

**LABETTE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
February 14, 2019  
5:30 p.m.  
Conference Room**

**Review Copy**



# EXHIBIT 1

**Labette Community College  
Board of Trustees Meeting Agenda  
Thursday, February 14, 2019  
5:30 p.m.**

**Conference Room #1, Student Success Center Building**

- I. Adoption of Agenda.....(Exhibit 1)
- II. Approval of January 10, 2019, Regular Meeting Minutes.....(Exhibit 2)
- III. Approval of January 18, 2019, Special Meeting Minutes.....(Exhibit 3)
- IV. Reports and/or Board Discussion
  - A. Faculty Senate Report
  - B. Student Government Association Report
  - C. Administrative Report
    - 1. Comparison of Expenditures to Budget
    - 2. Review of Plans for Factory Connection Building
    - 3. Audit
  - D. President's Report
- V. Old Business (Action, Report, or Discussion)
- VI. New Business (Action, Report, or Discussion)
  - A. Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

I move we recess into executive session at \_\_\_\_\_(time)for \_\_\_\_\_minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at \_\_\_\_\_ in this room.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.
  - B. Evaluation of College President
  - C. Tuition and Fees for 2019-2020.....(Agenda Item VI.C.)  
(Exhibit 4)
  - D. Course Approval .....(Agenda Item VI.D.)  
(Exhibit 5)

# EXHIBIT 1

- E. Policy Approval .....(Agenda Item VI.E.)  
(Exhibit 6)
- F. Faculty Resignation.....(Agenda Item VI.F.)
- G. Approval of Bills.....(Agenda Item VI.G.)  
(Exhibit 7)

## VII. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to the public comment with the following statement: **“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.”** The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

## VIII. Next Regular Board Meeting: March 21, 2019, 5:30 p.m., CR and Tentative Agenda Items

## IX. Adjournment

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
January 10, 2019

The Board of Trustees met at 5:30 p.m. on Thursday, January 10, 2019 in the Conference Room, Student Success Center Building.

**Members Present**

Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Mike Howerter  
Mr. Carl Hoskins  
Mr. Montie Taylor

**Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Tammy Fuentez  
Joe Burke  
Jason Sharp  
Lindi Forbes

Bethany Kendrick  
Kathy Johnston  
Janice Every  
Keisha Richenburg  
Kevin Doherty

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Hoskins moved to approve the revised agenda as presented. Mr. Landrum seconded and motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the December 13, 2018 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. Landrum seconded and motion carried 6-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

None

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the December financial report at the table. At the end of December we were 50% through the year. The general fund was 49% expended and the technical education/vocational fund was 47% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Kevin Doherty gave an update on the Workforce Training Center, the annex roof and informed the Trustees that a mechanical engineer had been hired for the chiller project.

President Watkins introduced new employee Keisha Richenburg, Financial Aid Specialist.

**President's Report**

President Watkins gave a short report.

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved to recess into executive session at 5:44pm (time) for 10 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 5:54pm in this room. Inviting in Dr. Mark Watkins, Joe Burke, Leanna Doherty, Jason Sharp, Tammy Fuentez and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 6-0.

Reconvened at 5:54pm.

Mr. Howerter moved to recess into executive session at 5:55pm (time) for 10 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 6:05pm in this room. Inviting in Dr. Mark Watkins, Joe Burke, Leanna Doherty, Jason Sharp, Tammy Fuentez and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Landrum seconded and motion carried 6-0

Reconvened into open session at 6:05pm

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

None

**New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

Policy Review

Policy 2.18 Animals on Campus and Policy 4.17 Tutoring Services was submitted for review. Action will be taken in February.

Faculty Resignation

Mr. Hoskins moved to approve the resignation of Ben McKenzie, Exercise Science Faculty, effective January 11, 2019 and Dr. Jolene Klumpp, Psychology Instructor, effective December 31, 2018. After a short discussion, Mr. Winchell seconded and motion carried 4-2. Trustee Taylor voted no and Trustee Howerter abstained from voting.

Mr. Howerter moved to approve administration to begin a search for replacements for the Exercise Science Instructor and Psychology Instructor. Mr. Landrum seconded and motion carried 6-0.

Approval of Bills

Mr. Taylor moved to approve the Claims Register. Mr. Howerter seconded and motion carried 6-0.

Professional Staff Resignation

Mr. Winchell moved to approve the resignation of Linseh Johnson, Workforce Education, Career Training, and Personal Enrichment Director, effective January 4, 2019. Mr. Landrum seconded and motion carried 6-0.

## EXHIBIT 2

### Public Comment

Lindi Forbes informed the Trustees that the Bob Brandenburg Memorial has received over \$4000 in gifts. Lindi also gave an update on the Athletic Capital Campaign.

Mr. Taylor commented on what a great person Bob Brandenburg was and how much he contributed to Labette Community College and the community.

Trustee Howerter brought up concerns regarding the remodeling of the Factory Connections building.

Chair McReynolds announced the special board meeting that will be held on Friday, January 18, 2019 at 12:00pm in the Conference Room.

### Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 14, 2019 at 5:30 p.m., Conference Room, Student Success Center Building.

### Adjournment

Mr. Landrum moved to adjourn the meeting at 6:34pm. Mr. Hoskins seconded and motion carried 6-0.

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Megan Fugate, Clerk of the Board





## EXHIBIT 3

LABETTE COMMUNITY COLLEGE  
Board of Trustees Special Meeting Minutes  
Friday, January 18, 2019  
12:00 p.m.

The Board of Trustees met at 12:00 p.m. on Friday, January 18, 2019 in the Conference Room of the Student Success Center Building.

### Members Present

Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter

Mr. David Winchell  
Mr. Montie Taylor  
Mr. Rod Landrum

### Others Present

Dr. Mark Watkins  
Leanna Doherty  
Bethany Kendrick  
Lindi Forbes

Kevin Doherty  
Terry Hardman  
Ed Kurtz

Leanna Doherty recorded the minutes.

Chair McReynolds called the meeting to order at 12:00p.m.

### Adoption of Agenda (ACTION ITEM)

Chair McReynolds asked for changes or additions to the printed agenda. Mr. Howerter moved to approve the agenda as presented. Mr. Hoskins seconded and motion carried 6-0.

### Faculty Senate Report

None

### Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

### New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

#### Building Bid Specs

Ed Kurtz reviewed the building specs of the former Factory Connection building with the Board. The Board asked questions and discussed possible alternatives to reduce the scope of the project. The architects will revise the plans and present a new floor plan. No action taken.

### Reports and/or Board Discussion

#### Faculty Senate Report

None

### Public Comment

Bethany Kendrick distributed FACTS cards to the Trustees with statistical information about the College.

**Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for Thursday, February 14, 2019 at 5:30 p.m., Conference Room, Student Success Center Building.

**Adjournment**

Mr. Landrum moved to adjourn the meeting at 1:24pm. Mr. Winchell seconded and motion carried 6-0.

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Megan Fugate, Clerk of the Board

DRAFT

Agenda Item #: V.I.C.  
Date: February 14, 2019

**SUBJECT**

Tuition and Fees Review for 2019-2020

**REASON FOR CONSIDERATION BY THE BOARD**

Kansas Statutes state that the Board of Trustees' approval is required for adoption of student tuition and fees.

**BACKGROUND**

This is the first review of tuition and fees for Labette Community College. The exhibit shows how tuition and fees at LCC compares to the other Kansas schools. Tuition and fees for the 2019-2020 academic year should be set at the March meeting.

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees reviews the tuition and fees schedule with no action to be taken at this meeting.

(Agn tuition-fees2)



# Kansas Community Colleges FY2019 Tuition and Fees Schedule

Institution	Resident			Non-Resident			International		
	Tuition	Inc. Fees	Total	Tuition	Inc. Fees	Total	Tuition	Inc. Fees	Total
ALLEN COUNTY CC	\$60.00	\$59.00	\$119.00	\$60.00	\$59.00	\$119.00	\$60.00	\$59.00	\$119.00
BARTON COUNTY CC	\$74.00	\$38.00	\$112.00	\$74.00	\$38.00	\$112.00	\$157.00	\$38.00	\$195.00
BUTLER COUNTY CC	\$84.00	\$33.00	\$117.00	\$144.00	\$33.00	\$177.00	\$189.00	\$33.00	\$222.00
CLOUD COUNTY CC	\$78.00	\$32.00	\$110.00	\$84.00	\$32.00	\$116.00	\$84.00	\$32.00	\$116.00
COFFEYVILLE CC	\$35.00	\$37.00	\$72.00	\$84.00	\$37.00	\$121.00	\$100.00	\$99.00	\$199.00
COLBY CC	\$74.00	\$44.00	\$118.00	\$128.00	\$44.00	\$172.00	\$154.00	\$44.00	\$198.00
COWLEY COUNTY CC	\$65.00	\$45.00	\$110.00	\$112.00	\$45.00	\$157.00	\$159.00	\$45.00	\$204.00
DODGE CITY CC	\$49.00	\$60.00	\$109.00	\$59.00	\$62.00	\$121.00	\$62.00	\$67.00	\$129.00
FORT SCOTT CC	\$62.00	\$49.00	\$111.00	\$62.00	\$49.00	\$111.00	\$128.00	\$49.00	\$177.00
GARDEN CITY CC	\$61.00	\$47.00	\$108.00	\$80.00	\$47.00	\$127.00	\$98.00	\$47.00	\$145.00
HIGHLAND CC	\$72.00	\$45.00	\$117.00	\$72.00	\$45.00	\$117.00	\$267.00	\$45.00	\$312.00
HUTCHINSON CC	\$89.00	\$21.00	\$110.00	\$120.00	\$21.00	\$141.00	\$129.00	\$31.00	\$160.00
INDEPENDENCE CC	\$60.00	\$45.00	\$105.00	\$67.00	\$45.00	\$112.00	\$151.00	\$45.00	\$196.00
JOHNSON COUNTY CC	\$94.00	\$16.00	\$110.00	\$204.00	\$16.00	\$220.00	\$204.00	\$16.00	\$220.00
KANSAS CITY KS CC	\$88.00	\$22.00	\$110.00	\$195.00	\$22.00	\$217.00	\$195.00	\$22.00	\$217.00
LABETTE CC	\$54.00	\$48.00	\$102.00	\$79.00	\$48.00	\$127.00	\$138.00	\$48.00	\$186.00
NEOSHO COUNTY CC	\$73.00	\$45.00	\$118.00	\$73.00	\$67.00	\$140.00	\$146.00	\$49.00	\$195.00
PRATT CC	\$62.00	\$47.00	\$109.00	\$73.00	\$47.00	\$120.00	\$88.00	\$47.00	\$135.00
SEWARD COUNTY CC	\$64.00	\$36.00	\$100.00	\$101.00	\$36.00	\$137.00	\$101.00	\$36.00	\$137.00

\*Values are per credit hour

State Resident Average:  
\$108.79

Non-State Resident Average:  
\$140.21

International Average:  
\$182.21

Southeast Average Residents  
\$104.50

Southeast Average Non-residents  
\$121.67

Southeast Average International  
\$178.67

Pittsburg State University - Resident: \$262 Non-Resident: \$640



**SUBJECT**

New Program/Course Approval

**REASON FOR CONSIDERATION BY THE BOARD**

New programs/courses submitted to the Board of Regents require Board of Trustees approval.

**BACKGROUND**

Current courses are reviewed annually and new courses and programs are added to insure continuous instructional improvement. The exhibit represents new courses for addition to the LCC's curriculum by the Institutional Curriculum and Instruction Committee.

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees approve the following new/revised programs/courses:

Courses

- Interpersonal Communication, 3 credit hours
- Principles of Biology I, 5 credit hours
- Principles of Biology II, 5 credit hours
- American Literature I, 3 credit hours
- British Literature I, 3 credit hours

Approval is recommended.





## List of New Courses and Programs Approved by the Curriculum and Instruction Committee (C&I)

New/Revised Course Name & Course Description	Credit Hours	Code & Course Number	Date C&I Approved	Date Effective
Interpersonal Communicaiton	3	COMM 102	1/9/2019	Fall 2019
<p>This course is a study of dyadic communication within interpersonal relationships between friends, family, fellow students, romantic partners, supervisors, and colleagues in the workplace. Emphasis is placed on the role of healthy and meaningful communication in establishing, building, maintaining, and sometimes refashioning personal and/or professional interpersonal relationships. Course content stresses how to become a more effective and competent communicator by exploring personal communication goals, analyzing communication barriers, identifying relational breakdowns in communication, and addressing conflict scenarios in order to deepen a student's understanding of the communication process and improve communication skills.</p>				
Principles of Biology I	5	BIOL 128	1/9/2019	Fall 2019
<p>A course organized around concepts fundamental to the better understanding of living organisms for the biology majors who will take advanced biology courses, and for those entering the medical and related fields. Content covered will include nature of science, basic chemistry, biochemistry, cellular structure and function, metabolism, energy transfer, cell division, Mendelian and molecular genetics, and gene expression. Laboratory experiments are selected to complement the material covered in lecture to enhance student understanding.</p>				
Principles of Biology II	5	BIOL 129	1/9/2019	Fall 2019
<p>A course specifically designed for the biology majors. The course is organized around concepts fundamental to an understanding of the principles of organismal biology. Topics of Classification, taxonomy, evolution, evolutionary relationships, kingdoms, phyla, life cycles, plant anatomy and physiology, animal anatomy and physiology, biological basis of behavior, and ecological interactions are discussed in the course. Laboratory studies include the culture and growth of bacteria and examine their ubiquity, different protists, fungi, plant structures, and animal dissection.</p>				
American Literature I	3	ENGL 209	2/4/2019	Fall 2019
<p>This course is a survey of American Literature to 1865 covering fiction, poetry and drama in historical, cultural and thematic context.</p>				

British Literature I	3	ENGL 207	2/4/2019	Fall 2019
This course is a survey of British Literature from early Anglo-Saxon writing up through the 18th century. Students will study representative poetry, fiction, and drama.				

Agenda Item #: VI.E.  
Date: February 14, 2019

**SUBJECT**

Approval of Board Policy

**REASON FOR CONSIDERATION BY THE BOARD**

Per Policy 1.13, adopted 12/12/00, the President would conduct a review and update the policies of the Board of Trustees.

**BACKGROUND**

Updated/created the following policies for approval:

Policy 2.18 Animals on Campus (Updated)

Policy 4.17 Tutoring Services (New)

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees review Policy 2.18, Animals on Campus and Policy 4.17 Tutoring Services. Approval is recommended.



**POLICY 2.18 ANIMALS ON CAMPUS**

Pets and/or other animals are prohibited from all College facilities except for assisted service animals. ~~or animals who have received proper authorization from~~ Exceptions may be granted by the Vice President of Finance and Operations for educational purposes. Permitted pets and/or other animals must be leashed or otherwise secured and shall not be left in automobiles, tethered on campus, or otherwise endangered.

Adopted: 7/20/09

Reviewed: 9/19/16

## **POLICY 4.17**

## **TUTORING SERVICES**

### **Introduction:**

It is the policy of Labette Community College that supplemental instructional activities such as tutoring and other academic supports are essential services for students' academic success. As such, Labette Community College has established Tutoring Services in order to support and enhance the academic achievement, advancement, and retention of Labette Community College students. The Student Success Center supervises tutoring operations for the main campus and the Cherokee Center. Tutoring Services are available at no cost to currently-enrolled Labette Community College students.

The Student Success Center endeavors to offer meaningful academic supports for a variety of subjects, focusing primarily on math, science, and writing.

### **Definitions:**

**DROP-IN TUTORING:** Drop-in tutoring services are available to all LCC students and do not require an appointment or contract. Sessions are scheduled at various times of the day and at various campus locations. Students using drop-in tutoring services should have no expectation of one-on-one time with the tutor.

**INDIVIDUAL TUTORING:** Individual tutoring appointments are available at student request at the discretion of the Academic Coordinator. Preference for individual appointments will be given to students that have demonstrated an academic need. Academic need will be deemed established for the following students, although this list is not exhaustive: SSS (Student Support Services) participants, students receiving ADA (Americans with Disabilities Act) accommodations, students with course grades below a C and/or students who are not available during current drop-in tutoring times. Students using individual tutoring services should have an expectation of one-on-one time with the tutor.

**WRITING LABS:** Writing labs are open to all LCC students. Students with a writing assignment in any course are encouraged to visit the writing lab for help in writing or reviewing papers. Services include, but are not limited to: brainstorming ideas, constructing a thesis, assistance in understanding citation styles, and grammar/paper review. Students may work on papers in the writing lab, but the tutor will not provide editing services or provide one-on-one help while they construct their paper.

**ONLINE WRITING ASSISTANCE:** Online writing assistance is provided to all LCC students via a link on the LCC Tutoring webpage. Students must complete the online submission form, upload the assignment requirements and upload their paper. Students must allow 24-48 business hours to receive a response. This "drop box" then notifies all professionals with access to the writing tutor email account.

**TEAS EXAM PREPARATION:** Due to the prominence of our health science programs, the Student Success Center receives regular requests from the community for assistance in studying for the TEAS Exam. In an attempt to meet this need, the Academic Coordinator conducts an online, non-credit bearing TEAS Review course through the RedZone.

**TARGETED SKILL REMEDIATION:** Certain students with low placement scores may apply for targeted remediation to improve those scores. This remediation can be accommodated via drop-in tutoring when available.

**SUBJECT**

Faculty Resignation

**REASON FOR CONSIDERATION BY THE BOARD**

Article III under Retained Rights of the Board states that the Board shall hire Professional Employees.

**BACKGROUND**

Bruce Bowles, Nurse Faculty, has submitted his letter of resignation effective at the end of his current contract.

**PRESIDENT'S RECOMMENDATION**

The Board of Trustees authorize the administration to begin a search for replacement for Bruce Bowles, Nurse Faculty.





Agenda Item: VI.G.  
Date: February 14, 2019

**SUBJECT**

Approval of Bills

**REASON FOR CONSIDERATION BY THE BOARD**

Kansas statutes require Board of Trustees' approval of all expenditures.

**BACKGROUND**

Each month a listing of claims to be paid is presented to the Board for approval.

**PRESIDENT'S RECOMMENDATION**

Approval is recommended.

(O:W/Board07-08agnbills)



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/4/2019

Check Number	Vendor	Description	Account		Amount	Total
			Number	Number		
123741	A T and T	Phone Charges - Cherokee Center	11-7103-631-000		\$326.50	\$326.50
123742	A T and T	Internet	11-6401-631-000		\$1,570.40	\$1,570.40
123743	Travis T Brumback	Reimburse Mileage - Baxter Springs	12-4204-601-000		\$109.00	\$109.00
123744	Cardmember Service	Refund on Amazon Prime Membership	11-0100-484-000		(\$12.99)	
		Wrestling - Hays, KS	11-5505-601-000		\$6.00	
		Hawthorne-J Sharp-18 Campus Safet	11-5701-690-000		\$83.97	
		SARA Annual Membership Dues	11-6501-681-000		\$2,000.00	
		OnStar for LCC Vehicles	11-6502-720-000		\$130.98	
		Heaters	11-7102-649-000		\$62.26	
		Fairfield Inn-T Cockrell-KCCLI	11-7103-601-000		\$105.93	
		Registry Fees - HP, TB, AP, TF	12-1214-681-000		\$1,000.00	
		OB Test Fee	12-1214-681-000		\$250.00	
		ARDMS License Renewal-Brian Vediz	12-1214-681-000		\$85.00	
		Organizers for Lab	12-1215-700-000		\$126.41	
		CNA Fees	12-4204-701-000		\$412.43	\$4,249.99
123745	City of Parsons	Water Service	11-7102-632-000		\$2,128.62	
		Water Service - WTC	12-4204-632-000		\$197.32	
		Water Service	16-9482-632-000		\$228.60	\$2,554.54
123746	Cox Communications	Internet - Cherokee Center	11-6401-631-000		\$169.54	
		Cable - Cherokee Center	11-7103-701-000		\$94.04	\$263.58
123750	Hofer & Hofer & Associates, Inc	WKC Renovations	64-7100-649-001		\$71,230.85	\$71,230.85
123751	Kansas Board of Tax Appeal	Property Tax Exemption Appeal	11-6501-662-000		\$400.00	
		Property Tax Exemption Appeal	11-6501-662-000		\$400.00	\$800.00
123752	Kansas Gas Service	Gas Service	11-7102-633-000		\$551.96	
		Gas Service - 1230 Main	11-7102-633-000		\$217.62	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/4/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123752	Kansas Gas Service	Gas Service - 1306 Main	11-7102-633-000	\$421.34	\$1,190.92
123753	Kansas Outdoor Advertising	January Billboard Rental	11-6301-613-000	\$300.00	
		January Advertising	11-6301-613-000	\$575.00	\$875.00
123754	Tammy Kimrey	Reimburse Mileage - Clinicals (2)	12-1210-602-000	\$224.00	\$224.00
123755	JoLene Klumpp	Reimburse Mileage - CKC - Psych Ins	11-4202-602-000	\$401.12	\$401.12
123756	Orscheln	Oil and Filter	11-6502-720-000	\$39.12	\$39.12
123757	Rural Water District #5	Utility Water, Cherokee	11-7103-632-000	\$64.01	\$64.01
123758	SESAC	Music License Fee	11-1111-682-000	\$304.67	\$304.67
123759	The Summers Advisory Group, Inc	Inservice Speaker	11-4201-630-002	\$400.00	\$400.00
123760	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$248.37	
		Custodians Phone Charges	11-7102-649-000	\$279.61	\$527.98
123761	Wal-Mart Community	Ready Player One DVD	11-1109-700-000	\$169.60	
		Maintenance Supplies	11-7102-649-000	\$40.04	
		Office Supplies	11-7103-701-000	\$35.56	
		Office and Student Life Items	11-7103-701-000	\$111.02	
		Bulletin Boards	12-1215-700-000	\$19.64	
		Supplies	12-4204-701-000	\$19.94	
		Supplies	16-9684-701-000	\$81.48	
		Supplies	16-9684-701-000	\$11.34	
		Supplies	16-9684-701-000	\$8.44	
		Food	16-9684-743-000	\$53.92	
		Food	16-9684-743-000	\$214.34	
		Food	16-9684-743-000	\$46.26	
		Food	16-9684-743-000	\$31.28	
		Food	16-9684-743-000	\$54.22	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/4/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123761	Wal-Mart Community	Food	16-9684-743-000	\$77.55	
		Food	16-9684-743-000	\$11.88	
		Food	16-9684-743-000	\$152.46	\$1,138.97
123762	Westar Energy, Inc	Electricity	11-7102-634-000	\$8,529.69	
		Electricity	16-9482-634-000	\$775.44	\$9,305.13
				<u>\$95,575.78</u>	

11-General Fund	\$20,153.98
12-Postsecondary Technical Education Fund	\$2,443.74
16-Auxillary Ent Fund	\$1,747.21
64-Deferred Maintenance	\$71,230.85
67-Capital Outlay	<u>\$0.00</u>
	<u>\$95,575.78</u>

Checks approved for release prior to Board action

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/11/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123763	A T and T	Internet	11-6401-631-000	\$3,480.62	\$3,480.62
123766	CableONE	Cable Service	11-7202-648-000	\$138.70	\$138.70
123767	Tarah L Cockrell	Reimburse Mileage - KCCLI Conf	11-7103-601-000	\$302.76	
		Reimburse Meals - KCCLI Conf	11-7103-601-000	\$44.32	
		Reimburse Mileage - Main Campus	11-7103-602-000	\$35.96	
		Reimburse Mileage - Main Campus (2	11-7103-602-000	\$71.92	\$454.96
123768	Alexander J Coplon	Reimburse Mileage - Recruiting	11-5502-603-000	\$198.38	\$198.38
123769	Enterprise Rent-a-Car	Rental Car	11-5508-603-000	\$333.35	\$333.35
123778	Jennifer Lynn Katzer	Reimburse Mileage - Main Campus	11-7103-602-000	\$35.96	
		Reimburse Mileage - Main Campus	11-7103-602-000	\$35.96	\$71.92
123781	Trent Steven McGown	Reimburse Kansas PTA License	12-1213-681-000	\$73.80	\$73.80
123782	Timothy Jon Miller	Reimburse Tax/Parking - AHA Conf	11-4200-630-016	\$81.74	
		Reimburse Hotel - AHA Conf	11-4200-630-016	\$91.04	
		Reimburse Meals - AHA Conf	11-4200-630-016	\$99.53	\$272.31
123785	Nancy Newby	Reimburse Mileage - Area HS (8)	11-4209-601-000	\$182.03	
		Reimburse U.S. Hlstory Textbook	11-4209-701-000	\$52.00	\$234.03
123789	Mitchell A Rolls	Reimburse Meals - Detroit Recruiting	11-5503-603-000	\$28.28	
		Reimburse Rental Car - Detroit Recru	11-5503-603-000	\$129.52	
		Reimburse Hotel - Detroit Recruiting	11-5503-603-000	\$73.90	
		Reimburse Flight - Detroit Recruiting	11-5503-603-000	\$434.70	\$666.40
123790	Mitchell A Rolls	Women's BB Meal - 1/30/19	11-5503-601-000	\$100.00	\$100.00
123791	Mitchell A Rolls	Women's BB Travel - 1/26/19	11-5503-601-000	\$300.00	\$300.00
123792	Mitchell A Rolls	Women's BB Travel - 1/23/19	11-5503-601-000	\$300.00	\$300.00
123793	Mitchell A Rolls	Women's BB Travel - 1/18/19	11-5503-601-000	\$300.00	\$300.00
123794	Mitchell A Rolls	Women's BB Travel - 1/16/19	11-5503-601-000	\$300.00	\$300.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/11/2019		Total
			Account Number	Amount	
123795	Mitchell A Rolls	Women's BB Meal - 1/14/19	11-5503-601-000	\$100.00	\$100.00
123796	Mitchell A Rolls	Women's BB Meal - 1/4/19	11-5503-601-000	\$100.00	\$100.00
123797	S E K Human Resources Association	SEKHRA Membership Dues-J Every	11-6504-630-000	\$40.00	\$40.00
123799	Barry Seal	Reimburse Mileage - Main Campus	11-7103-602-000	\$35.96	\$35.96
123800	Jerrold W Stanford	Men's BB Travel - 1/23/19	11-5508-601-000	\$350.00	\$350.00
123801	Jerrold W Stanford	Men's BB Travel - 1/5/19	11-5508-601-000	\$700.00	\$700.00
123802	Touchtone Communications	Long Distance	11-6501-631-000	\$89.52	
		Long Distance - Cherokee Center	11-7103-631-000	\$19.14	\$108.66
				<u>\$8,659.09</u>	

11-General Fund	\$8,585.29
12-Postsecondary Technical Education Fund	\$73.80
16-Auxillary Ent Fund	\$0.00
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$8,659.09</u>

Checks approved for release prior to Board action

*Mark Watkins*  
President

*Deanna Stoherty*  
Vice President of Finance & Operations



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/18/2019

Account

Check Number	Vendor	Description	Account Number	Amount	Total
123805	Accident Fund	Workman's Comp	11-6501-590-001	\$3,348.90	\$3,348.90
123806	Amazon.com LLC	New Laptop Battery	11-6401-646-002	\$30.28	
		Samsung 850 EVO 500GB	11-6401-701-000	\$116.85	
		WTC IT Equipment	64-7100-649-001	\$2,769.45	\$2,916.58
123808	B P	Gasoline	11-6502-720-000	\$60.50	\$60.50
123810	Daniel Colon	Copy Usage	11-4203-701-000	\$127.57	\$127.57
123811	Commerce Bank	Rental Car	11-5508-603-000	\$333.35	\$333.35
123812	FedEx Express	Package Shipping (6)	11-5303-701-000	\$152.82	\$152.82
123813	Brady Finton	Official Cowley Dual	11-5505-680-000	\$300.00	\$300.00
123814	Lindi D Forbes	Reimburse Mileage - Del Thank You C	11-6505-601-000	\$16.35	\$16.35
123815	Lori Ford	Reimburse Meals - MPBEA Conferenc	11-4200-630-005	\$69.08	\$69.08
123816	Kansas Department of Health and EnvKS	Registration Equip Annual Fee	12-1210-646-000	\$205.00	\$205.00
123817	Kansas Department of Health and EnvKS	Registration of Radiation Devices	12-1215-700-000	\$240.00	\$240.00
123818	Kansas Department of Revenue	PrintShop Sales Tax/Dec	11-6503-701-000	\$29.63	
		Bookstore Sales Tax/Dec	16-0000-216-001	\$127.27	
		Food Service Sales Tax/Dec	16-0000-216-002	\$189.30	\$346.20
123819	Kansas Gas Service	Gas Service	11-7102-633-000	\$1,080.47	
		Gas Service - Cherokee Center	11-7103-633-000	\$338.13	
		Gas Service	16-9482-633-000	\$154.77	\$1,573.37
123820	Kettering National Seminars	Kettering Seminar - Kara Good	12-1211-696-000	\$2,275.00	\$2,275.00
123822	Leigh Ann Martin	Reimburse Lunch & Learn with Dr. He	12-1215-700-000	\$90.00	\$90.00
123823	N THERM, LLC	Gas Service	11-7102-633-000	\$889.78	
		Gas Service	11-7102-633-000	\$233.38	
		Gas Service	11-7102-633-000	\$106.97	
		Gas Service	11-7102-633-000	\$1,259.30	



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/18/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123823	N THERM, LLC	Gas Service	16-9482-633-000	\$272.28	\$2,761.71
123826	Robert E Perez	Reimburse ASA Annual Membership F	11-4200-630-034	\$140.00	\$140.00
123828	Phillips 66 - Conoco - 76	Gasoline	11-6502-720-000	\$243.50	\$243.50
123832	Jeffrey Michael Vesta	Wrestling Travel - 1/23/19	11-5505-601-000	\$300.00	\$300.00
123833	W C A Waste Corporation	Trash Removal, Cherokee	11-7103-649-000	\$117.51	\$117.51
123834	Westar Energy, Inc	Electricity - Cherokee Center	11-7103-634-000	\$894.17	\$894.17
				<u>\$16,511.61</u>	

11-General Fund	\$10,188.54
12-Postsecondary Technical Education Fund	\$2,810.00
16-Auxillary Ent Fund	\$743.62
64-Deferred Maintenance	\$2,769.45
67-Capital Outlay	\$0.00
	<u>\$16,511.61</u>

Checks approved for release prior to Board action

  
 President

  
 Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/25/2019

Check Number	Vendor	Description	Account		Amount	Total
			Number			
123835	A T and T	Phone Service	11-6501-631-000		\$74.94	
		Phone Service	11-6501-631-000		\$2,787.87	\$2,862.81
123836	A T and T	Internet	11-6401-631-000		\$1,568.40	\$1,568.40
123838	Coleen Carter	Reimburse Mileage - Cherokee Cente	11-6401-601-000		\$35.96	\$35.96
123839	Design Group Architects LTD	Architect Fees - 1306 Main	11-6201-659-002		\$9,739.57	
		Architect Fees - WTC	64-7100-649-001		\$227.50	\$9,967.07
123841	Brittany Haley	Reimburse Book for Class	11-5507-601-000		\$35.00	
		Reimburse Graston Class	11-5507-601-000		\$650.00	\$685.00
123842	Jennifer Harding	Reimburse MSRC Conf Registration	11-4200-630-033		\$190.00	\$190.00
123843	Hofer & Hofer & Associates, Inc	WTC Renovations	64-7100-649-001		\$13,570.38	\$13,570.38
123844	Joe Smith Company, Inc	Concessions (Snacks)	16-9381-742-000		\$197.51	\$197.51
123845	Kansas Department of Health and Env	Wastewater Permit, Cherokee	11-7103-649-000		\$185.00	\$185.00
123846	Kansas Gas Service	Gas Service - WTC	12-4204-633-000		\$789.84	\$789.84
123848	League of Kansas Municipalities	Magazine Subscription Renewal	11-4101-704-001		\$40.00	\$40.00
123849	Kylie Lucas	Reimburse Lunch for Student Ambass	11-5302-711-000		\$39.98	\$39.98
123851	QueenB Television of Kansas/Missouri	October Advertising - KFJX	11-6301-613-000		\$660.00	\$660.00
123853	Mitchell A Rolls	Women's BB Meal - 2/23/19	11-5503-601-000		\$100.00	\$100.00
123854	Mitchell A Rolls	Women's BB Travel - 2/20/19	11-5503-601-000		\$300.00	\$300.00
123855	Mitchell A Rolls	Women's BB Travel - 2/16/19	11-5503-601-000		\$300.00	\$300.00
123856	Mitchell A Rolls	Women's BB Meal - 2/13/19	11-5503-601-000		\$100.00	\$100.00
123857	Mitchell A Rolls	Women's BB Meal - 2/9/19	11-5503-601-000		\$100.00	\$100.00
123858	Mitchell A Rolls	Women's BB Travel - 2/6/19	11-5503-601-000		\$300.00	\$300.00
123859	Mitchell A Rolls	Women's BB Meal - 2/2/19	11-5503-601-000		\$100.00	\$100.00
123860	Wal-Mart Community	Biology Lab Suipplies	11-1102-700-000		\$52.93	
		Biology Lab Supplies	11-1102-700-000		\$16.63	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/25/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123860	Wal-Mart Community	Spring Inservice Supplies	11-4201-627-001	\$127.16	
		Supplies	11-5508-603-000	\$78.00	
		In Service Supplies	11-6401-701-000	\$89.07	
		Cutlery	11-7103-701-000	\$6.26	
		Water	11-7103-701-000	\$13.00	
		Facilities Supplies	11-7103-702-000	\$29.77	
		Facilities Supplies	11-7103-702-000	\$41.82	
		Shelving Unit	12-1215-700-000	\$74.84	
		Food	16-9684-743-000	\$5.96	
		Food	16-9684-743-000	\$187.61	
		Food	16-9684-743-000	\$40.22	
		Food	16-9684-743-000	\$120.55	
		Food	16-9684-743-000	\$110.97	
		Food	16-9684-743-000	\$32.73	\$1,027.52
				<u>\$33,119.47</u>	

11-General Fund	\$17,761.36
12-Postsecondary Technical Education Fund	\$864.68
16-Auxillary Ent Fund	\$695.55
64-Deferred Maintenance	\$13,797.88
67-Capital Outlay	\$0.00
	<u>\$33,119.47</u>

Checks approved for release prior to Board action

Mark Watkins  
President

Deanna Doherty  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
			1/30/2019		
123928	American Heritage Life Insurance	ComCancer Premiums	11-0000-273-000	\$117.77	\$117.77
123929	American United Life Ins Co Group	PreLife Insurance Premiums	11-6501-590-001	\$751.66	\$751.66
123930	Bay Bridge Administrators, LLC f/b/o S	Employee 403(b) Contributions	11-0000-258-000	\$13,613.00	
		Cancer Premiums	11-0000-273-000	\$395.90	
		Disability Premiums	11-0000-275-000	\$527.88	
		Term Life Insurance Premiums	11-0000-276-000	\$853.70	
		Employer 403(b) Matching	11-6501-590-001	\$4,650.00	\$20,040.48
123931	L C C Faculty Association	Faculty Dues	11-0000-264-000	\$1,083.46	\$1,083.46
123932	L C C Foundation	Employee Contributions	11-0000-268-000	\$824.79	\$824.79
123933	Security Benefit Life Insurance Co.	Medical Reimbursement/Child Care	11-0000-277-000	\$2,426.66	\$2,426.66
				\$25,244.82	
	11-General Fund			\$25,244.82	
	12-Postsecondary Technical Education Fund			\$0.00	
	16-Auxillary Ent Fund			\$0.00	
	64-Deferred Maintenance			\$0.00	
	67-Capital Outlay			\$0.00	
				\$25,244.82	

Checks approved for release prior to Board action

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123862	Ace Hardware, Inc.	Tools	11-6401-646-002	\$44.97	
		Installation Supplies - Workforce	11-6401-646-002	\$31.13	
		Auto Light Bulbs, CA13	11-6502-720-000	\$4.99	
		Maintenance Supplies	11-7102-649-000	\$79.92	
		Facilities Supplies	11-7102-649-000	\$24.56	
		Fuel Hose	11-7102-649-000	\$1.49	
		Maintenance Supplies	11-7102-649-000	\$9.98	
		Refrigerator, Food Bank	11-7102-649-000	\$559.99	
		Maintenance Supplies	11-7102-649-000	\$17.58	
		Muck Boots	11-7102-649-000	\$109.99	
		Fuel Line	11-7102-649-000	\$1.99	
		Plumbing Supplies	11-7102-649-000	\$19.67	
		Maintenance Supplies	11-7102-649-000	\$6.99	
		Silicone, Caulk	11-7102-649-000	\$15.17	
		Step Ladder	11-7102-649-000	\$39.99	
		Maintenance Supplies	11-7102-649-000	\$12.37	
		Flex Hammer	11-7102-649-000	\$11.99	
		Laser Level	11-7102-649-000	\$54.99	
		Custodial Supplies	11-7102-702-000	\$37.97	
		Supplies	16-9684-701-000	\$5.99	\$1,091.72
123863	All Seasons Floral, LLC	Plant - C Gilmore Service	11-6102-709-000	\$52.00	
		Plant - W Hernandez Service	11-6102-709-000	\$45.00	\$97.00
123864	American Media Investments	December Advertising	11-6301-613-000	\$1,398.00	\$1,398.00
123865	Assessment Technologies Institute, LLC	Coursework for 0519	12-1208-661-000	\$5,365.00	
		ATI Coursework 0520	12-1208-661-000	\$8,100.00	\$13,465.00



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2019

Account  
Number

Check Number	Vendor	Description	Account Number	Amount	Total
123866	Chinese Chef	Fire School Advisory Meeting Dinner	12-4204-709-000	\$83.91	\$83.91
123867	City of Parsons	Security 12/13 Game/Isaiah Hicks	11-5506-576-000	\$42.20	
		Security 12/15 Game/Kyle Wiford	11-5506-576-000	\$89.08	\$131.28
123868	Continental Research Corporation	Custodial Supplies	11-7102-702-000	\$566.87	\$566.87
123869	Copy Products Inc	Copy Usage for Cherokee Center	11-7103-701-000	\$34.57	\$34.57
123870	Dell Marketing L P	Dell Latitude 3490	11-4203-701-000	\$3,692.25	
		Microsoft ESS License Agreement	11-6401-701-000	\$12,086.08	\$15,778.33
123871	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$90.60	\$90.60
123872	Fastenal Company	Hand Truck	11-7102-649-000	\$208.20	
		Maintenance Supplies	11-7102-649-000	\$45.06	\$253.26
123873	Joyce Fields	JAM Instructor	11-1133-523-001	\$325.00	\$325.00
123874	Four State Maintenance SupplyInc	Custodial Supplies	11-7102-702-000	\$360.92	
		Custodial Supplies	11-7102-702-000	\$1,021.53	
		Spray and Wipe	11-7103-702-000	\$360.00	\$1,742.45
123875	Grand Rental Station	Scissor Lift	11-7102-649-000	\$186.24	\$186.24
123876	Graves Menu Maker Foods	Supplies	16-9684-701-000	\$66.71	
		Supplies	16-9684-701-000	\$271.14	
		Supplies	16-9684-701-000	\$124.71	
		Supplies	16-9684-701-000	\$71.34	
		Supplies	16-9684-701-000	\$93.63	
		Supplies	16-9684-701-000	\$164.70	
		Supplies	16-9684-701-000	\$156.93	
		Food	16-9684-743-000	\$650.80	
		Food	16-9684-743-000	\$215.44	
		Food	16-9684-743-000	\$947.11	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123876	Graves Menu Maker Foods	Food	16-9684-743-000	\$438.45	
		Food	16-9684-743-000	\$489.17	
		Food	16-9684-743-000	\$502.79	
		Food	16-9684-743-000	\$1,534.67	
		Food	16-9684-743-000	\$714.54	
		Food	16-9684-743-000	\$648.29	\$7,090.42
123877	Herring Bank	ID Card Supplies	11-6401-701-000	\$458.30	\$458.30
123878	Herrman Lumber	Maintenance Supplies, Softball Field	11-7102-649-000	\$20.36	
		Maintenance Supplies, Softball Field	11-7102-649-000	\$219.76	
		Smart Trim, Softball Field	11-7102-649-000	\$14.59	
		Maintenance Supplies, Softball Field	11-7102-649-000	\$482.19	\$736.90
123879	Hillyard/Springfield	Custodial Supplies	11-7102-702-000	\$1,892.07	\$1,892.07
123880	Hugo's Industrial Supply, Inc	Kleenex	11-7102-702-000	\$403.90	
		Hand Sanitizer	11-7103-702-000	\$503.68	\$907.58
123881	Independence Daily Reporter	Workforce Ed Position Announcement	11-6504-613-000	\$85.00	\$85.00
123882	J W Pepper and Son, Inc	Music Supplies	11-1111-700-000	\$142.74	\$142.74
123883	Jarred, Gilmore & Phillips, PA	FY18 Audit	11-6201-663-000	\$4,000.00	\$4,000.00
123884	Jenzabar, Inc.	Jenzabar Custom Maintenance Credit	11-6401-646-002	\$1,000.00	
		Jenzabar Migration Services	11-6402-850-000	\$6,512.50	
		Jenzabar Migration Services	11-6402-850-000	\$337.50	\$7,850.00
123885	Jock's Nitch/Parsons	Embroidery	11-5503-701-000	\$66.00	
		Team Travel Shoe	11-5503-701-000	\$535.72	
		Scorebook & Laces	11-5503-701-000	\$10.00	
		3XL Jersey Black	11-5503-701-000	\$321.57	
		3XL Jersey Red	11-5503-701-000	\$320.73	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
123885	Jock's Nitch/Parsons	3XL Jersey White	11-5503-701-000	\$93.36	
		Coach Hat	11-5503-701-000	\$14.39	
		Team Backpack	11-5503-701-000	\$609.53	
		Team Travel Sweats	11-5503-701-000	\$1,468.61	
		Coach Gear	11-5503-701-000	\$89.99	
		Team Sports Bra	11-5503-701-000	\$261.14	
		Team Game Shoes	11-5503-701-000	\$990.74	
		Team Workout Gear	11-5503-701-000	\$472.13	
		Womens' Softball Uniforms Full Set	11-5506-690-000	\$4,328.17	
		Softball Supplies	11-5509-701-000	\$7,607.17	\$17,189.25
123886	JSTOR	JSTOR Online Database Renewal	11-4101-710-000	\$5,000.00	\$5,000.00
123887	K A S F A A	KASFAA Membership - Kathy Johnsto	11-5201-601-000	\$150.00	\$150.00
123888	K L K C	December Advertising	11-6301-613-000	\$350.00	\$350.00
123889	K S Y N-FM	December Advertising	11-6301-613-000	\$1,050.00	\$1,050.00
123890	KONE Inc	Maintenance Agreement	11-7202-648-000	\$141.66	
		Maintenance Agreement	11-7202-648-000	\$438.80	\$580.46
123891	L C C Foundation	Memorial - Gene Chambers	11-6102-709-000	\$50.00	
		Memorial Robert Brandenburg	11-6102-709-000	\$50.00	\$100.00
123892	Labette Avenue	Spring Classes Ad	11-6301-613-000	\$80.00	
		Spring Classes Ad	11-6301-613-000	\$80.00	
		Winter Concerts ad	11-6301-613-000	\$60.00	
		Position Announcement	11-6504-613-000	\$60.00	\$280.00
123893	Labette Health	Employee Training	11-6504-630-000	\$157.50	
		Employee Training	11-6504-630-000	\$350.00	\$507.50
123894	Laser Designs/PSHTC	Name Badge	11-4101-701-000	\$5.00	



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123894	Laser Designs/PSHTC	Name Badge	11-4201-701-000	\$10.00	
		Name Badge	11-5201-701-000	\$5.00	
		Name Badge	11-5302-701-000	\$5.00	
		Name Badge	11-5303-701-000	\$5.00	
		Name Badge	11-6505-701-000	\$5.00	
		Name Badge	12-4204-701-000	\$5.00	\$40.00
123895	Lockwood Co Inc	W2 Forms & Envelopes	11-6201-701-000	\$533.45	\$533.45
123896	Magna Publications, Inc	Monday Morning Mentor	11-4201-630-002	\$622.00	\$622.00
123897	MBS Direct, LLC	SSS Books	11-4203-701-000	\$3,267.30	
		Employee Books	11-6501-590-001	\$184.75	
		Employee Books	11-6501-590-001	\$613.75	
		FA Books	16-0000-131-002	\$18,940.68	
		FA Books	16-0000-131-002	\$3,869.43	
		FA Books	16-0000-131-002	\$20,804.09	
		FA Books	16-0000-131-002	\$4,316.14	
		FA Books	16-0000-131-002	\$11,706.97	
		FA Books	16-0000-131-002	\$3,043.69	
		FA Books	16-0000-131-002	\$5,107.05	\$71,853.85
123898	McCarty's Office Machines Inc	Vision Elite Refill	11-5303-601-000	\$21.25	
		Copier Toner	11-6503-701-000	\$149.18	
		View Binders	11-6503-701-000	\$48.96	
		Staples, Erasers	11-6503-701-000	\$194.92	
		Partition Folders	11-6503-701-000	\$450.54	
		Glassboards	11-7102-649-000	\$5,945.00	
		Binders - Respiratory	12-1211-700-000	\$12.90	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/31/2019		Total
			Account Number	Amount	
123898	McCarty's Office Machines Inc	Nameplate	16-9482-701-000	\$12.48	\$6,835.23
123899	McGraw-Hill Companies	Connect Math Codes	11-1124-700-001	\$9,370.68	\$9,370.68
123900	Medco Sports Medicine	AT Supplies	11-5507-701-000	\$1,176.29	\$1,176.29
123901	Debra Elaine Mikulka	Grant Writing	11-4201-661-000	\$1,500.00	\$1,500.00
123902	Kyle Moody	Honorarium for Show	11-1101-702-000	\$250.00	\$250.00
123903	Mytown Media, Inc	December Advertising	11-6301-613-000	\$260.00	\$260.00
123904	National CineMedia, LLC	January Advertising	11-6301-613-000	\$445.72	
		December Advertising	11-6301-613-000	\$695.72	\$1,141.44
123905	Nexstar Broadcasting, Inc	December Advertising/KODE	11-6301-613-000	\$1,272.00	
		December Advertising/FourStates	11-6301-613-000	\$300.00	
		December Advertising/FourStates	11-6301-613-000	\$200.00	
		December Advertising/FourStates	11-6301-613-000	\$200.00	
		December Advertising/FourStates	11-6301-613-000	\$750.00	
		December Advertising/FourStates	11-6301-613-000	\$500.00	\$3,222.00
123906	Organization of American Historians	OAH Membership - Tim Miller	11-4200-630-016	\$95.00	\$95.00
123907	P1 Group Inc	Heater Maintenance	11-7102-649-000	\$2,218.72	
		Replace RTU in Student Union	11-7102-649-000	\$10,036.83	
		Replace Heater in Gym	11-7102-649-000	\$1,226.35	
		Maintenance Agreement	11-7103-649-000	\$500.00	
		Maintenance Agreement	11-7103-649-000	\$500.00	
		Maintenance Agreement	11-7202-648-000	\$4,749.00	
		Maintenance Agreement	11-7202-648-000	\$4,749.00	\$23,979.90
123908	Parsons Chamber of Commerce	Annual Banquet Table Sponsor	11-6301-709-000	\$400.00	\$400.00
123909	Parsons Educational Foundation	Memorial Doug Phillips	11-6102-709-000	\$50.00	\$50.00
123910	Parsons Lions Club	Flag Displays Sponsorship	11-6301-701-000	\$115.00	\$115.00

**LABETTE COMMUNITY COLLEGE  
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1/31/2019

Check Number	Vendor	Description	Account Number	Amount	Total
123911	Parsons Sun	Jr. Cardinal Art Class Ad	11-6301-613-000	\$45.40	
		Jr. Cardinal Art Class Ad	11-6301-613-000	\$90.80	
		Holiday Concert Ad	11-6301-613-000	\$113.50	
		Position Announcement	11-6504-613-000	\$34.05	
		Position Announcement	11-6504-613-000	\$45.40	
		Position Announcement	11-6504-613-000	\$45.40	\$374.55
123912	Pitney Bowes Inc.	Postage Machine Lease	11-6503-648-000	\$1,277.13	\$1,277.13
123913	Proforma	Workforce Lanyards	12-4204-701-000	\$365.00	\$365.00
123914	QueenB Television of Kansas/Missouri	December Advertising - KFJX	11-6301-613-000	\$170.00	
		December Advertising - KFJX	11-6301-613-000	\$1,685.00	
		November Advertising - KFJX	11-6301-613-000	\$625.00	
		December Advertising - KOAM	11-6301-613-000	\$1,500.00	\$3,980.00
123915	Reserve Account	PBP #20352357 (Postage)	11-6503-611-000	\$2,500.00	\$2,500.00
123916	Roy's Auto Service, LLC	Vehicle Maintenance, RV-24	11-6502-720-000	\$507.18	\$507.18
123917	Sherwin-Williams Company	Paint	11-7102-649-000	\$86.82	\$86.82
123918	SignWarehouse, Inc	Color Ink	11-6503-701-000	\$569.91	\$569.91
123919	Southeast Kansas Education Service	Greenbush Energy Services	11-7202-648-000	\$599.35	\$599.35
123920	Southeast Kansas Living	Magazine Subscription Renewal	11-4101-704-001	\$21.30	\$21.30
123921	Sports in Kansas, LLC	January Advertising	11-6301-613-000	\$200.00	
		December Advertising	11-6301-613-000	\$200.00	\$400.00
123922	St. Patrick's Catholic School	Memorial - Ada Marie Heenan	11-6102-709-000	\$50.00	\$50.00
123923	Thompson Bros. Supplies, INC	Cylinder Rental	12-4204-701-000	\$39.00	
		Welding Helmet	12-4204-701-000	\$43.00	
		Supplies for WTC	12-4204-701-000	\$412.47	\$494.47
123924	Triple S Pumping/Jeffrey Spielbusch	Grease Trap Service	11-7202-648-000	\$475.00	

**LABETTE COMMUNITY COLLEGE  
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Check Number	Vendor	Description	Account Number	Amount	Total
		1/31/2019			
123924	Triple S Pumping/Jeffrey Spielbusch	Grease Trap Service	11-7202-648-000	\$370.00	\$845.00
123925	Troy Brown Heating and Cooling Inc.	Air Conditioner Installation, IT	11-6201-659-009	\$4,282.47	\$4,282.47
123926	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$45.42	
		Uniforms	11-7202-648-000	\$60.63	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$111.75	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$96.54	
		Uniforms	11-7202-648-000	\$57.03	
		Uniforms	11-7202-648-000	\$57.03	
		Aprons, Mops, Mats, Cloths	11-7202-648-000	\$96.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$43.04	
123927	Mark Watkins	Vehicle Expense	11-6501-590-001	\$900.00	\$744.40
				\$900.00	\$900.00
				<u>\$223,056.87</u>	
	11-General Fund	\$133,604.53			
	12-Postsecondary Technical Education Fund	\$14,426.28			
	16-Auxillary Ent Fund	\$75,026.06			
	64-Deferred Maintenance	\$0.00			
	67-Capital Outlay	\$0.00			
		<u>\$223,056.87</u>			