

**LABETTE COMMUNITY COLLEGE
BOARD OF TRUSTEES**

April 12, 2018

5:30 p.m.

Conference Room

Review Copy

Labette Community College
Board of Trustees Meeting Agenda
Thursday, April 12, 2018
5:30 PM
Conference Room #1, Student Success Center

- I. Adoption of Agenda.....(Exhibit 1)
- II. Approval of March 8, 2018, Meeting Minutes(Exhibit 2)
- III. Reports and/or Board Discussion
 - A. Faculty Senate Report
 - B. Student Government Association Report
 - C. Administrative Reports
 - i. Comparison of Expenditures to Budget
 - ii. Update on spec building
 - D. President’s Report
- IV. PTK
- V. PBL
- VI. Old Business (Action, Report, or Discussion)
- VII. New Business (Action, Report, or Discussion)
 - A. New Position Approval.....(Agenda Item VII.A.)
(Exhibit 3)
 - B. Course Approval(Agenda Item VII.B.)
(Exhibit 4)
 - C. Faculty Contract Ratification.....(Agenda Item VII.C.)
(Exhibit 5)
 - D. Approval of Bills.....(Agenda Item VII.D.)
(Exhibit 6)

VIII. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to the public comment with the following statement: **“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.”** The Board also retains the right to set time limits on public comment.

EXHIBIT 1

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

IX. Executive Session for the purpose of discussing employer-employee negotiations.

I move we recess into executive session at _____ (time) for _____ minutes for the purpose of discussing employer-employee negotiations.

The Board will return to open meeting at _____ in this room.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

X. Next Regular Board Meeting: Thursday, May 3, 2018, 5:30 p.m., Conference Room, and Tentative Agenda Items

XI. Adjournment

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
March 8, 2018

The Board of Trustees met at 5:30 p.m. on Thursday, March 8, 2018 in the Conference Room, Student Success Center Building.

Members Present

Mr. Montie Taylor
Mr. Rod Landrum
Mr. Carl Hoskins
Mr. Pat McReynolds
Mr. Mike Howerter
Mr. David Winchell

Others Present

Dr. Mark Watkins
Leanna Doherty
Janice Every
Tammy Fuentez
Kathy Johnston
Joe Burke
Colleen Williamson
Sydnie Davis
Nicole Smith
Henrike Katoll
Haley Miller

Robert Armstrong
Stephanie Bush
Kara Good
Mallorie Keltz
Terri Leroy
Newton Grady
Rick Carpenter
Linseh Johnson
Ross Harper
Kevin Doherty

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Howerter moved to approve the revised agenda as presented. Mr. Winchell seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair McReynolds asked for corrections or additions to the February 8, 2018 regular meeting minutes. Mr. Hoskins moved to approve the minutes as presented. Mr. Winchell seconded and motion carried 6-0.

Approval of Special Meeting Minutes (ACTION ITEM)

Chair McReynolds asked for corrections or additions to the February 21, 2018 special meeting minutes. Mr. Taylor moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report

None

SGA Report

Stephanie Bush and Robert Armstrong gave a brief update of upcoming events.

Administrative Report

Budget Process and Budget Assumptions for 2018-2019

Vice-President Doherty reviewed the 2018-2019 budget assumptions with the Board. The revenue issues she addressed included dwindling state dollars, possible increase in tuition and fees, and property values. The expenditure issues were health insurance increase and general price increases in paper, supplies, and utilities were discussed.

EXHIBIT 2

Comparison of expenditures to the budget – Leanna Doherty had placed the February financial report at the table. At the end of February we were 67% through the year. The general fund was 79% expended and the technical education/vocational fund was 64% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty discussed changes that are coming in the bookstore.

President's Report

Dr. Watkins gave a short report.

PTK

Tammy Fuentez introduced the students and announced the awards PTK received from the Kansas/Nebraska Region Convention the group attended in Lincoln, Nebraska.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Tuition and Fees for 2018-2019

After a short discussion, Mr. Howerter moved to approve a \$2 increase in tuition and a \$2 increase in fees, for a total of \$4 in all residency categories for the 2018-2019 school year. Mr. Hoskins seconded and motion carried 6-0.

Welding Bid Specs

One bid was received from Thompson Brothers. Mr. Hoskins moved to approve the purchase of 8 welders from Thompson Brothers based on the quote submitted. Mr. Taylor seconded and motion carried 6-0.

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Program Review: Respiratory Therapy

The Respiratory Therapy Program Review was discussed. Kara Good and Ross Harper were in attendance to answer any questions. Mr. Landrum moved to approve the Respiratory Therapy Program Review. Mr. Winchell seconded and motion carried 6-0.

Policy Approval

Mr. Howerter moved to approve Policy 1.04 Membership of the Board. Mr. Winchell seconded and motion carried 6-0.

Board of Trustees Meeting Date Change

Mr. Howerter moved to approve changing the May 10th board meeting to Thursday, May 3rd. Mr. Landrum seconded and motion carried 6-0.

Program/Course Approval

Mr. Landrum moved to approve the change of the Social & Human Services Associate of Applied Science Degree to an Associate of Science Degree and approve the course Psychology as Profession. Mr. Hoskins seconded and motion carried 6-0.

Approval of Bills

Mr. Landrum moved to approve the payment of the bills. Mr. Winchell seconded and motion carried 6-0.

Professional Staff Employment Letter

Mr. Hoskins moved to approve the professional staff employment letter for Haley Miller, Head Volleyball Coach, at a salary of \$31,500, beginning March 5, 2018. Mr. Winchell seconded and motion carried 6-0.

EXHIBIT 2

Professional Staff Retirement

The Trustees were informed of the retirement of Preston Haddan, Director of Talent Search, effective at the end of his current contract, September 30, 2018. Mr. Winchell moved allow administration to begin a search for a replacement. Mr. Hoskins seconded and motion carried 6-0.

Faculty Retirement

The Trustees were informed of the retirement of Deborah Newby, English Instructor, effective at the end of her current contract, August 31, 2018. Mr. Landrum moved to approve administration to begin a search for a replacement. Mr. Winchell seconded and motion carried 6-0.

Public Comment

Joe Burke announced that his singing group would be performing on Thursday, March 15th from 7:00pm-8:00pm at the Kitchen Pass.

Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mr. Landrum moved to recess into executive session at 6:57pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations.

The Board will return to open meeting at 7:02pm in this room. Inviting in Dr. Mark Watkins, Janice Every, Leanna Doherty, and Joe Burke. Mr. Winchell seconded and motion carried 6-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 7:02pm taking no action.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for April 12, 2018 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. Howerter moved to adjourn the meeting at 7:03pm. Mr. Landrum seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board

Agenda Item #: VII.A.

Date: April 12, 2018

SUBJECT

New Professional Staff Position

REASON FOR CONSIDERATION BY THE BOARD

Kansas Statutes require Board of Trustees' approval of selected professional staff positions.

BACKGROUND

Through changes with the Admissions Recruiter to a CTE Recruiter, funds are available to hire a Case Manager/Advisor. This position will be on-campus full-time in the Advising Center to help students with mental health issues, accessing resources, and advisement. There has been an increase in the number of students seeking assistance with mental health issues over the past two years so this position will help address those needs.

PRESIDENT'S RECOMMENDATION

The Board of Trustees approve the new Professional Staff position and authorize the start of a search for this position.

POSITION DESCRIPTION

CASE MANAGER/ADVISOR

Reports to: Vice President of Student Affairs
Organizational Unit: Professional Staff - Exempt
Salary range: Support Director
Revision Date: March 2018

I. Basic Purpose of Position

The Case Manager/Advisor will offer case management services to a population of undergraduate students with at-risk mental health and social support needs through interventions, referrals, and connection to follow-up services. The individual will also provide academic advising to students majoring in criminal justice, education, general education, and liberal studies as well as undeclared major students.

II. Essential Job Functions

- A. Ability to initiate, administer, manage and assess a broad range of services for students.
- B. Ability to support students experiencing personal, social, emotional, and other difficulties.
- C. Ability to initiate and manage sensitive and effective relationships with students, faculty, staff, hospitals, emergency personnel, mental health professionals, and occasionally parents.
- D. Ability to create programming to educate students on resources and services available.
- E. Ability to develop and maintain a database of referral resources and community services.
- F. Ability to document and establish systems for receiving and tracking cases.
- G. Ability to advocate for student success, manage a diverse caseload, and multi-task.
- H. Ability to create and lead the Threat Assessment Team/Behavioral Intervention Team.
- I. Ability to enroll/advise new and undeclared major students along with criminal justice, education, general studies, liberal studies, and undeclared majors.
- J. Ability to serve as a member of student affairs and college committees.
- K. Ability to complete other tasks as assigned.
- L. Ability to maintain regular and timely attendance.

III. Consulting Tasks

- A. Local mental health professionals, housing providers, and other agencies that provide support
- B. Financial Aid personnel
- C. Student Life/Retention Specialist
- D. Other college professionals

IV. Required Knowledge, Skills and Personal Qualifications

- A. Experience working as a part of a case management team.
- B. Experience in crisis intervention.
- C. Excellent verbal and written communication skills.
- D. Familiar with computer software.

- E. Ability to work with the public and be responsive to the needs of multiple stakeholders.
- F. Evidence of collaboration and relationship building.
- G. Strong organizational abilities
- H. Goal oriented with strong leadership skills
- I. Ability to work effectively with minimal supervision

V. Preferred Experience

Two or more years' experience in case management.

VI. Educational Background

Master's degree in a Human Services discipline or related field.

VII. Working Conditions

Busy office conditions at times with occasional evening and weekend hours required

Agenda Item #: VII.B.
Date: April 12, 2018

SUBJECT

New Program/Course Approval

REASON FOR CONSIDERATION BY THE BOARD

New programs/courses submitted to the Board of Regents require Board of Trustees approval.

BACKGROUND

Current courses are reviewed annually and new courses and programs are added to insure continuous instructional improvement. The exhibit represents new courses for addition to the LCC's curriculum by the Institutional Curriculum and Instruction Committee.

PRESIDENT'S RECOMMENDATION

That the Board of Trustees approve the following new/revised programs/courses:

Courses

- Beginning Algebra with Review, 4 credit hours
- Patient Care, 4 credit hours
- PTA Seminar, 2 credit hours

Approval is recommended.

List of New Courses Approved by the Curriculum and Instruction Committee (C&I)

New/Revised Course Name & Course Description	Credit Hours	Code & Course Number	Date C&I Approved	Date Effective
Beginning Algebra with Review	4	MATH 095	3/28/2018	FY 2019
<p>This course will replace MATH 088 Foundations of Math in the developmental math sequence. Students who do not achieve the minimum ACCUPLACER score for MATH 096 Beginning Algebra would take this 4 credit hour course in lieu of a 6 credit hour progression of the developmental math course sequence (MATH 088 and MATH 096) which shortens the course sequence by 2 hours and 1 semester.</p> <p>Course Description: This course will build skills in basic algebra concepts, confidence, and skills to successfully master math classes, including strategies to reduce math anxiety to improve test taking skills. Topics covered in the course will include the basic language and terms of algebra, rules for signed numbers, techniques for solving linear, quadratic, and literal equations, rules and properties for exponents as applied to algebraic expressions, and the graphing and solving of linear equations and linear systems in two unknowns. (Nontransferable)</p>				
Patient Care	4	PTA 106	3/28/2018	FY 2019
<p>PTA 101 Introduction to PTA is being split into two courses to meet a recommendation made by CAPTE during their onsite visit in October 2017. PTA 101, Introduction to PTA, is changing from a 5 credit hour course with lab to a 1 credit hour course without lab. PTA 106, Patient Care, will be a new 4 credit hour course with lab.</p> <p>Course Description: This course is designed to teach physical therapist assistant students the foundations of patient care. Areas covered include infection control, vital signs, patient handling techniques, range of motion, basics of gait training, fitting of assistive devices, and wheel chair mobility.</p>				

PTA Seminar	2	PTA 207	3/28/2018	FY 2019
<p>PTA 207 was added to the program to meet a recommendation made by CAPTE during their onsite visit in October 2017. This course will provide more extensive education in specialized areas of physical therapy that are minimally introduced in other areas of the program.</p> <p>Course Description: This course is designed to progress the knowledge of physical therapist assistant students on common conditions and topics that affect patients in the clinical setting. Clinicians who work with these topics will present material to provide the student with real world experience in their roles as a PTA. These topics will build on the knowledge the students have acquired in other courses. These topics may include the following and may be subject to change: Pediatrics, Orthotics/Prosthetics, Pharmacology, Lymphedema, Wound Care, Bariatrics, Dementia, Wheel chairs and seating, Home Health, Billing and coding, Imaging, School based therapy, Swallowing, Spinal cord, head injury, Parkinson's, Multiple Sclerosis, Gastrointestinal system and cardiopulmonary.</p>				

Agenda Item #: VII.C

Date: April 12, 2018

SUBJECT

Ratification of Faculty Contract

REASON FOR CONSIDERATION BY THE BOARD

Kansas Statutes require Board of Trustees' approval of selected employment contracts.

BACKGROUND

Mrs. Randee Baty has accepted the English Instructor position. See exhibit 5.

PRESIDENT'S RECOMMENDATION

The Board of Trustees approve a Faculty Contract for Randee Baty, English Instructor. The contract begins on August 13, 2018 at Masters, Step 2, \$36,180.

Biography

Randee Baty

Mrs. Randee Baty has accepted the English Instructor position beginning August 13, 2018. Mrs. Baty completed a Bachelor of Science degree in Accounting from the University of Central Oklahoma and a Master of Science degree in English with an emphasis in Literature from PSU. While at PSU, Randee taught as a graduate teaching assistant in the English Departmental and Writing Center. Her honors included the PSU Department of English Excellence in Research Award and she was a member of Phi Kappa Phi. Currently she teaches English as an adjunct for LCC and Fort Scott Community College. She also tutors writing in the LCC Student Success Center.

POSITION DESCRIPTION

INSTRUCTOR (FULL-TIME)

Reports to: Dean of Instruction/Career Technical Director/Program Director

Organizational Unit: Faculty - Exempt

Salary Range: Per Master Agreement

Revision Date: June 2017

See also addendum - Program/Department specific

I. Basic Purpose of Position

Instructors' responsibilities encompass all courses assigned, committees assigned, or other activities required or agreed upon between faculty members and administration as specified in the LCC Master Agreement and LCC Policy/Procedures Manual. Instructors must demonstrate computer literacy in appropriate computer software and be able to demonstrate fluency in written and oral communications.

II. Essential Job Functions

- A. Ability to demonstrate knowledge of and commitment to effective teaching strategies, including active learning and methods to enhance student success at community colleges
- B. Ability to conduct all class sessions in a professional manner and exhibits good judgment and professional behavior
- C. Ability to develop and carry out testing/assessment plans in all courses taught that meets the criteria set forth by the Curriculum and Instruction Committee and the Outcomes Assessment Committee
- D. Ability to be available to advise students according to College policy
- E. Ability to maintain accurate records and reports and submit them in a timely manner to the appropriate person
- F. Ability to provide students with opportunities for community service and volunteerism as appropriate
- G. Ability to promote the general welfare of students and the college
- H. Ability to actively support the service area communities through service learning activities and projects as appropriate
- I. Ability to follow the master course syllabus and coordinate course outlines and book selections in accordance with established deadlines when faculty members teach different sections of the same course
- J. Ability to develop new courses as required by the administration
- K. Ability to develop and provide online instruction in discipline area as needed
- L. Ability to take the LCC Online Teaching course during the first year of teaching if appropriate
- M. Ability to maintain a professional attitude and conduct toward teaching and professional relationships
- N. Ability to actively support the philosophy of shared governance
- O. Ability to provide ongoing communication and professional development opportunities to adjunct and concurrent faculty (particularly at in-service breakout sessions) in such areas as pedagogy, instructional design, course management, instructional delivery, skill improvement, curricular reform initiatives and assessment strategies

- P. Ability to provide concurrent instructors with necessary materials to assess their students according to the Kansas Board of Regents (KBOR) Concurrent Enrollment Partnership (CEP) agreement using the same grading standards, same scoring rubrics and methods (i.e. papers, portfolios, quizzes, labs) and same final exam as a representative on-campus exam, to ensure all students are held to the same standards of achievement.
- Q. Ability to provide necessary support for and student referrals to educational support programs and functions
- R. Ability to maintain and update the technical competencies necessary to perform the job function
- S. Ability to communicate effectively with students of diverse ethnic, socioeconomic, and cultural backgrounds, including students with disabilities
- T. Ability to actively participate in College Standing Committees and Program Review Committees
- U. Ability to promote the College as a responsive community asset through personal representation
- V. Ability to work cooperatively with students, peers, colleagues and administrators
- W. Ability to perform other duties as may be assigned by the appropriate Director, Dean of Instruction, or Vice President of Academic Affairs
- X. Ability to follow all LCC policies/procedures and state and federal laws
- Y. Ability to perform additional items per addendum if applicable

III. Consulting Tasks

- A. Ability to consult with other departmental faculty to revise curriculum and address student and departmental issues.
- B. Ability to consult with College committees and faculty to ensure students' needs are met, to gain understanding of College operations and issues outside the department, and to help formulate educational policies.

IV. Supervises the Following Staff

None

V. Required Knowledge, Skills and Personal Qualifications

- A. Ability to effectively work with other faculty, administrators, students, and other College staff
- B. Ability to set priorities and use appropriate interpersonal skills
- C. Ability to demonstrate knowledge of and commitment to community college philosophy and the College's Strategic Plan
- D. Ability to demonstrate knowledge of commonly used instructional software and education media
- E. Ability to demonstrate understanding of student learning and curriculum development
- F. Ability to demonstrate excellent verbal and written communication skills
- G. Ability to perform job responsibilities and complete work in a timely manner

VI. Preferred Experience

At least three years recent teaching or professional experience in the areas to be taught.

VII. Educational Background

- A. Faculty teaching general education (transfer) courses are required to have the following qualifications:
 - Master's degree or higher in the teaching discipline or subfield taught.

- Master's degree or higher in a discipline or subfield other than that taught with a minimum of 18 graduate credit hours in the discipline taught.
- B. Faculty teaching in programs that are accredited or approved by outside agencies shall have teaching credentials that meet the standards specified by that agency.
- C. Faculty teaching Career and Technical (CTE) courses are required to have the following qualifications:
 - Bachelor's degree and/or valid/current industry-recognized credentials and a minimum of 4,000 hours of work experience in the specific technical field taught.
- D. Faculty teaching non-transfer courses, developmental or college preparation courses, College Success Skills courses, continuing education workshops, personal enrichment courses, and workforce education courses must have an appropriate degree and/or credentials, special training, experience, creative production, or other accomplishments or distinctions appropriated to the discipline as determined by the Vice President of Academic Affairs.
- E. Other factors, including but not limited to equivalent experience, may be considered in determining whether a faculty member is qualified.
- F. Any exceptions due to special circumstances must be approved by the Vice President of Academic Affairs.

VIII. Working Conditions

- A. Working environment: usual classroom environments
- B. Ability to travel to off-campus instructional sites
- C. Ability to be on time and interact with students on a regular basis
- D. Ability to utilize a variety of instructional techniques in a classroom environment
- E. Ability to teach evening courses

Agenda Item: VII.D.
Date: April 12, 2018

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require Board of Trustees' approval of all expenditures.

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

Approval is recommended.

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

EXHIBIT 6

Check Number	Vendor	Description	Account Number	Amount	Total
121174	American Dental Education Association	Registration - Leigh Ann Martin	12-1246-630-000	\$524.00	\$524.00
121177	Delyna R Bohnenblust	Reimburse Meals - KSNB and KNMI	(12-1208-601-000	\$35.09	
		Reimburse Hotel - KSNB and KNMI	(# 12-1208-601-000	\$215.72	
		Reimburse Mileage - KSNB, KCPNE,	12-1208-602-000	\$189.93	
		Reimburse KSNB Legislative Conf. Fe	12-1208-670-000	\$60.00	
		Reimburse Natl League Nursing CNE	12-1208-670-000	\$350.00	\$850.74
121178	Bruce Bowles	Reimburse Mileage - Clinicals, Mtg	(6; 12-1208-602-000	\$396.76	\$396.76
121180	Linda G Brown	Reimburse Mileage - Clinical & Recrui	12-1210-601-000	\$173.31	\$173.31
121182	Cardmember Service	Amazon Digital	11-0100-484-000	\$8.99	
		Amazon Prime	11-0100-484-000	\$10.99	
		Webinar CD	11-4201-630-002	\$329.00	
		Survey Monkey Renewal	11-4202-701-000	\$288.00	
		Comfort Inn, Wrestling Team	11-5505-601-000	\$547.16	
		KCCLI Hotel - Tammy Fuentes	11-5701-601-000	\$183.90	
		PTK Catalyst Registration - M Watkin	11-6101-601-000	\$339.00	
		Capital Plaza, B Kendrick Higher Ed	[11-6301-601-000	\$160.43	
		JAM Registration - C Carter & T Moon	11-6401-601-000	\$625.00	
		Hotel JAM Conference - Tracie Moon	11-6401-601-000	\$215.52	
		Hotel JAM Conf - Coleen Carter	11-6401-601-000	\$215.52	
		NJCAA Fee	11-6501-681-000	\$258.75	
		OnStar for LCC Vehicles	11-6502-720-000	\$130.95	
		Hotel - Janice Every - Employ Law Se	11-6504-601-001	\$82.71	
		Heaters	11-7102-649-000	\$223.08	
		Refund Mentimeter Auto Renewal	12-1208-700-000	(\$74.85)	
		Abdominal Registry -	12-1214-681-000	\$250.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/1/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121182	Cardmember Service	Registry for abd -	12-1214-681-000	\$250.00	
		Flight Ticket - Leigh Ann Martin	12-1246-630-000	\$346.00	\$4,390.15
121183	Tarah L Cockrell	Reimburse Mileage - Main Campus	11-7103-602-000	\$33.79	\$33.79
121185	Sara Comer	Reimburse Wiper Blades, CA13	11-6502-720-000	\$46.59	\$46.59
121186	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$154.26	
		Cable - Cherokee Center	11-7103-701-000	\$88.65	\$242.91
121187	Crossroads Charters Inc.	WBB/MBB, Bus Trip	11-6502-720-000	\$1,280.00	\$1,280.00
121188	Janice S Every	Reimburse Mileage - SHRM Law Emp	11-6504-601-001	\$163.50	\$163.50
121189	John Ford	Reimburse Art Supplies	11-1101-700-000	\$14.99	\$14.99
121193	Kansas Gas Service	Gas Service	11-7102-633-000	\$235.27	\$235.27
121195	Jennifer Lynn Katzer	Reimburse Mileage - Main Campus	11-7103-602-000	\$33.79	\$33.79
121199	Ashley Moore	Reimburse Mileage - Clinicals (6)	12-1210-602-000	\$440.36	\$440.36
121200	Ryan S. Phillips	Softball Travel - 3/16/18	11-5509-601-000	\$1,576.90	\$1,576.90
121201	Ryan S. Phillips	Softball Travel - 3/13/18	11-5509-601-000	\$250.00	\$250.00
121202	Ryan S. Phillips	Softball Travel - 3/6/18	11-5509-601-000	\$250.00	\$250.00
121204	Ashley N Savage	Reimburse Mileage - Main Campus	11-7103-602-000	\$33.79	\$33.79
121206	Barry Seal	Reimburse Mileage - Main Campus	11-7103-602-000	\$33.79	\$33.79
121207	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$248.36	
		Custodian Phone Charges	11-7102-649-000	\$280.36	\$528.72
121208	W C A Waste Corporation	Waste Removal, Cherokee	11-7103-649-000	\$117.51	\$117.51
121209	Westar Energy, Inc	Electricity - Cherokee Center	11-7102-634-000	\$14,674.02	
		Electricity	11-7103-634-000	\$1,067.45	\$1,067.45

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/1/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121209	Westar Energy, Inc	Electricity	16-9482-634-000	\$834.67	\$16,576.14
		11-General Fund			
		12-Postsecondary Technical Education Fund			
		16-Auxiliary Ent Fund		\$834.67	
		67-Capital Outlay		\$0.00	
				<u>\$28,193.01</u>	

Checks approved for release prior to Board action


President


Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/8/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121210	A T and T	Phone Service	11-6501-631-000	\$321.92	
		Phone Service - Cherokee Center	11-7103-631-000	\$331.08	\$653.00
121211	A T and T	Internet	11-6401-631-000	\$3,574.26	\$3,574.26
121212	Rhonda L Baker	Reimburse Mileage - Altamont HS	11-5201-601-000	\$12.54	\$12.54
121215	CableONE	Cable Service	11-7202-648-000	\$138.72	\$138.72
121216	City of Parsons	Water Service	11-7102-632-000	\$1,909.68	
		Water Service	16-9482-632-000	\$244.26	\$2,153.94
121217	Tarah L Cockrell	Reimburse Mileage - Main Campus	11-7103-602-000	\$33.79	\$33.79
121218	Jill Coomes	Reimburse Renewal of Certification	11-4200-630-023	\$350.00	
		Reimburse Flight - SUN Conf	12-1246-630-000	\$232.96	
		Reimburse Registration - SUN Conf	12-1246-630-000	\$225.00	\$807.96
121220	Lindsey Anne Drummond	Reimburse Mileage - Perkins Conf	12-1246-630-000	\$231.08	\$231.08
121225	Brittany Haley	Reimburse Functional Movement Cou	11-5507-701-000	\$399.00	
		Reimburse Jaeger Bands	11-5507-701-000	\$457.95	\$856.95
121226	Jennifer Harding	Reimburse KRCS Registration Fee	11-4200-630-033	\$110.00	\$110.00
121227	Ross Harper	Reimburse Mileage - Recruiting (8)	11-5302-601-000	\$533.01	\$533.01
121228	Linseh Johnson	Reimburse Mileage - Meetings (3)	12-4204-601-000	\$78.48	\$78.48
121230	Kansas Outdoor Advertising	February Advertising	11-6301-613-000	\$575.00	\$575.00
121231	Kansas Physical Therapy Association	Student Registration KPTA conference	12-1213-700-000	\$486.00	
		KPTA Conf. Reg - Jimmie Wilson	12-1246-630-000	\$292.50	
		KPTA Conf. Reg-Trent McGown	12-1246-630-000	\$216.00	\$994.50
121232	Kylie Lucas	Reimburse Mileage - HS Visits (7)	11-5302-601-000	\$355.89	\$355.89
121234	Trent Steven McGown	Reimburse Mileage Airport-CSM 2018	12-1213-601-000	\$75.54	
		Reimburse Uber - CSM 2018	12-1213-601-000	\$77.91	
		Reimburse Airport Parking-CSM 2018	12-1213-601-000	\$89.53	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
			3/8/2018		
121234	Trent Steven McGown	Reimburse Meals - CSM 2018	12-1213-601-000	\$419.44	\$662.42
121236	Ashley Moore	Reimburse Kansas Annual License	11-4200-630-030	\$50.00	\$50.00
121240	Seth Roach	Reimburse Mileage - KMEA Conf	11-4201-630-002	\$100.00	\$100.00
121242	Mitchell A Rolls	Reimburse Mileage - Recruiting	11-5503-603-000	\$137.34	\$137.34
121243	Rural Water District #5	Utility Water, Cherokee	11-7103-632-000	\$39.26	\$39.26
121244	The Higher Learning Commission	Request for Approval of Welding Prog	12-4204-701-000	\$925.00	\$925.00
121245	Veritiv	Paper, Envelopes	11-6503-705-000	\$537.36	\$537.36
				\$13,560.50	

11-General Fund	\$9,966.80
12-Postsecondary Technical Education Fund	\$3,349.44
16-Auxillary Ent Fund	\$244.26
67-Capital Outlay	\$0.00
	\$13,560.50

Checks approved for release prior to Board action

Mark Watkins

President

Dennis Schoenky

Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	3/16/2018		Description	Account Number	Amount	Total
121292	Accident Fund			Workman's Comp	11-6501-590-001	\$3,500.40	\$3,500.40
121293	AKCCOP Dues			AKCCOP Membership Registration	11-6501-601-000	\$42.00	\$42.00
121294	Amazon.com LLC			Music Repair Equipment	11-1111-648-000	\$15.98	
				Velcro 90197 Industrial Strength Fast	11-6401-701-000	\$45.48	\$61.46
121296	James Babb			Supplemental	11-7102-550-000	\$50.00	\$50.00
121297	Linda G Brown			Reimburse Meals - Atlanta Ed Conf	12-1246-630-000	\$202.45	
				Reimburse Airport Bags-Atlanta Ed C	12-1246-630-000	\$50.00	
				Reimburse Airport Shuttle-Atlanta Ed	12-1246-630-000	\$44.00	\$296.45
121298	Travis T Brumback			Reimburse Spray Paint/Welding	12-4204-701-000	\$19.80	\$19.80
121299	Joseph Burke			Reimburse Mileage - KBOR Meeting	11-4201-601-000	\$38.15	\$38.15
121300	CableONE			Ted Hill Internet	11-6401-631-000	\$88.94	\$88.94
121302	Jill Coomes			Reimburse Simulation Supplies	12-1208-700-001	\$24.33	\$24.33
121303	FedEx Express			Package Shipping (3)	11-5303-701-000	\$70.14	\$70.14
121304	Kara Good			Reimburse KS License	12-1211-681-000	\$73.80	\$73.80
121305	Ross Harper			Reimburse Mileage - Recruiting (5)	11-5302-601-000	\$283.40	
				Reimburse Mileage - Resp Class Visit	12-1211-602-000	\$259.97	
				Reimburse KS License	12-1211-681-000	\$73.80	\$617.17
121306	Theresa M Hundley			Reimburse Mileage - LCHS for FA	11-5201-601-000	\$32.16	\$32.16
121307	Linseh Johnson			Reimburse Mileage - Meetings (2)	12-4204-601-000	\$80.66	\$80.66
121309	Kansas Department of Revenue			Printshop Sales Tax/Feb	11-6503-701-000	\$0.85	
				Bookstore Sales Tax/Feb	16-0000-216-001	\$430.09	
				Food Service Sales Tax/Feb	16-0000-216-002	\$629.95	\$1,060.89
121310	Kansas Gas Service			Gas Service	11-7102-633-000	\$985.13	
				Gas Service	11-7103-633-000	\$202.47	
				Gas Service	16-9482-633-000	\$154.16	\$1,341.76

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/16/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121311	Kansas Human Rights Commission	HR Training - Janice Every	11-6504-630-000	\$85.00	\$85.00
121312	Kansas Society of Radiologic Technologists	KSRT Conf Reg - Ashley Moore	12-1246-630-000	\$70.00	
		KSRT Conf Reg - Tammy Kimrey	12-1246-630-000	\$70.00	\$210.00
		KSRT Conf Reg - Gale Brown	12-1246-630-000	\$70.00	
121313	Aaron Keal	Reimburse Mileage - Region IV Meeting	11-5506-601-000	\$158.60	\$158.60
121317	Ashley Moore	Reimburse Meals - Atlanta Ed Conf	12-1246-630-000	\$197.71	
		Mileage-Atlanta Ed Conf	12-1246-630-000	\$68.67	
		Airport Bags-Atlanta Ed Conf	12-1246-630-000	\$50.00	
		Airport Shuttle-Atlanta Ed Conf	12-1246-630-000	\$25.00	\$341.38
121318	N THERM, LLC	Gas Service	11-7102-633-000	\$65.27	
		Gas Service	11-7102-633-000	\$729.36	
		Gas Service	11-7102-633-000	\$124.83	
		Gas Service	11-7102-633-000	\$454.42	
		Gas Service	16-9482-633-000	\$173.78	\$1,547.66
121319	Cody Nutt	Reimburse Mileage - Cherokee Center	11-6401-601-000	\$67.58	
		Reimburse Mileage - Cherokee Center	11-6401-601-000	\$298.53	\$366.11
121320	PCC Educational Support Professionals	AKCCOP Registration	11-6501-601-000	\$240.00	\$240.00
121324	Touchtone Communications	Long Distance	11-6501-631-000	\$85.81	
		Long Distance - Cherokee Center	11-7103-631-000	\$19.96	\$105.77
121325	Brian Vediz	Reimburse Food Supplies-Advisory M	12-1214-681-000	\$41.96	\$41.96
121327	American Heritage Life Insurance Company	Cancer Premiums	11-0000-273-000	\$150.39	\$150.39
121328	Arnold Scott Harris	Garnishment	11-0000-270-000	\$221.15	\$221.15
121329	Bay Bridge Administrators, LLC f/b/o S	Employee 403(b) Contributions	11-0000-258-000	\$15,106.00	
		Cancer Premiums	11-0000-273-000	\$403.39	
		Disability Premiums	11-0000-275-000	\$564.28	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
			3/16/2018		
121329	Bay Bridge Administrators, LLC f/b/o STerm Life Insurance Premiums	Employer 403(b) Matching	11-0000-276-000	\$721.93	
121330	Kahrs Law Offices PA	Garnishment	11-6501-590-001	\$4,230.00	\$21,025.60
121331	L C C Faculty Association	Faculty Dues	11-0000-270-000	\$350.00	\$350.00
121332	L C C Foundation	Employee Contributions	11-0000-264-000	\$1,007.60	\$1,007.60
121333	Security Benefit Life Insurance Co.	Medical Reimbursement/Child Care E	11-0000-268-000	\$610.00	\$610.00
			11-0000-277-000	\$2,651.65	\$2,651.65
				<u>\$36,510.98</u>	

11-General Fund	\$33,700.85
12-Postsecondary Technical Education Fund	\$1,422.15
16-Auxillary Ent Fund	\$1,387.98
67-Capital Outlay	\$0.00
	<u>\$36,510.98</u>

Checks approved for release prior to Board action



 President



 Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/28/2018

Check Number	Vendor	Description	Account		Amount	Total
			Number			
121335	A T and T	Phone Service	11-6501-631-000		\$6,162.06	\$6,162.06
121336	A T and T	Internet	11-6401-631-000		\$1,616.40	\$1,616.40
121337	American United Life Ins Co Group	Prd Life Insurance Premiums	11-6501-590-001		\$371.03	\$371.03
121338	B P	Gasoline	11-6502-720-000		\$195.34	\$195.34
121339	Bank of Parsons	Prinicpal - Zetmeir Building	11-6201-761-000		\$28,553.79	
		Interest - Zetmeir Building	11-6201-762-000		\$400.66	\$28,954.45
121341	Delyna R Bohnenblust	Reimburse KS Nurse Military Mtg Sup	12-1208-700-000		\$43.68	\$43.68
121342	Linda G Brown	Reimburse Mileage - Adj Fac Eval (2)	11-4202-602-000		\$79.57	\$79.57
121343	Travis T Brumback	Reimburse Mileage - Welding Class	12-4204-601-000		\$54.50	\$54.50
121344	Cardmember Service	Amazon Prime Membership	11-0100-484-000		\$21.98	
		Greatl Plains Reg - E Stoneberger	11-4200-630-012		\$125.00	
		Holiday Inn, E Stoneberger English Ct	11-4200-630-012		\$171.19	
		MathType Software	11-4200-630-018		\$57.00	
		Survey Monkey Account Renewal	11-4202-602-000		\$252.00	
		Days Inn, Julian Smith Recruiting	11-5505-603-000		\$85.10	
		Hilton, Wrestling to Nationals	11-5506-600-000		\$2,929.92	
		Seminar - Teri Pearce	11-6201-601-000		\$99.00	
		Graphic Design Resources	11-6301-661-000		\$100.00	
		LiveStream Renewal	11-6403-701-000		\$499.00	
		Zoom Professional Account	11-6403-701-000		\$16.38	
		OnStar for LCC Vehicles	11-6502-720-000		\$130.95	
		Sleep Inn, J Every to Seminar	11-6504-601-001		\$1.66	
		Kettering Seminar	12-1211-601-000		\$325.00	
		ABD Test -	12-1214-681-000		\$250.00	
		OB Test Fee -	12-1214-681-000		\$250.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/28/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121344	Cardmember Service	OB Test Fee -	12-1214-681-000	\$250.00	
		CP Atlanta Perimeter-Rad-Atlanta Cor	12-1246-630-000	\$664.00	
		Holiday Inn, L Drummond-Perkins Up	12-1246-630-000	\$100.73	
		InterContinental-T McGown FSBPT, A	12-1246-630-000	\$1,219.60	
		NACE Membership/Industrial Coating	12-4204-711-000	\$295.00	
		Food Service License Fee	16-9684-683-000	\$225.00	\$8,068.51
121346	Coleen Carter	Reimburse Mileage - Cherokee Cente	11-6403-602-000	\$33.79	\$33.79
121347	ESP, Inc.	Physics Conf. Registration-Brian VEDI	12-1246-630-000	\$325.00	\$325.00
121348	Jennifer Harding	Reimburse Renewal KS License	11-4200-630-033	\$73.25	
121350	Joe Smith Company, Inc	Reimburse Annual NBRC Membership	11-4200-630-033	\$20.00	\$93.25
121351	Linseh Johnson	Concessions	16-9381-742-000	\$43.05	\$43.05
121352	Aaron Keal	Reimburse Mileage - Meetings (2)	12-4204-601-000	\$87.20	\$87.20
121353	Aaron Keal	Baseball Travel - 4/28/18	11-5502-601-000	\$2,600.00	\$2,600.00
121354	Aaron Keal	Baseball Travel - 4/21/18	11-5502-601-000	\$550.00	\$550.00
121355	Aaron Keal	Baseball Travel - 4/12/18	11-5502-601-000	\$550.00	\$550.00
121356	KJCCC	Baseball Travel - 4/7/18	11-5502-601-000	\$550.00	\$550.00
		Post Season WBB Officials	11-5503-680-000	\$609.00	
121357	KJCCC	Post Season MBB Officials	11-5508-680-000	\$609.00	\$1,218.00
121359		Baseball Umpires for Sp 2018	11-5502-680-000	\$840.00	\$840.00
121360	Orscheln	FA Error	11-0100-401-000	\$1,480.00	\$1,480.00
121361	Parsons Rotary Club C/O Phil Eaton	Fence and Wire Grip	11-7102-649-000	\$9.99	\$9.99
121363	Phillips 66 - Conoco - 76	Quarterly Dues - Mark Watkins	11-6101-702-000	\$136.00	\$136.00
121364	Ryan S. Phillips	Gasoline	11-6502-720-000	\$1,366.17	\$1,366.17
121365	Ryan S. Phillips	Softball Travel - 4/5/18	11-5509-601-000	\$250.00	\$250.00
		Softball Travel - 4/10/18	11-5509-601-000	\$300.00	\$300.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	3/28/2018	Account Number	Amount	Total
121373	Scotty M Zollars	Reimburse Mileage - SEKLS Meeting	11-4101-602-000		\$66.49	\$66.49
	11-General Fund		\$52,512.63			
	12-Postsecondary Technical Education Fund		\$4,184.36			
	16-Auxillary Ent Fund		\$676.95			
	67-Capital Outlay		\$0.00			
			<u>\$57,373.94</u>			
					<u>\$57,373.94</u>	

Checks approved for release prior to Board action

Mark Watkins

 President

Deanna Doherty

 Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
121374	1 Better LLC	15 second movie theatre ad	11-6301-613-000	\$3,400.00	\$3,400.00
121375	Ace Hardware, Inc.	Tire Gauge	11-6502-720-000	\$13.99	
		Fuses	11-7102-649-000	\$1.40	
		Filter and Brush	11-7102-649-000	\$24.98	
		PVC Cap	11-7102-649-000	\$4.47	
		Wall Patch	11-7102-649-000	\$5.99	
		Maintenance Supplies	11-7102-649-000	\$22.23	
		Maintenance Supplies	11-7102-649-000	\$11.57	
		Clocks	11-7102-649-000	\$30.98	
		Picture Hangers	11-7102-649-000	\$5.97	
		Maintenance Supplies	11-7102-649-000	\$29.14	
		Maintenance Supplies	11-7102-649-000	\$38.75	
		Hose Barbs	11-7102-649-000	\$4.49	
		Groundskeeping Supplies	11-7102-649-000	\$37.63	
		Maintenance Supplies	11-7102-649-000	\$5.17	
121376	All Seasons Floral, LLC	Flowers - Dr. Bharathi Sick	11-6102-709-000	\$30.14	\$266.90
121377	American Association of Community C	Community College Journal Subscript	11-4101-704-001	\$57.00	\$57.00
121378	American Dental Assistants Associatio	ADA Membership-Leigh Ann Martin	12-1215-681-000	\$36.00	\$36.00
121379	American Electric Company	Flourescent Bulbs	11-7102-649-000	\$145.00	\$145.00
121380	ASRT	Radiography Supplies	12-1247-850-000	\$198.00	\$198.00
121381	B S N Sports	Baseball Roll Away Batting Cage	11-5502-850-000	\$180.00	\$180.00
121382	ByWater Solutions	Integrated Library System Subscriptio	11-4101-710-000	\$4,149.99	\$4,149.99
121383	C D W Government Inc	Veeam Backup Replication Renewal	11-6401-701-000	\$3,200.00	\$3,200.00
121384	City of Parsons	Security 2/28 Game/Isaiah Hicks	11-6401-701-000	\$4,174.88	\$4,174.88
			11-5506-576-000	\$56.26	\$56.26

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/31/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121385	Community College Week	Community College Week Subscriptio	11-4101-704-001	\$52.00	\$52.00
121386	Copy Products Inc	Konica Copier Maintenance	11-6503-648-000	\$1,270.94	
		Color Copier Maintenance	11-6503-648-000	\$1,738.06	
		Copy Usage for Cherokee Center	11-7103-701-000	\$66.35	\$3,075.35
121387	Corporate Business Systems ofMO, In	Savin Copier Maintenance	11-6503-648-000	\$112.80	\$112.80
121388	Data Source Media, Inc	MS610 Imaging Unit	11-6401-701-000	\$206.13	\$206.13
121389	Demco	Signs	11-4101-701-000	\$84.77	\$84.77
121390	Doyle Glass Co. LLC	Door Closers	11-7102-671-000	\$219.66	\$219.66
121391	Ernesto's Mexican Food	Respiratory Advisory Committee Meet	12-1211-709-000	\$167.50	\$167.50
121392	Lorraine Evert	Lunch and Learn Speaker	11-1133-523-001	\$100.00	\$100.00
121393	Fastenal Company	Maintenance Supplies	11-7102-649-000	\$124.98	
		Maintenance Supplies	11-7102-649-000	\$76.83	
		Bearing	11-7102-649-000	\$2.87	
		Maintenance Supplies	11-7102-649-000	\$153.42	
		Maintenance Supplies	11-7102-649-000	\$36.05	
		Bearing	11-7102-649-000	\$2.73	\$396.88
121394	Grand Rental Station	Auger Rental	11-7102-649-000	\$37.46	\$37.46
121395	Herrman Lumber	Maintenance Supplies	11-7102-649-000	\$27.96	
		Fence	11-7102-649-000	\$64.99	
		Fence Supplies	11-7102-649-000	\$132.38	\$225.33
121396	International Biochemical andBiomedic	Biology Supplies	11-1102-700-000	\$689.41	\$689.41
121397	Phillip S Jack III	Announcing for Wrestling HOF	11-5506-576-000	\$50.00	\$50.00
121398	Jock's Nitch/Parsons	Black Baseball Pants	11-5506-690-000	\$2,202.84	
		MI Streak Custom Jersey Black	11-5506-690-000	\$1,717.66	\$3,920.50
121399	K L K C	February Advertising	11-6301-613-000	\$300.00	\$300.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/31/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121400	K S Y N-FM	February Advertising	11-6301-613-000	\$600.00	\$600.00
121401	Kansas Assn of Community College	TrPTK Luncheon	11-6101-702-000	\$1,395.51	\$1,395.51
121402	Kansas Library Association	CULS Conf - Scotty Zollars	11-4101-701-000	\$70.00	\$70.00
121403	Kitchen Pass, Inc.	Fire School Advisory Committee Lunch	12-4204-709-000	\$123.47	
		Allied Health Advisory Lunch	12-4204-709-000	\$68.44	\$191.91
121404	KONE Inc	Maintenance Agreement	11-7202-648-000	\$421.70	
		Maintenance Agreement	11-7202-648-000	\$136.14	\$557.84
121405	L and R Specialities, Inc.	Coyote clear glaze MBG007	11-1101-700-000	\$48.88	\$48.88
121406	L C C Foundation	Memorial - Curt Ladage	11-6102-709-000	\$50.00	\$50.00
121407	Darren Lubbers	PED1960004 Crossfit - 4 Students	11-1133-523-001	\$312.66	\$312.66
121408	Magna Publications, Inc	Monday Morning Mentor Membership	11-4201-630-002	\$699.00	\$699.00
121409	McCarty's Office Machines Inc	Library Supplies	11-4101-701-000	\$96.06	
		Library Supplies	11-4101-701-000	\$5.02	
		T642 Toner	11-6401-701-000	\$1,544.00	
		ABE Copier Drum	11-6503-648-000	\$133.00	
		Markers-Fine	11-6503-701-000	\$9.49	
		Markers-Extreme	11-6503-701-000	\$24.98	
		Office Chair	11-7102-649-000	\$249.00	\$2,061.55
121410	McGraw-Hill Companies	Textbooks and Shipping Spring 2018	16-9381-740-000	\$505.16	\$505.16
121411	Nasco	Dual Temp Glue Gun Surebonder	11-1101-700-000	\$54.87	\$54.87
121412	National Business Education Association	NBEA Dues - Bartelli	11-4200-630-008	\$100.00	\$100.00
121413	National CineMedia, LLC	Advertising	11-6301-613-000	\$520.00	\$520.00
121414	Nexstar Broadcasting, Inc	February Advertising	11-6301-613-000	\$500.00	\$500.00
121415	O'Reilly Automotive Stores , Inc	Battery	11-7102-649-000	\$47.99	
		Motor Oil	11-7102-649-000	\$21.99	\$69.98

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/31/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121416	Overhead Door of Wichita	Keys	11-7102-671-000	\$61.11	\$61.11
121417	ParCom Telephone Company	Micro USB Charger, Puregear Charge	11-6501-631-000	\$49.94	\$49.94
121418	Parsons Babe Ruth League	Banner Sponsorship	11-6301-701-000	\$100.00	\$100.00
121419	Parsons Sun	Labette Community Guide	11-6301-613-000	\$325.00	
		Veteran's Benefit Briefing	11-6301-613-000	\$56.75	
		Position Announcement	11-6504-613-000	\$90.80	\$472.55
121420	Professional Window Cleaning, Inc.	Window Cleaning	11-7102-649-000	\$3,900.00	\$3,900.00
121421	Proforma	Welding Supplies	12-4204-701-000	\$383.93	\$383.93
121422	QueenB Television of Kansas/Missouri	February Advertising - KOAM	11-6301-613-000	\$900.00	
		February Advertising - KFJX	11-6301-613-000	\$795.00	
		February Advertising - KFJX	11-6301-613-000	\$900.00	\$2,595.00
121423	Reserve Account	PBP #20352357 (Postage)	11-6503-611-000	\$2,500.00	\$2,500.00
121424	Roy's Auto Service, LLC	Vehicle Maintenance, RV23	11-6502-720-000	\$1,273.22	
		Vehicle Maintenance, PK2	11-6502-720-000	\$94.95	
		Vehicle Maintenance, RV25	11-6502-720-000	\$45.25	\$1,413.42
121425	Save-a-Lot	Supplies - Wrestler Send Off	11-6301-701-000	\$52.52	\$52.52
121426	Scantron Corporation	Scantrons, Survey Results	11-4202-701-000	\$96.78	\$96.78
121427	Henry Schein, Inc.	Dental Lab Supplies	12-1215-700-000	\$330.64	\$330.64
121428	Scorebuilders	Course for PTA Students	12-1213-700-000	\$3,000.00	\$3,000.00
121429	Society for Human Resource Manager	SHRM Training Dues - Janice Every	11-6504-630-000	\$209.00	\$209.00
121430	Southeast Kansas Living	Spring 2018 Ad	11-6301-613-000	\$48.75	\$48.75
121431	St. Patrick's Church	Memorial - Jean Johnston	11-6102-709-000	\$50.00	\$50.00
121432	State Library of Kansas	Statewide Database Contribution FY1	11-4101-710-000	\$250.00	\$250.00
121433	T & E Auto Sales	Vehicle Maintenance, PK3	11-6502-720-000	\$65.65	\$65.65
121434	The CORE - Labette Health	PED162 00021 Arthritis - 17 Students	11-1133-523-001	\$469.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/31/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121434	The CORE - Labette Health	PED162 00020 Aquasize - 20 Student	11-1133-523-001	\$469.00	
		PED162 00019 Aquasize - 17 Student	11-1133-523-001	\$469.00	
		PED16200018 Aquasize - 19 Student	11-1133-523-001	\$469.00	
		PED162 00017 Aquasize - 19 Student	11-1133-523-001	\$469.00	
		PED162 00016 Aquasize - 20 Student	11-1133-523-001	\$469.00	
		PED162 00015 Arthritis - 17 Students	11-1133-523-001	\$469.00	
		PED185 00001 Lifesaving - 8 Student	11-1133-523-001	\$938.00	
		PED162 00028 Aquasize - 16 Student	11-1133-523-001	\$469.00	
		PED162 00027 Aquasize - 17 Student	11-1133-523-001	\$469.00	
		PED162 00026 Aquasize - 18 Student	11-1133-523-001	\$469.00	
		PED162 00025 Arthritis - 15 Students	11-1133-523-001	\$469.00	
		PED162 00024 Aquasize - 17 Student	11-1133-523-001	\$469.00	
		PED162 00023 Aquasize - 21 Student	11-1133-523-001	\$469.00	
		PED162 00022 Arthritis - 16 Students	11-1133-523-001	\$469.00	\$7,504.00
121435	Thompson Bros. Supplies, INC	Welding Supplies	12-4204-701-000	\$311.46	
		MIG Welder Repair	12-4204-701-000	\$407.45	
		Welding/Heat Paint	12-4204-701-000	\$98.16	
		Welding Rod	12-4204-709-000	\$254.50	\$1,071.57
121436	Triad Environmental Services	Lagoon Inspection, Cherokee	11-7103-649-000	\$586.00	\$586.00
121437	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.53	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$39.71	
		Uniforms	11-7202-648-000	\$102.66	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

3/31/2018

Check Number	Vendor	Description	Account Number	Amount	Total
121437	UniFirst Corporation	Aprons, Mats, Mops, Cloths	11-7202-648-000	\$82.04	
		Uniforms	11-7202-648-000	\$50.41	
		Aprons, Mops, Mats, Cloths	16-9482-701-000	\$43.04	
		Apron, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Apron, Mats, Mops, Cloths	16-9482-701-000	\$43.04	\$647.08
121438	Uniflex Holdings Inc.	Supplies Spring 2018	16-9381-741-000	\$480.52	\$480.52
121439	Mark Watkins	Reimburse Meal - MBB Wichita	11-6101-709-000	\$21.00	
		Vehicle Expense	11-6501-590-001	\$900.00	\$921.00
				<u>\$60,028.64</u>	

11-General Fund	\$53,443.29
12-Postsecondary Technical Education Fund	\$5,470.55
16-Auxillary Ent Fund	\$1,114.80
67-Capital Outlay	\$0.00
	<u>\$60,028.64</u>

