

**LABETTE COMMUNITY COLLEGE**

**BOARD OF TRUSTEES**

February 11, 2021

5:30 p.m.

Cardinal Event Center

**REVISED**

**Review Copy**



Labette Community College  
Board of Trustees Meeting Agenda  
Thursday, February 11, 2021  
5:30 p.m.  
Cardinal Event Center

- I. Adoption of Agenda ..... (Exhibit 1)
- II. Approval of January 14, 2021, Regular Meeting Minutes ..... (Exhibit 2)
- III. Approval of February 9, 2021, Special Meeting Minutes ..... (Exhibit 3)
- IV. Reports and/or Board Discussion
  - A. Faculty Senate Report
  - B. Student Government Association Report
  - C. Administrative Report
    - 1. Comparison of Expenditures to Budget
    - 2. Audit
  - D. President’s Report
- V. Old Business (Action, Report, or Discussion)
- VI. New Business (Action, Report, or Discussion)
  - A. Tuition and Fees for 2021-2022 .....(Agenda Item V.A.)  
(Exhibit 4)
  - B. Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.
 

I move we recess into executive session at \_\_\_\_\_(time)for \_\_\_\_\_minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at \_\_\_\_\_ in this room.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.
  - C. Professional Staff Resignation .....(Agenda Item V.C.)
  - D. Faculty Retirement.....(Agenda Item V.D.)

- E. Phone System Upgrade.....(Agenda Item V.E.)  
(Exhibit 5)
- F. Approval of Bills.....(Agenda Item V.F.)  
(Exhibit 6)
- G. Evaluation of College President
- H. Professional Staff Employment Letter .....(Agenda Item V.H.)  
(Exhibit 7)

VII. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to the public comment with the following statement: **“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.”** The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

VIII. Next Regular Board Meeting: March 11, 2021, 5:30 p.m., CEC and Tentative Agenda Items

IX. Adjournment

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
January 14, 2021

The Board of Trustees met at 5:30 p.m. on Thursday, January 14, 2021 in the Cardinal Event Center.

**Members Present**

Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Carl Hoskins  
Mr. Montie Taylor

**Members Absent**

Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins	Bethany Kendrick
Leanna Doherty	Janice Every
Tammy Fuentez	Theresa Hundley
Dr. Jason Sharp	Kevin Doherty
Lindi Forbes	Kara Wheeler

Jennifer Thompson recorded the minutes.

**Election of Officers for the Board of Trustees**

Vice Chair Landrum opened the floor for Board Chair nominations. Mr. McReynolds nominated Mr. Landrum for chairperson for a period of one year or until a successor is elected. Mr. Taylor seconded. Nominations ended and motion carried 4-1. Mr. Landrum abstained.

For Vice-Chair, Mr. Taylor nominated Mr. Hoskins for a period of one year or until a successor is elected. Mr. Winchell seconded. Nominations ended and motion carried 5-0.

Mr. Hoskins moved to approve the following:

- Carl Hoskins, KACCT (Kansas Association of Community Colleges)
- Rod Landrum. KACCT Alternate
- Jennifer Thompson as Clerk of the Board
- Leanna Doherty as Treasurer
- David Markham and KASB as the legal services provider for the year
- Parsons Sun as the paper of record.

Mr. Taylor seconded and motion carried 5-0.

Mr. Winchell moved to approve the following Presidential appointments:

- The Emergency Executive Succession Plan as presented.
- Megan Hentzen, Payroll Specialist, ADA Coordinator
- Leanna Doherty, VP of Finance and Operation & Janice Every, Human Resource Director, Affirmative Action Officers (students also have the option of going to the Vice President of Student Affairs with a problem).
- Leanna Doherty, Public Information Officer.
- Kevin Doherty, Emergency Services Contact.
- Dr. Mark Watkins, President and Bethany Kendrick, Public Relations Director, Kansas Association of School Boards (KASB) Governmental Relations Network Contact.
- Title IX Coordinator, Tammy Fuentez

Mr. Taylor seconded and motion carried 5-0.

### **Adoption of Agenda (ACTION ITEM)**

Chair Landrum asked for changes or additions to the presented agenda. President Watkins had one change. Agenda Item VI.D. was added to discuss new course approvals. Mr. Hoskins moved to approve the agenda as amended. Mr. Winchell seconded and motion carried 5-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Landrum asked for corrections or additions to the December 10, 2020 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. McReynolds seconded and motion carried 5-0.

### **Reports and/or Board Discussion**

#### Faculty Senate Report

None

#### Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the December financial report at the table. At the end of December, we were 50% through the year. The general fund was 42% expended and the technical education/vocational fund was 48% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

#### Capital Campaign Update

Lindi Forbes gave a short report on the status of the capital campaign. The goal for the campaign has been surpassed.

#### President's Report

President Watkins gave a short report.

## EXHIBIT 2

### Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

### New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

#### Regular Meeting Dates of the Board of Trustees Resolution

Mr. Hoskins moved to approve the Resolution to Establish Regular Meeting Dates on the following meeting schedule during 2021. The Board will meet in the Cardinal Event Center on the second Thursday of each month at 5:30pm. Mr. Taylor seconded and motion carried 5-0.

#### Professional Staff Resignation

Mr. Winchell moved to approve the resignation of Rebecca Roach, Part-Time Student Success Center Academic Advisor, effective January 1, 2021, and Ethan Appleby, Part-Time Assistant Baseball Coach, effective January 8, 2021. Mr. McReynolds seconded and motion carried 5-0.

#### Approval of Bills

Mr. Hoskins moved to approve the Claims Register. Mr. Taylor seconded and motion carried 5-0.

#### New Course Approval

Mr. McReynolds moved to approve the following course: Technology for Teaching and Learning (3 credit hours), Exploration in Education (3 credit hours), Vascular Clinical I (5 credit hours), Vascular Clinical II (5 credit hours), Vascular Clinical III (5 credit hours). Mr. Taylor seconded and motion carried 5-0.

#### Public Comment

Mr. Winchell thanked everyone for their help while he was Chair of the Board.

Mr. Landrum thanked the Board for voting to make him Chair.

### Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 11, 2021 at 5:30 p.m., Cardinal Event Center.

### Adjournment

Mr. Hoskins moved to adjourn the meeting at 6:14 pm. Mr. McReynolds seconded and motion carried 5-0.

---

Jennifer Thompson, Clerk of the Board





LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
February 10, 2021

The Board of Trustees met at 12:00 p.m. on Wednesday, February 10, 2021 in the Cardinal Event Center.

**Members Present**

Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Carl Hoskins  
Mr. Montie Taylor

**Members Absent**

Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins

Jennifer Thompson recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Landrum asked for changes or additions to the presented agenda. Mr. Winchell moved to approve the agenda as amended. Mr. Hoskins seconded and motion carried 5-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

None

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

None

**New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

**Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.**

Mr. McReynolds moved to recess into executive session at 12:30pm for 30 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 12:30 pm in this room.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Winchell seconded and motion carried 5-0.

Reconvened into open session at 12:30 pm.

Mr. Hoskins moved to extend the executive session at 12:30 pm for 15 minutes for the purpose of discussing non-elected personnel.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

Mr. McReynolds seconded and motion carried 5-0.

Reconvened into open session at 12:45 pm.

Mr. Hoskins moved to extend the executive session at 12:45 pm for 5 minutes for the purpose of discussing non-elected personnel.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

Mr. Winchell seconded and motion carried 5-0.

Reconvened into open session at 12:50pm.

**Public Comment**

Chair Landrum thanked Dr. Watkins for his service to the college.

**Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 11, 2021 at 5:30 p.m., Cardinal Event Center.

**Adjournment**

Mr. Winchell moved to adjourn the meeting at 12:56 pm. Mr. Hoskins seconded and motion carried 5-0.

---

Jennifer Thompson, Clerk of the Board

Agenda Item #: V.A.

Date: February 11, 2021

SUBJECT

Tuition and Fees for 2021-2022

REASON FOR CONSIDERATION BY THE BOARD

Kansas Statutes state that the Board of Trustees approval is required for adoption of student tuition and fees.

BACKGROUND

This is the first review of tuition and fees for Labette Community College. This exhibit shows how tuition and fees at LCC compares to the other Kansas schools. Tuition and fees for the 2021-2022 academic year should be set at the March meeting.

PRESIDENT'S RECOMMENDATION

The President recommends that the Board of Trustees reviews the tuition and fees schedule with no action to be taken at this meeting.



# Kansas Community Colleges FY2021 Tuition and Fees Schedule

Institution	Resident			Non-Resident			International		
	Tuition	Inc. Fees	Total	Tuition	Inc. Fees	Total	Tuition	Inc. Fees	Total
ALLEN COUNTY CC	\$60.00	\$64.00	\$124.00	\$60.00	\$64.00	\$124.00	\$60.00	\$64.00	\$124.00
BARTON COUNTY CC	\$74.00	\$44.00	\$118.00	\$98.00	\$44.00	\$142.00	\$161.00	\$44.00	\$205.00
BUTLER COUNTY CC	\$89.25	\$34.25	\$123.50	\$148.25	\$34.25	\$182.50	\$193.25	\$34.25	\$227.50
CLOUD COUNTY CC	\$78.00	\$35.00	\$113.00	\$84.00	\$35.00	\$119.00	\$84.00	\$35.00	\$119.00
COFFEYVILLE CC	\$39.00	\$56.00	\$95.00	\$88.00	\$56.00	\$144.00	\$104.00	\$118.00	\$222.00
COLBY CC	\$77.25	\$46.50	\$123.75	\$131.25	\$46.50	\$177.75	\$157.25	\$46.50	\$203.75
COWLEY COUNTY CC	\$68.00	\$57.00	\$125.00	\$116.00	\$57.00	\$173.00	\$163.00	\$57.00	\$220.00
DODGE CITY CC	\$47.00	\$86.00	\$133.00	\$57.00	\$88.00	\$145.00	\$57.00	\$96.00	\$153.00
FORT SCOTT CC	\$62.00	\$55.00	\$117.00	\$62.00	\$55.00	\$117.00	\$128.00	\$55.00	\$183.00
GARDEN CITY CC	\$61.00	\$51.00	\$112.00	\$80.00	\$51.00	\$131.00	\$98.00	\$51.00	\$149.00
HIGHLAND CC	\$55.00	\$65.00	\$120.00	\$55.00	\$65.00	\$120.00	\$268.00	\$65.00	\$333.00
HUTCHINSON CC	\$93.00	\$23.00	\$116.00	\$124.00	\$23.00	\$147.00	\$133.00	\$33.00	\$166.00
INDEPENDENCE CC	\$60.00	\$91.00	\$151.00	\$67.00	\$91.00	\$158.00	\$151.00	\$91.00	\$242.00
JOHNSON COUNTY CC	\$96.00	\$16.00	\$112.00	\$207.00	\$16.00	\$223.00	\$207.00	\$16.00	\$223.00
KANSAS CITY KS CC	\$88.00	\$22.00	\$110.00	\$195.00	\$22.00	\$217.00	\$195.00	\$22.00	\$217.00
LABETTE CC	\$54.00	\$55.00	\$109.00	\$79.00	\$55.00	\$134.00	\$138.00	\$55.00	\$193.00
NEOSHO COUNTY CC	\$77.00	\$47.00	\$124.00	\$77.00	\$70.00	\$147.00	\$150.00	\$52.00	\$202.00
PRATT CC	\$64.00	\$51.00	\$115.00	\$77.00	\$51.00	\$128.00	\$95.00	\$51.00	\$146.00
SEWARD COUNTY CC	\$72.00	\$42.00	\$114.00	\$109.00	\$42.00	\$151.00	\$109.00	\$42.00	\$151.00

\*Values are per credit hour

State Resident Average:  
\$118.70

Non-State Resident Average:  
\$151.59

International Average:  
\$193.64

Southeast Average Residents  
\$120.00

Southeast Average Non-residents  
\$137.33

Southeast Average International  
\$194.33

Pittsburg State University - Resident:	\$282	Non-Resident:	\$660
--	-------	---------------	-------



Agenda Item #: V.C.

Date: February 11, 2021

SUBJECT

Professional Staff Resignations

REASON FOR CONSIDERATION BY THE BOARD

LCC Procedure 10.08 Separation of Employment Guideline states the member must request release from contract and obtain Board approval.

BACKGROUND

Kara Good, Director of Respiratory Therapy, has submitted her letter of resignation effective February 12, 2021.

Megan O'Brien, Payroll and Benefits Accountant, has submitted her letter of resignation effective at the end of her contract on June 30, 2021.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees accept the resignation of Kara Good, Director of Respiratory Therapy, and authorize the administration to search for a replacement.

The President recommends the Board of Trustees accept the resignation of Megan O'Brien, Payroll and Benefits Accountant, and authorize the administration to search for a replacement.





Agenda Item #: V.D.

Date: February 11, 2021

SUBJECT

Faculty Retirement

REASON FOR CONSIDERATION BY THE BOARD

Article III under Retained Rights of the Board states that the Board shall hire Professional Employees.

BACKGROUND

John Ford, Fine Arts, has submitted his letter of retirement effective August 2021.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees authorize the administration to begin a search for replacement for John Ford, Fine Arts.



SUBJECT

Replacement Bids

REASON FOR CONSIDERATION BY THE BOARD

College policy states that the Board of Trustees' approval is normally required for items costing in excess of \$19,999.

BACKGROUND

We have researched a full telephone system replacement to purchase with CARES funds to be able to have more remote capabilities. The funds must be expended and any new technology implemented by the end of April. Due to the short timeline with CARES funds we are allowed forgo the formal bid process as we normally use. Three local vendors were contacted and provided good quotes for replacement systems or upgrades to the current phone system to obtain the needed technology. Given the timeframe to get the work completed and our current infrastructure, it is not feasible to do a full replacement. We are recommending going with an upgrade to our current Avaya System which can be used with our existing infrastructure. Please see Exhibit 4 for a summary of the quotes received.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees forgo the normal bid process and approve the recommendation to upgrade the phone system through Dave's Communication Services in Coffeyville at a cost of \$41,105 utilizing CARES funds.



## Telephone Quote Comparisons

Company	Type	Price
CrawKan	Full VOIP – SwtichVOX Digium – New System	\$71,564.00
Dave's Communication Services	Digital/VOIP Avaya <b>Upgrade</b> to Current System	\$41,105.00
ParCom	Digital/VOIP NEC SV-9100 – New System	\$94,560.61



Agenda Item #: V.F.

Date: February 11, 2021

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

Approval is recommended.





**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/8/2021

Check Number	Vendor	Description	Account Number	Amount	Total
128671	A T and T	Phone Service	11-6501-631-000	\$135.25	
		Phone Service - Cherokee Center	11-7103-631-000	\$652.74	
		Phone Service - WTC	12-4204-631-000	\$561.64	\$1,349.63
128672	A T and T	Internet	11-6401-631-000	\$776.35	\$776.35
128673	Amazon.com LLC	Apple iPad Case	11-4200-630-025	\$38.99	
		Apple iPad Air Case	11-4200-630-025	\$33.29	
		Parade Supplies	11-6301-701-000	\$72.76	
		Parade Supplies	11-6301-701-000	\$9.99	
		Parade Supplies	11-6301-701-000	\$39.58	
		Parade Supplies	11-6301-701-000	\$46.98	
		A166 - Aerosol Car - Anti-Static Glass	11-6401-701-000	\$70.89	
		AmazonBasics 60-Inch Lightweight Tr	11-6403-701-000	\$55.98	
		Acutecatx Tripod	11-6403-701-000	\$45.98	
		Personal Cards	11-6505-701-000	\$19.40	
		Fan Blade	11-7102-649-000	\$32.79	
		Fan Motor	11-7102-649-000	\$148.41	
		CDA Exam Study Books	12-1215-700-000	\$43.99	
		CDA Exam Study Books	12-1215-700-000	\$87.48	
		CDA Exam Study Books	12-1215-700-000	\$21.77	\$768.28
128675	Cardmember Service	Membership Renewal - Archana Lal	11-4200-630-004	\$90.00	
		HLC 2021 Conf Reg Virtual - J Sharp	11-4201-601-000	\$648.00	
		Gift Certificates Gia Rose - Cafe'	11-6201-701-000	\$50.00	
		QR Code Generator PRO Starter	11-6301-661-000	\$73.50	
		Livestream Renewal	11-6403-701-000	\$499.00	
		National Test Reports	12-1213-681-000	\$190.00	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/8/2021		Total
			Account Number	Amount	
128675	Cardmember Service	APTA CSM Conference-Jimmie Wilso	12-1246-630-000	\$485.00	
		EMT CPAP Mask	12-4204-701-000	\$241.99	
		Chetopa CNA Certification	12-4204-701-000	\$123.00	
		Parsons 2 CNA Certification	12-4204-701-000	\$184.50	\$2,584.99
128677	City of Parsons	Water Service	11-7102-632-000	\$1,999.16	
		Water Service - WTC	12-4204-632-000	\$139.05	
		Water Service	16-9482-632-000	\$231.85	\$2,370.06
128678	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$194.42	
		Cable - Cherokee Center	11-7103-701-000	\$104.22	\$298.64
128679	Evergy Kansas Central INC	Electricity	11-7102-634-000	\$13,475.05	
		Electricity - 1230 Main	11-7102-634-000	\$205.91	
		Electricity - WTC	12-4204-634-000	\$514.19	
		Electricity	16-9482-634-000	\$698.08	\$14,893.23
128680	Brittany Haley	Reimburse Knee Pads	11-5507-701-000	\$63.48	\$63.48
128684	Kansas Gas Service	Gas Service - Event Center	11-7102-633-000	\$40.73	
		Gas Service - 1230 Main	11-7102-633-000	\$176.01	\$216.74
128685	Kansas Outdoor Advertising	January Advertising	11-6301-613-000	\$300.00	
		January Billboard Rental	11-6301-613-000	\$575.00	\$875.00
128686	Kettering National Seminars	Kettering Seminar	12-1211-696-000	\$975.00	\$975.00
128689	Trent Steven McGown	Reimburse APTA/KPTA Membership	12-1213-681-000	\$245.00	
		Reimburse Kansas PTA License	12-1213-681-000	\$73.80	\$318.80
128690	Morningstar	Online Database 1 Yr Unlimited Subs	11-4101-710-000	\$3,500.00	\$3,500.00
128691	Parsons Lions Club	Memorial - Larry Palmer	11-6102-709-000	\$50.00	\$50.00
128692	Rural Water District #5	Utility Water, Cherokee	11-7103-632-000	\$28.43	\$28.43
128693	S E K Human Resources Association	SEKHRA Membership Dues-J Every	11-6504-601-001	\$40.00	\$40.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/8/2021

Check Number	Vendor	Description	Account Number	Amount	Total
128694	Scorebuilders	PTA Exam Review Course	12-1213-700-000	\$500.00	\$500.00
128695	SESAC	Music License Fee	11-1111-682-000	\$313.55	\$313.55
128697	Sparklight	Cable Service	11-7202-648-000	\$162.63	\$162.63
128698	Triple S Pumping/Jeffrey Spielbusch	Grease Trap Service	11-7202-648-000	\$375.00	\$375.00
128699	U S Postal Service	BRM Annual Maintenance Renewal Fr	11-6503-611-000	\$725.00	\$725.00
		BRM Permit Renewal Fee	11-6503-611-000	\$240.00	\$965.00
128700	Brian Vediz	Reimburse ARDMS License Renewal	12-1214-681-000	\$85.00	\$85.00
128701	Verizon Wireless	J Burzinski Phone Service	11-6401-701-000	\$239.04	\$239.04
		Custodians Phone Service	11-7102-649-000	\$334.50	\$573.54
128702	W C A Waste Corporation	Trash Removal	11-7103-649-000	\$152.81	\$152.81
128703	Wal-Mart Community	Visa Gift Cards Spring Enroll Incentive	11-5302-711-000	\$659.28	\$659.28
		Thanksgiving - Men's BB Players	11-5508-601-000	\$43.62	\$43.62
		Thanksgiving - Men's BB Players	11-5508-601-000	\$64.97	\$64.97
		Retirement Gift	11-6504-692-001	\$151.89	\$151.89
		HR Supplies for ALICE Kits	11-6504-701-000	\$38.87	\$38.87
		Facilities Supplies	11-7102-649-000	\$333.53	\$333.53
		Cherokee Center Supplies	11-7103-701-000	\$31.88	\$31.88
		Supplies for Nitrous Oxide Training	12-1215-700-000	\$20.63	\$20.63
		Supplies for Nitrous Oxide Training	12-1215-700-000	\$34.24	\$34.24
		EMT Graduation Supplies	12-4204-701-000	\$42.65	\$42.65
		Food	16-9684-743-000	\$80.41	\$80.41
		Food	16-9684-743-000	\$187.91	\$187.91
		Food	16-9684-743-000	\$46.00	\$46.00
		Food	16-9684-743-000	\$41.15	\$41.15
		Food	16-9684-743-000	\$42.98	\$42.98

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	1/8/2021	Account Number	Amount	Total
128703	Wal-Mart Community	Food		16-9684-743-000	\$26.13	
		Food		16-9684-743-000	\$65.32	
		Food		16-9684-743-000	\$23.58	
		Food		16-9684-743-000	\$68.90	
		Food		16-9684-743-000	\$22.96	
		Food		16-9684-743-000	\$23.55	\$2,050.45
					<u>\$34,286.61</u>	

11-General Fund	\$28,158.86
12-Postsecondary Technical Education Fund	\$4,568.93
16-Auxillary Ent Fund	\$1,558.82
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$34,286.61</u>

Checks approved for release prior to Board action

*Mark Watkins*  
President

*Reanna Doherty*  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/15/2021

Check Number	Vendor	Description	Account Number	Amount	Total
128705	A T and T	Internet	11-6401-631-000	\$4,090.14	\$4,090.14
128706	Commerce Bank	Rental Car - Men's BB Recruiting	11-5508-603-000	\$531.00	
		Credit - Rental Car - Men's BB Recruit	11-5508-603-000	(\$472.00)	\$59.00
128707	Constellation Newenergy - Gas	DivisionGas Service	11-7102-633-000	\$2,012.68	
		Gas Service	16-9482-633-000	\$217.67	\$2,230.35
128708	Evergy Kansas Central INC	Electricity - Cherokee Center	11-7103-634-000	\$981.70	\$981.70
128710	Brittany Haley	Reimburse AT Continuing Ed Units	11-5507-601-000	\$141.45	\$141.45
128711	Jason Hinson	Reimburse Mileage - Recruiting	11-5508-603-000	\$62.72	\$62.72
128712	Jock's Nitch/Parsons	Merchandise Sale - 9/1/20 to 10/31/20	16-9381-741-000	\$1,449.98	\$1,449.98
128713	Kansas Department of Health and Env	KS Registration Equip Annual Fee	12-1210-646-000	\$300.00	\$300.00
128714	Kansas Department of Revenue	Bookstore Sales Tax/Dec	16-0000-216-001	\$169.02	
		Food Service Sales Tax/Dec	16-0000-216-002	\$95.99	\$265.01
128716	Kansas Gas Service	Gas Service	11-7102-633-000	\$1,389.63	
		Gas Service - Cherokee Center	11-7103-633-000	\$288.96	
		Gas Service	16-9482-633-000	\$191.26	\$1,869.85
128718	Midwestern Graduation Services, LLC	Region VI Championship Rings	11-5506-690-000	\$1,000.00	\$1,000.00
128719	PALS	Memorial - Viv Metcalf	11-6102-709-000	\$50.00	\$50.00
128721	Mitchell A Rolls	Women's BB Travel - 1/23/21	11-5503-601-000	\$360.00	\$360.00
128722	Mitchell A Rolls	Women's BB Travel - 1/20/21	11-5503-601-000	\$360.00	\$360.00
128723	Touchtone Communications	Long Distance	11-6501-631-000	\$96.87	
		Long Distance - Cherokee Center	11-7103-631-000	\$21.87	\$118.74
128724	Jeffrey Michael Vesta	Wrestling Travel - 1/22/21	11-5505-601-000	\$1,100.00	\$1,100.00
128725	Jeffrey Michael Vesta	Wrestling Travel - 1/26/21	11-5505-601-000	\$1,000.00	\$1,000.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/15/2021	Account Number	Amount	Total
128726	Jeffrey Michael Vesta	Wrestling Travel - 1/30/21		11-5505-601-000	\$1,250.00	\$1,250.00
	11-General Fund		\$14,265.02			
	12-Postsecondary Technical Education Fund		\$300.00			
	16-Auxillary Ent Fund		\$2,123.92			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$16,688.94</u>			
					<u>\$16,688.94</u>	

Checks approved for release prior to Board action

Mark Watkins  
President

Deann Doherty  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/22/2021

Check Number	Vendor	Description	Account Number	Amount	Total
128727	A T and T	Phone Service	11-6501-631-000	\$2,489.55	
		Phone Service	11-6501-631-000	\$135.61	\$2,625.16
128728	A T and T	Internet	11-6401-631-000	\$776.35	\$776.35
128729	Amazon.com LLC	Bluetooth Speaker, Adapter for PC	11-1101-850-000	\$69.98	
		Marcy Club Revolution Bike	11-5507-701-000	\$311.16	
		Birthday Cards	11-6505-701-000	\$21.84	
		Steering Gear Rack	11-7102-649-000	\$138.67	\$541.65
128730	B P	Gasoline	11-6502-720-000	\$7.50	\$7.50
128731	Cardmember Service	Tax - Quarantine Student Meals	11-0100-484-000	\$29.71	
		Sales Tax - Quarantine Student Meals	11-0100-484-000	\$9.30	
		Flowers-Nancy Whetstone Service	11-6102-709-000	\$58.00	
		SSL Certificate Renewal	11-6401-701-000	\$231.83	
		OnStar for LCC Vehicles	11-6502-720-000	\$262.62	
		Vascular Fees -	12-1214-681-000	\$250.00	
		SDMS Membership Renewal	12-1214-681-000	\$160.00	
		CSM Conf. Registration-Trent McGow	12-1246-630-000	\$200.00	
		Evaporator	16-9482-701-000	\$225.00	\$1,426.46
128733	Culligan of Wichita	Dionizer Service - Biology Lab	11-1102-646-000	\$2.00	
		Dionizer Service - Chemistry Lab	11-1106-700-000	\$2.00	\$4.00
128734	Janice S Every	Reimburse Mileage - Cherokee Ctr (2	11-6504-601-001	\$69.44	\$69.44
128735	FedEx Express	Package Shipping	11-5303-701-000	\$22.04	\$22.04
128736	Brittany Haley	Reimburse for Shipping Course Mater	11-4202-701-000	\$15.05	\$15.05
128737	Jock's Nitch/Parsons	Merchandise Sold - 11/1/20 to 12/31/2	16-9381-741-000	\$1,545.54	\$1,545.54
128738	Joe Smith Company, Inc	Concessions	16-9381-742-000	\$257.56	\$257.56
128739	Kansas Department of Health and Env	Wastewater Permit	11-7103-649-000	\$185.00	\$185.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
128740	Kansas Outdoor Advertising	Billboard - Perkins CTE	12-1246-613-000	\$5,000.00	\$5,000.00
128742	L C C Foundation	Debbie Groff Mem-Caroline Kirkpatrick	11-6102-709-000	\$50.00	\$50.00
128743	Labette County Treasurer	Trailer Registrations	11-6502-720-000	\$94.50	\$94.50
128747	Ozarks Coca-Cola/Dr Pepper Bottling	Credit on Missing Lemonade	16-9684-743-000	(\$1.00)	
		Pop for Fountain	16-9684-743-000	\$458.77	\$457.77
128748	Teri Pearce	Reimburse Mileage - Oswego Courthouse	11-6201-601-000	\$11.20	\$11.20
128749	Phillips 66 - Conoco - 76	Gasoline	11-6502-720-000	\$357.58	\$357.58
128750	Wal-Mart Community	Replacement Frame	12-1215-700-000	\$12.23	
		Pregnancy Test and Alcohol Swabs	12-4204-701-000	\$31.78	
		Food	16-9684-743-000	\$26.04	
		Food	16-9684-743-000	\$17.09	
		Food	16-9684-743-000	\$70.97	
		Food	16-9684-743-000	\$91.57	
		Food	16-9684-743-000	\$50.73	\$300.41
				<u>\$13,747.21</u>	

11-General Fund	\$5,350.93
12-Postsecondary Technical Education Fund	\$5,654.01
16-Auxillary Ent Fund	\$2,742.27
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$13,747.21</u>

Checks approved for release prior to Board action

Mark Watkins  
President

Deann Doherty  
Vice President of Finance & Operations



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/27/2021

Check Number	Vendor	Description	Account Number	Amount	Total
128751	American Heritage Life Insurance	ComCancer Premiums	11-0000-273-000	\$36.44	\$36.44
128752	Bay Bridge Administrators, LLC	f/b/o SEmployee 403(b) Contributions	11-0000-258-000	\$16,481.00	
		Helicopter Insurance	11-0000-262-001	\$224.00	
		Cancer Premiums	11-0000-273-000	\$235.19	
		Disability Premiums	11-0000-275-000	\$683.70	
		Term Life Insurance Premiums	11-0000-276-000	\$1,121.32	
		Employer 403(b) Matching	11-6501-590-001	\$5,105.00	
		Life Insurance Premiums	11-6501-590-001	\$326.02	\$24,176.23
128753	Kemper Health	Cancer Premiums	11-0000-273-000	\$141.90	\$141.90
128754	L C C Faculty Association	Faculty Dues	11-0000-264-000	\$1,053.83	
		EE Contributions	11-0000-268-000	\$945.03	\$1,998.86
128755	W.H. Griffin Trustee	Garnishment	11-0000-270-000	\$167.00	\$167.00
128756	L C C Faculty Association	Faculty Dues	11-0000-264-000	\$1,053.83	\$1,053.83
128757	L C C Foundation	Employee Contributions	11-0000-268-000	\$945.03	\$945.03
128758	Rebecca J Roach	Reimb Health Ins Premiums	11-6501-590-001	\$26.40	\$26.40
				<u>\$28,545.69</u>	

11-General Fund	\$28,545.69
12-Postsecondary Technical Education Fund	\$0.00
16-Auxiliary Ent Fund	\$0.00
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$28,545.69</u>

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/28/2021		Account Number	Amount	Total
128760	Kathleen A Bennett	Reimburse Pharmacy Bottles Skills Le			12-1208-700-000	\$19.90	\$19.90
128761	Coleen Carter	Reimburse Mileage - Cherokee Cente			11-6401-601-000	\$34.72	\$34.72
128762	Coffeyville CC Baseball	Umpire Fee UCC Festival			11-5502-680-000	\$500.00	\$500.00
128763	Alexander J Coplon	Baseball Travel - 2/11/21			11-5502-601-000	\$370.00	\$370.00
128764	Alexander J Coplon	Baseball Travel - 2/20/21			11-5502-601-000	\$1,295.00	\$1,295.00
128765	Alexander J Coplon	Baseball Travel - 2/28/21			11-5502-601-000	\$450.00	\$450.00
128766	Evergry Kansas Central INC	Electricity - 1230 Main			11-7102-634-000	\$177.85	\$177.85
128767	FedEx Express	Package Shipping			11-5303-701-000	\$18.15	\$18.15
128768	Freeman Health Systems	Freeman Badges			12-1208-672-000	\$70.00	\$70.00
128769	Gabriella I Cortez	Reimburse Mileage - Tulsa Airport			11-5503-601-000	\$129.38	
128770	Ross Harper	Reimburse Mileage - PSU			11-5503-601-000	\$39.20	\$168.58
128772	Kansas Association of School Boards	Reimburse Mileage - Riverton HS			12-4204-601-000	\$56.00	\$56.00
128773	Kansas Department of Health and Env	KASB HR Academy - Janice Every			11-6504-630-000	\$150.00	\$150.00
128774	Kansas Gas Service	EnvReg Radiation Devices - Dental			12-1215-700-000	\$350.00	\$350.00
128775	Gail A Kennedy	Gas Service - 1306 Main			11-7102-633-000	\$275.34	\$546.49
128777	Haley Renee Miller	Gas Service - 1230 Main			11-7102-633-000	\$271.15	\$28.11
128779	Haley Renee Miller	Reimburse Paint and Storage Item			12-1215-700-000	\$28.11	\$600.00
128781	Haley Renee Miller	Volleyball Travel - 2/6/21			11-5504-601-000	\$600.00	\$600.00
128782	Haley Renee Miller	Volleyball Travel - 2/15/21			11-5504-601-000	\$300.00	\$300.00
128783	Ryan S. Phillips	Volleyball Travel - 1/25/21			11-5504-601-000	\$300.00	\$300.00
128784	Ryan S. Phillips	Volleyball Travel - 2/27/21			11-5504-601-000	\$800.00	\$800.00
128785	Mitchell A Rolls	Softball Travel - 2/23/21			11-5509-601-000	\$450.00	\$450.00
		Softball Travel - 2/16/21			11-5509-601-000	\$450.00	\$450.00
		Reimburse Mileage - Tulsa Airport (2)			11-5503-601-000	\$258.75	
		Reimburse Mileage - PSU & Tulsa Airp			11-5503-601-000	\$165.20	\$423.95

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/28/2021		Total
			Account Number	Amount	
128786	Mitchell A Rolls	Women's BB Travel - 2/8/21	11-5503-601-000	\$450.00	\$450.00
128787	Mitchell A Rolls	Women's BB Travel - 2/7/21	11-5503-601-000	\$450.00	\$450.00
128788	Mitchell A Rolls	Women's BB Travel - 2/2/21	11-5503-601-000	\$450.00	\$450.00
128789	Mitchell A Rolls	Women's BB Travel - 2/1/21	11-5503-601-000	\$450.00	\$450.00
128790	Jerrold W Stanford	Men's BB Travel - 2/11/21	11-5508-601-000	\$320.00	\$320.00
128791	Jerrold W Stanford	Men's BB Travel - 2/9/21	11-5508-601-000	\$320.00	\$320.00
128792	Jerrold W Stanford	Men's BB Travel - 2/1/21	11-5508-601-000	\$320.00	\$320.00
128793	W C A Waste Corporation	Waste Removal, Cherokee	11-7103-649-000	\$152.81	\$152.81
				\$10,471.56	

11-General Fund	\$9,947.55
12-Postsecondary Technical Education Fund	\$524.01
16-Auxillary Ent Fund	\$0.00
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	\$10,471.56

Checks approved for release prior to Board action

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2021

Check Number	Vendor	Description	Account Number	Amount	Total
128794	Ace Hardware, Inc.	Maintenance Supplies	11-7102-649-000	\$11.58	
		Space Heaters	11-7102-649-000	\$79.99	
		Groundskeeping Supplies	11-7102-649-000	\$19.98	
		Boots and Gloves	11-7102-649-000	\$135.98	
		Space Heaters	11-7102-649-000	\$159.98	
		Credit on Supplies	11-7102-649-000	(\$49.08)	
		Batteries	11-7102-649-000	\$21.99	
		Maintenance Supplies	11-7102-649-000	\$69.98	
		Bolts	11-7102-649-000	\$7.98	
		Cap Hose	11-7102-649-000	\$5.59	
		Maintenance Supplies	11-7102-649-000	\$15.45	
		Groundskeeping Supplies	11-7102-649-000	\$26.93	
		Maintenance Supplies	11-7102-649-000	\$5.59	
		Filters	11-7102-649-000	\$15.98	
		Graphite Packing	11-7102-649-000	\$3.99	
		Maintenance Supplies	11-7102-649-000	\$48.45	
		Maintenance Supplies	11-7102-649-000	\$171.98	
		Tape, Dustpan	11-7102-702-000	\$69.96	\$822.30
128795	All Seasons Floral, LLC	Plant - Dale Aikins Service	11-6102-709-000	\$50.00	\$50.00
128796	American Electric Company	Electrical Supplies	11-7102-649-000	\$368.00	
		Facilities Supplies	11-7102-649-000	\$58.00	\$426.00
128797	American Media Investments	December Advertising	11-6301-613-000	\$1,416.00	\$1,416.00
128798	Anselmi Something LLC	Video Production	11-6301-613-000	\$250.00	\$250.00
128799	Apple Inc.	Apple iPad Pro	12-1248-850-000	\$1,498.00	\$1,498.00
128800	Assessment Technologies Institute, LL(ATI 0521 Coursework SP21		12-1208-661-000	\$5,633.25	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2021

Check Number	Vendor	Description	Account Number	Amount	Total
128800	Assessment Technologies Institute, L	LLATI 0522 Coursework SP21	12-1208-661-000	\$7,098.00	\$12,731.25
128801	BIO Corporation	Sheep Brain - In Dura, Beef Eyes	11-1103-700-000	\$637.94	\$637.94
128802	C D W Government Inc	IT Equipment	11-6402-850-000	\$357.78	
		IT Equipment:	11-6402-850-000	\$1,581.06	\$1,938.84
128803	Carolina Biological Supply Company	Microbiology Lab Supplies	11-1102-700-000	\$56.96	
		Pig, 7 to 11", Double Injection	11-1102-700-000	\$186.78	
		Port Dry & Dispos Mouth Piece Spiom	11-1103-850-000	\$957.50	\$1,201.24
128804	Copy Products Inc	Copy Usage for Cherokee Center	11-7103-701-000	\$89.25	\$89.25
128805	Data Source Media, Inc	B2442 Toner	11-6401-701-000	\$676.00	\$676.00
128806	Daves Communications Services	Phone Line Repair	11-6501-631-000	\$180.00	\$180.00
128807	Dentsply Sirona, Inc	X-ray Mannequin-DNAS	12-1246-850-009	\$8,100.58	\$8,100.58
128808	DI Associates Inc	NGN Video Conf.-Nursing	12-1246-630-000	\$1,500.00	\$1,500.00
128809	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$15.99	\$15.99
128810	Dringenberg LLC	Motor	11-7102-649-000	\$172.82	
		Power Exhaust Blower	11-7102-649-000	\$332.48	\$505.30
128811	Fastenal Company	Maintenance Supplies	11-7102-649-000	\$18.21	
		Gloves	11-7102-649-000	\$15.76	\$33.97
128812	Grand Rental Station	Lift Snorkel	11-7102-649-000	\$481.98	
		Generator - DMC	11-7102-649-000	\$5.09	\$487.07
128813	Graves Menu Maker Foods	Supplies	16-9684-701-000	\$140.23	
		Supplies	16-9684-701-000	\$87.91	
		Supplies	16-9684-701-000	\$185.63	
		Supplies	16-9684-701-000	\$210.26	
		Supplies	16-9684-701-000	\$340.10	
		Food	16-9684-743-000	\$1,353.87	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
128835	Napa Auto Parts	Groundskeeping Supplies	11-7102-649-000	\$46.44	\$146.40
128836	Nevco, Inc	Gym Scoreboard Parts/Equipment	11-5506-701-000	\$196.09	\$196.09
128837	Nexstar Broadcasting, Inc	December Advertising/KODE	11-6301-613-000	\$1,050.00	
		December Advertising/FourStates	11-6301-613-000	\$500.00	
		December Advertising/KSNF	11-6301-613-000	\$735.00	
		December Advertising/FourStates	11-6301-613-000	\$200.00	
		December Advertising/FourStates	11-6301-613-000	\$300.00	
		December Advertising/FourStates	11-6301-613-000	\$500.00	\$3,285.00
128838	Organization for Associate Degree NurDADN Program Membership		12-1208-670-000	\$575.00	\$575.00
128839	Ozark Imaging Sales & Services, Inc	Tigerview Renewal	12-1210-700-000	\$1,100.00	\$1,100.00
128840	P1 Group Inc	Boiler Pump Repair	11-7102-649-000	\$2,983.95	
		Service Call	11-7102-649-000	\$6,042.95	
		Maintenance Agreement	11-7103-649-000	\$500.00	
		Maintenance Agreement	11-7202-648-000	\$4,907.00	\$14,433.90
128841	Parsons Chamber of Commerce	Chamber Membership	11-6301-709-000	\$510.00	\$510.00
128842	Parsons Sun	Spring Enrollment	11-6301-613-000	\$90.80	
		School News	11-6301-613-000	\$76.00	
		Truck Raffle	11-6301-613-000	\$113.50	
		Truck Raffle	11-6301-613-000	\$113.50	
		Truck Raffle	11-6301-613-000	\$113.50	
		Quickbooks Class Ad	11-6301-613-000	\$90.80	
		Cherokee Center Asst Position Annou	11-6504-613-000	\$56.75	\$711.60
		Financial Aid Specialist Pos Announce	11-6504-613-000	\$56.75	
128843	Pitney Bowes Inc.	Postage Machine Rental	11-6503-641-000	\$1,277.13	\$1,277.13
128844	PSU HHPR Dept	Lifetime Fitness Materials	11-1112-700-001	\$539.00	\$539.00

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

1/31/2021

Check Number	Vendor	Description	Account Number	Amount	Total
128845	QueenB Television of Kansas/Missouri	December Advertising/KOAM	11-6301-613-000	\$1,100.00	
		December Advertising/KFJX	11-6301-613-000	\$175.00	
		December Advertising/KOAM	11-6301-613-000	\$435.00	
		December Advertising/KOAM	11-6301-613-000	\$1,465.00	
		December Advertising/KFJX	11-6301-613-000	\$790.00	
		December Advertising/KFJX-CW	11-6301-613-000	\$265.00	
		December Advertising/KOAM	11-6301-613-000	\$265.00	\$4,495.00
128846	Reserve Account	PBP #20352357 (Postage)	11-6503-611-000	\$2,000.00	\$2,000.00
128847	Resilite Sports Prod, Inc	Mat Cleaning Supplies	11-5505-701-000	\$578.57	\$578.57
128848	Roy's Auto Service, LLC	Vehicle Maintenance, RV23	11-6502-720-000	\$762.27	\$762.27
128849	Southeast Kansas Education Service	Greenbush Energy Services	11-7202-648-000	\$582.80	\$582.80
128850	Sunbelt Rentals, INC	Gym Heating and Cooling	11-7202-648-000	\$2,370.85	\$2,370.85
128851	The Copper Lily Floral & Gifts	Plant - Travis Brumback's Dad's Servi	11-6102-709-000	\$45.00	\$45.00
128853	The Wright Signs	Office Signs	11-7102-649-000	\$600.00	\$600.00
128854	Thompson Bros. Supplies, INC	Welding Supplies	12-1219-700-001	\$35.45	
		Cylinder Rentals	12-1219-700-002	\$170.52	
		Welding Supplies	12-1219-700-004	\$2,357.80	\$2,563.77
128855	Triad Environmental Services	Lagoon Inspection	11-7103-649-000	\$2,135.00	\$2,135.00
128856	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000	\$67.46	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$67.46	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$67.46	
		Mats, Mops, Towels, Uniforms	11-7103-649-000	\$67.46	
		Uniforms	11-7202-648-000	\$67.25	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$195.16	
		Aprons, Mats, Mops, Cloths	11-7202-648-000	\$145.16	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/31/2021	Account Number	Amount	Total
128856	UniFirst Corporation	Uniforms		11-7202-648-000	\$67.25	
		Uniforms		11-7202-648-000	\$134.50	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$290.32	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$100.00	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$50.00	\$1,319.48
128857	Veritiv	Copy Paper		11-6503-705-000	\$2,561.78	\$2,561.78
128858	Mark Watkins	Vehicle Expense		11-6501-590-001	\$900.00	\$900.00
					<u>\$152,455.25</u>	
	11-General Fund		\$65,371.90			
	12-Postsecondary Technical Education Fund		\$32,280.56			
	16-Auxillary Ent Fund		\$54,802.79			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$152,455.25</u>			



Agenda Item #: V.H.

Date: February 11, 2021

SUBJECT

Professional Staff Employment Letter Confirmation

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of selected employment contracts and letters.

BACKGROUND

Jessica Smith has accepted the position of Financial Aid Specialist.

Kara Good has accepted the position of Temporary Part-Time Respiratory Therapy Program Director.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees approve the Professional Staff employment letter for Jessica Smith, Financial Aid Specialist, at \$14.87 per hour, starting March 1, 2021.

The President recommends the Board of Trustees approve the Professional Staff employment letter for Kara Good, Temporary Part-Time Respiratory Therapy Program Director, beginning February 13, 2021 to July 2, 2021 for 19 weeks in the amount of \$1,292 monthly.

