

LABETTE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
September 9, 2021  
5:30 p.m.  
Cardinal Event Center

Review Copy



(First published in the Parsons Sun, Aug. 20, 2021)

Budget Form CC-J

STATE OF KANSAS

**NOTICE OF PUBLIC HEARING  
2021-2022 BUDGET**

The governing body of Labette Community College, Labette County, will meet on September 9, 2021 at 5:30 p.m., at LCC Cardinal Event Center for the purpose of answering objections of taxpayers relating to the REVENUE NEUTRAL RATE and proposed tax rate as required by 2021 Kansas Senate Bill 13, and the proposed use of all funds, and the amount of tax to be levied, and to consider amendments. Detailed budget information is available at the Business Office and will be available at this hearing.

Revenue Neutral Rate = 35.053

Proposed Tax Rate = 35.400

**BUDGET SUMMARY**

The Expenditures and the Amount of 2021 Tax to be Levied (as shown below) establish the maximum limits of the 2021-2022 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to slight change depending on final assessed valuation.

	2019-2020		2020-2021		Proposed Budget 2021-2022		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2021 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted							
General Fund	9,623,464		8,268,578		11,900,325	4,952,393	35.000
Postsecondary Tech Ed	2,863,458		3,349,060		4,188,262	XXXXXXXXXX	XXX
Adult Education	48,182		63,572		86,860	56,600	0.400
Adult Supp Education	0	xxx	0	xxx	0	XXXXXXXXXX	xxx
Motorcycle Driver	0	xxx	0	xxx	0	XXXXXXXXXX	xxx
Truck Driver Training	0	xxx	0	xxx	0	XXXXXXXXXX	xxx
Auxiliary Enterprise	171,433	xxx	172,173	xxx	250,633	XXXXXXXXXX	xxx
Plant Funds		xxx		xxx		XXXXXXXXXX	xxx
Capital Outlay	536,080		0		6,831,832	0	0.000
Bond and Interest	0		0		0	0	0.000
Special Assessment	0		0		0	0	0.000
No Fund Warrants	0		0		0	0	0.000
Revenue Bonds	0	xxx	0	xxx	0	XXXXXXXXXX	xxx
<b>Total All Funds</b>	<b>13,242,618</b>	<b>0.000</b>	<b>11,853,383</b>	<b>0.000</b>	<b>23,257,912</b>	<b>XXXXXXXXXX</b>	<b>35.400</b>
<b>Total Tax Levied</b>	<b>4,868,327</b>		<b>4,978,596</b>		<b>XXXXXXXXXX</b>	<b>5,008,992</b>	
<b>Assessed Valuation</b>	<b>137,336,276</b>		<b>140,639,952</b>		<b>141,495,010</b>		
Revenue Neutral Rate							

	Outstanding Indebtedness, July 1		
	2019	2020	2021
G.O. Bonds			
Capital Outlay Bonds			
Revenue Bonds			
No-Fund Warrants			
Temporary Notes			
Lease Purchase Principal	242,000	121,000	121,000
Total	242,000	121,000	121,000

\* Tax Rates are expressed in mills.

  
Leanna Doherty, VP of Finance & Operations

Aug.20,21



## EXHIBIT 2

Labette Community College  
Board of Trustees Meeting Agenda  
September 9, 2021  
TIME 5:30 p.m.  
Cardinal Event Center

- I. Public Hearing -- Revenue Neutral Rate ..... (Exhibit 1)
- II. Public Hearing – 2021-2022 Community College Budget..... (Exhibit 1)
- III. Adoption of Agenda..... (Exhibit 2)
- IV. Approval of August 12, 2021, Regular Meeting Minutes ..... (Exhibit 3)
- V. Approval of August 18, 2021, Special Meeting Minutes ..... (Exhibit 4)
- VI. Reports and/or Board Discussion
  - A. Faculty Senate Report
  - B. SGA Report
  - C. Administrative Reports
    - i. Comparison of Expenditures to Budget
    - ii. Facilities Update
  - D. President’s Report
- VII. Old Business (Action, Report, or Discussion)
  - A. Policy Change Approval..... (Exhibit 5)
- VIII. New Business (Action, Report, or Discussion)
  - A. Approval of Revenue Neutral Rate ..... (Exhibit 6)
  - B. Approval of 2021-2022 Budget..... (Exhibit 1)
  - C. 2021 Annual Report ..... (Exhibit 7)
  - D. Professional Staff Employment Letter..... (Exhibit 8)
  - E. Policy Review ..... (Exhibit 9)
  - F. Scoreboards ..... (Exhibit 10)
  - G. Change Orders ..... (Exhibit 11)
  - H. Approval of Bills ..... (Exhibit 12)

IX. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to the public comment with the following statement: **“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for**

## EXHIBIT 2

**possible future action.”** The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or in opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and in opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

- X. Next Regular Board Meeting: October 14, 2021, 5:30 p.m., Cardinal Event Center, Tentative Agenda Items
- XI. Adjournment

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
August 12, 2021

The Board of Trustees met at 5:30 p.m. on Thursday, August 12, 2021 in the Cardinal Event Center.

**Members Present**

Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Montie Taylor  
Mr. Mike Howerter

**Members Absent**

Mr. Carl Hoskins

**Others Present**

Dr. Mark Watkins	Bethany Kendrick	Janice Every
Theresa Hundley	Lindi Forbes	Leanna Doherty
Dr. Jason Sharp	Kara Wheeler	Kevin Doherty
Leigh Ann Martin	Haley Beeman	Cathy Kibler
Aaron Hight	Alexandria Hunter	Kat Egermeier
Dr. Dee Bohnenblust	Fiona Bartelli	Heidi Schaaf
Allie Kashka	Susan Stolte	Tammy Fuentez

Jennifer Thompson recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Mr. Landrum asked for changes or additions to the presented agenda. Dr. Watkins presented a revised agenda. Mr. Howerter moved to approve the agenda as amended. Mr. McReynolds seconded and motion carried 5-0.

Mr. Taylor moved to approve Mr. McReynolds running the meeting for the evening due to Chair Landrum having to leave early. Mr. Howerter seconded and the motion carried 5-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Landrum asked for corrections or additions to the July 15, 2021, regular meeting minutes, Mr. Howerter moved to approve the minutes as presented. Mr. Winchell seconded and motion carried 5-0.

**Approval of Special Meeting Minutes (ACTION ITEM)**

Chair Landrum asked for corrections or additions to the August 4, 2021, special meeting minutes, Mr. Landrum moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 5-0.

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

Policy Review

Policies 1.14 and 10.04 were reviewed.

**New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

Faculty Contract Ratification

Mr. Winchell moved to approve the faculty contract for Haley Beeman, Nurse Assistant Professor, beginning August 12, 2021, Masters, Step 12 plus 3 for \$43,500. Mr. Howerter seconded and the motion carried 5-0.

Professional Staff Employment Letters

Mr. Winchell moved to approve the professional staff employment letter for Allie Kashka, Concurrent/Dual Credit Coordinator starting August 2, 2021, at a salary of \$35,900, and Melissa Nance, Admissions Recruiter/Advisor starting August 9, 2021, at a salary of \$30,000. Mr. Landrum seconded and motion carried 5-0.

Approval of Hazard Pay for Faculty and Staff for Summer 2021

Mr. Landrum moved to approve the Hazard Pay proposal for all staff who worked on ground during the summer 2021 semester. Mr. Winchell seconded and motion carried 5-0.

Approval of Employee COVID Vaccination Incentive

Mr. Winchell moved to approve a \$250 incentive for all fully vaccinated employees who are working on ground. Mr. Landrum seconded and the motion carried 4-1 (Howerter).

Mr. Landrum left the meeting at 6:04 pm.

Mr. Winchell motioned to add a student vaccine incentive to the agenda. There was no second, and the motion did not move forward.

Approval of Bills

Mr. Howerter moved to approve the Claims Register. Mr. Taylor seconded and motion carried 4-0.

**Reports and/or Board Discussion**

Faculty Senate Report

None

Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the July financial report at the table. At the end of July, we were 8% through the year. The general fund was 6% expended and



the technical education/vocational fund was 7% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

### Facilities Update

Aaron Hight of Crossland Construction gave a brief construction update.

### Dental Assisting

Leigh Ann Martin, Dental Assisting Faculty, gave a brief program update.

### COVID Update

Dr. Jason Sharp gave a brief COVID update.

### Public Comment

Lindi Forbes urged the Board to incentivize the vaccines for student to help keep the community and campus safe.

Mr. Howerter mentioned that it might be beneficial to get a better sound system with microphones that would pick up better sound for Zoom meetings and other events at the Cardinal Event Center.

### Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for September 9, 2021 at 5:30 p.m., Cardinal Event Center.

### Adjournment

Mr. Howerter moved to adjourn the meeting at 6:44 pm. Mr. Taylor seconded and motion carried 4-0.

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Jennifer Thompson, Clerk of the Board



LABETTE COMMUNITY COLLEGE  
Special Board of Trustees Meeting Minutes  
August 18, 2021

The Board of Trustees met at noon on Wednesday, August 18, 2021 in the Cardinal Event Center on the LCC Main Campus.

**Members Present**

Mr. Rod Landrum by phone  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Carl Hoskins  
Mr. Montie Taylor

**Members Absent**

Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins	Lindi Forbes	Leanna Doherty
Dr. Jason Sharp	Tammy Fuentez	

Janice Every, Acting Clerk of the Board, recorded the minutes.

Carl Hoskins, Vice Chair, opened the meeting at 12:10 p.m.

**Adoption of Agenda (ACTION ITEM)**

Mr. Taylor moved to approve the agenda. Mr. Winchell seconded and motion carried 5-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

None

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

None

**New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

**Student Vaccine Incentive and Scholarships**

Discussions followed. Mr. Winchell moved to approve the student vaccine incentive scholarships paid for from the Higher Education Emergency Relief Funds (HEERF). Mr. McReynolds seconded and the motion carried 5-0.

**Public Comment**

None

**Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Vice Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for September 9, 2021, at 5:30 p.m., in the Cardinal Event Center.

**Adjournment**

Mr. Winchell moved to adjourn the meeting at 12:32 p.m. Mr. McReynolds seconded and motion carried 5-0.

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Janice Every, Acting Clerk of the Board

Agenda Item #: VII.A.  
Date: September 9, 2021

SUBJECT

Approval of Board Policy Changes

REASON FOR CONSIDERATION BY THE BOARD

Per Policy 1.13, adopted 12/12/2020, the President would conduct a review and update the policies of the Board of Trustees.

BACKGROUND

The President has updated the following policies for approval:

Policy 1.14 Strategic Planning

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees approve Policy 1.14 Strategic Planning as shown in Exhibit 5.



Strategic Planning is a disciplined effort to produce fundamental decisions and actions that shape and guide what an organization is, what it does, and why it does it, with a focus on a longer-term future. Strategic planning at Labette Community College is a process by which the college provides a framework for operational planning. This ensures that the college can fulfill its mission, vision, and the needs of its stakeholders.

The strategic planning process at LCC will include the following:

- Development and oversight of all appropriate planning documents (Vision Statement, Strategic Plan, Implementation Plan, etc.)
- A 3-year cycle for implementation of the plan
- A regularized annual cycle of implementation and assessment through operational plans
- Institution-level and department-level components

Operational Planning is a process to develop specific action plans to achieve desired annual outcomes that are aligned with and support the long-term Strategic Plan.

Created: 8/10/09

Approved: 8/13/09

Reviewed: 4/28/14





SUBJECT

Approval of Revenue Neutral Rate

REASON FOR CONSIDERATION BY THE BOARD

Senate Bill 13 requires the Board of Trustees to vote on a resolution to exceed the revenue neutral rate.

BACKGROUND

Senate Bill 13 requires that the County be notified of our intent to exceed the revenue neutral rate by July 20<sup>th</sup>. The notice of the intent to exceed the revenue neutral rate was submitted to the County. As required by Senate Bill 13 the Board of Trustee has also published a notice as well as provided a hearing.

The proposed published budget keeps the mill levy at approximately the same value (35.40), which in turn increases the tax request by approximately \$49,098. The mill levy request is based on the estimated valuation number provided by the County in June.

The Board of Trustees have typically attempted to keep the mill levy the same from year to year which results in decreases/increases in revenue based on the final valuation which is certified in November of each year.

PRESIDENT'S RECOMMENDATION

The President recommends the Board approve the revenue neutral rate resolution as shown in Exhibit 6.



**EXHIBIT 6**

Resolution No. 02-21

**A RESOLUTION OF LABETTE COMMUNITY COLLEGE TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE;**

**WHEREAS**, the Revenue Neutral Rate for Labette Community College was calculated as 35.03 mills by the Labette County Clerk; and

**WHEREAS**, the budget proposed by the Governing Body of Labette Community College will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

**WHEREAS**, the Governing Body held a hearing on 9/2/2021 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

**WHEREAS**, the Governing Body of Labette Community College, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LABETTE COMMUNITY COLLEGE:**

Labette Community College shall levy a property tax rate exceeding the Revenue Neutral Rate of 35.40 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Board of Trustees.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ and **SIGNED** by the Governing Body.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Agenda Item #: VIII.B.  
Date: September 9, 2021

SUBJECT

Approval of the 2021-2022 Labette Community College Budget

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees approval of the annual budget.

BACKGROUND

Since January the FY 2021-2022 budget has been under development. Information about the budget was presented to the Board in a special budget work session in July.

The published, proposed budget for the general and PTE funds at \$12,088,587 which reflects a legal spending limit of \$16,088,587 with no increase in the mill levy.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees approve the proposed 2021-2022 Labette Community College Budget as presented in Exhibit 1.



Agenda Item #: VIII. C.  
Date: September 9, 2021

SUBJECT

Labette Community College Fiscal Year 2021 Annual Report

REASON FOR CONSIDERATION BY THE BOARD

The reason for the Annual Report is to show highlights of the college as well as evaluate our progress and process over the past year.

BACKGROUND

This is an annual report.

PRESIDENT'S RECOMMENDATION

The FY2021 Annual Report will be reviewed.





Agenda Item #: VIII.D.  
Date: September 9, 2021

SUBJECT

Professional Staff Employment Letter

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of selected employment contracts and letters.

BACKGROUND

Heidi Flora has accepted the position of Executive Assistant to the President/Clerk of the Board.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees approve the Professional Staff Employment letter for Heidi Flora, Executive Assistant to the President/Clerk of the Board, at a salary of \$30,000, starting September 13, 2021.



## **Biography**

### **Heidi S. Flora**

Ms. Heidi Flora has accepted the Assistant to the President/Clerk of the Board position beginning September 13, 2021. Ms. Flora earned an Associate of Arts in Executive Secretary from LCC. Most recently, she worked at Residential Treatment Services of SEK as the personnel/payroll manager and Parsons State Hospital as an administrative assistant. Heidi is a Kansas Certified Notary Public.

## POSITION DESCRIPTION

### EXECUTIVE ASSISTANT TO THE PRESIDENT/CLERK OF THE BOARD

**Reports to: President**  
**Organizational Unit: Professional Staff**  
**Pay Rate Range: Specialist, Non-Exempt, Full Time**  
**Revision Date: May 2021**

#### I. Basic Purpose of Position

The Executive Assistant is responsible for the office operations for the President's Office. The Executive Assistant will perform highly responsible and complex administrative support duties requiring initiative, independent judgment, and responsibility. The executive assistant works closely with the Board of Trustees, acting as the clerk and liaison between the President and the Board, providing assistance as needed, and is responsible for recording, transcribing and maintaining the official board meeting minutes. These duties will emphasize administrative detail and tasks under the direction of the President of the college. Additional duties will be performed under the direction of the Vice President Academic Affairs.

#### II. Essential Job Functions

- A. Ability to manage the office activities of the President.
- B. Ability to serve as Clerk of the Board of Trustees.
- C. Ability to assist the President with administrative detail and transmitting administrative decisions in a confidential and professional manner.
- D. Ability to attend all Board meetings and record official meeting minutes. Follow-up on details of Board meetings as needed or requested by the President.
- E. Ability to prepare and distribute necessary materials for monthly and special Board meeting, to trustees, press and other staff, and coordinate arrangements for the meetings.
- F. Ability to serve as a member of President's Council by providing assistance and support, including scheduling meetings, and preparation of the agendas, supporting documentation, and taking notes.
- G. Ability to maintain official copy of the Board Handbook and the Board Policy and Procedures Manual in the public folders and in the library.
- H. Ability to track projects assigned by the president to administrators and other staff to ensure timely completion and appropriate follow up including operational plans.
- I. Ability to prepare/finalize correspondence and other documents for the President.
- J. Ability to manage the President's schedule, coordinating all meetings, business luncheons, etc.
- K. Ability to coordinate travel arrangements for the President.
- L. Ability to receive and review President's mail, communications, reports, etc.
- M. Ability to manage Christmas cards and other cards for distribution for the President.
- N. Ability to purchase office supplies and equipment.
- O. Ability to develop and manage the budgets and expenditures for the President's Office
- P. Ability to prepare purchase requisitions for the college president.
- Q. Ability to maintain and distribute listing of campus committees.
- R. Ability to prepare cover letter and distribute athletic activity passes to area superintendents, community college presidents, Board of Trustees members and others specified by the president.

- S. Ability to post documents to public folders.
- T. Ability to complete or coordinate special assignments and perform research tasks and other duties as directed by the President and Vice President of Academic Affairs.
- U. Ability to serve as Notary Public for Board of Trustees.
- V. Ability to coordinate travel arrangements for the Board of Trustees
- W. Ability to serve on the Strategic Operations Advisory Committee and the Strategic Enrollment Management Committee
- X. Ability to assist Director & staff as needed in planning and implementing activities related to Public Relations, the Foundation, and the Alumni Association
- Y. Ability to maintain Operational Plans
- Z. Ability to follow all LCC policy and procedures
- AA. Ability to perform other duties as assigned
- BB. Ability to maintain regular and timely attendance

**III. Consulting Tasks**

- A. President
- B. Board of Trustees
- C. Vice Presidents
- D. Deans
- E. Director of Public Relations
- F. Director of Foundation & Alumni

**IV. Supervises the Following Staff**

College work-study and other clerical staff working on projects or special assignments for the Office of the President

**V. Required Knowledge, Skills and Personal Qualifications:**

- A. Skilled in both verbal and written communication
- B. Executive/administrative secretarial skills, including expertise in Microsoft Word, Excel and Outlook
- C. Personal initiative to assume responsibility for projects and execute them without direct supervision
- D. Eligible to obtain notary bond and seal.
- E. Organizational skills with the ability to prioritize projects and assignments
- F. Establish and maintain effective rapport with faculty, administrators, staff, and the President and Board of Trustees members
- G. Confidentiality imperative

**VI. Preferred Experience**

Three years as an executive/administrative assistant, preferably in a community college or other post-secondary institution

**VII. Educational Background**

Bachelor degree required in related field

**VIII. Working Conditions/Environment**

## EXHIBIT 8

- A. Normal office environment
- B. Periodic overtime and evening work
- C. Front line presence

Agenda Item #: VIII.E  
Date: September 9, 2021

SUBJECT

Review of Board Policy Changes

REASON FOR CONSIDERATION BY THE BOARD

Per Policy 1.13, adopted 12/12/2020, the President would conduct a review and update the policies of the Board of Trustees.

BACKGROUND

The President has brought the following policies for review:

Policy 3.03 – Catalog

Policy 3.36 – Hybrid Courses

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees review Policy 3.03 Catalog and Policy 3.36 Hybrid Courses as shown in Exhibit 9.





POLICY 3.03

CATALOG

The College regularly publishes a catalog, which contains information including, but not limited to policies, procedures, and programs and services offered. The catalog is approved by all stakeholders prior to publication.

Adopted: 6/13/94

Revised: 2/9/17

Reviewed: 2/9/17

POLICY 3.03

DRAFT- CATALOG

The College regularly publishes a catalog. At the time of printing, the Catalog represents current policies, procedures, curriculum, educational plans, offerings, tuition, rates, fees, and requirements. However, the information may be altered to carry out the purposes and objectives of the College. Labette Community College retains the right to cancel programs or course offerings when enrollments are insufficient to continue them on an educationally sound and/or economically efficient basis. The catalog content may be reviewed by all faculty and staff before publication. Final Publication is approved by the Curriculum and Instruction Committee.

## POLICY 3.36

## HYBRID COURSES

A hybrid course is one where a portion of the course meets online, meaning faculty and students are physically separated by place and time, and a portion of the course meets in a classroom. A minimum of 25% and a maximum of 75% of a hybrid course will be taught online. The remaining time will be taught in a classroom. For example, a hybrid course that meets 25% of the time in a classroom will meet 75% of the time online. A hybrid course could also, for example, meet 50% of the time in a classroom and 50% online. These courses are designated in the schedule as hybrid courses so students are aware that there is a required online component.

By contrast, an online course is one in which 76% **or more** of the instruction is provided where faculty and students are physically separated by place and time.

Approved: 11/8/12

Revised: 12/8/16

Reviewed: 10/29/20

## POLICY 3.36

## DRAFT- Academic Course Definitions and Classifications

Labette Community College understands the importance of providing clarity for academic course offerings. Labette Community College will use definitions from the Department of Education, State of Kansas and our accreditors in establishing definitions and classifications for academic courses. In addition, academic courses will be internally coded in alignment with Kansas Board of Regents requirements for state reporting purposes.

Agenda Item #: VIII.F  
Date: September 9, 2021

**SUBJECT**

Scoreboards

**REASON FOR CONSIDERATION BY THE BOARD**

College policy states that the Board of Trustees' approval is normally required for items costing in excess of \$19,999.

**BACKGROUND**

The College needs new scoreboards at the baseball and softball fields. Maintenance of Efforts are being received from the State to be spent on one-time purchases. The administration has determined the scoreboards to be items to be purchased with the Maintenance of Effort funds.

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees approve the bid specs for the baseball and softball scoreboards.



### Invitation to Bid

The Board of Trustees of Labette Community College will accept quotations for *a scoreboard for the baseball field and a scoreboard for the softball field.*

All quotations should be submitted to the Business Office, 200 South 14<sup>th</sup> Street, Parsons, KS 67357, no later than 10:00 AM on Thursday, September 30, 2021. Bids will be opened at 10:00 AM in the Business Office Lobby for action at the October 14, 2021 Board meeting at 5:30 PM in the Event Center. All quotations should be clearly marked "Bid – Do Not Open".

The Board of Trustees reserves the right to reject any or all quotations.

For questions about the bidding process please contact Leanna Doherty, VP of Finance & Operations.

#### Baseball and Softball Scoreboard Specifications (2 Scoreboards):

7-10 inning scoreboard. Inning by inning. Total Runs 14"-18" Digits

Scoreboard Dimensions 18' x 6' x 8" to 28' x 8'. Constructed of aluminum or galvanized aluminum with option of powder coat finish, black cabinet with 1" red-outline stripe.

Scoreboard digits: Seven bar segment digits with protective aluminum cover. High intensity red or amber LED's

Scoreboard displays: Home, guests, Balls, strikes, outs, at bat, hit, and errors. 14" - 18" digits

18'- 28' x 3' School identification Arch sign / Imprinted

Sponsor panel 18"-28"

White caption letters 8"-10"

5 year warranty on parts and factory labor. ( 2 years on wireless transmitter and receiver )

Control: Microprocessor based wireless control with 1,000 ft. range

#### Potential Bidders:

1. Nevco, inc.  
301 east Harris avenue  
Greenville, Illinois 62246-0609  
Factory Rep. Sam Leben  
423 West Olive Eldorado, Kansas 67042  
316-321-2357  
[sleben@nevco.com](mailto:sleben@nevco.com)
2. Varsity Scoreboards  
106 Max hurt Drive  
Murray, Kentucky 42071  
Factory Rep. Jacey Dawson  
270-759-1600 ext 104  
[Jacey.dawson@varsityscoreboards.com](mailto:Jacey.dawson@varsityscoreboards.com)
3. Daktronics  
201 Daktronics Drive  
Brookings, South Dakota 57006-5128  
1-800-325-8766  
Marcus Marcellus



**SUBJECT**

Change Orders to the Athletic Expansion Project

**REASON FOR CONSIDERATION BY THE BOARD**

College policy states that the Board of Trustees' approval is normally required for items costing in excess of \$19,999.

**BACKGROUND**

Exhibit 11 contains two potential change orders, PCO. PCO, #14 is for the officials' locker rooms and booster restroom. Currently the current cost for the PCO #14 is \$64,290.60 but we are still working on reducing the cost.

Potential change order #13 is for the ceiling sheet rock repair; gym ceiling lighting, conduit, and controls removal and reinstall for \$25,074.65.

The total of the two potential change orders and the approved change order for the site soil remediation is \$124,296.34. We are working to reduce cost of the PCOs to get them under \$112.00 which is the \$1 of student fees the Board approved for an additional year at the August 4, 2021, special meeting. Updated figures will be available at the Board meeting.

**PRESIDENT'S RECOMMENDATION**

That the Board of Trustees discuss and approve the attached potential change orders.





# CROSSLAND

CONSTRUCTION COMPANY, INC.

## Potential Change Order

### LCC Athletics Building Expansion - 21KS09-MLA

21KS09-MLA

200 South 14th Street  
Parsons, KS 67357

Date: 8/24/2021

Number: 0014

Subject: PR #8 - Existing Gym Changes (Rooms G103, G106, & G107)

Source of Funding: Owner Contract Change Order

#### Description

- Item 1: Make the following changes in Ref Rooms G106 and G107
- Selectively sawcut and remove the existing concrete slab floors to expose the sanitary piping; refer to Mechanical drawings. Install/patch concrete floor, match existing elevations, and prepare for new finishes.
  - Selectively remove the existing CMU wall for the installation/relocation of the new plumbing piping; refer to Mechanical drawings. Patch/repair existing CMU and prepare for new finishes.
  - Patch existing masonry walls at removed vent and laundry connection boxes.
  - Install new 6" CMU wall.
  - Install new finishes according to the attached drawings.
  - Add a toilet, sink, lockers, bathroom accessories, and shower as shown in the attached drawings.
- Item 2: Booster Toilet Room G103
- Selectively remove the existing CMU wall for the installation/relocation of the new plumbing piping; refer to Mechanical drawings. Patch/repair existing CMU and prepare for new finishes.
  - Remove and return all wall mounted coat hooks, lockers, and bathroom accessories to owner.
  - Salvage floor mount toilet and wall hung sink and prepare for reinstallation.
  - Remove existing 2x2 tile flooring, mop sink curb, and vinyl wall base – prep walls and subfloor for new finishes.
  - Install new 5/8" gypsum board on 3 5/8" metal stud wall as shown in the attached drawings.
  - Install new finishes and accessories according to the attached drawings.

Days Requested: 0

Change Total: \$64,290.60

Item Number	Description	Amount
01	Gypsum Board Assembly	\$561.00
02	Plumbing	\$34,985.69
03	Masonry	\$5,500.00
04	Toilet Accessories	\$923.00
05	Lockers	\$5,200.00
06	Flooring	\$11,075.00
	General Conditions	\$2,912.23
	Bonds	\$409.75
	Insurance	\$400.18

CM Fee

\$2,323.75

Approved By:

By

Signature

Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Hi-Tech Interiors, Inc.  
5006 Skyway Drive  
Manhattan, KS 66503  
(785) 539-7266  
(785) 539-6110 Fax  
[hitech@hitechinteriors.com](mailto:hitech@hitechinteriors.com)

## ADDITIONAL WORK AUTHORIZATION #1

To: Crossland Construction  
ATTN: Aaron Hight

Date: August 19, 2021

JOB: Labette Community College Athletics

HTI Job #5498

You are authorized to perform the following specifically described additional work:

**Labor and material to add 3 5/8" metal stud furred wall & 5/8" gypsum board one side at Booster Toilet Rm G103 Per PR08.**

Materials: \$120.00  
Labor: \$390.00  
OH & P: \$51.00  
Total: \$561.00

Price null and void after 10 days.

**ADDITIONAL CHARGE FOR ABOVE WORK IS**

**\$ 561.00**

Payment will be made as follows:

Above additional work is to be performed under same conditions as specified in original contract unless otherwise stipulated.

Date \_\_\_\_\_ Authorizing Signature: \_\_\_\_\_

We hereby agree to furnish labor and materials – complete in accordance with the above specifications, at or above stated price.

Authorized signature Jeremy Sluder Date 8-19-2021  
Jeremy Sluder- Estimator

### THIS IS CHANGE ORDER NO. 1

NOTE: This Revision becomes part of, and in conformance with, the existing contract.



one company many solutions

602 Michigan Ave, Joplin, MO 64801 Phone (417) 627-5380

E-Mail: [joey.alexander@cdl-electric.com](mailto:joey.alexander@cdl-electric.com)

Corporate Offices : 1308 N. Walnut Pittsburg, KS 66762

Phone (620)231-1830 Fax (620) 231-6421

CHANGE ORDER SUBMITTED TO CROSSLAND CONSTRUCTION	PHONE	DATE 8/4/2021
STREET	JOB NAME AND LOCATION LLC ATHLETICS PARSONS, KS.	
CITY, STATE AND ZIP CODE	JOB NUMBER	

**PLUMBING CHANGE ORDER:** We hereby submit the following change order for PR #8 to cut floor and wall to install plumbing for bath rooms in G-103, G106, G-107 as per instructions.

Fixtures; 2- water closets, 2-lavatorys, 2-showers,	\$8781.76
Piping and fittings; 60' OF 4" waste, 200' of copper water line	\$6823.42
Coring and cutting;	\$1,200.00
Labor; 200hr. @ 75.00	\$15,000.00
Total;	\$31,805.18
Ten percent overhead and profit;	\$ 3,180.51
Total;	\$34,985.69

EXCLUSIONS ; Patching of mason walls,

---

**CHANGE ORDER PR#8 ADD TO BASE PROPOSAL \$34,985.69**

---

Date of Acceptance: \_\_\_\_/\_\_\_\_/\_\_\_\_

Authorized Signature: Joey Alexander

Signature: \_\_\_\_\_

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other insurance. Our workers are fully covered by Workmen's Compensation Insurance.

**Acceptance of Proposal:** The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment shall be made as described above.

Please Note: Bid is only good for 30 days after date of submission.



Box 274

Arma, KS 66712

Ph. 620-249-2255

Fax. 620-347-4825

**PROPOSAL**

August 19, 2021

Project: LCC Athletics Expansion – PR #8

We propose to furnish and install the following:

- Install new 6" CMU walls in rooms G106 and G107 per plan.....\$3,000
- Repair replace CMU/face shells to accommodate new piping in rooms G106, G107, G103 ..... \$2,500

Total Amount for PR #8:

FOR THE SUM OF .....\$ 5,500

Respectfully Submitted,

**John Cleland, President**

**Cleland Masonry, Inc.**



<b>Quoted To:</b>	Crossland Construction
<b>Attention:</b>	Aaron Hight
<b>Email/Fax:</b>	ahight@crossland.com

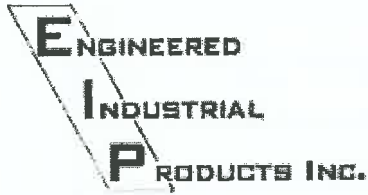
<b>Quote #</b>	21339D
<b>Project</b>	LCC Athletic Expansion
<b>Location</b>	Parsons, KS
<b>Addenda Acknowledged</b>	0
<b>Date</b>	August 6, 2021
<b>Quotation valid until</b>	September 5, 2021
<b>Quote by</b>	Phil@epcoltdinc.com
<b>Job #</b>	21347

Description	Price
<p><u>Added Toilet Accessories PR #8</u></p> <p>7 - Robe Hooks            3 - 24"x36" Mirrors            2 - Shower Curtain Rods With Hooks &amp; Curtains            3 - 18" Grab Bars            3 - 36" Grab Bars            3 - 42" Grab Bars</p> <p><i>Note: Please advise how we are to proceed.</i></p> <p><i>Exclusions: Future ADA shower seats.</i></p>	\$923.00
<p><i>NOTE: Manufacturers bids are per plans and specifications.</i></p>	

<p><b>Terms and Conditions</b></p> <ol style="list-style-type: none"> <li>1. Prices DO NOT include sales tax</li> <li>2. Prices are quoted delivered to job site</li> <li>3. Pricing includes one shipment per specification section. No separate phased shipments are included.</li> <li>4. Fasteners provided for toilet partitions only. We exclude all other fasteners.</li> <li>5. Lift gate deliveries and reconsignments will result in extra freight charges.</li> <li>6. Prices are for material only unless otherwise noted</li> <li>7. Net 30 days, we are a supplier not a contractor, and as such cannot allow retention to be held</li> <li>8. Prices do not include costs of electronic billing (i.e. Textura or similar)</li> </ol>
---

To accept this quotation sign here and return: \_\_\_\_\_ Date: \_\_\_\_\_

• EPCO Ltd., Inc • 1159 East Pierce Street • Council Bluffs, IA 51503 • P 712.322.0308 • epcoltdinc.com •



1832 WEST SQUARE DRIVE  
HIGH RIDGE, MO 63049  
PHONE: 636-376-2900  
FAX: 636-376-2920  
[eip@eipstl.com](mailto:eip@eipstl.com)  
[www.eipstl.com](http://www.eipstl.com)

August 5, 2021

To: Crossland Construction

RE: Quote 7885 – Lockers for Referee Rooms G106 & G107  
Labette Community College  
Parsons, KS

We are pleased to quote the following *List Industries Superior* metal lockers:

4 – 18" wide x 18" deep x 72" high Open Front All Star MVP Athletic Lockers  
Lockers to have slope top; hat shelf with security box; coat rod; foot locker/seat, and integral closed flush front base

Materials delivered and installed: \$ 5,200.00

Notes: Sales tax is not included  
Price is good for 30 days  
Work to be performed by non-union installers during normal working hours  
Our standard insurance is included  
1M/\$2M GL; \$2M Umbrella; \$1M Work Comp  
Field measuring to be done by general contractor

**Greg Guidorzi**  
Sales Manager  
314-973-6295  
[gregg@eipstl.com](mailto:gregg@eipstl.com)

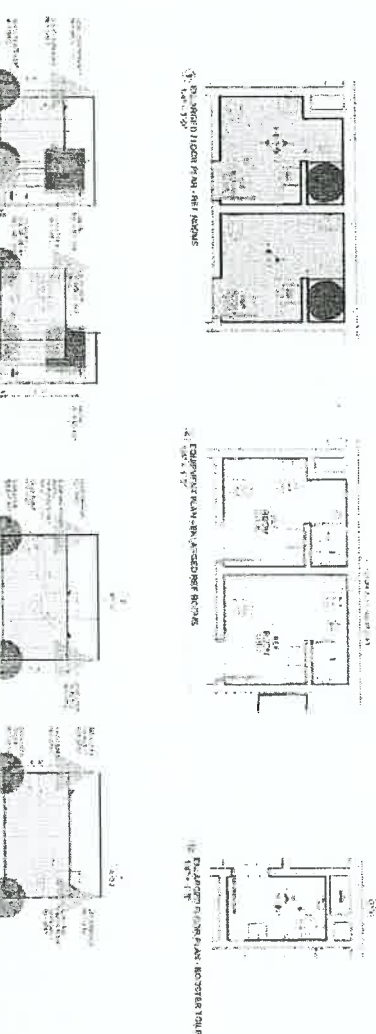
# PROPOSAL

## JOPLIN FLOOR DESIGNS INC.

2309 E. 32nd. Street  
JOPLIN, MO. 64804  
(417) 659-8000  
FAX (417) 659-9067

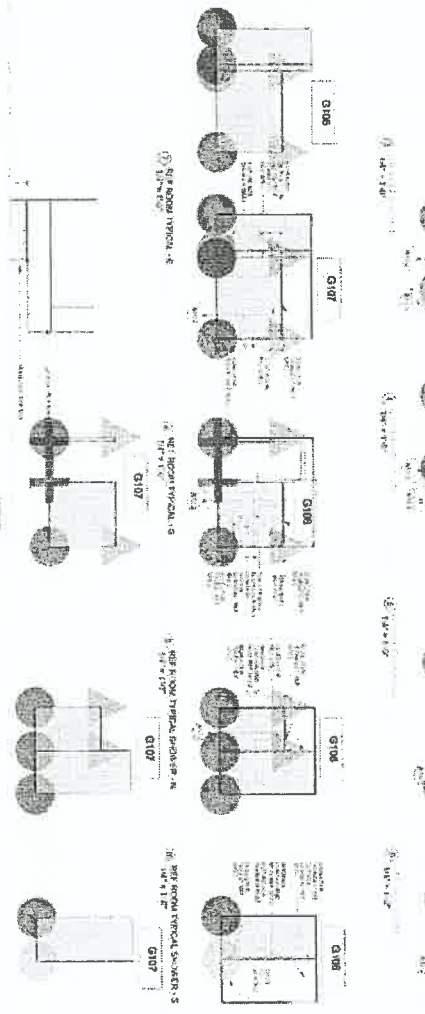
PROPOSAL SUBMITTED TO: Crossland Construction Co. (Attn: Aaron Hight)		PHONE: 620-429-1414 Cell: 620-674-1253	DATE: <b>8/9/2021</b>
STREET: 833 S E Ave, P.O. Box 45		JOB NAME: Labette C.C Athletics Building Expansion	
CITY, STATE and ZIP CODE Columbus Ks. 66725		JOB LOCATION: Parson's Ks.	
ARCHITECT: Health Facilities Group	DATE OF PLANS: PR8 - Date 6	Email: ahight@crossland.com	JOB PHONE:
We hereby submit specifications and estimates for:			
<b>Deduct Following Products:</b>			
QCT-1 Floor Tile - 174.23 S/F			
RB1 Base - 83.49 L/F			
<b>Add Following Products:</b>			
T-4 Floor Tile - 153.7 S/F			
T-5 Floor Tile - 20.5 S/F			
T-6 Wall Tile - 539.7 S/F			
Schluter Dilex AHK Base Trim - 88.5 L/F			
Schluter Rondec Top Cap and OS Corner Trim - 137.4 L/F			
SchluterShiene Trim - 33.6 L/F			
Price includes materials (Per Spec) and labor to install flooring			
<b>Clarifications:</b>			
Floor Prep consist of Light Scraping, Sweeping, and Floor Joints Filled and 5 bags of patch for fill. (No Skim Coating, Leveling, Deep Fills or Grinding)			
<b>Exclusions:</b>			
Demo of Any Existing Material and Adhesives			
Crack Isolation Membrane			
Patching or Leveling			
Floor Prep other then Sweeping			
Moisture Miiigation and Testing			
Sealants and Waxes			
Floor Protection after Installation			
Night and Weekend Work			
<b>We Propose</b> hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:			
<b>Total ADD dollars after Deductions (\$11,075.00)</b>			
Pricing is only Guaranteed for 30 Days from date of Bid Opening. Orders Must be placed within 60 days of Bid Opening.			
All materials must be delivered to the job site within 90 Days, or Storage Fees will be Applied.			
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tomado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.		Authorized Signature <i>Bruce Swaim Jr.</i> <b>Bruce Swaim Jr.</b>	
		Note: This proposal may be withdrawn by us if not accepted within <u>30</u> days	
<b>Acceptance of Proposal</b> The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.		Signature - _____	
Date of acceptance - _____		Signature - _____	





**KEY TO WALL TYPES**

1. 1/2" Gypsum Board on 2x4 Studs  
 2. 1/2" Gypsum Board on 2x6 Studs  
 3. 1/2" Gypsum Board on 2x8 Studs  
 4. 1/2" Gypsum Board on 2x10 Studs  
 5. 1/2" Gypsum Board on 2x12 Studs  
 6. 1/2" Gypsum Board on 2x14 Studs  
 7. 1/2" Gypsum Board on 2x16 Studs  
 8. 1/2" Gypsum Board on 2x18 Studs  
 9. 1/2" Gypsum Board on 2x20 Studs  
 10. 1/2" Gypsum Board on 2x22 Studs  
 11. 1/2" Gypsum Board on 2x24 Studs  
 12. 1/2" Gypsum Board on 2x26 Studs  
 13. 1/2" Gypsum Board on 2x28 Studs  
 14. 1/2" Gypsum Board on 2x30 Studs  
 15. 1/2" Gypsum Board on 2x32 Studs  
 16. 1/2" Gypsum Board on 2x34 Studs  
 17. 1/2" Gypsum Board on 2x36 Studs  
 18. 1/2" Gypsum Board on 2x38 Studs  
 19. 1/2" Gypsum Board on 2x40 Studs  
 20. 1/2" Gypsum Board on 2x42 Studs  
 21. 1/2" Gypsum Board on 2x44 Studs  
 22. 1/2" Gypsum Board on 2x46 Studs  
 23. 1/2" Gypsum Board on 2x48 Studs  
 24. 1/2" Gypsum Board on 2x50 Studs  
 25. 1/2" Gypsum Board on 2x52 Studs  
 26. 1/2" Gypsum Board on 2x54 Studs  
 27. 1/2" Gypsum Board on 2x56 Studs  
 28. 1/2" Gypsum Board on 2x58 Studs  
 29. 1/2" Gypsum Board on 2x60 Studs  
 30. 1/2" Gypsum Board on 2x62 Studs  
 31. 1/2" Gypsum Board on 2x64 Studs  
 32. 1/2" Gypsum Board on 2x66 Studs  
 33. 1/2" Gypsum Board on 2x68 Studs  
 34. 1/2" Gypsum Board on 2x70 Studs  
 35. 1/2" Gypsum Board on 2x72 Studs  
 36. 1/2" Gypsum Board on 2x74 Studs  
 37. 1/2" Gypsum Board on 2x76 Studs  
 38. 1/2" Gypsum Board on 2x78 Studs  
 39. 1/2" Gypsum Board on 2x80 Studs  
 40. 1/2" Gypsum Board on 2x82 Studs  
 41. 1/2" Gypsum Board on 2x84 Studs  
 42. 1/2" Gypsum Board on 2x86 Studs  
 43. 1/2" Gypsum Board on 2x88 Studs  
 44. 1/2" Gypsum Board on 2x90 Studs  
 45. 1/2" Gypsum Board on 2x92 Studs  
 46. 1/2" Gypsum Board on 2x94 Studs  
 47. 1/2" Gypsum Board on 2x96 Studs  
 48. 1/2" Gypsum Board on 2x98 Studs  
 49. 1/2" Gypsum Board on 2x100 Studs



- ☐ T-5 Floor Tile S/F, Size 1/4" x 2" x 2" 20.5 SQ FT
- Red Guard Shower 2.0 EA
- ☐ T-4 Floor Tile, S/F, Size 5/16" x 12" x ... 153.7 SQ FT
- ☐ T-6 - Wall Tile S/F, Size 5/16" x 12" x ... 539.7 SQ FT
- Rondac Out side Corner 4.0 EA
- ☐ Schluter Rondac Vertical OS Corner 70.1 FT
- ☐ Schluter Dillex-AHK Base Trim, L/F 88.5 FT
- ☐ Schluter Rondac Top Cap L/F 67.4 FT
- Rondac Inside Corner 20.0 EA
- Dillex 90 Inside Corner 28.0 EA
- Dillex Outside Corner 10.0 EA
- ☐ Schluter Shiene Trim, L/F 27.0 FT
- ☐ Schluter Shiene Transition 6.6 FT
- Dillex End Cap 4.0 EA





Potential Change Order

**LCC Athletics Building Expansion - 21KS09-MLA**

**21KS09-MLA**

200 South 14th Street  
Parsons, KS 67357

Date: 8/24/2021

Number: 0013

Subject: PR #9 - Existing Gym Changes

Source of Funding: Owner Contract Change Order

**Description**

Item 1:  
Provide one of the following in the entry spaces to the Gym G100:  
A. 1 hour cementitious spray applied fire proofing to existing metal deck bar joints and steel beams. Provide fire stopping around all penetrations.  
o No change is required to ductwork.  
B. Install 1 hour gypsum board ceiling assembly UL G501 or approved equal. Provide fire stopping around all penetrations.  
o Provide fire dampers and associated to fire alarm system per the attached M1.3 drawings.

Item 2:  
In storage rooms G111 and G112, provide 5/8" tongue and groove fire treated plywood atop the 8" metal studs, 6" metal stud ledger to support the ceiling framing/track that has already been installed, and a suspended acoustical ceiling grid and tile, reference specifications and detail below.

Item 3:  
In room Gym G100, relocate existing electrical boxes to the bottom of the purlins to make room for new roof insulation.

Days Requested: 0

Change Total: \$34,409.52

Item Number	Description	Amount
01	Gypsum Board Assembly	\$6,099.00
02	Electrical	\$25,074.65
	General Conditions	\$1,558.68
	Bonds	\$219.30
	Insurance	\$214.18
	CM Fee	\$1,243.71

Approved By:

By \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_





Hi-Tech Interiors, Inc.  
5006 Skyway Drive  
Manhattan, KS 66503  
(785) 539-7266  
(785) 539-6110 Fax  
[hitech@hitechinteriors.com](mailto:hitech@hitechinteriors.com)

## ADDITIONAL WORK AUTHORIZATION #2

---

To: Crossland Construction  
ATTN: Aaron Hight

Date: August 19, 2021

JOB: Labette Community College Athletics

HTI Job #5498

**You are authorized to perform the following specifically described additional work:**

**Labor and material to add 1 hour gypsum board ceiling assembly at Gym entry locations in lieu of ACT1 & add 3/4" T&G plywood above G111/G112 Per PR09.**

Materials:	\$2,100.00
Labor:	\$3,445.00
OH & P:	\$554.00
Total:	\$6,099.00

Price null and void after 10 days.

**ADDITIONAL CHARGE FOR ABOVE WORK IS**

**\$ 6,099.00**

Payment will be made as follows:

Above additional work is to be performed under same conditions as specified in original contract unless otherwise stipulated.

Date \_\_\_\_\_ Authorizing Signature: \_\_\_\_\_

We hereby agree to furnish labor and materials – complete in accordance with the above specifications, at or above stated price.

Authorized signature  Date 8-19-2021  
Jeremy Sluder- Estimator

**THIS IS CHANGE ORDER NO. 2**

NOTE: This Revision becomes part of, and in conformance with, the existing contract.



Agenda Item #: VIII.H.  
Date: September 9, 2021

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of bills.





**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/5/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130089	A T and T	Phone Charges - WTC	12-4204-631-000	\$569.84	\$569.84
130090	A T and T	Internet	11-6401-631-000	\$1,363.73	\$1,363.73
130091	A T and T	Internet	11-6401-631-000	\$4,110.83	\$4,110.83
130092	Delyna R Bohnenblust	Reimburse ANA Membership	12-1208-670-000	\$298.00	
		Reimburse KBOR Nurse Conf Meals	12-1208-670-000	\$78.07	
		Reimburse KBOR Nurse Conf Hotel	12-1208-670-000	\$336.03	\$712.10
130093	Butler Community College	KCCLI Participant Fee - Kylie Lucas	11-6501-681-000	\$200.00	\$200.00
130094	C D W Government Inc	Adobe Premiere Pro	11-6401-701-000	\$210.75	
		Adobe Creative Cloud Renewal	12-1203-700-000	\$5,387.07	\$5,597.82
130097	City of Parsons	Water Service	11-7102-632-000	\$2,269.74	
		Water Service - WTC	12-4204-632-000	\$139.05	
		Water Service	16-9482-632-000	\$190.47	\$2,599.26
130098	Daniel Colon	Copy Usage	11-4203-701-000	\$55.88	
		Copy Usage	11-4203-701-000	\$11.46	\$67.34
130099	Columbus News-Report	Newspaper Renewal	11-4101-704-001	\$135.00	\$135.00
130100	Alexander J Coplon	Reimburse Hotel Recruit	11-5502-603-000	\$128.52	
		Reimburse Flight Recruit	11-5502-603-000	\$343.96	\$472.48
130101	Council of North Central	Registration-Mark, Jason, Kara	11-6101-601-000	\$475.00	\$475.00
130102	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$195.46	
		Cable - Cherokee Center	11-7103-701-000	\$112.10	\$307.56
130103	Every Kansas Central INC	Electricity	11-7102-634-000	\$15,191.66	
		Electricity - WTC	12-4204-634-000	\$323.00	
		Electricity	16-9482-634-000	\$388.49	\$15,903.15
130104	Janice S Every	Reimburse HR Training	11-6504-630-000	\$30.00	\$30.00
130106	Brandy Marie Habiger	Landscaping	11-7102-550-000	\$200.00	\$200.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/5/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130109	KACRAO	KACRAO Reg - Kylie Lucas	11-5302-681-000	\$135.00	\$135.00
130110	Kansas Association of School Boards	HR Disability Training for Janice Eveny	11-6504-630-000	\$100.00	\$100.00
130111	Kansas Gas Service	Gas Service	11-7102-633-000	\$126.95	
		Gas Service - WTC	12-4204-633-000	\$49.88	\$176.83
130112	Deardin Gracen Kelley	Volleyball Travel - 8/25/21	11-5504-601-000	\$350.00	\$350.00
130113	Deardin Gracen Kelley	Volleyball Travel - 8/20/21	11-5504-601-000	\$700.00	\$700.00
130114	Deardin Gracen Kelley	Volleyball Travel - 8/14/21	11-5504-601-000	\$300.00	\$300.00
130115	Kiwanis Club of Parsons	Dues - Ross Harper	12-4204-701-000	\$100.50	\$100.50
130117	Leigh Ann Martin	Reimburse Mileage - Main Campus	12-1215-602-000	\$33.60	
		Reimburse Supplies - Dental Ed Cont	12-1246-630-000	\$99.95	
		Reimburse Mileage - Springfield Airpo	12-1246-630-000	\$84.00	
		Reimburse Transportation - Dental Ed	12-1246-630-000	\$198.26	
		Reimburse Meals - Dental Educator C	12-1246-630-000	\$114.40	
		Reimburse Hotel - Dental Educator C	12-1246-630-000	\$712.32	\$1,242.53
130118	Ryan S. Phillips	Reimburse Mileage - Recruiting (7)	11-5509-603-000	\$1,019.76	\$1,019.76
130121	Rural Water District #5	Utility Water, Cherokee	11-7103-632-000	\$29.15	\$29.15
130122	Ashton M Sangster	Reimburse Mileage - Recruiting (3)	11-5509-603-000	\$478.80	\$478.80
130123	SEK Business Conference	HR Training - Jessica Letterman	11-6504-630-000	\$30.00	\$30.00
130125	The Higher Learning Commission	Student Success Academy Membersh	11-6101-601-001	\$11,000.00	\$11,000.00
130126	The Sentinel-Times	Newspaper Renewal	11-4101-704-001	\$48.00	\$48.00
130127	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$239.13	
		Custodians Phone Charges	11-7102-649-000	\$342.19	\$581.32

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	8/5/2021	Account Number	Amount	Total
130128		Reimburse Textbooks		11-4202-701-000	\$59.35	\$59.35
	11-General Fund		\$39,992.42			
	12-Postsecondary Technical Education Fund		\$8,523.97			
	16-Auxillary Ent Fund		\$578.96			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$49,095.35</u>			
					<u>\$49,095.35</u>	

Checks approved for release prior to Board action

Mark Watkins  
President

Sharon Doherty  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	8/13/2021		Account Number	Amount	Total
130263	Delyna R Bohnenblust	Reimburse Mileage - KBOR Nurse Co			12-1208-602-000	\$168.00	\$168.00
130264	Community Health Center	Aug Rent/Dental Assisting Program			12-1215-642-000	\$250.00	\$250.00
130265	Gabriella I Cortez	Reimburse Mileage - Tulsa Airport (2)			11-5503-601-000	\$252.00	\$252.00
130266	Encore Energy Services, Inc	Gas Service			11-7102-633-000	\$24.58	
		Gas Service			16-9482-633-000	\$57.36	\$81.94
130267	Evergy Kansas Central INC	Electricity - Cherokee Center			11-7103-634-000	\$1,241.33	\$1,241.33
130268	Freeman Health Systems	Freeman Badges-Student Clinical			12-1208-672-000	\$200.00	\$200.00
130269	Tammy Fuentez	Reimburse Mileage - PTK Region Mtg			11-1126-604-000	\$211.12	\$211.12
130270	Brandy Marie Habiger	Landscaping			11-7102-550-000	\$200.00	\$200.00
130272	Husch Blackwell LLP	Title IX Training - Tammy Fuentez			11-5701-690-000	\$400.00	\$400.00
130273	Kansas Department of Revenue	Bookstore Sales Tax/July			16-0000-216-001	\$40.98	
		Food Service Sales Tax/July			16-0000-216-002	\$125.41	\$166.39
130274	Kansas Gas Service	Gas Service			11-7102-633-000	\$280.91	
		Gas Service - Cherokee Center			11-7103-633-000	\$39.43	
		Gas Service			16-9482-633-000	\$91.19	\$411.53
130277	Daudi Langat	Reimburse HAP Meeting Registration			11-4200-630-020	\$50.00	
		Reimburse HAP Membership			11-4200-630-020	\$110.00	\$160.00
130279	Ashley Moore	Reimburse Mileage - Clinicals (4)			12-1210-602-000	\$316.96	\$316.96
130280	Parsons Sun	Newspaper Renewal - Library			11-4101-704-001	\$102.52	\$102.52
130281	Philadelphia Indemnity Insurance Comp	Athletic Insurance			11-5506-625-000	\$60,844.00	\$60,844.00
130282	Sparklight	Cable Service			11-6501-631-000	\$172.62	\$172.62
130283	Touchtone Communications	Long Distance			11-6501-631-000	\$98.94	
		Long Distance - Cherokee Center			11-7103-631-000	\$22.33	\$121.27
130285	Veritiv	Offset, Index Paper			11-6503-705-000	\$282.09	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	8/13/2021	Account Number	Amount	Total
130285	Veritiv	Offset Paper		11-6503-705-000	\$297.00	\$579.09
	11-General Fund		\$64,628.87			
	12-Postsecondary Technical Education Fund		\$934.96			
	16-Auxillary Ent Fund		\$314.94			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$65,878.77</u>		<u>\$65,878.77</u>	

Checks approved for release prior to Board action

Mark Watkins  
President

Kenneth Doherty  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	8/20/2021		Description	Account Number	Amount	Total
130286	A T and T			Phone Service	11-6501-631-000	\$3,166.71	
				Phone Service	11-6501-631-000	\$175.75	\$3,342.46
130287	A T and T			Internet	11-6401-631-000	\$2,842.80	\$2,842.80
130289	Amazon.com LLC			20-21 TEAS Study Manual	11-4203-701-000	\$166.56	
				KCCLI Textbooks	11-5302-701-000	\$41.14	
				KCCLI Textbooks	11-5302-701-000	\$18.56	
				HDMI to VGA, Benfei Adapter	11-6403-701-000	\$93.77	
				HDMI to VGA converter	11-6403-701-000	\$69.98	
				Classroom Mailboxes	12-1215-700-000	\$24.99	
				Podcast Equipment	12-1246-613-000	\$1,291.91	
				Podcast Equipment	12-1246-613-000	\$169.33	\$1,876.24
130290	B P			Gasoline	11-6502-720-000	\$7.50	\$7.50
130292	April Bolinger			Reimburse Mileage - Student Orient	( 11-7103-602-000	\$107.52	\$107.52
130294	Cardmember Service			Pizza for Student Ambassador Trainin	11-5302-701-000	\$94.93	
				Reusable Cold Packs	11-5507-701-000	\$178.00	
				Elastic Bandages	11-5507-701-000	\$165.10	
				ATIXA Membership	11-5701-690-000	\$599.00	
				The Heritage Inn/M Watkins Presiden	11-6101-601-000	\$126.39	
				Skillshare Subscription	11-6301-661-000	\$99.00	
				Stock Photos	11-6301-661-000	\$65.00	
				Recovery Software EaseUS Bundle	11-6401-701-000	\$161.57	
				Blue Iris Security Software	11-6401-701-000	\$98.16	
				OnStar for LCC Vehicles	11-6502-720-000	\$134.74	
				Facebook Postings LCC Position Ope	11-6504-613-000	\$122.62	
				Liability Insurance - Respiratory	12-1211-700-000	\$194.32	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/20/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130294	Cardmember Service	NPTE Reports	12-1213-681-000	\$190.00	
		Liability Insurance - PTA	12-1213-700-000	\$242.90	
		Liability Insurance - Sonography	12-1214-700-000	\$194.32	
		Liability Insurance	12-1215-700-000	\$145.74	
		Liability Insurance - CMA & CNA	12-4204-701-000	\$2,477.58	
		Liability Insurance - Emergency Medic	12-4204-701-000	\$340.06	\$5,629.43
130296	Jill Coral Coomes	Reimburse NET CE	11-4200-630-023	\$59.00	\$59.00
130298	FedEx Express	Package Shipping	11-5303-701-000	\$31.05	\$31.05
130299	First Dakota Indemnity Company	Workman's Comp	11-6501-590-001	\$1,214.00	\$1,214.00
130301	Brandy Marie Habiger	Landscaping	11-7102-550-000	\$200.00	\$200.00
130302		Reissue Lost WS Payroll Check	11-0100-484-000	\$211.19	\$211.19
130303	Brandi Irish	Reimburse Podcast Equipment	12-1246-613-000	\$56.94	\$56.94
130304	J R C - D M S	Annual Fees	12-1214-670-000	\$1,500.00	\$1,500.00
130306	KCADNE	KCADNE Fall Forum Registration	12-1246-630-000	\$800.00	\$800.00
130307	Tammy Kimrey	Reimburse Mileage - Clinicals (4)	12-1210-602-000	\$241.36	
		Reimburse Mileage - Clinicals (5)	12-1210-602-000	\$280.00	\$521.36
130308	KJCCC	KJCCC WBB Web Fee	11-5506-681-000	\$50.00	
		KJCCC WBB Coaches Dues	11-5506-681-000	\$25.00	
		KJCCC Volleyball Web Fee	11-5506-681-000	\$50.00	
		KJCCC Volleyball Coaches Dues D2	11-5506-681-000	\$25.00	
		KJCCC Softball Web Fee	11-5506-681-000	\$50.00	
		KJCCC Softball Coaches Dues D2	11-5506-681-000	\$25.00	
		KJCCC MBB Web Fee	11-5506-681-000	\$50.00	
		KJCCC MBB Coaches Dues	11-5506-681-000	\$25.00	
		KJCCC Baseball Web Fee	11-5506-681-000	\$50.00	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	8/20/2021		Amount	Total
			Account Number			
130308	KJCCC	KJCCC Baseball Coaches Dues	11-5506-681-000		\$25.00	
		KJCCC Membership Dues	11-5506-681-000		\$8,800.00	\$9,175.00
130309	KJCCC	Volleyball Officials Fall 2021	11-5504-680-000		\$3,164.00	\$3,164.00
130313	Kylie Lucas	Reimburse Ice - Welcome Back Week	11-5302-701-000		\$33.90	
		Reimburse Welcome BBQ Supplies	11-5302-701-000		\$92.70	\$126.60
130315	N J C A A	NJCAA Membership Dues 2021-2022	11-5506-681-000		\$3,200.00	\$3,200.00
130316	NJCAA Coaches Association Inc	NJCAA Coaches Association Dues	11-5506-681-000		\$713.00	\$713.00
130317	Ozarks Coca-Cola/Dr Pepper Bottling	Bag in the Box Pop	16-9684-743-000		\$779.89	\$779.89
130318	Phillips 66 - Conoco - 76	Gasoline	11-6502-720-000		\$610.25	\$610.25
130319	Southeast Community College	Southeast Tourney Entry Fee	11-5504-601-000		\$425.00	\$425.00
130320	Traci Lynn Stanford	Reimburse Pictures for the Office	11-5508-701-000		\$80.02	\$80.02
					<u>\$36,673.25</u>	
	11-General Fund				\$27,743.91	
	12-Postsecondary Technical Education Fund				\$8,149.45	
	16-Auxillary Ent Fund				\$779.89	
	64-Deferred Maintenance				\$0.00	
	67-Capital Outlay				\$0.00	
					<u>\$36,673.25</u>	

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/23/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130321	American Heritage Life Insurance	ComCancer Premiums	11-0000-273-000	\$36.44	\$36.44
130322	Bay Bridge Administrators, LLC	f/b/o SEE 403b Before Tax	11-0000-258-000	\$13,390.00	
		EE 403b AfterTax	11-0000-258-000	\$3,761.00	
		MASA Helicopter	11-0000-262-001	\$196.00	
		Cancer Premiums	11-0000-273-000	\$219.93	
		Disability Premiums	11-0000-275-000	\$656.58	
		Short Term Life Ins Premiums	11-0000-276-000	\$1,112.07	
		ER 403b Match	11-6501-590-001	\$4,965.00	
		Term Life Ins Premiums	11-6501-590-001	\$310.34	\$24,610.92
130323	L C C Foundation	Aug21 Foundation Contributions	11-0000-268-000	\$1,700.74	\$1,700.74
130324	W.H. Griffin Trustee	Cockrell Garnishment	11-0000-270-000	\$167.00	\$167.00
				<u>\$26,515.10</u>	

11-General Fund	\$26,515.10
12-Postsecondary Technical Education Fund	\$0.00
16-Auxillary Ent Fund	\$0.00
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$26,515.10</u>

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/27/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130330	CareerSafe	OSHA Vouchers	12-4204-701-000	\$375.00	\$375.00
130332	Everg Kansas Central INC	Electricity - 1230 Main	11-7102-634-000	\$396.83	\$396.83
130333	FedEx Express	Package Shipping (1)	11-5303-701-000	\$22.39	
		Package Shipping (8)	12-1214-700-000	\$222.35	\$244.74
130334	GFL Environmental	Waste Removal, Cherokee	11-7103-649-000	\$175.28	\$175.28
130335	Brandy Marie Habiger	Landscaping	11-7102-550-000	\$200.00	\$200.00
130336	Jennifer Harding	Reimburse AARC Membership Renew	11-4200-630-033	\$116.00	
		Reimburse for Symposium	11-4200-630-033	\$25.00	\$141.00
130337	Ross Harper	Reimburse Mileage - Area HS-2 Sam	12-4204-601-000	\$87.36	\$87.36
130341	Joe Smith Company, Inc	Concessions	16-9381-742-000	\$117.02	\$117.02
130342	Kansas Gas Service	Gas Service - 1230 Main	11-7102-633-000	\$32.81	
		Gas Service - 1306 Main	11-7102-633-000	\$31.15	\$63.96
130345	Leigh Ann Martin	Reimburse Updated EzDent-i Softwar	12-1215-696-000	\$2,000.00	\$2,000.00
130348	Orscheln	Cart Parts and Tools	11-6401-646-002	\$200.39	\$200.39
130355	Susan Stolte	Reimburse Instructor Textbook	12-1211-700-000	\$61.41	\$61.41
130357	Sweetwater Sounds, Inc.	Reissue Samson C01U Pro Podcastir	11-6403-850-000	\$278.00	
		Reissue AT2010 Condenser Microsco	11-6403-850-000	\$119.00	
		Reissue Rode M3 Condenser Micropt	11-6403-850-000	\$149.00	\$546.00
130359	Veritiv	Paper	11-6503-705-000	\$98.90	\$98.90
130360	Jeffrey Michael Vesta	Reimburse Move-in Day Cookout	11-5505-601-000	\$266.00	\$266.00
130361	Wichita State University	Workforce Conf. Reg.-Ross Harper	12-1246-630-000	\$100.00	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	8/27/2021	Account Number	Amount	Total
130361	Wichita State University	WIC Registration--Kara Wheeler		12-1249-601-000	\$100.00	\$200.00
	11-General Fund		\$2,110.75			
	12-Postsecondary Technical Education Fund		\$2,946.12			
	16-Auxillary Ent Fund		\$117.02			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$5,173.89</u>		<u>\$5,173.89</u>	

Checks approved for release prior to Board action

Mark Watkins  
President

Deanna Doherty  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/31/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130363	A Book Company	SSS Books	11-4203-701-000	\$1,019.02	
		SSS Books	11-4203-701-000	\$141.24	
		Employee Books	11-6501-590-001	\$200.87	
		FA Books	16-0000-131-002	\$9,479.23	\$10,840.36
130364	Ace Hardware, Inc.	Plastic 5 Gal Buckets	11-5502-701-000	\$14.97	
		KILLZALL 2.5 Gal	11-5502-701-000	\$79.99	
		Maintenance Supplies	11-7102-649-000	\$40.77	
		Maintenance Supplies	11-7102-649-000	\$43.77	
		Toilet Seat	11-7102-649-000	\$39.99	
		Mulch	11-7102-649-000	\$47.92	
		Groundskeeping Supplies	11-7102-649-000	\$35.13	
		Groundskeeping Supplies	11-7102-649-000	\$29.98	
		Maintenance Supplies	11-7102-649-000	\$41.49	
		Maintenance Supplies	11-7102-649-000	\$67.62	
		Maintenance Supplies	11-7102-649-000	\$14.76	
		Groundskeeping Supplies	11-7102-649-000	\$79.86	
		Maintenance Supplies	11-7102-649-000	\$31.75	
		Light Bulbs and Batteries	11-7102-649-000	\$24.58	
		Maintenance Supplies	11-7102-649-000	\$6.96	
		Groundskeeping Supplies	11-7102-649-000	\$103.49	
Trimmer Head	11-7102-649-000	\$23.99			
Returned Push Tee	11-7102-649-000	(\$7.59)			
Maintenance Supplies	11-7102-649-000	\$22.14			
Maintenance Supplies	11-7102-649-000	\$22.99			
Groundskeeping Supplies	11-7102-649-000	\$25.75			

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

**8/31/2021**

<b>Check Number</b>	<b>Vendor</b>	<b>Description</b>	<b>Account Number</b>	<b>Amount</b>	<b>Total</b>
130364	Ace Hardware, Inc.	Groundskeeping Supplies	11-7102-649-000	\$80.92	
		Groundskeeping Supplies	11-7102-649-000	\$18.99	
		Groundskeeping Supplies	11-7102-649-000	\$36.97	
		Mulch	11-7102-649-000	\$45.49	
		Groundskeeping Supplies	11-7102-649-000	\$52.47	
		Sockets	11-7102-649-000	\$39.90	
		Groundskeeping Supplies	11-7102-649-000	\$47.15	
		Groundskeeping Supplies	11-7102-649-000	\$52.98	
		Groundskeeping Supplies	11-7102-649-000	\$23.56	
		Groundskeeping Supplies	11-7102-649-000	\$10.36	
		Maintenance Supplies	11-7102-649-000	\$17.57	
		Groundskeeping Supplies	11-7102-649-000	\$144.98	
		Maintenance Supplies	11-7102-649-000	\$25.92	
		Light Bulbs	11-7102-649-000	\$89.99	
		Facilities Supplies	11-7102-649-000	\$8.98	
		Maintenance Supplies	11-7102-649-000	\$19.99	
		Screws and Washers	11-7102-649-000	\$22.47	
		Groundskeeping Supplies	11-7102-649-000	\$43.57	
		Custodial Supplies	11-7102-702-000	\$20.58	
		Groundskeeping Supplies	11-7102-702-000	\$11.57	
		Felt Pads	11-7102-702-000	\$35.96	\$1,640.68
130365	All Seasons Floral, LLC	Plant/E Stoneberger Husband's Service	11-6102-709-000	\$60.09	
		Plant/K Elliott Father's Service	11-6102-709-000	\$55.00	\$115.09
130366	American Electric Company	Electric Supplies	11-7102-649-000	\$264.00	
		Electric Supplies	11-7102-649-000	\$408.00	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/31/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130366	American Electric Company	Electric Supplies	11-7102-649-000	\$410.00	\$1,082.00
130367	American Library Association	ALA Membership (Scotty)	11-4101-701-000	\$251.00	
130368	American Media Investments	ALA Membership (Phylis)	11-4101-701-000	\$148.00	\$399.00
130369	Wylie Bell	July Advertising	11-6301-613-000	\$408.00	\$408.00
		Dr. Bell-Operatory Space	12-1215-700-000	\$250.00	
		Dr. Bell Lab Space	12-1215-700-000	\$250.00	\$500.00
130370	C J's Uniforms Unlimited	PTA Polo Shirts	12-1213-700-000	\$540.00	\$540.00
130371	C. D. L. Electric Co., INC	Fire Alarm Maintenance	11-7103-649-000	\$487.50	\$487.50
130372	CNA Surety	HR Director Notary Bond Fee	11-6504-701-000	\$50.00	\$50.00
130373	CoARC	CoARC Accreditation Dues	12-1211-670-000	\$1,650.00	\$1,650.00
130374	Community Health Center	Sept Rental/Dental/Assisting Program	12-1215-642-000	\$250.00	\$250.00
130375	Copy Products Inc	Konica Copier Maintenance	11-6503-648-000	\$571.80	
		Copy Usage for Cherokee Center	11-7103-701-000	\$89.25	\$661.05
130376	Council of North Central Two-Year Coll	Membership Dues	11-6501-681-000	\$125.00	\$125.00
130377	Data Source Media, Inc	Toner, Cartridges, Imaging Unit	11-6401-701-000	\$1,857.72	\$1,857.72
130379	Ebsco Information Services	Online Database Renewal	11-4101-710-000	\$2,400.00	\$2,400.00
130380	Fastenal Company	Handle and Handwipes	12-1219-700-000	\$35.71	\$35.71
130381	Gale Cengage Learning	Online Database Renewal	11-4101-710-000	\$1,318.52	\$1,318.52
130382	Graves Menu Maker Foods	Supplies	16-9684-701-000	\$366.00	
		Supplies	16-9684-701-000	\$266.09	
		Supplies	16-9684-701-000	\$153.08	
		Supplies	16-9684-701-000	\$123.20	
		Supplies	16-9684-701-000	\$330.30	
		Food	16-9684-743-000	\$1,273.12	
		Food	16-9684-743-000	\$1,389.18	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/31/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130382	Graves Menu Maker Foods	Food	16-9684-743-000	\$388.56	
		Food	16-9684-743-000	\$96.57	
		Food	16-9684-743-000	\$440.25	
		Food	16-9684-743-000	\$171.28	
		Food	16-9684-743-000	\$1,058.60	
		Food	16-9684-743-000	\$488.38	\$6,544.61
130383	Green's Vegetation Control/William Gr	Granular Fertilizer	11-5502-701-000	\$310.00	\$310.00
130384	Hawkes Learning Systems	Hawkes eLearning Access Cards	11-1124-700-001	\$704.06	\$704.06
130385	Herring Bank	ID Card Supplies	11-6401-701-000	\$626.00	\$626.00
130386	Infobase Publishing	Online Database Renewal	11-4101-710-000	\$1,811.77	\$1,811.77
130387	Joe Harding Sales & Service	Service Call, Maintenance	11-7102-649-000	\$949.00	\$949.00
130388	JSTOR	JSTOR Database Renewal	11-4101-710-000	\$5,000.00	\$5,000.00
130389	JT Construction Company	Sidewalk Repair, Cherokee	11-7103-649-000	\$9,800.00	\$9,800.00
130390	Junior Achievement of Kansas, Inc	Career Guide Ad	11-6301-613-000	\$260.00	\$260.00
130391	K L K C	July Advertising	11-6301-613-000	\$400.00	\$400.00
130392	K S Y N-FM	July Advertising	11-6301-613-000	\$1,100.00	\$1,100.00
130393	KABT	KABT Membership - Tom Brungardt	11-4200-630-003	\$15.00	
		NABT Membership - Tom Brungardt	11-4200-630-003	\$79.00	\$94.00
130394	Kansas Association of School Boards	Review Nrsng Clinical Contract-Ascens	11-6501-662-000	\$262.50	\$262.50
130395	Kansas Council of Workforce Educatio	2021/2022 Institutional Membership	12-4204-701-000	\$250.00	\$250.00
130396	Kansas Library Association	Membership Renewal SZ and PC	11-4101-701-000	\$40.00	
		Membership - Hillary Bode	11-4101-701-000	\$50.00	
		Membership Renewal SZ and PC	11-4101-701-000	\$50.00	\$140.00
130397	Kansas Outdoor Advertising	August Billboard	11-6301-613-000	\$575.00	\$575.00
130398	Labette Avenue	Newspaper Subscription Renewal	11-4101-704-001	\$47.00	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	8/31/2021		Amount	Total
			Account Number	Account		
130398	Labette Avenue	Labette County Fair	11-6301-613-000		\$62.50	\$109.50
130399	Labette Health	CPR Cards	12-4204-701-000		\$27.00	\$27.00
130400	Laser Designs/PSHTC	Retirement Plaques	11-6301-661-000		\$80.00	
		Memory Plaque	12-1208-700-000		\$2.00	
		Memory Plaque	12-1208-700-000		\$2.00	\$84.00
130401	Locke Supply Co	Facilities Supplies	11-7102-649-000		\$237.99	\$237.99
130402	Marmic Fire and Safety Co Inc	Fire Inspection	11-7202-648-000		\$526.25	\$526.25
130403	McCarty's Office Machines Inc	Canon ImageRunner Advance DX 686	11-6503-641-000		\$10,345.00	
		Canon Color Copier Maintenance	11-6503-648-000		\$273.13	
		Copier Staples	11-6503-648-000		\$64.69	
		Canon Copier Maintenance-Business	11-6503-648-000		\$550.00	
		Office Supplies	11-6503-701-000		\$140.86	
		Notebooks	11-6503-701-000		\$37.14	
		File Folders	11-6503-701-000		\$157.48	
		Hanging File Folders	11-6503-701-000		\$63.18	
		Office Supplies	11-6503-701-000		\$240.56	
		Copy Usage - WTC	12-1219-700-000		\$1.26	\$11,873.30
130404	McGraw-Hill Companies	Connect Math Codes Supplies	11-1124-700-001		\$4,680.00	
		Connect Math Codes	11-1124-700-001		\$1,040.00	\$5,720.00
130405	Molten USA, INC	Molten NJCAA Gameballs VB	11-5504-701-000		\$1,861.12	
		Ball Cart	11-5504-701-000		\$125.00	\$1,986.12
130406	Morning Sun	July Advertising	11-6301-613-000		\$800.00	
		July Advertising	11-6301-613-000		\$1,800.00	
		July Advertising	11-6301-613-000		\$1,800.00	
		July Advertising	11-6301-613-000		\$100.00	\$4,500.00



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

**8/31/2021**

<b>Check Number</b>	<b>Vendor</b>	<b>Description</b>	<b>Account Number</b>	<b>Amount</b>	<b>Total</b>
130407	Momingstar	Online Database Renewal	11-4101-710-000	\$3,553.00	\$3,553.00
130408	National Business Education Association	NBEA Dues - Lori Ford	11-4200-630-005	\$149.00	\$149.00
130409	Nexstar Broadcasting, Inc	July Advertising/FourStates	11-6301-613-000	\$500.00	
		July Advertising/FourStates	11-6301-613-000	\$225.00	
		July Advertising/KODE	11-6301-613-000	\$910.00	
		July Advertising/FourStates	11-6301-613-000	\$600.00	\$2,235.00
130410	Overhead Door of Wichita	Keys	11-7102-671-000	\$137.74	\$137.74
130411	P1 Group Inc	Exhaust Fan Motor	11-7102-649-000	\$2,000.00	
		AC Maintenance	11-7102-649-000	\$1,792.62	
		Fan Motor Replacement	11-7102-649-000	\$637.96	
		Condenser Maintenance	11-7102-649-000	\$4,488.83	
		Maintenance Agreement	11-7103-649-000	\$500.00	
		Maintenance Agreement	11-7202-648-000	\$5,123.00	\$14,542.41
130412	Parsons High School Booster Club	Booster Club Sponsorship	11-6301-709-000	\$500.00	\$500.00
130413	Parsons Sun	Labette County Fair Book Ad	11-6301-613-000	\$175.00	\$175.00
130414	Patterson Dental Supply, Inc	Fall Supply Order for Clinic and Lab	12-1215-700-000	\$43.81	
		Fall Supply Order for Clinic and Lab	12-1215-700-000	\$92.74	
		Fall Supply Order for Clinic and Lab	12-1215-700-000	\$528.01	\$664.56
130415	QueenB Television of Kansas/Missouri	July Advertising/KOAM	11-6301-613-000	\$770.00	
		July Advertising/KFJX	11-6301-613-000	\$415.00	\$1,185.00
130416	Reserve Account	PBP #20352357 (Postage)	11-6503-611-000	\$2,000.00	\$2,000.00
130417	Scenario Learning, LLC	Student and Staff Training Portal	11-5701-690-000	\$4,242.00	\$4,242.00
130418	Schiltz Lawn and Garden LLC	Mower Maintenance	11-7102-649-000	\$161.47	\$161.47
130419	Sherwin-Williams Company	Painting Supplies	11-7102-649-000	\$96.46	
		Painting Supplies	11-7102-649-000	\$55.65	\$152.11

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	8/31/2021		Amount	Total
			Account Number	Account		
130420	Southeast High School	Yearbook Ad	11-6301-613-000		\$100.00	\$100.00
130421	Southwest Binding and Laminating	Comb Binders	11-6503-701-000		\$268.95	\$268.95
130422	Styers Equipment Company	Oki Fuser Kit	11-6503-648-000		\$284.70	
		Oki Drums, Transfer Belt	11-6503-648-000		\$1,087.01	\$1,371.71
130423	Sunbelt Rentals, INC	Air Conditioning, Gym	11-7202-648-000		\$4,782.05	
		AC, Gymnasium	11-7202-648-000		\$4,782.05	\$9,564.10
130424	The College Board	PowerFairs Subscription Renewal	11-5201-698-000		\$16,633.00	\$16,633.00
130425	Thompson Bros. Supplies, INC	Safety Glasses	12-1219-700-000		\$116.78	
		Welding Hood Kits for Students	12-1219-700-000		\$980.00	
		Hypertherm Tips, Nozzles	12-1219-700-000		\$589.00	
		Welding Hood Kits	12-1219-700-000		\$1,490.50	
		Welding Hood Kits for Students	12-1219-700-000		\$1,176.00	
		Propane	12-1219-700-002		\$50.00	
		Welding Supplies	12-1219-700-004		\$2,769.90	\$7,172.18
130426	UniFirst Corporation	Mats, Mops, Towels, Uniforms	11-7103-649-000		\$67.46	
		Mats, Mops, Towels, Aprons	11-7103-649-000		\$67.46	
		Mats, Mops, Towels, Uniforms	11-7103-649-000		\$67.46	
		Mats, Mops, Towels, Uniforms	11-7103-649-000		\$67.46	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$145.16	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$145.16	
		Uniforms	11-7202-648-000		\$67.25	
		Uniforms	11-7202-648-000		\$67.25	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$145.16	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$145.16	
		Uniforms	11-7202-648-000		\$67.25	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

8/31/2021

Check Number	Vendor	Description	Account Number	Amount	Total
130426	UniFirst Corporation	Uniforms	11-7202-648-000	\$67.25	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$50.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$50.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$50.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000	\$50.00	\$1,319.48
130427	Vance Lawn Care	Groundskeeping, Cherokee	11-7103-649-000	\$1,630.00	\$1,630.00
130428	Mark Watkins	Vehicle Expense	11-6501-590-001	\$900.00	\$900.00
130429	World Archives Holdings, LLC	Online Database Renewal 1 Year	11-4101-710-000	\$3,408.00	\$3,408.00
				<u>\$150,316.44</u>	

11-General Fund	\$122,997.89
12-Postsecondary Technical Education Fund	\$11,094.71
16-Auxillary Ent Fund	\$16,223.84
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$150,316.44</u>

