

**LABETTE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
December 13, 2018  
5:30 p.m.  
Conference Room**

**Review Copy**



# EXHIBIT 1

**Labette Community College  
Board of Trustees Meeting Agenda  
Thursday, December 13, 2018  
5:30 p.m.**

**Conference Room #1, Student Union Building**

- I. Adoption of Agenda.....(Exhibit 1)
- II. Approval of November 8, 2018, Regular Meeting Minutes ..(Exhibit 2)
- III. Reports and/or Board Discussion
  - A. Faculty Senate Report
  - B. Administrative Reports
    - 1. Comparison of Expenditures to Budget
  - C. President’s Report
- IV. PTK
- V. Old Business (Action, Report, or Discussion)
- VI. New Business (Action, Report, or Discussion)
  - A. Professional Staff Employment Letter .....(Agenda Item VI.A.)  
(Exhibit 3)
  - B. Program Revisions .....(Agenda Item VI.B.)
  - C. Approval of Bills.....(Agenda Item VI.C.)  
(Exhibit 4)
- VII. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to the public comment with the following statement: **“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.”** The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time

# EXHIBIT 1

limits as deemed appropriate.

- VIII. Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

I move we recess into executive session at \_\_\_\_\_(time)for  
\_\_\_\_\_minutes for the purpose of discussing personnel matters  
of nonelected personnel.

The Board will return to open meeting at \_\_\_\_\_ in this  
room.

The executive session is required to protect the privacy interests of the individual(s) to be  
discussed.

- IX. Next Regular Board Meeting: January 10, 2019, 5:30 p.m., CR, Student Union Building, and  
Tentative Agenda Items

- X. Adjournment

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
November 8, 2018

The Board of Trustees met at 5:30 p.m. on Thursday, November 8, 2018 in the Conference Room, Student Success Center Building.

**Members Present**

Mr. Montie Taylor  
Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Carl Hoskins

**Members Absent**

Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Tammy Fuentez  
Joe Burke  
Jason Sharp  
Lindi Forbes  
Bethany Kendrick

Terry Hardman  
Kathy Johnston  
Kevin Doherty  
David Beach  
Ralph Gouvion  
Alan Pommier

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair McReynolds asked for changes or additions to the agenda. President Watkins had no changes. Mr. Hoskins moved to approve the agenda as presented. Mr. Landrum seconded and motion carried 5-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the October 11, 2018 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 5-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

None

**SGA Report**

Tammy Fuentez gave a short report.

**Administrative Report**

**Comparison of expenditures to the budget** – Leanna Doherty had placed the October financial report at the table. At the end of October we were 33% through the year. The general fund was 34% expended and the technical education/vocational fund was 31% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Terry Hardman was in attendance to discuss the renovation designs with the Board for the Factory Connections building. Mr. Winchell moved to proceed with the bid phase for the project. Mr. Landrum seconded and motion carried 5-0.

### Construction Update

Kevin Doherty gave an update on the construction projects.

### President's Report

President Watkins gave a short report.

### Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

### New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

#### Discontinuance of Social & Human Services Program

Mr. Hoskins moved to approve the discontinuance of the Social and Human Services Program. Mr. Winchell seconded and motion carried 5-0.

#### Course Approval

Mr. Hoskins moved to approve the following courses: World Literature, 3 credit hours; Beginning Golf, 1 credit hour; Research Skills, 1 credit hour.

Mr. Landrum seconded and motion carried 5-0.

#### Program Review: Math, Physics, & Engineering

The Math, Physics & Engineering Program Review was discussed. Jason Sharp, Dean of Instruction reviewed the program review and David Beach, Ralph Gouvion and Alan Pommier were in attendance to answer any questions. Mr. Landrum moved to approve the Math, Physics, & Engineering Program Review. Mr. Taylor seconded and motion carried 5-0.

#### Independent Contractor Contract

Mr. Taylor moved to approve the contract with Desco Consulting. Mr. Winchell seconded and motion carried 5-0.

#### Board of Trustee Meeting Date Change

Mr. Taylor moved to approve changing the date of the March 14, 2019 board meeting to March 21, 2019. Mr. Landrum seconded and motion carried 5-0.

#### Approval of Bills

Mr. Taylor moved to approve the Claims Register. Mr. Hoskins seconded and motion carried 5-0.

#### Public Comment

Bethany Kendrick announced the Veteran's Day Parade will be Monday, November 12<sup>th</sup> at 1pm. Anyone interested in participating should meet by St. Patrick's Catholic Church at 12:45pm.

Mr. Taylor announced that he visited with 3 LCC Men's basketball players at Walgreens and they were very nice young men. Mr. Taylor also informed the Board that a consortium was buying the Sullivan's building downtown with intentions on making improvements to the interior before putting it up for sale.

Mr. Landrum is proud to see the LCC Commercials on TV.

**Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for December 13, 2018 at 5:30 p.m., Conference Room, Student Success Center Building.

**Adjournment**

Mr. Winchell moved to adjourn the meeting at 6:56pm. Mr. Landrum seconded and motion carried 5-0.

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Megan Fugate, Clerk of the Board

DRAFT





**SUBJECT**

Professional Staff Employment Letter Confirmation

**REASON FOR CONSIDERATION BY THE BOARD**

Kansas Statutes require Board of Trustees' approval of selected employment contracts and letters.

**BACKGROUND**

Ms. Kiesha Richenburg has accepted the Financial Aid Specialist position. Please see exhibit 3 for biography information.

Cody Oliphant will be a part-time temporary Assistant Baseball Coach for the Spring 2019 semester.

**PRESIDENT'S RECOMMENDATION**

The Board of Trustees approve the Professional Staff Employment letter for Kiesha Richenburg, Financial Aid Specialist, at a salary of \$31,000, beginning January 3, 2019.

The Board of Trustees approve the employment letter for Cody Oliphant as part-time temporary Assistant Baseball Coach, at a salary of \$3,000, beginning January 10, 2019 and ending May 10, 2019.



## Biography – Kiesha Richenburg

Kiesha Richenburg has accepted the Financial Aid Specialist position. Ms. Richenburg earned an Associate in Science degree from Butler County Community College and a Bachelor of Science in Business Administration from Kansas State University.

Kiesha previously worked at the State Street Bank and Trust of Kansas City, MO for several years. She has banking regulatory experience, which will benefit her when learning financial aid regulations. She is also a self-proprietor bail agent.

She will begin work on January 3.

# POSITION DESCRIPTION

## FINANCIAL AID SPECIALIST

**Reports to: Director of Financial Aid**  
**Organizational Unit: Professional Staff**  
**Salary range: Specialist**  
**Revision Date: November 2018**

### I. Basic Purpose of Position

The financial aid specialist assists in the operation of the Financial Aid (FA) Office by assisting students with Free Application Federal Student Aid (FAFSA), financial aid verification, maintaining student financial aid files, maintaining consumer information, maintaining default management, assisting in the verification process and a consistent atmosphere depicting excellence in customer service.

### II. Essential Job Functions

- A. Ability to assist students with questions about their FAFSA
- B. Ability to validate/secure documentation for the FA processes
- C. Ability to produce and send communication to students via email or mail
- D. Ability to understand which documents are required to complete student's FA file
- E. Ability to assist with verification and correct student records via the central processing system for FAFSA
- F. Ability to assist loading student records and the letter writing process
- G. Ability to maintain and organize student files
- H. Ability to manage and process student appeals
- I. Ability to maintain consumer information
- J. Ability to maintain default management as well as actively work to lower default rate
- K. Ability to assist with Satisfactory Academic Progress (SAP)
- L. Ability to monitor and request changes to the LCC website's FA information
- M. Ability to serve on committees as assigned
- N. Ability to maintain regular and timely attendance
- O. Ability to perform other duties as assigned

### III. Consulting Tasks

Business Office, Registrar and Admissions personnel

### IV. Required Knowledge, Skills and Personal Qualifications

- A. Excellent word processing skills
- B. Understanding of data entry and database manipulations of PowerFAIDS software
- C. Good oral and written communication skills
- D. Knowledge of general office procedures and maintain the flow of the FA department
- E. Capable of performing multiple tasks

- F. Professional appearance and conduct – must be able to get along well with diverse clientele
- G. Ability to organize and prioritize tasks efficiently with moderate supervision
- H. Self-starter and self-motivator, organized, disciplined, flexible, and able to adapt well to change
- I. Ability to make decisions based on college policies and Federal Regulations
- J. Team oriented - able to work well with others, keeping constant communications, as well as asking/answering questions with FA staff and other LCC employees

**V. Preferred Experience**

Previous office management experience with at least two years' experience in a fast-paced office environment; experience working directly with customers in a team oriented office

**VI. Educational Background**

Bachelor's degree required.

**VII. Working Conditions**

- A. Fast-paced office environment
- B. Significant amount of computer work
- C. Occasional travel, overtime, and evenings are required



## **BIOGRAPHY**

### **Cody Oliphant**

Cody Oliphant will be a temporary Assistant Baseball Coach for the spring 2019 semester. Cody is currently a student at Pittsburg State University working on a biology degree. He earned an Associate in General Studies from LCC while playing baseball for two years.

Cody will begin his duties in January 2019.

**Temporary Baseball Assistant**

**January 2019 to May 2019**

1. Reports to Aaron Keal, Athletic Director
2. Driving to athletic events
3. Weight room maintenance
4. Day to day functions for all athletic departments as needed: baseball, softball, wrestling, volleyball and men's and women's basketball
5. Game operations as directed
6. Maintenance of baseball and softball fields
7. Maintenance of all athletic facilities as directed



**SUBJECT**

Program Revisions

**REASON FOR CONSIDERATION BY THE BOARD**

New KBOR Credit Hour requirements for University Undergraduate Degrees are impacting the number of Credit Hours Universities will accept from Community Colleges for their AA and AS degrees. When universities required more credit hours in their programs, they accepted more credit hours from community colleges. Now that they are required to be at 120 credit hours, they will only accept 60 from community colleges.

**BACKGROUND**

KBOR decided to require Universities to offer their undergraduate BA and BS degrees for 120 credit hours unless there were extenuating circumstances approved by the BAASC Committee. When this process started in May 2017, the universities offered 504 undergraduate degrees of which:

33% of those degrees were at 120 credit hours  
50% required 124 credit hours  
17% exceeded 124 credit hours

As of September 2018:

92% of undergraduate degrees are at 120 credit hours  
0% require 124 credit hours  
8% have been approved to exceed 124 credit hours (mostly aircraft/engineering degrees)

**PRESIDENT'S RECOMMENDATION**

This is information only.



Agenda Item: VI.C.  
Date: December 13, 2018

**SUBJECT**

Approval of Bills

**REASON FOR CONSIDERATION BY THE BOARD**

Kansas statutes require Board of Trustees' approval of all expenditures.

**BACKGROUND**

Each month a listing of claims to be paid is presented to the Board for approval.

**PRESIDENT'S RECOMMENDATION**

Approval is recommended.

(O:W/Board07-08agnbills)



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/2/2018

Account

Check Number	Vendor	Description	Account Number	Amount	Total
123280	A T and T	Phone Service	11-7103-631-000	\$337.12	\$337.12
123282	Rhonda L Baker	Reimburse Meal - Finanical Aid Conf	11-5201-601-000	\$17.40	\$17.40
123283	Randee Baty	Reimburse Mileage - LCHS (9)	11-4202-602-000	\$117.72	\$117.72
123284	Kim Beachner	Reimburse Meal - KCADNE Fall Forur	12-1246-630-000	\$25.95	\$25.95
123285	Kathleen A Bennett	Reimburse Meal - KCADNE Fall Forur	12-1246-630-000	\$13.91	\$13.91
123287	Delyna R Bohnenblust	Reimburse Meals - KCADNE Fall For	12-1246-630-000	\$31.89	\$31.89
123288	Bruce Bowles	Reimburse Meal - KCADNE Fall Forur	12-1246-630-000	\$13.19	\$13.19
123290	Cardmember Service	Amazon Prime Video	11-0100-484-000	\$8.99	\$8.99
		Amazon Prime	11-0100-484-000	\$12.99	\$12.99
		ADA in the Classroom	11-4201-630-002	\$389.00	\$389.00
		Holiday Inn, Ross Harper to CPC	11-5302-601-000	\$135.00	\$135.00
		Clarion Inn, Ross Harper to KACRAO	11-5302-601-000	\$188.68	\$188.68
		Clarion Inn, Kathy Johnston to KACR/	11-5303-601-000	\$283.02	\$283.02
		Holiday Inn, Volleyball to Great Bend	11-5504-601-000	\$1,967.96	\$1,967.96
		Iskysoft Imedia Converter Deluxe	11-5508-701-000	\$55.98	\$55.98
		OnStar for LCC Vehicles	11-6502-720-000	\$130.94	\$130.94
		KCCLI Hotel - Tarah Cockrell	11-7103-601-000	\$151.51	\$151.51
		Hyatt-Jason Sharp Wkf Innov Opp Co	12-1246-630-000	\$230.18	\$230.18
		Hyatt Regency-Brian Vediz to SDMS (	12-1246-630-000	\$678.33	\$678.33
		Hyatt-Linseh Johnson to KBOR Wkf C	12-4204-605-000	\$107.66	\$107.66
		MBS Book	16-0000-231-000	\$103.11	\$103.11
		MBS Book	16-0000-231-000	\$169.34	\$169.34
		Reimburse Mileage - Workforce Meeti	12-4204-601-000	\$165.68	\$165.68
123291	Jvette Collins				\$4,612.69
123294	Jill Coral Coomes	Reimburse Meals - KCADNE Fall For	12-1246-630-000	\$38.45	\$38.45
123295	Alexander J Copton	Reimburse Mileage - Recruit	11-5502-603-000	\$240.89	\$240.89

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/2/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123296	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$169.54	
		Cable - Cherokee Center	11-7103-701-000	\$94.04	\$263.58
123297	Crossroads Charters Inc.	Bus Trip, Baseball 10/10/18	11-5502-601-000	\$224.56	
		Bus Trip, Baseball 10/10/18	11-6502-720-000	\$755.44	\$980.00
123299	Leanna Doherty	Reimburse Mileage - Cherokee Ctr (8	11-6201-601-000	\$61.04	
		Reimburse Meals - Title IX Conferenc	11-6201-601-000	\$30.00	\$91.04
123301	Enterprise Rent-a-Car	Rental Van, Softball	11-6502-720-000	\$414.00	
		Rental Van, Basketball	11-6502-720-000	\$1,242.00	
		Rental Van, Basketball	11-6502-720-000	\$1,242.00	
		Rental Van, Softball	11-6502-720-000	\$1,242.00	
		Rental Van, Baseball	11-6502-720-000	\$414.00	
		Rental Vans, Softball	11-6502-720-000	\$411.93	
		Rental Van, Softball	11-6502-720-000	\$207.00	
		Rental Van, Softball	11-6502-720-000	\$828.00	
		Rental Van, Baseball	11-6502-720-000	\$828.00	\$6,828.93
123303	Theresa M Hundley	Reimburse Meal - Financial Aid Conf	11-5201-601-000	\$17.40	\$17.40
123304	Jana's Campaign	Heartland Safety Summit Reg-Jason	11-5701-690-000	\$175.00	\$175.00
123305	Linseh Johnson	Reimburse Mileage - Meetings (3)	12-4204-601-000	\$124.81	\$124.81
123306	Kathy Johnston	Reimburse Meal - Financial Aid Conf	11-5201-601-000	\$36.06	\$36.06
123309	JoLene Klumpp	Reimburse Mileage - Cherokee Psych	11-4202-602-000	\$619.12	\$619.12
123310	Knights of Columbus Council 760	Supplies - Phylis Coomes Event	11-6101-709-000	\$367.27	\$367.27
123312	Leigh Ann Martin	Reimburse OSHA Lunch & Learn	12-1215-700-000	\$80.00	\$80.00
123314	Julie Page	Reimburse Meals - KCADNE Fall Fort	12-1246-630-000	\$33.93	\$33.93
123315	Parsons Recreation Commission	Membership - Wrestling	11-5505-701-000	\$50.00	\$50.00
123316	Michael Matthew Peak	Lunch and Learn instruction	11-1133-523-001	\$300.00	\$300.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/2/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123317	Robert E Perez	Reimburse Hotel - ASA Conf	11-4200-630-034	\$933.24	\$933.24
123318	Pittsburg State University	KS Ctr Career Reg - Melissa Kipp	11-4200-630-014	\$30.00	\$30.00
123319	Miranda D Plumlee	Reimburse Meals - KCADNE Fall For	12-1246-630-000	\$12.35	\$12.35
123323	Cheryl Smith	Reimburse Meals - KCADNE Fall For	12-1246-630-000	\$30.33	\$30.33
123324	Julian Smith	Reimburse Mileage-Recruiting Fall Br	11-5505-603-000	\$171.13	\$171.13
123325	Laura Emilee Vance	Reimburse Meals - Recruiting	11-5509-603-000	\$47.42	
		Reimburse Hotels - Recruiting	11-5509-603-000	\$212.71	
		Reimburse Mileage - Recruiting (9)	11-5509-603-000	\$1,480.77	\$1,740.90
123326	Verizon Wireless	J Burzinski - Phone Charges	11-6401-701-000	\$248.37	
		Custodians - Phone Charges	11-7102-649-000	\$290.63	\$539.00
123327	Jeffrey Michael Vesta	Wrestling Travel -. 11/4/18	11-5505-601-000	\$1,200.00	\$1,200.00
123328	W C A Waste Corporation	Waste Removal, Cherokee	11-7103-649-000	\$117.51	\$117.51
123329	Paula S Weidert	Reimburse Mileage - AKCCOP Meetir	11-6501-601-000	\$186.94	\$186.94
123330	Westar Energy, Inc	Electricity	11-7102-634-000	\$16,953.40	
		Electricity - Cherokee Center	11-7103-634-000	\$1,405.21	
		Electricity	16-9482-634-000	\$629.74	\$18,988.35
				<u>\$39,531.78</u>	

11-General Fund	\$37,042.93
12-Postsecondary Technical Education Fund	\$1,586.66
16-Auxillary Ent Fund	\$902.19
67-Capital Outlay	\$0.00
	<u>\$39,531.78</u>

Checks approved for release prior to Board action

*Mark Watkins*  
President

*Deanna Roberts*  
Vice President of Finance & Operations



LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

11/7/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123331	A T and T	Internet	11-6401-631-000	\$3,480.62	\$3,480.62
123333	Delyna R Bohnenblust	Reimburse Meal - NCLEX Seminar	12-1208-670-000	\$20.00	
		Reimburse Hotel - NCLEX Seminar	12-1208-670-000	\$139.27	
123334	Bruce Bowles	Reimburse Registration - NCLEX Sem	12-1208-670-000	\$275.00	\$434.27
123335	Linda G Brown	Reimburse Mileage - HS Fair, Shot Cl	12-1208-602-000	\$124.26	\$124.26
123336	CableONE	Reimburse Mileage - Clinicals (4)	12-1210-601-000	\$167.86	\$167.86
123337	City of Parsons	Cable Service	11-6401-631-000	\$138.70	\$138.70
		Water Service	11-7102-632-000	\$2,492.43	
		Water Service	16-9482-632-000	\$253.47	\$2,745.90
123338	Commercial Bank/Cash	Cash for Fall Book Buybacks	16-0000-103-001	\$10,000.00	\$10,000.00
123339	Alexander J Coplon	Reimburse Mileage - Recruiting	11-5502-603-000	\$117.72	\$117.72
123340	Crossroads Charters Inc.	Bus Trip, Softball	11-5509-601-000	\$854.00	
		Bus Trip, Softball	11-6502-720-000	\$426.00	\$1,280.00
123341	Leanna Doherty	Reimburse Mileage - KACCBO Meetir	11-6201-601-000	\$159.14	
123343	Kenneth Elliott	Reimburse Meals - KACCBO Meeting	11-6201-601-000	\$55.12	\$214.26
123344	Brady Finton	Reimburse Mileage - LCHS/CK (15)	11-4202-602-000	\$297.03	\$297.03
123346	Ross Harper	Wrestling Official for 11/8	11-5505-680-000	\$450.00	\$450.00
		Reimburse Mileage - Recruiting (4)	11-5302-601-000	\$489.41	
123347	Linseh Johnson	Reimburse Mileage - Recruiting (4)	11-5302-601-000	\$250.16	\$739.57
123349	Kansas Gas Service	Reimburse Mileage - Eval, Mfg (3)	12-4204-601-000	\$117.72	\$117.72
123350	Kansas Outdoor Advertising	Gas Service - Cherokee Center	11-7103-633-000	\$35.67	\$35.67
		November Advertising	11-6301-613-000	\$575.00	
		November Billboard Rental	11-6301-613-000	\$300.00	\$875.00
123354	Lambert Tractor & Machinery Sales, LLTrailer		11-6201-659-000	\$1,175.00	\$1,175.00
123356	Kylie Lucas	Reimburse Mileage - CPC Circuit (2)	11-5302-601-000	\$280.13	\$280.13



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/7/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123357	Leigh Ann Martin	Reimburse Mileage - Main Campus (2	12-1215-602-000	\$65.40	
		Reimburse Prints & Frames for Lab	12-1215-700-000	\$191.87	\$257.27
123358	Robert E Perez	Reimburse Mileage - CKCAM Soc	11-4202-602-000	\$98.10	\$98.10
123360	Rural Water District #5	Utility Water, Cherokee	11-7103-632-000	\$45.56	\$45.56
123361	Henry Schein, Inc.	Lab Supplies	12-1215-700-000	\$234.32	
		Alginate Supplies	12-1215-700-000	\$39.66	
		Lab Supplies	12-1215-700-000	\$60.33	
		Lab Supplies	12-1215-700-000	\$19.81	
		Lab supplies	12-1215-700-000	\$50.93	\$405.05
123364	Kelly Stammer	Groundskeeping, Workforce Building	11-7202-648-000	\$300.00	\$300.00
123365	Jeffrey Michael Vesta	Wrestling Travel - 11/11/18	11-5505-601-000	\$1,200.00	\$1,200.00
123366	Jeffrey Michael Vesta	Home Game Supplies - 11/8/18	11-5505-601-000	\$150.00	\$150.00
				<u>\$25,129.69</u>	

11-General Fund	\$13,369.79
12-Postsecondary Technical Education Fund	\$1,506.43
16-Auxillary Ent Fund	\$10,253.47
67-Capital Outlay	\$0.00
	<u>\$25,129.69</u>

Checks approved for release prior to Board action

*Mark Watkins*  
President

*Lauren Doherty*  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
123382	Accident Fund	Workman's Comp	11-6501-590-001	\$3,348.90	\$3,348.90
123383	Amazon.com LLC	Ready Player One- A Novel	11-1109-700-000	\$26.37	
		Supplies	11-6201-659-004	\$1,251.23	
		Mediabridge Keystone Wall Plate (3-F	11-6201-659-004	\$476.49	
		Supplies	11-6201-659-004	\$199.99	
		Supplies	11-6201-659-004	\$293.14	
		BV-Tech 4 Port PoE+ Switch	11-6401-646-002	\$155.96	
		IT Equipment	11-6401-646-002	\$345.00	
		IT Equipment	11-6401-646-002	\$229.51	
		IT Equipment	11-6401-646-002	\$1,025.41	
		IT Supplies	11-6401-701-000	\$169.95	
		IT Supplies	11-6401-701-000	\$232.10	
		IT Equipment	11-6403-850-000	\$33.00	
		IT Equipment	11-6403-850-000	\$166.98	
		Retractable Reel Extension Cord	11-7102-649-000	\$72.35	
		Round Wood Table	11-7103-701-000	\$227.99	
		Furniture	16-9482-701-000	\$214.99	
		Furniture	16-9482-701-000	\$43.79	\$5,164.25
123384	Tonya D Bell	Reimburse Mileage Instructor Eval @	11-4202-602-000	\$13.08	\$13.08
123385	Ariana Maria Bennett	Shot Clock Operator 11-3-18	11-5506-576-000	\$30.00	\$30.00
123387	Broadcast Music Inc.	Licensing Fee	11-1111-682-000	\$445.56	\$445.56
123388	Linda G Brown	Reimburse Mileage - Instructor Evals	11-4202-602-000	\$231.08	\$231.08
123389	Joseph Burke	Reimburse Hotel - HLC 4/6/19	11-4201-601-000	\$220.69	\$220.69
123390	Tarah L Cockrell	Reimburse Mileage - KCCLI	11-7103-601-000	\$37.06	\$37.06
123392	FedEx Express	Package Shipping (8)	11-5303-701-000	\$195.85	\$195.85

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/14/2018		Description	Account Number	Amount	Total
123393	Ross Harper			Reimburse Meals - ESSDACK Fair	11-5302-601-000	\$49.54	\$49.54
123394	Anthony Houk			Scoreclock Operator 11-3-18	11-5506-576-000	\$30.00	\$30.00
123395	Linseh Johnson			Reimburse Mileage - Mtg WKC (34)	12-4204-601-000	\$104.64	\$104.64
123397	Kansas Department of Revenue			Bookstore Sales Tax/Oct	16-0000-216-001	\$111.05	
				Food Service Sales Tax/Oct	16-0000-216-002	\$766.73	\$877.78
123398	Kansas Gas Service			Gas Service	11-7102-633-000	\$535.01	
				Gas Service	16-9482-633-000	\$99.70	\$634.71
123399	Kiwanis Club of Parsons			Quarterly Dues - Joe Burke	11-4201-681-000	\$97.50	\$97.50
123402	Leigh Ann Martin			3M Lunch & Learn	12-1215-700-000	\$49.53	\$49.53
123403	Trent Steven McGown			Reimburse Mileage - Site Visits (5)	12-1213-602-000	\$506.14	\$506.14
123404	Ashley Moore			Reimburse Mileage - Clinicals (7)	12-1210-602-000	\$453.99	\$453.99
123406	N THERM, LLC			Gas Service	11-7102-633-000	\$288.93	
				Gas Service	11-7102-633-000	\$113.06	\$634.71
				Gas Service	11-7102-633-000	\$25.12	\$97.50
				Gas Service	11-7102-633-000	\$10.05	\$49.53
				Gas Service	16-9482-633-000	\$55.27	\$506.14
123407	Pennington Seed, Inc.			Seed, Baseball	11-7102-649-000	\$3,385.00	\$492.43
				Seed, Baseball	11-7102-649-000	\$4,288.75	\$7,673.75
123408	Pepsi-Cola			Pop for Fountain	16-9684-701-000	\$504.26	\$504.26
123409	Marcie L Ryan			Reimburse Meals - SW Conf	11-5701-601-000	\$51.88	
				Reimburse Mileage - SW Conference	11-5701-601-000	\$141.70	\$193.58
123411	The Villas at LCC, LLC			Housing/	11-0000-201-001	\$1,905.00	
				Housing/	11-0000-201-001	\$4.00	\$1,905.00
				Housing/	11-0000-201-001	\$37.00	\$1,942.00
				Housing/	11-0000-201-001	\$911.00	\$2,857.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/14/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123414	Touchtone Communications	Long Distance	11-6501-631-000	\$94.29	
123415	Jeffrey Michael Vesta	Long Distance - Cherokee Center	11-7103-631-000	\$18.97	\$113.26
123417	West Coast Educators Seminar	Wrestling Travel - 11/17/18	11-5505-601-000	\$1,200.00	\$1,200.00
		WCEC Registration - Ashley Moore	11-4200-630-030	\$180.00	
		WCEC Registration - Tammy Kimrey	11-4200-630-031	\$180.00	
		WCEC Registration-Gale Brown	12-1246-630-000	\$180.00	\$540.00
123418	Westar Energy, Inc	Electricity - Cherokee Center	11-7103-634-000	\$1,134.08	\$1,134.08
				<u>\$27,198.66</u>	

11-General Fund	\$24,108.57
12-Postsecondary Technical Education Fund	\$1,294.30
16-Auxillary Ent Fund	\$1,795.79
67-Capital Outlay	\$0.00
	<u>\$27,198.66</u>

Checks approved for release prior to Board action

*Mark Watkins*  
\_\_\_\_\_  
President

*Deanna Doherty*  
\_\_\_\_\_  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/16/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123419	American Heritage Life Insurance Com	Cancer Premiums	11-0000-273-000	\$150.39	\$150.39
123420	Bay Bridge Administrators, LLC f/b/o S	Employee 403(b) Contributions	11-0000-258-000	\$14,271.00	
		Cancer Premiums	11-0000-273-000	\$388.13	
		Disability Premiums	11-0000-275-000	\$488.06	
		Term Life Insurance Premiums	11-0000-276-000	\$713.28	
		Employer 403(b) Matching	11-6501-590-001	\$3,960.00	\$19,820.47
123421	L C C Faculty Association	Faculty Dues	11-0000-264-000	\$1,083.46	\$1,083.46
123422	L C C Foundation	Employee Contributions	11-0000-268-000	\$894.79	\$894.79
123423	Security Benefit Life Insurance Co.	Medical Reimb/Child Care Expense	11-0000-277-000	\$2,430.82	\$2,430.82
				<u>\$24,379.93</u>	

11-General Fund	\$24,379.93
12-Postsecondary Technical Education Fund	\$0.00
16-Auxillary Ent Fund	\$0.00
67-Capital Outlay	\$0.00
	<u>\$24,379.93</u>

Checks approved for release prior to Board action

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Vice President of Finance & Operations



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
123424	A T and T	Phone Service	11-6501-631-000	\$69.67	
123425	A T and T	Phone Service	11-6501-631-000	\$2,571.58	\$2,641.25
123426	American United Life Ins Co Group Pre	Internet	11-6401-631-000	\$1,570.40	\$1,570.40
123428	B P	December Life Insurance Premium	11-6501-590-001	\$366.37	\$366.37
123429	Kim Beachner	Gasoline	11-6502-720-000	\$234.50	\$234.50
123430	Kathleen A Bennett	Reimburse Mileage - Clinicals (5)	12-1208-602-000	\$348.80	\$348.80
123433	Linda G Brown	Reimburse Classroom DVD Nursing	12-1208-700-000	\$35.00	\$35.00
123434	Cardmember Service	Reimburse Mileage - Clinicals, Fairs 5	12-1210-601-000	\$288.85	\$288.85
		Amazon Prime Video	11-0100-484-000	\$8.99	
		Amazon Prime	11-0100-484-000	\$12.99	
		Amazon Prime for a Year	11-0100-484-000	\$179.00	
		HAPS Annual Conf Reg-Dr. Bharathi	11-4200-630-003	\$560.00	
		HLC Registration - Joe Burke	11-4201-601-000	\$565.00	
		Flight for HLC - Joe Burke	11-4201-601-000	\$205.96	
		Flight HLC - Jason Sharp	11-4202-601-000	\$205.96	
		HLC Registration - Jason Sharp	11-4202-601-000	\$550.00	
		Fairfield Inn-R Harper-ESSDACK	11-5302-601-000	\$99.51	
		Fairfield Inn-R Harper-College Plannir	11-5302-601-000	\$100.58	
		Springhill Suites-TF, MH, LD-Title IX T	11-5701-690-000	\$486.13	
		Heartland Safety Summit Reg-T Fuen	11-5701-690-000	\$175.00	
		Hotel - Title IX Training-T Fuentez	11-5701-690-000	\$164.50	
		HLC Registration - Mark Watkins	11-6101-601-000	\$550.00	
		Airfare - HCL Conf - Mark Watkins	11-6101-601-000	\$205.96	
		Clubhouse Inn-L Doherty-KACCBO	11-6201-601-000	\$96.30	
		Fairfield Inn-Paula Weidert-AKCCOP	11-6501-601-000	\$138.03	

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

11/29/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123434	Cardmember Service	OnStar for LCC Vehicles	11-6502-720-000	\$130.98	
		DoubleTree-Nursing KCADNE Fall Fo	12-1246-630-000	\$870.00	
		CNA Certification	12-4204-701-000	\$412.43	
		CMA Recertification	12-4204-701-000	\$66.86	\$5,784.18
123435	Tarah L Cockrell	Reimburse Mileage - Main Campus	11-7103-602-000	\$33.79	\$33.79
123436	Alexander J Coplon	Reimburse Mileage - Recruiting	11-5502-603-000	\$129.71	\$129.71
123439	Design Group Architects LTD	Architect Fees - 1306 Main	11-6201-659-002	\$315.00	
		Architect Fees - WTC	64-7100-649-001	\$568.75	\$883.75
123440	Enterprise Rent-a-Car	Rental Van, PTK	11-6502-720-000	\$1,035.00	
		Rental Vans	11-6502-720-000	\$828.00	
		Rental Vans	11-6502-720-000	\$414.00	
		Rental Vans	11-6502-720-000	\$828.00	
		Rental Vans	11-6502-720-000	\$414.00	\$3,519.00
123441	ESSDACK	ESSDACK Career Expo-Ross Harper	11-5302-601-000	\$200.00	\$200.00
123445	Tammy Fuentes	Reimburse Meals - Title IX Training	11-5701-690-000	\$46.01	
		Reimburse Mileage - Title IX Training	11-5701-690-000	\$170.04	\$216.05
123446	Kara Good	Reimburse Mileage - Adjunct Evaluati	11-4202-602-000	\$159.69	\$159.69
123447	Brittany Haley	Reimburse State of KS License Rene	11-5507-601-000	\$68.68	
		Reimburse AT Membership & Dues	11-5507-601-000	\$249.00	
		Reimburse Spenco Insoles	11-5507-701-000	\$34.99	\$352.67
123448	Jennifer Harding	Reimburse Annual Membership	11-4200-630-033	\$20.00	
		Reimburse Mileage - Clinicals (10)	12-1211-602-000	\$664.90	\$684.90
123449	Hofer & Hofer & Associates, Inc	WKC Renovations	11-6201-659-004	\$17,779.15	
		WKC Renovations	64-7100-649-001	\$183,859.55	\$201,638.70
123450	Joe Smith Company, Inc	Concessions (Snacks)	16-9381-742-000	\$353.78	\$353.78

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
123451	Linseh Johnson	Reimburse Mileage - Evals, Mtg (5)	12-4204-601-000	\$120.45	\$120.45
123452	Kansas Gas Service	Gas Service - 1306 Main	11-7102-633-000	\$289.69	
		Gas Service	11-7102-633-000	\$328.87	
123457	Labette County	Gas Service - 1230 Main	11-7102-633-000	\$126.05	\$744.61
123458	Labette County Treasurer	Hep B - Lester Smith	11-6201-701-000	\$70.00	\$70.00
		Real Estate Taxes/1530 Flynn Dr/1st	11-6501-662-000	\$5,401.06	
		Real Estate Taxes/1306 Main St/1st	11-6501-662-000	\$4,667.37	\$10,068.43
123465	Orscheln	Gloves, Mouse Traps	11-7102-649-000	\$16.56	
		Facilities Supplies	11-7102-649-000	\$119.97	\$136.53
123468	Phillips 66 - Conoco - 76	Gasoline	11-6502-720-000	\$2,770.03	\$2,770.03
123471	Seth Roach	Reimburse Drum Dampeners	11-1111-700-000	\$10.95	\$10.95
123472	Mitchell A Rolls	Reimburse Hotel - Recruiting	11-5503-601-000	\$192.54	
		Women's BB Meal - 12/15/18	11-5503-601-000	\$100.00	
		Women's BB Travel - 12/7/18	11-5503-601-000	\$600.00	\$892.54
123473	Mitchell A Rolls	Women's BB Travel - 12/14/18	11-5503-601-000	\$300.00	\$300.00
123474	Mitchell A Rolls	Women's BB Meal - 12/3/18	11-5503-601-000	\$100.00	\$100.00
123476	Jason Sharp	Reimburse Mileage - Instructor Evals	11-4202-602-000	\$46.87	
		Reimburse Mileage - Title IX Train	11-5701-690-000	\$155.33	
123477	Shell Fleet Plus	Reimburse Meal - Title IX Training	11-5701-690-000	\$20.01	\$222.21
		Gasoline	11-6502-720-000	\$127.59	\$127.59
123478	Sherry L. Simpson	Reimburse Mileage - Career Fairs	12-1208-602-000	\$55.26	\$55.26
123479	Jerrold W Stanford	Men's BB Travel - 12/19/18	11-5508-601-000	\$350.00	\$350.00
123480	Jerrold W Stanford	Men's BB Travel - 12/7/18	11-5508-601-000	\$700.00	\$700.00
123481	Veritiv	Envelopes, Carbonless	11-6503-705-000	\$638.49	\$638.49
123482	Jeffrey Michael Vesta	Wrestling Travel - 12/2/18	11-5505-601-000	\$1,200.00	\$1,200.00



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/29/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123483	W C A Waste Corporation	Waste Removal, Cherokee	11-7103-649-000	\$117.51	
		Waste Removal, Cherokee	11-7103-649-000	\$117.51	\$235.02
123484	Wal-Mart Community	Lab Supplies for Microbiology	11-1102-700-000	\$24.42	
		Blender	11-1102-700-000	\$19.96	
		Dish drying racks, bleach, organizers	11-1102-700-000	\$70.75	
		Supplies	11-5504-701-000	\$50.64	
		Parade Supplies	11-6301-709-000	\$47.64	
		Bulletin Boards	11-7102-649-000	\$33.35	
		Facilities Supplies	11-7102-649-000	\$74.97	
		Keys	11-7102-671-000	\$13.88	
		Facilities Supplies	11-7102-702-000	\$2.64	
		Water Refill	11-7103-701-000	\$6.50	
		Donor Luncheon Table Decoration	11-7103-701-000	\$13.85	
		Facilities Supplies, Cherokee	11-7103-702-000	\$28.42	
		Nursing Supplies	12-1208-700-000	\$314.18	
		Supplies for lab/Advisory meeting	12-1215-700-000	\$85.98	
		Lab Supplies	12-1215-700-000	\$55.67	
		Gift Cards for Guest Speakers	12-1215-700-000	\$100.00	
		Workforce Supplies	12-4204-701-000	\$112.31	
		Halloween Candy for Garfield	16-9381-613-000	\$54.16	
		Food	16-9684-743-000	\$111.84	
		Food	16-9684-743-000	\$3.17	
		Food	16-9684-743-000	\$9.90	
		Food	16-9684-743-000	\$143.71	
		Food	16-9684-743-000	\$96.86	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/29/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123484	Wal-Mart Community	Food	16-9684-743-000	\$127.70	
		Food	16-9684-743-000	\$43.72	
		Food	16-9684-743-000	\$14.90	
		Food	16-9684-743-000	\$42.62	
		Food	16-9684-743-000	\$64.25	
		Food	16-9684-743-000	\$18.56	\$1,786.55
123485	Westar Energy, Inc	Electricity	11-7102-634-000	\$13,575.35	
		Electricity	16-9482-634-000	\$739.18	\$14,314.53
123486	Jimmie J Wilson	Reimburse Kansas License Renewal	12-1213-681-000	\$67.00	\$67.00
123487	Mitchell A Rolls	Reimburse Hotel - Recruiting	11-5503-603-000	\$192.54	\$192.54
123488	Mitchell A Rolls	Women's BB Travel - 12/7/18	11-5503-601-000	\$600.00	\$600.00
123489	Mitchell A Rolls	Women's BB Meal - 12/15/18	11-5503-601-000	\$100.00	\$100.00
				<u>\$255,244.12</u>	

11-General Fund	\$65,393.78
12-Postsecondary Technical Education Fund	\$3,597.69
16-Auxiliary Ent Fund	\$1,824.35
64-Deferred Maintenance	\$184,428.30
67-Capital Outlay	\$0.00
	<u>\$255,244.12</u>

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/30/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123490	Ace Hardware, Inc.	Adhesive	11-6502-720-000	\$2.99	
		Groundskeeping Supplies	11-7102-649-000	\$10.98	
		Insect Spray	11-7102-649-000	\$6.99	
		Maintenance Supplies	11-7102-649-000	\$4.88	
		Inspection Mirror	11-7102-649-000	\$15.99	
		Maintenance Supplies	11-7102-649-000	\$17.18	
		Maintenance Supplies	11-7102-649-000	\$6.98	
		Maintenance Supplies	11-7102-649-000	\$229.72	
		Heater	11-7102-649-000	\$29.99	
		Corner Brace	11-7102-649-000	\$13.98	
		Heater	11-7102-649-000	\$29.99	
		Maintenance Supplies	11-7102-649-000	\$20.98	
		Paintbrush	11-7102-649-000	\$22.99	
		Maintenance Supplies	11-7102-649-000	\$10.58	
		Maintenance Supplies	11-7102-649-000	\$50.94	
		Maintenance Supplies	11-7102-649-000	\$7.99	
		Washer Cone	11-7102-649-000	\$0.59	
		Key Chain	11-7102-649-000	\$7.99	
		Gloves	11-7102-649-000	\$14.99	
		Maintenance Supplies	11-7102-649-000	\$75.47	
		Maintenance Supplies	11-7102-649-000	\$2.99	
		Maintenance Supplies	11-7102-649-000	\$6.49	
		Maintenance Supplies	11-7102-649-000	\$2.37	
		Tape	11-7102-649-000	\$20.16	
		Maintenance Supplies	11-7102-649-000	\$8.77	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
123490	Ace Hardware, Inc.	Trash Bags and Gloves	11-7102-702-000	\$71.98	
123491	All Seasons Floral, LLC	Flag	11-7103-649-000	\$64.99	\$759.94
123492	Altamont Grade School	Plant - J Blackwell Service	11-6102-709-000	\$50.00	
123493	American Dental Education Association	Flowers - B Thomas Service	11-6102-709-000	\$45.00	\$95.00
123494	American Electric Company	Yearbook Ad	11-6301-613-000	\$25.00	\$25.00
123495	American Society for Microbiology	Electrical Supplies	12-1215-681-000	\$125.00	\$125.00
123496	Biddle Consulting Group, Inc.	Electrical Supplies	11-7102-649-000	\$517.96	
123497	BIO Corporation	Annual Membership - Archana Lal	11-7102-649-000	\$281.44	\$799.40
123498	Blick Art Materials	OPAC License	11-4200-630-004	\$75.00	\$75.00
123499	Blue Chip Athletic, Inc.	A & P Supplies	12-1218-700-000	\$590.00	\$590.00
123500	C D W Government Inc	Art Supplies	11-1103-700-000	\$1,197.01	\$1,197.01
123501	Chinese Chef	Art Supplies	11-1101-700-000	\$216.18	
123502	City of Parsons	Art Supplies	11-1101-700-000	\$424.26	
123503	City of Pittsburgh	Art Supplies	11-1101-700-000	\$479.71	\$1,120.15
123504	Copy Products Inc	Team Grappling Shorts	11-5505-701-000	\$1,410.25	\$1,410.25
123505	Corporate Business Systems of MO, In	Adobe Creative Cloud	12-1203-700-000	\$3,655.00	\$3,655.00
123506	D and D Scales	CSS Adv. Meeting Meal	11-4201-681-000	\$74.35	\$74.35
		Security 11/13 Game/Isaiah Hicks	11-5506-576-000	\$70.33	\$70.33
		Brick Sponsorship	11-6301-709-000	\$100.00	\$100.00
		Konica Copier Maintenance	11-6503-648-000	\$494.35	
		Copy Usage for Cherokee Center	11-7103-701-000	\$89.71	\$584.06
		Printing Equipment	11-6503-641-000	\$15,714.00	
		Mutoh Inks	11-6503-701-000	\$535.10	
		Mutoh Solvent Cleaner	11-6503-701-000	\$177.54	\$16,426.64
		Certified Scale	11-5505-701-000	\$60.00	\$60.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/30/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123507	Dentsply Sirona, Inc	Pedo DX TTR-DNAS	12-1215-700-000	\$400.00	
		Pedo DX TTR-DNAS	12-1246-850-009	\$7,410.00	\$7,810.00
123508	Fastenal Company	Cable Ties	11-7102-649-000	\$19.06	
		Batteries	11-7102-649-000	\$4.56	
		LED Lights	11-7102-649-000	\$22.50	
		Maintenance Supplies	11-7102-649-000	\$222.73	\$268.85
123509	Amanda Beth Fields	JAM Instructor Fee	11-1133-523-001	\$325.00	
		JAM Instructor Fee	11-1133-523-001	\$325.00	\$650.00
123510	Fisher Scientific Company, LLC	Chemistry Supplies	11-1106-700-000	\$143.00	\$143.00
123511	Four State Maintenance Supply Inc	Trash Bags	11-7102-702-000	\$210.90	\$210.90
123512	Ron Gideon	Porta Potties - Fire School	12-4204-701-000	\$300.00	\$300.00
123513	Graves Menu Maker Foods	Supplies	16-9684-701-000	\$271.00	
		Supplies	16-9684-701-000	\$106.08	
		Supplies	16-9684-701-000	\$64.90	
		Supplies	16-9684-701-000	\$88.11	
		Food	16-9684-743-000	\$263.42	
		Food	16-9684-743-000	\$852.85	
		Food	16-9684-743-000	\$614.57	
		Food	16-9684-743-000	\$609.68	\$2,870.61
123514	Herring Bank	ID Card Supplies	11-6401-701-000	\$474.30	\$474.30
123515	Herman Lumber	Maintenance Supplies	11-6201-659-009	\$62.40	
		Maintenance Supplies	11-7102-649-000	\$48.83	
		Maintenance Supplies	11-7102-649-000	\$33.57	\$144.80
123516	Hillyard/Springfield	Floor Product and Trash Bags	11-7102-702-000	\$1,031.95	\$1,031.95
123517	Home Store	Stair Nosing	11-7102-649-000	\$112.28	\$112.28

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

**11/30/2018**

**Check Number      Vendor      Description      Account Number      Amount      Total**

123518	Jock's Nitch/Parsons	Wrestling Warm-Ups	11-5505-701-000	\$906.16	
123519	K L K C	Wrestling Warm-ups	11-5505-701-000	\$1,415.63	\$2,321.79
123520	K S Y N-FM	October Advertising	11-6301-613-000	\$350.00	\$350.00
123521	Kitchen Pass, Inc.	October Advertising	11-6301-613-000	\$750.00	\$750.00
		OTEC Advisory Committee	11-4202-701-000	\$105.87	
123522	KONE Inc	Welding Advisory Meeting Luncheon	12-4204-709-000	\$81.29	\$187.16
		Maintenance Agreement	11-7202-648-000	\$421.70	
		Maintenance Agreement	11-7202-648-000	\$136.14	\$557.84
123523	L C C Foundation	Memorial - Nancy Forbes	11-6102-709-000	\$50.00	\$50.00
123524	Labette Avenue	Fall Harvest Edition Ad	11-6301-613-000	\$80.00	
		Print Advertising	11-6301-613-000	\$48.00	
		Position Announcement	11-6504-613-000	\$50.00	
123525	Labette County High School	Position Announcement	11-6504-613-000	\$60.00	\$238.00
123526	Labette Health	Yearbook Ad	11-6301-613-000	\$75.00	\$75.00
123527	Laerdal Medical Corporation	Drug Testing - PTA	12-1213-700-000	\$396.00	\$396.00
		Replacement Battery SimMan 3G	12-1208-700-001	\$983.79	
123528	Locke Supply Co	SimMan 3G Extended Warranty	12-1208-700-001	\$6,325.00	\$7,308.79
		Facilities Supplies	11-7102-649-000	\$52.41	
123529	Marmic Fire and Safety Co Inc	Control Board	11-7102-649-000	\$175.10	\$227.51
123530	McCarty's Office Machines Inc	Fire Sprinkler Inspection	11-7202-648-000	\$275.00	\$275.00
123531	Meadows Medical Supply, LLC	Powerstrips	11-7102-649-000	\$137.40	\$137.40
		Shipping	12-1208-700-000	\$59.00	
123532	Medco Sports Medicine	Body in a Box, Stethoscopes, Sphygm	12-1246-701-004	\$945.85	\$1,004.85
		AT Supplies	11-5507-701-000	\$4.62	
		AT Supplies	11-5507-701-000	\$5.64	



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

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Check Number	Vendor	Description	Account Number	Amount	Total
123532	Medco Sports Medicine	AT Supplies	11-5507-701-000	\$35.73	
		AT Supplies	11-5507-701-000	\$81.30	
		AT Supplies	11-5507-701-000	\$286.68	
		AT Supplies	11-5507-701-000	\$76.15	
		AT Supplies	11-5507-701-000	\$245.76	
		AT Supplies	11-5507-701-000	\$113.93	
		AT Supplies	11-5507-701-000	\$89.54	
		AT Supplies	11-5507-701-000	\$1,747.99	\$2,687.34
123533	Debra Elaine Mikulka	Grant Writing	11-4201-661-000	\$1,500.00	\$1,500.00
123534	Mytown Media, Inc	October Advertising	11-6301-613-000	\$260.00	\$260.00
123535	Nexstar Broadcasting, Inc	October Advertising - FourState	11-6301-613-000	\$200.00	
		October Advertising - FourState	11-6301-613-000	\$200.00	
		October Advertising - FourState	11-6301-613-000	\$300.00	
		October Advertising - FourState	11-6301-613-000	\$500.00	
		October Advertising - KSNF	11-6301-613-000	\$750.00	
		October Advertising - KSNF	11-6301-613-000	\$15.00	
		October Advertising - KSNF	11-6301-613-000	\$125.00	\$2,090.00
123536	O'Reilly Automotive Stores , Inc	Vehicle Supplies	11-6502-720-000	\$2.99	
		Vehicle Supplies	11-6502-720-000	\$2.99	
		Vehicle Supplies	11-6502-720-000	\$8.49	
		Wiper Blade	11-6502-720-000	\$18.99	
		Wiper Arm	11-6502-720-000	\$43.99	
		Motor Oil	11-6502-720-000	\$7.58	\$85.03
123537	Overhead Door Co. of Springfield, Inc. Door Maintenance		11-7102-649-000	\$240.00	\$240.00
123538	P1 Group Inc	Maintenance Supplies	11-7102-649-000	\$932.21	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2018	Description	Account Number	Amount	Total
123538	P1 Group Inc		Maintenance	11-7102-649-000	\$3,336.63	
			Maintenance Agreement	11-7103-649-000	\$500.00	
			Maintenance Agreement	11-7202-648-000	\$4,749.00	\$9,517.84
123539	Parsons Sun		Enrollment Ad	11-6301-613-000	\$70.00	
			Monster March Ad	11-6301-613-000	\$113.50	
			Kid's Fall Fest	11-6301-613-000	\$56.75	
			Kid's Fall Fest	11-6301-613-000	\$113.50	
			Manufacturing Day Ad	11-6301-613-000	\$90.80	
			Manufacturing Day Ad	11-6301-613-000	\$90.80	
			Position Announcement	11-6504-613-000	\$68.10	\$603.45
123540	Pittsburg State University		Lifetime Fitness Material F2018	11-1112-700-001	\$490.00	\$490.00
123541	Professional Turf Products		Steering Kit for Toro 3100D Mower	11-5502-850-000	\$969.28	\$969.28
123542	Reserve Account		PBP #20352357 (Postage)	11-6503-611-000	\$2,500.00	\$2,500.00
123543	Roy's Auto Service, LLC		Vehicle Maintenance, RV27	11-6502-720-000	\$181.64	
			Vehicle Maintenance, TR3	11-6502-720-000	\$501.51	\$683.15
123544	Scantron Corporation		Scantron Supplies	11-4202-701-000	\$350.69	\$350.69
123545	Henry Schein, Inc.		Supplies for Lab	12-1215-700-000	\$115.26	
			Supplies for Lab	12-1215-700-000	\$208.06	
			XCP Bite Blocks	12-1215-700-000	\$247.72	\$571.04
123546	Sherwin-Williams Company		Paint Supplies	11-7102-649-000	\$3.39	
			Painting Supplies	11-7102-649-000	\$58.80	\$62.19
123547	Shop Anatomical, Inc.		Anatomical Brain Model-PTA	12-1246-701-009	\$357.00	
			Muscle Leg Model-PTA	12-1246-701-009	\$1,270.75	\$1,627.75
123548	SignWarehouse, Inc		Supplies	11-6503-701-000	\$15.72	
			Paper Supplies	11-6503-705-000	\$459.23	\$474.95



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2018		Amount	Total
			Account Number	Account Number		
123549	Southeast Kansas Living	Winter 18 Ad	11-6301-613-000		\$48.75	\$48.75
123550	Southwest Binding and Laminating	Supplies	11-6503-701-000		\$284.84	\$284.84
123551	Sports in Kansas, LLC	October Advertising	11-6301-613-000		\$200.00	\$200.00
		September Advertising	11-6301-613-000		\$200.00	\$400.00
123552	The CORE - Labette Health	PED16200017 16 students	11-1133-523-001		\$475.00	\$475.00
		PED16200016 22 students	11-1133-523-001		\$475.00	\$475.00
		PED16200015 15 students	11-1133-523-001		\$475.00	\$475.00
		PED16200021 18 students	11-1133-523-001		\$475.00	\$475.00
		PED16200020 15 students	11-1133-523-001		\$475.00	\$475.00
		PED16200019 19 students	11-1133-523-001		\$475.00	\$475.00
		PED16200018 18 students	11-1133-523-001		\$475.00	\$475.00
		PED16200037 19 students	11-1133-523-001		\$475.00	\$475.00
		PED16200021-18 students	11-1133-523-001		\$469.00	\$469.00
		PED16200020-19 students	11-1133-523-001		\$469.00	\$469.00
		PED16200019-18 students	11-1133-523-001		\$469.00	\$469.00
		PED00018-18 students	11-1133-523-001		\$469.00	\$469.00
		PED16200017-19 students	11-1133-523-001		\$469.00	\$469.00
		PED16200016-20 students	11-1133-523-001		\$469.00	\$469.00
		PED16200015-19 Students	11-1133-523-001		\$469.00	\$469.00
		PED16200009 21 students	11-1133-523-001		\$475.00	\$475.00
		PED16200008 15 students	11-1133-523-001		\$475.00	\$475.00
		PED16200007 18 students	11-1133-523-001		\$475.00	\$475.00
		PED16200006 14 students	11-1133-523-001		\$475.00	\$475.00
		PED16200005 19 Students	11-1133-523-001		\$475.00	\$475.00
		PED16200004 17 students	11-1133-523-001		\$475.00	\$475.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2018	Account Number	Amount	Total
123552	The CORE - Labette Health	PED16200003	16 students	11-1133-523-001	\$475.00	
		PED16200002	22 students	11-1133-523-001	\$475.00	
		PED16200001	15 Students	11-1133-523-001	\$475.00	
		PED16200014	17 students	11-1133-523-001	\$475.00	
		PED16200013	16 students	11-1133-523-001	\$475.00	
		PED16200000	1218students	11-1133-523-001	\$475.00	
		PED16200011	17 students	11-1133-523-001	\$475.00	
		PED 16200010	18 students	11-1133-523-001	\$475.00	
		PED16200026	17 students	11-1133-523-001	\$475.00	
		PED16200025	18 students	11-1133-523-001	\$475.00	
		PED16200024	18 students	11-1133-523-001	\$475.00	
		PED16200023	21 students	11-1133-523-001	\$475.00	
		PED16200022	17 students	11-1133-523-001	\$475.00	
		PED16200034	13 students	11-1133-523-001	\$475.00	
		PED16200033	18 students	11-1133-523-001	\$475.00	
		PED16200032	14 students	11-1133-523-001	\$475.00	
		PED16200031	14 Students	11-1133-523-001	\$475.00	
		PED16200030	19 students	11-1133-523-001	\$475.00	
		PED16200029	13 students	11-1133-523-001	\$475.00	
		PED16200028	16 students	11-1133-523-001	\$475.00	
		PED16200027	18 students	11-1133-523-001	\$475.00	
		PED16200039	11 students	11-1133-523-001	\$475.00	
		PED16200038	14 students	11-1133-523-001	\$475.00	
		PED16200036	17 students	11-1133-523-001	\$475.00	
		PED16200035	13 students	11-1133-523-001	\$475.00	\$21,808.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

11/30/2018

Check Number	Vendor	Description	Account Number	Amount	Total
123553	The Wright Signs	LCC Vehicle Magnets	11-6301-661-000	\$70.00	
		Wide Format Paper	11-6503-705-000	\$48.00	\$118.00
123554	Tom Davis Auto Group, LLC	Vehicle Maintenance, CA13	11-6502-720-000	\$38.70	
		Vehicle Maintenance, RV28	11-6502-720-000	\$42.20	
		Vehicle Maintenance, RV28	11-6502-720-000	\$260.84	\$341.74
123555	Triad Environmental Services	Lagoon Inspection, Cherokee	11-7103-649-000	\$1,446.00	\$1,446.00
123556	U S Postal Service	BRM Permit Fee	11-6503-611-000	\$225.00	
		BRM Annual Maintenance Fee	11-6503-611-000	\$690.00	\$915.00
123557	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$96.54	
		Uniforms	11-7202-648-000	\$57.03	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$96.54	
		Uniforms	11-7202-648-000	\$57.03	
		Uniforms	11-7202-648-000	\$57.03	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$96.54	
		Uniforms	11-7202-648-000	\$57.03	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$96.54	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
		11/30/2018			
123557	UniFirst Corporation	Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	\$1,210.15
123558	Vance Lawn Care	Groundskeeping, Cherokee	11-7103-649-000	\$180.00	\$180.00
123559	Mark Watkins	Vehicle Expense	11-6501-590-001	\$900.00	\$900.00
123560	West IP Communications	SAN Installation Equipment	11-6401-646-002	\$9,420.74	
		Migration Services	11-6402-850-000	\$10,970.11	\$20,390.85
				\$127,819.20	
	11-General Fund			\$101,263.67	
	12-Postsecondary Technical Education Fund			\$23,469.72	
	16-Auxillary Ent Fund			\$3,085.81	
	67-Capital Outlay			\$0.00	
				\$127,819.20	