613-000	\$225.00	
				October Advertising	11-6301-613-000	\$100.00	
				October Advertising	11-6301-613-000	\$500.00	
				October Advertising	11-6301-613-000	\$500.00	
				June Advertising	11-6301-613-000	\$500.00	\$2,375.00
119941	OfficeSupply.com			Business Source 3" 3-Ring View Bind	11-1103-700-000	\$433.20	
				BSN09955 View binders 1 1/2 inch w/	11-6503-701-000	\$318.60	\$751.80
119942	Overhead Door of Wichita			Cores	11-7102-671-000	\$275.90	
				Keys	11-7102-671-000	\$242.20	\$518.10
119943	P1 Group Inc			RTU Maintenance	11-7102-649-000	\$739.47	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2017		Description	Account Number	Amount	Total
119943	P1 Group Inc			Water Pump Maintenance	11-7102-649-000	\$332.05	
				Ice Machine Maintenance	11-7102-649-000	\$486.33	
				Maintenance	11-7102-649-000	\$269.02	
				Thermistors	11-7102-649-000	\$142.15	
				Maintenance Agreement	11-7103-649-000	\$500.00	
				Maintenance Agreement	11-7202-648-000	\$4,646.00	\$7,115.02
119944	Parsons Sun			Halloween Recital	11-6301-613-000	\$48.00	
				Halloween Recital	11-6301-613-000	\$80.00	
				Athletic Hall of Fame Ad	11-6301-613-000	\$68.10	
				Athletic Hall of Fame Ad	11-6301-613-000	\$68.10	
				Athletic Hall of Fame Ad	11-6301-613-000	\$113.50	
				Cardinal Villas Ribbon Cutting	11-6301-613-000	\$90.80	
				Manufacturing Day Ad	11-6301-613-000	\$48.00	
				Manufacturing Day Ad	11-6301-613-000	\$80.00	
				Nursing Meeting Ad	11-6301-613-000	\$68.10	
				Kid's Fall Fest Ad	11-6301-613-000	\$56.75	
				Kid's Fall Fest Ad	11-6301-613-000	\$113.50	\$834.85
119945	Pitney Bowes, Inc.			Postage Machine	11-6503-641-000	\$1,437.00	\$1,437.00
119946	PreCheck, Inc.			Background Check-Observer	11-4202-701-000	\$48.50	
				Background Checks-2 Nursing Inst	11-6504-672-000	\$97.00	\$145.50
119947	Prestwick House, Inc.			Textbooks and Shipping Spring 2018	16-9381-740-000	\$547.80	\$547.80
119948	Proforma			Mousepads	12-4204-701-000	\$330.26	
				Stylus Pens	12-4204-701-000	\$171.10	\$501.36
119949	QueenB Television of Kansas/Missouri			October Advertising	11-6301-613-000	\$240.00	
				October Advertising	11-6301-613-000	\$795.00	\$1,035.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2017		Total
			Account Number	Amount	
119950	Reserve Account	PBP #20352357 (Postage)	11-6503-611-000	\$2,500.00	\$2,500.00
119951	Rodeway Inn & Suites	Hotel Accred Visit	12-1214-670-000	\$175.96	
		Hotel Accred Visit	12-1214-670-000	\$175.96	\$351.92
119952	Roy's Auto Service, LLC	Vehicle Maintenance, RV25	11-6502-720-000	\$66.92	
		Vehicle Maintenance, RV27	11-6502-720-000	\$54.34	\$121.26
119953	Henry Schein, Inc.	Dental Lab Supplies	12-1215-700-000	\$392.47	\$392.47
119954	School Specialty, Inc	Form 1484868 Class Record Book	11-6503-701-000	\$287.87	\$287.87
119955	Scorebuilders	Score Builder Class Deposit	12-1213-700-000	\$500.00	\$500.00
119956	T H Rogers Lumber Company	Groundskeeping Supplies	11-7102-649-000	\$40.58	\$40.58
119957	The CORE - Labette Health	PED16200027-Swimming - 19 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200026- Swimming - 21 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200025- Swimming - 18 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200024- Swimming - 18 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200023-Swimming - 18 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200022-Swimming - 18 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200031 -Swimming - 19 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200030- Swimming - 20 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200029-Swimming - 19 Studer	11-1133-523-001	\$469.00	\$469.00
		PED16200028- Swimming - 19 Studer	11-1133-523-001	\$469.00	\$4,690.00
119958	The Wright Signs	Card Nest Sign	11-5508-701-000	\$20.00	\$20.00
119959	Triad Environmental Services	Monthly Lagoon Inspection, Cherokee	11-7103-649-000	\$916.00	\$916.00
119960	Triple S Pumping/Jeffrey Spielbusch	Grease Trap Service	11-7202-648-000	\$370.00	\$370.00
119961	U S Postal Service	BRM Annual Maintenance Fee	11-6503-611-000	\$685.00	
		BRM Permit Fee	11-6503-611-000	\$225.00	\$910.00
119962	ULine, Inc.	Painters Tape, Latex Gloves	11-6503-701-000	\$292.27	\$292.27

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

11/30/2017

Check Number	Vendor	Description	Account Number	Amount	Total
119963	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$40.72	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$40.04	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Uniforms	11-7202-648-000	\$54.70	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	
		Aprons, Mops, Mats, Cloths	11-7202-648-000	\$82.04	
		Uniforms	11-7202-648-000	\$54.70	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	
		Uniforms	11-7202-648-000	\$54.70	
		Uniforms	11-7202-648-000	\$54.70	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	
		Uniforms	11-7202-648-000	\$54.70	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Apron, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Apron, Mats, Mops, Cloths	16-9482-701-000	\$43.04	\$1,137.78
119964	Mark Watkins	Vehicle Expense	11-6501-590-001	\$900.00	\$900.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2017	Account Number	Amount	Total
119965	West IP Communications	Service Consult		11-6401-646-002	\$390.00	\$390.00
	11-General Fund		\$61,365.65			
	12-Postsecondary Technical Education Fund		\$5,968.17			
	16-Auxillary Ent Fund		\$16,883.87			
	67-Capital Outlay		\$0.00			
			<u>\$84,217.69</u>			
					<u>\$390.00</u>	\$390.00
					<u>\$84,217.69</u>	

