

**Labette Community College
Board of Trustees Meeting Agenda
Thursday, December 14, 2023
Board Meeting 5:30 p.m.
Cardinal Event Center**

- I. Adoption of Agenda..... Exhibit 1
- II. Approval of November 9, 2023, Regular Meeting Minutes..... Exhibit 2
- III. Reports and/or Board Discussion
 - A. Faculty Senate Report
 - B. SGA Report
 - C. Administrative Reports
 - i. Comparison of Expenditure to Budget
 - ii. Facilities Report +
 - D. President’s Report
- IV. Old Business (Action, Report, or Discussion)
- V. New Business (Action, Report, or Discussion)
 - A. Professional Staff Employment Letter..... Exhibit 3
 - B. Approval of Bills Exhibit 4
 - C. Purchase of Van
- VI. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to public comment with the following statement:

“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.” The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.
- VII. Next Regular Board Meeting: Thursday, January 11, 2024, 5:30 p.m., Cardinal Event Center
- VIII. Adjournment

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
October 12, 2023

The Board of Trustees met at 5:30 p.m. on Thursday, November 9, 2023, at the Cardinal Event Center.

Members Present

Becky Dantic
 Carl Hoskins
 Mike Howerter
 Rod Landrum
 Montie Taylor
 David Winchell

Members Absent

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Theresa Hundley
Ross Harper	Haley Walker	Lindi Forbes	Janice Reese
Elizabeth Robinson	Greg Chalker		

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the meeting agenda. There were none. Trustee Hoskins moved to approve the meeting agenda as presented. Trustee Landrum seconded the motion and the motion carried 5-0. Trustee Howerter was not available to vote.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the October 12, 2023, regular meeting minutes. There were none. Trustee Dantic moved to approve the minutes as presented. Trustee Hoskins seconded the motion and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report:

None

Student Government Report:

Harrison Hall, Student Life Specialist, provided a written report.

Administrative Report:

Comparison of Expenditures to Budget – The October financial report was placed on the tables. At the end of October, we were 33% through the year. The general fund was 33% expended and the technical education/vocational fund was 28% expended. Vice-President Doherty invited questions from the Trustees.

Facility Report:

There was no facilities report.

President's Report:

At the start of the meeting, Dr. Watkins introduced Elizabeth Robinson as the new Student Success Center Director.

Dr. Watkins shared a written report provided by Tyler Allen, Director of Admissions, with an update on the Fall 2023 recruitment efforts. It was reported that enrollment is currently up 6.89% (48 students).

Leanna Doherty, Vice-President of Finances, provided a printout with a breakdown of the HVAC expenses for the athletic complex over the past several years.

Dr. Watkins provided information regarding the reclassification process the college will soon be conducting through the Arnold Group.

Board Members were provided with the current form utilized for the president's evaluation and asked to take some time to review it and give any recommendations for changes to Dr. Watkins or the Board Clerk.

Dr. Sharp gave an HLC update consisting of the January 29, 2024, multi-site visit and the ten-year affirmation visit which will be conducted in March 2-3, 2026.

Old Business (ACTION, REPORT, OR DISCUSSION ITEMS)

Policy Approval

Trustee Howerter moved to approve the revisions to Policy 4.01 Admissions/Enrollment Eligibility. Trustee Landrum seconded the motion and the motion carried 6-0.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Administrative Employment Contract Approval

Trustee Landrum moved to approve the Administrative Contract for Kelly Kirkpatrick, Vice-President of Student Affairs, at a salary of \$90,000 to begin November 13, 2023. Trustee Hoskins seconded the motion and the motion carried 6-0.

Professional Staff Employment Letter

Trustee Landrum moved to approve the professional staff employment letter for Henrietta Wyland, Academic Advisor, at a salary of \$32,900 to begin October 31, 2023. Trustee Taylor seconded the motion and the motion carried 6-0.

New Course Approval

Trustee Hoskins moved to approve the Culture & Ethnicity and Educating Exceptional Students courses to begin Fall of 2024. Trustee Landrum seconded the motion and the motion carried 6-0.

Purchase of Anatomage Table

Trustee Taylor moved to approve the sole bid of \$115,485 for the purchase of an Anatomage table and four tablets. Trustee Landrum seconded the motion and the motion carried 5-0. Trustee Howerter abstained from voting.

Approval of Bills

Trustee Landrum moved to approve the Claims Register. Trustee Dantic seconded the motion and the motion carried 6-0.

Public Comment

Trustee Winchell congratulated Greg Chalker, Montie Taylor, and Becky Dantic for their recent wins of LCC Board of Trustee seats.

Dr. Watkins thanked Trustee Howerter for his service on the Board.

Trustee Landrum reminded everyone about the LCC Spirit Squad Bingo fundraiser on Friday night.

Dr. Watkins reminded everyone about the Veteran's Day parade on Friday. Janice Reese, Director of Public Relations, invited any Veteran to participate by riding on or walking with the LCC float in the parade.

Janice Reese announced the LCC ambulance would be at the Touch-A-Truck event on Saturday.

Next Board Meeting

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for December 14, 2023, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Landrum moved to adjourn the meeting at 6:18 p.m. Trustee Dantic seconded the motion and the motion carried 6-0.

Heidi Flora, Clerk of the Board

SUBJECT

Professional Staff Employment Letter

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of selected employment contracts and letters.

BACKGROUND

Jessica Garretson has accepted the position of Diagnostic Medical Sonography Clinical Coordinator & Instructor.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees approve the Professional Staff Employment letter for Jessica Garretson, Diagnostic Medical Sonography Clinical Coordinator & Instructor, starting December 6, 2023, at a salary of \$58,000.

Biography

Jessica Garretson

Jessica Garretson has accepted the position of Diagnostic Medical Sonography Clinical Coordinator and Instructor to begin on 12/06/23.

Jessica joins us from Coffeyville Regional Medical Center where she worked as a Sonographer and was able to help train clinical students from LCC. Jessica graduated from LCC with a DMS certificate and then went to Northeastern State University to earn a Bachelor of Science in Health and Human Performance

POSITION DESCRIPTION**CLINICAL COORDINATOR/INSTRUCTOR OF DIAGNOSTIC MEDICAL (DMS)
SONOGRAPHY PROGRAM**

Reports to: Director of Diagnostic Medical Sonography Program
Organizational Unit: Professional Staff
Salary Range — Allied Health Professional– Exempt – Full time
Revision Date: March 2023

I. Basic Purpose of Position

The Clinical Coordinator/Instructor holds a clinical appointment and has administrative, academic, service, and scholarship responsibilities consistent with the mission and philosophy of the academic program. This individual demonstrates competence in clinical education, teaching, and curriculum development. In addition, the Clinical Coordinator/Instructor primary responsibilities are to plan, coordinate, facilitate, administer, and monitor activities on behalf of the academic program and in coordination with academic and clinical faculty. These activities include but are not limited to the following:

II. Essential Job Functions

- A. Ability to assist the DMS Program Director throughout the CAAHEP/JRC accreditation process; establish and implement department goals; assist in hiring and development of new faculty.
- B. Ability to perform the duties and functions of a Diagnostic Medical Sonography Instructor up to a maximum of eight (8) credit hours in the fall semester, five (5) credit hours in the spring semester, and ten (10) credit hours in the summer semester for a maximum of 24 credit hours per college year.
- C. Ability to perform the duties and functions of a DMS Clinical Coordinator/Instructor. Ability to make phone calls, send emails, and/or video chat with sites. Cell phone bills will NOT be reimbursed for work usage.
- D. Ability for the students to contact the Coordinator/Instructor by phone or email within business hours.
- E. Ability to maintain program and student records, use of clinical software, evaluate clinical program, assist in evaluating educational program, students and any other duties necessary to provide for program effectiveness and to assure compliance with CAAHEP/JRC to continue program accreditation.
- F. Ability to work cooperatively with advisory committee, program director, and instructors to insure logical sequencing of the curriculum objectives through online didactic, and clinical components of the program.
- G. Ability to maintain current knowledge of legislative, regulatory, legal, and practice issues affecting clinical education, students, and the profession of the Diagnostic Medical Sonography. Ability to travel to meetings/conferences and other conferences or educational opportunities as directed by the Sonography Director.

- H. Ability to establish and facilitate collaborative partnerships for clinical education placements; develop, monitor, refine and document the clinical education component of the curriculum to facilitate quality learning experiences for students during clinical education. Ability to assure all clinical contracts are adequate to meet CAAHEP/JRC requirements and are up to date at all times.
- I. Ability to assure all necessary paperwork is current for each clinical site.
- J. Ability to maintain good working relationships with all employees, students, and clinical instructor.
- K. Ability to identify the need for and provide training for the clinical faculty.
- L. Ability to teach online didactic and clinical courses within the program as assigned by the Program Director and maintain accurate records/grade in a timely manner.
- M. Ability to evaluate students' performance, in cooperation with other faculty, to determine their ability to integrate didactic and clinical learning experiences and to progress within the curriculum.
- N. Ability to assist in coordinating development, scheduling, evaluation and revision of curriculum.
- O. Ability to maximize available resources for the clinical education program.
- P. Ability to assist in the recruitment and selection process of students for the program.
- Q. Ability to assist in advising students and prospective students.
- R. Ability to assist program director in developing and administrating departmental budget.
- S. Ability to serve on institutional committees as assigned by the program director and Vice President of Academic Affairs.
- T. Ability to assist in developing departmental strategic, operational, and technology plans.
- U. Ability to participate in public relations activities and promote the program within the region.
- V. Ability to follow all LCC policy and procedure.
- W. Ability to perform other duties as assigned.
- X. Able to travel as needed and as requested by the program director.
- Y. Ability to maintain regular and timely attendance.

III. Consulting Tasks

- A. Consults with Program Director and clinical education centers on matters pertaining to institutional policies, program accreditation and student supervision, scheduling, and evaluation.
- B. Communicates news and current information (e.g., curriculum, clinical education objectives, staffing changes and site availability) among all concerned stakeholders—the academic institution, clinical education sites, clinical faculty and students.
- C. Consults within institution regarding equipment and resource sharing.
- D. Consults with Student Affairs Staff on matters pertaining to enrollment, financial aid, graduation, records and student activities.

- E. Consults with institutional/administrative staff on matters pertaining to budget, affiliate contracts, and student accounts.
- F. Consults with Instructional Services Staff on matters pertaining to marketing, audio-visual equipment, computer equipment, library holdings, and learning resource center assistance.

IV. Required Experience, Education & Skills

- A. The Clinical Coordinator/Instructor must hold licensure and or certification as a Sonographer and maintain an active status.
- B. Candidate must demonstrate a minimum of two years' clinical experience in the DMS field.
- C. The Clinical Coordinator/Instructor must have two years of experience as a sonographer or CI in DMS, or a minimum of two years of experience in teaching, curriculum development and administration in a Diagnostic Medical Sonography program.
- D. Currency in contemporary DMS practice and knowledge of contemporary curricular content for the education of the Sonography Clinical Coordinator/Instructor.
- E. Good working knowledge of computer systems and software or possesses and the ability to learn these skills.
- F. Record of service on behalf of ultrasound education, the community, and/or the profession
- G. Good organizational skills with special attention to details.
- H. Good written and oral communication skills.
- I. Active membership in state and national professional organizations (including SDMS).
- J. Comprehensive knowledge of DMS program with maintenance of continuing professional development that benefits the program's development.
- K. Able to meet the faculty requirements as stated in the Evaluative Criteria for the Accreditation of Diagnostic Medical Sonography Programs.
- L. Able to work independently and coordinate work with colleagues and peers.
- M. Graduate of an accredited DMS program.
- N. Earned associate degree or higher in DMS.

V. Preferred Experience

- A. Prior teaching experiences in DMS academic program and/or administrative experience in clinical practice.
- B. Earned status as an DMS credentialed clinical Instructor and maintain active status.
- C. Experience in distance learning.

VI. Working Conditions/Environment

- A. Normal office, online classroom, and clinical settings.
- B. No office windows
- C. Periodic evening and weekend hours required.
- D. Travel may be required.

E. Potential health hazards include exposure to contagious disease including blood borne pathogens.

Agenda Item: V.B.
Date: December 14, 2023

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the bills.

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

11/2/2023

Check Number	Vendor	Description	Account		Total
			Number	Amount	
136317	A T and T	Phone Service - WTC	12-4204-631-000	\$371.79	\$371.79
136318	A T and T	Internet	11-6401-631-000	\$1,431.32	\$1,431.32
136319	A T and T	Internet	11-6401-631-000	\$2,044.35	\$2,044.35
136320	Tyler S Allen	Reimburse Meal - CPC Staff Dinner	11-5302-711-000	\$63.99	\$63.99
136321	Carly Nicole Beachner	Reimburse Meal - KCADNE	12-1246-630-000	\$19.66	\$19.66
136322	Kim Beachner	Reimburse Meal - KCADNE	12-1246-630-000	\$18.59	\$18.59
		Reimburse Mileage - KCADNE	12-1246-630-000	\$163.75	\$163.75
136323	Haley Shae Beeman	Reimburse Meal - KCADNE	12-1246-630-000	\$19.66	\$19.66
136324	Kathleen A Bennett	Reimburse Meal - KCADNE	12-1246-630-000	\$9.18	\$9.18
		Reimburse Mileage - KCADNE	12-1246-630-000	\$163.75	\$163.75
136325	Delyna R Bohnenblust	Reimburse Meal - KCADNE	12-1246-630-000	\$15.59	\$15.59
136326	City of Parsons	Water Service	11-7102-632-000	\$3,044.31	\$3,044.31
		Water Service - WTC	12-4204-632-000	\$149.05	\$149.05
		Water Service - Student Union	16-9482-632-000	\$259.23	\$259.23
136327	Alexander J Coplon	Reimburse Hotel - Bentonville Recruit	11-5502-603-000	\$150.77	\$150.77
136328	Cox Communications	Internet - Cherokee Center	11-6401-631-000	\$190.06	\$190.06
		Cable - Cherokee Center	11-7103-701-000	\$125.60	\$125.60
136330	Gabrielle Evans	Reimburse Mileage - Pittsburg, KS	11-6505-601-000	\$44.54	\$44.54
		Reimburse - Supplies for Giveaway B	11-6505-701-000	\$12.50	\$12.50
136331	Evergy Kansas Central INC	Electricity	11-7102-634-000	\$15,095.21	\$15,095.21
		Electricity - WTC	12-4204-634-000	\$494.95	\$494.95
		Electricity - Student Union	16-9482-634-000	\$519.95	\$519.95
136332	Farm Talk Newspaper	Newspaper Subscription Renewal	11-4101-704-001	\$58.00	\$58.00
136333	First Dakota Indemnity Company	Workman's Comp Audit	11-6501-590-001	\$735.00	\$735.00
136334	Brandy Marie Habiger	Landscaping	11-7102-550-000	\$200.00	\$200.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/2/2023		Total
			Account Number	Amount	
136335	Ross Harper	Reimburse Mileage - TEA & CLNA Me	12-4204-602-000	\$258.07	\$258.07
136336	Jock's Nitch/Parsons	Shipping - Jerseys	11-5509-701-000	\$24.00	
		Fall/Spring Jerseys	11-5509-701-000	\$575.00	
		Shipping - Ball Cart/Softballs	11-5509-701-000	\$152.00	
		Game Balls	11-5509-701-000	\$1,350.00	
		Ball Cart for Indoor	11-5509-701-000	\$288.00	
		Shipping - Shorts	11-5509-701-000	\$45.00	
		Practice/Travel Shorts Black	11-5509-701-000	\$1,344.00	
		Practice/Travel Shorts Red	11-5509-701-000	\$1,344.00	\$5,122.00
136337	Kansas Gas Service	Gas Service	11-7102-633-000	\$175.39	\$175.39
136339	Ashley Moore	Reimburse Renewals - ARRT & KS Li	11-4200-630-030	\$76.25	
		Reimburse Mileage - Clinicals (Oct)	12-1210-602-000	\$394.97	\$471.22
136340	Cody Nutt	Reimburse Mileage - Cherokee Cente	11-6201-601-000	\$162.44	\$162.44
136341	Julie Page	Reimburse Meal - KCADNE	12-1246-630-000	\$9.18	\$9.18
136343	Proforma	Shipping	11-5302-711-000	\$38.69	
		Gassetto Pens	11-5302-711-000	\$490.00	
		Shipping	11-5302-711-000	\$106.50	
		Foil Stamped Presentation Folders	11-5302-711-000	\$1,417.50	\$2,052.69
136347	U S Postal Service	Business Reply Advance Deposit	11-6503-611-000	\$500.00	\$500.00
136348	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$407.76	
		Blue Emergency Lights	11-6501-631-000	\$97.25	
		Custodians Phone Charges	11-7102-649-000	\$187.06	\$692.07
		Reimburse - KS Turnpike Toll	11-5302-601-000	\$7.50	
136349	Jeremiah Christo Dean Voliva	Reimburse Meals - Topeka & Lawrenc	11-5302-601-000	\$39.29	\$46.79

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	11/2/2023	Account Number	Amount	Total
136350	Wave Wireless	Internet Service - WTC		11-6401-631-000	\$69.00	\$69.00
	11-General Fund		\$32,092.28			
	12-Postsecondary Technical Education Fund		\$2,088.19			
	16-Auxiliary Ent Fund		\$779.18			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$34,959.65</u>			
					<u>\$34,959.65</u>	

Checks approved for release prior to Board action

Mark W. Adams
President

Deann W. Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/9/2023		Total
			Account Number	Amount	
136351	A T and T	Internet	11-6401-631-000	\$4,111.85	\$4,111.85
136352	Tyler S Allen	Reimburse Mileage - Recruiting (7)	11-5302-601-000	\$717.88	
		Reimburse Meals - Recruiting (7)	11-5302-601-000	\$143.16	\$861.04
136353	Kaylena Marie Andersen	Women's BB Travel - 11/10 & 11/2023	11-5503-601-000	\$900.00	\$900.00
136357	Daniel Colon	Color Clicks	11-4203-701-000	\$79.42	
		Black Clicks	11-4203-701-000	\$46.41	\$125.83
136358	Commerce Bank	Rental Van - Athletics	11-6502-720-000	\$1,356.00	\$1,356.00
136359	Evegy Kansas Central INC	Electricity - Cherokee Center	11-7103-634-000	\$816.97	\$816.97
136360	Heidi S Flora	Reimburse Mileage - Joplin, MO	11-6101-702-000	\$81.22	
		Reimburse - Donor Luncheon Table	11-6101-702-000	\$15.00	\$96.22
136361	Brandy Marie Habiger	Landscaping	11-7102-550-000	\$200.00	\$200.00
136362	Kansas Department of Revenue	Bookstore Sales Tax - October	16-0000-216-001	\$165.61	
		Food Service Sales Tax - October	16-0000-216-002	\$692.40	\$858.01
136363	Kansas Gas Service	Gas Service - Cherokee Center	11-7103-633-000	\$70.73	\$70.73
136365	Kelly D. Kirkpatrick	Reimburse Mileage - Adjunt Evaluatio	11-4202-602-000	\$220.87	\$220.87
136366	Elizabeth Anne Kitterman	Reimburse Meals - Recruiting (2)	11-5302-601-000	\$20.30	
		Reimburse Mileage - Recruiting (2)	11-5302-601-000	\$158.51	\$178.81
136369	LaForge and Budd Construction	Softball Scoreboard Installation	11-5506-701-000	\$6,800.00	\$6,800.00
136370	Archana Lal	Reimburse - ASM Membership	11-4200-630-004	\$105.00	\$105.00
136371	Landauer Inc	Student Radiation Monitor	12-1210-700-000	\$40.15	\$40.15
136372	Rural Water District #5	Water Service - Cherokee Center	11-7103-632-000	\$24.91	\$24.91
136374	Cheryl Smith	Reimburse Meal - KCADNE	12-1246-630-000	\$16.76	\$16.76
136375	Sparklight	Cable Service	11-6401-631-000	\$192.12	\$192.12
136376	Elizabeth A Stoneberger	Reimburse Mileage - Adjunct Evaluati	11-4202-602-000	\$184.84	\$184.84
136377	Scotty M Zollars	Reimburse Parking & Meals - KLA 20	11-4101-601-000	\$257.44	\$257.44

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	11/9/2023	Account Number	Amount	Total
136377	Scotty M Zollars	Reimburse Mileage - KLA 2023 (Wich 11-4101-602-000			\$173.84	\$431.28
						<u>\$17,591.39</u>
		11-General Fund	\$16,676.47			
		12-Postsecondary Technical Education Fund	\$56.91			
		16-Auxillary Ent Fund	\$858.01			
		64-Deferred Maintenance	\$0.00			
		67-Capital Outlay	\$0.00			
			<u>\$17,591.39</u>			

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/16/2023		Description	Account Number	Amount	Total
136385	Amazon.com LLC			Drawing Supplies	11-1101-700-000	\$26.88	
				Drawing Supplies	11-1101-700-000	\$26.95	
				Lenovo Professional Dev Laptop	11-4200-630-002	\$597.68	
				Advising Center Supplies	11-5304-701-000	\$92.07	
				Sports Ball Cart & Supplies	11-5503-701-000	\$228.93	
				Insoles for WBB Athlete	11-5507-701-000	\$24.99	
				Acrylic Table Top Sign & Mini Flags	11-6301-701-000	\$74.82	
				Cosco 3-in1 Convertible Cart	11-6503-701-000	\$250.95	
				Holiday Gala & Office Supplies	11-6505-701-000	\$260.70	
				Gribben Lecture Door Prizes	11-6505-701-000	\$67.90	
				Fall Fest & Donor Luncheon Supplies	12-4204-701-000	\$116.77	\$1,768.64
136386	B P			Gasoline	11-6502-720-000	\$187.92	\$187.92
136388	FedEx Express			Package Shipping	11-5303-701-000	\$30.51	\$30.51
136389	Lindi D Forbes			Reimburse Mileage - KCCLI (Kansas)	11-6505-601-000	\$213.53	
				Reimburse Mileage - KCCLI (Hutchins)	11-6505-601-000	\$241.04	\$454.57
136390	Brandy Marie Habiger			Landscaping	11-7102-550-000	\$200.00	\$200.00
136391	Brittany Haley			Reimburse - KSBOHA License Renew	11-5507-601-000	\$68.68	
				Reimburse - BOC & NATA Renewals	11-5507-601-000	\$279.00	\$347.68
136392	Ross Harper			Reimburse Mileage - Meetings/Evalua	12-4204-602-000	\$250.21	\$250.21
136394	Kansas Gas Service			Gas Service	11-7102-633-000	\$583.75	
				Gas Service - WTC	12-4204-633-000	\$108.46	
				Gas Service - Student Union	16-9482-633-000	\$122.07	\$814.28
136395	Tiffany Kotzman			Reimburse Mileage - KCWE (Emporia)	12-1211-601-000	\$166.37	
				Reimburse Mileage - ESSDACK (Hutcr	12-1211-601-000	\$235.80	
				Reimburse - Respiratory Care Week	12-1211-700-000	\$148.00	\$550.17

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/16/2023		Description	Account Number	Amount	Total
136397	L C C Foundation			Reimburse Meal - L Forbes - KCCLI	11-6505-601-000	\$20.10	
				Reimburse Meal - L Forbes - KCCLI	11-6505-601-000	\$34.22	\$54.32
136399	Phillips 66 - Conoco - 76			Gasoline	11-6502-720-000	\$2,929.99	\$2,929.99
136400	Sam's Club Direct			Hefty Food Containers - Grab & Go B	16-9684-701-000	\$77.92	\$77.92
136401	Ashley N Savage			Reimburse Meals - NAFSA Conf	11-5304-601-000	\$114.57	
				Reimburse Mileage - NAFSA Conf	11-5304-601-000	\$165.06	\$279.63
136402	Susan Stolte			Reimburse Mileage - Career Fairs (2)	12-1211-601-000	\$131.00	\$131.00
136403	The Villas at LCC, LLC			Housing	11-0000-201-001	\$1,667.00	
				Housing	11-0000-201-001	\$2,675.00	
				Housing	11-0000-201-001	\$2,440.00	
				Housing	11-0000-201-001	\$1,646.00	
				Housing	11-0000-201-001	\$2,040.00	
				Housing	11-0000-201-001	\$2,015.00	
				Housing	11-0000-201-001	\$2,040.00	
				Housing	11-0000-201-001	\$2,040.00	
				Housing	11-0000-201-001	\$2,441.68	\$19,004.68
136404	Touchtone Communications			Long Distance	11-6501-631-000	\$111.49	\$111.49
136405	Touchtone Communications			Long Distance - Cherokee Center	11-7103-631-000	\$13.15	\$13.15
136408	WoodRiver Energy LLC			Natural Gas Service	11-7102-633-000	\$675.60	
				Natural Gas Service - WTC	12-4204-633-000	\$54.04	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	11/16/2023	Account Number	Amount	Total
136408	WoodRiver Energy LLC	Natural Gas Service - Student Union		16-9482-633-000	\$81.06	\$810.70
					<u>\$28,016.86</u>	
	11-General Fund		\$26,525.16			
	12-Postsecondary Technical Education Fund		\$1,210.65			
	16-Auxiliary Ent Fund		\$281.05			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$28,016.86</u>			

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Doherty
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

11/24/2023

Check Number	Vendor	Description	Account Number	Amount	Total
136412	A T and T	Phone Service	11-6501-631-000	\$102.68	
		Phone Service	11-6501-631-000	\$3,650.07	
		Phone Service - Cherokee Center	11-7103-631-000	\$166.34	\$3,919.09
136413	A T and T	Internet	11-6401-631-000	\$1,090.35	
		Internet	11-6401-631-000	\$609.64	
		Internet	11-6401-631-000	\$2,044.35	\$3,744.34
136414	Evergy Kansas Central INC	Electricity - 1230 Main	11-7102-634-000	\$197.03	
		Electricity - Athletic Complex	11-7102-634-000	\$4,683.03	
		Electricity - Vehicle Lot	11-7102-634-000	\$73.10	\$4,953.16
136415	GFL Environmental	Trash Removal - Cherokee Center	11-7103-649-000	\$353.65	\$353.65
136416	Brandy Marie Habiger	Landscaping	11-7102-550-000	\$200.00	\$200.00
136417	Kansas Gas Service	Gas Service - 1230 Main	11-7102-633-000	\$102.41	
		Gas Service - 1306 Main	11-7102-633-000	\$128.24	\$230.65
				<u>\$13,400.89</u>	

11-General Fund	\$13,400.89
12-Postsecondary Technical Education Fund	\$0.00
16-Auxiliary Ent Fund	\$0.00
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$13,400.89</u>

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/29/2023		Description	Account Number	Amount	Total
136419	Tyler S Allen			Reimburse Mileage - Recruiting (2)	11-5302-601-000	\$171.61	\$171.61
136420	Baxter Springs District 508			Fall Math Instructor - Sara Davis	11-1133-523-002	\$4,350.00	\$4,350.00
136421	Carly Nicole Beachner			Reimburse Mileage - Fall Clinicals (7)	12-1208-602-000	\$471.60	\$471.60
136422	Kim Beachner			Reimburse Mileage - Fall Clinicals (7)	12-1208-602-000	\$589.50	\$589.50
136423	Delyna R Bohnenblust			Reimburse Meal - KSNA Conf.	12-1208-601-000	\$21.35	
				Reimburse Hotel - KSNA Conf.	12-1208-601-000	\$114.19	\$135.54
136424	Capital One			Lab Supplies	11-1102-700-000	\$27.76	
				Water for 8th Grade Day	11-5302-701-000	\$26.80	
				Supplies for 8th Grade Day	11-5302-701-000	\$86.40	
				Supplies for Fall Fest	11-5302-711-000	\$67.46	
				Supplies for CTE Day	11-5302-711-000	\$23.65	
				Donor Appreciation Table	11-5504-701-000	\$74.63	
				Supplies for Advisory Meeting	12-1208-709-000	\$78.31	
				Fall Fest/Touch A Truck	12-4204-701-000	\$177.61	
				Donor Luncheon Supplies	12-4204-701-001	\$61.55	
				Supplies	16-9684-701-000	\$58.70	
				Food	16-9684-743-000	\$109.42	
				Food	16-9684-743-000	\$159.97	
				Food	16-9684-743-000	\$230.81	
				Food	16-9684-743-000	\$40.13	
				Food	16-9684-743-000	\$198.46	
				Food	16-9684-743-000	\$13.56	
				Food	16-9684-743-000	\$121.92	
				Food	16-9684-743-000	\$295.99	
				Food	16-9684-743-000	\$106.67	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	11/29/2023		Description	Account Number	Amount	Total
136424	Capital One			Food	16-9684-743-000	\$52.83	
				Food	16-9684-743-000	\$153.81	
				Food	16-9684-743-000	\$180.83	
				Food	16-9684-743-000	\$47.12	
				Food	16-9684-743-000	\$11.92	
				Food	16-9684-743-000	\$25.92	
				Food	16-9684-743-000	\$77.01	\$2,509.24
136426	Commercial Bank			Loan 110221672 - Principal	11-6201-761-000	\$38,296.05	
				Loan 110221672 - Interest	11-6201-762-000	\$1,350.21	\$39,646.26
136428	Elan Financial Services			CBI*Parrallels	11-0100-484-000	\$99.99	
				Credit - Points Redeemed	11-0100-484-000	(\$5,075.00)	
				BIOL 120 Modules - Fall 2023	11-1102-740-000	\$2,400.00	
				Registration - A Moore - Atlanta Conf	11-4200-630-030	\$245.00	
				Delta - A Moore - Atlanta Conference	11-4200-630-030	\$514.83	
				Delta - T Kimrey - Atlanta Conference	11-4200-630-031	\$514.83	
				Registration - T Kimrey - Atlanta Conf	11-4200-630-031	\$245.00	
				WSU - Labette County CEDBR Reg.	11-4201-601-000	\$55.00	
				K-State - Parking for Visit	11-5302-601-000	\$27.00	
				Holiday Inn - T Allen - Newton Recruit	11-5302-601-000	\$154.52	
				Holiday Inn - T Allen - Salina Recruit.	11-5302-601-000	\$116.79	
				Holiday Inn - T Allen - Dodge City	11-5302-601-000	\$115.56	
				Country Inn - T Allen - Garden City	11-5302-601-000	\$230.54	
				Holiday Inn - J Voilva - Topeka Recruit	11-5302-601-000	\$115.49	
				Holiday Inn - T Allen - Wichita Recruit	11-5302-601-000	\$116.36	
				StriveScan - Credits for College Fairs	11-5302-681-000	\$120.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**


Check Number	Vendor	11/29/2023		Amount	Total
		Description	Account Number		
136428	Elan Financial Services	Dos Fronteras - 8th Grade Day Help	11-5302-711-000	\$168.97	
		Country Inn - Wrestling - Des Moines	11-5505-601-000	\$119.11	
		Country Inn - Wrestling - Des Moines	11-5505-601-000	\$948.72	
		Comfort Inn - Vogel - Recruit IA	11-5505-603-000	\$487.32	
		ARES Sportswear - Team Shirts	11-5508-701-000	\$1,390.80	
		Championship - Jay Wright Clinic DVI	11-5508-701-000	\$39.99	
		Pay.gov - School Cert for Int'l Student	11-5701-706-000	\$1,250.00	
		Courtyard - Watkins - KACC Meeting	11-6101-601-000	\$120.40	
		Fairfield Inn - Watkins - LCC Art @ KS	11-6101-601-000	\$99.60	
		Holiday Inn - M Watkins - KJCCC Mtg	11-6101-601-000	\$140.40	
		Tax Bandits - E-Filing Payroll Form	11-6201-701-000	\$5.95	
		PC Nametag - Pronoun Ribbons	11-6504-701-000	\$27.31	
		Holiday Inn - L Forbes - KCCLI/Hutch	11-6505-601-000	\$105.93	
		White Equipment - Actautor	11-7102-649-000	\$599.15	
		Training Wheels Gear - Wheelies (5 p	12-1208-700-001	\$115.99	
		Outsider Tacos - Advisory Lunch	12-1208-709-000	\$329.60	
		Fairfield Inn - S Stolte - Career Expo	12-1211-601-000	\$262.15	
		Comfort Inn - Kotzman/Stolte - KCWE	12-1211-601-000	\$93.22	
		ProctorFree - Sono Proctored Exams	12-1214-700-000	\$1,449.00	
		Inteleos - ARDMS Registry Fee	12-1214-700-002	\$275.00	
		Registration - G Brown - Atlanta Conf	12-1246-630-000	\$245.00	
		Holiday Inn - Nursing Dept - KCADNE	12-1246-630-000	\$789.60	
		Delta - G Brown - Atlanta Conference	12-1246-630-000	\$514.83	
		KS.gov - CNA KDADS Fees	12-4204-701-002	\$205.00	
		KS.gov - CNA KDADS Fees	12-4204-701-002	\$143.50	


LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

11/29/2023

Check Number	Vendor	Description	Account Number	Amount	Total
136428	Elan Financial Services	KS.gov - CNA KDADS Fees	12-4204-701-002	\$20.50	
		KS.gov - CNA KDADS Fees	12-4204-701-002	\$82.00	
		KS.gov - CMA KDADS Fees	12-4204-701-002	\$82.00	
		Ozarks Coca-Cola - Bag in the Box P	16-9684-743-000	\$164.46	
		Square - Cafe Register Kit	16-9684-850-000	\$1,496.73	\$11,768.14
136429	First Dakota Indemnity Company	Workman's Comp	11-6501-590-001	\$1,166.00	\$1,166.00
136430	Heidi S Flora	Reimburse - Donor Luncheon Decor	11-6101-702-000	\$15.00	
		Reimburse - Donor Luncheon Items	11-6301-709-000	\$15.00	\$30.00
136431	Brandy Marie Habiger	Landscaping	11-7102-550-000	\$200.00	\$200.00
136432		Cookies for Donor Luncheon	11-6505-701-000	\$287.50	\$287.50
136434	Melissa Kipp	Reimburse Meals - Adobe Conf. (CA)	11-4200-630-014	\$67.87	
		Reimburse Travel - Adobe Conf. (CA)	11-4200-630-014	\$215.45	\$283.32
136435	Elizabeth Anne Kitterman	Reimburse Mileage - Galena College	11-5302-601-000	\$69.43	\$69.43
136436	L C C Foundation	Memorial - Larry Burnett	11-6102-709-000	\$50.00	\$50.00
136437	Archana Lal	Reimburse Meals - ASMCUE Conf.	11-4200-630-004	\$196.33	
		Reimburse Hotel - ASCUME Conf.	11-4201-630-002	\$705.81	\$902.14
136438	David M Lutmer	Reimburse Mileage - Advisor Interview	11-6504-601-002	\$259.74	\$259.74
136441	Proforma	8' Stretch Table Cover	11-5302-711-000	\$384.98	\$384.98
				<u>\$63,275.00</u>	

Checks approved for release prior to Board action


President


Vice President of Finance & Operations

11-General Fund	\$53,607.24
12-Postsecondary Technical Education Fund	\$6,121.50
16-Auxillary Ent Fund	\$3,546.26
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$63,275.00</u>

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2023		Description	Account Number	Amount	Total
136444	ABC Advertising Agency, LLC			3-Yr Tabletop Ad - Ole Sawmill Grill	11-6301-613-000	\$1,500.00	\$1,500.00
136445	A-Blossom for Every Occasion			Bouquet - Sophia Zetmeir, Founder's	11-6301-709-000	\$120.00	\$120.00
136446	Ace Hardware, Inc.			Returned - Tri-Dolly Trolley	11-1101-700-000	(\$9.99)	
				Tri-Dolly Trolley	11-1101-700-000	\$9.99	
				Equipment for SB Mower	11-5509-701-000	\$42.56	
				Maintenance Supplies	11-7102-649-000	\$45.96	
				Maintenance Supplies	11-7102-649-000	\$25.99	
				Maintenance Supplies	11-7102-649-000	\$20.98	
				Maintenance Supplies	11-7102-649-000	\$70.34	
				Maintenance Supplies	11-7102-649-000	\$69.98	
				Maintenance Supplies	11-7102-649-000	\$45.18	
				Custodial Supplies	11-7102-702-000	\$19.99	
				Custodial Supplies	11-7102-702-000	\$209.99	
				Leaf Blower and Batteries	12-1219-700-000	\$498.00	
				Tape Measures	12-1219-700-001	\$35.94	\$1,084.91
136447	All Seasons Floral, LLC			Plant - C Dyson Mom's Service	11-6102-709-000	\$55.00	
				Plant - S Nickell Mom's Service	11-6102-709-000	\$50.00	\$105.00
136448	Atlas Steel Products, Inc			Steel	12-1219-700-001	\$1,928.00	\$1,928.00
136449	Barton Solvents, Inc			Dowfrost for Chiller	11-7102-649-000	\$1,211.47	\$1,211.47
136450	Blick Art Materials			Crescent Illustration Board - 15" x 20"	11-1101-700-000	\$42.85	\$42.85
136451	C. D. L. Electric Co., INC			Labor & Equipment - Replace Bulbs	11-7102-649-000	\$1,620.00	
				Labor & Equipment - Replace Fixtures	11-7102-649-000	\$810.00	
				Replacement LED Bulbs	11-7102-649-000	\$2,639.00	\$5,069.00
136452	Brooklyn Raquel Chase			Line Judging - 2023 VB	11-5506-576-000	\$425.00	\$425.00
136453	Cintas Corporation No. 2			Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

11/30/2023

Check Number	Vendor	Description	Account Number	Amount	Total
136453	Cintas Corporation No. 2	Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	
		Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	
		Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	\$472.28
136454	Commercial Laundry Sales & Service	Labor & Parts - Repair Machine Door	11-7102-649-000	\$1,003.02	\$1,003.02
136455	Copy Products Inc	Copy Usage - Cherokee Center	11-7103-701-000	\$128.83	\$128.83
136456	Corectec	Student Review Software Access	12-1210-700-000	\$1,360.00	\$1,360.00
136457	Dave's Phone Service	Fire Panel Inspections (9 Panels)	11-7102-649-000	\$680.00	\$680.00
136458	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$69.03	\$69.03
136459	Document Destruction Inc	Bulk Shredding	11-6503-705-000	\$332.50	\$332.50
136460	Flinn Scientific Inc	Nitrile Gloves, 100 pk, SM/M	11-1102-700-000	\$324.00	\$324.00
136461	Good News Publishing, Inc.	Enrollment Display	11-6301-613-000	\$164.70	
		Enrollment Display	11-6301-613-000	\$164.70	
		Enrollment Display	11-6301-613-000	\$164.70	\$658.80
136462	Graves Foods	Supplies	16-9684-701-000	\$436.90	
		Supplies	16-9684-701-000	\$271.16	
		Food	16-9684-743-000	\$1,396.23	
		Food	16-9684-743-000	\$881.94	\$2,986.23
136463	Green's Vegetation Control/William Green	Granular Fertilizer for Baseball Field	11-5502-701-000	\$360.00	\$360.00
136464	Herring Bank	ID Card Supplies & ACH Item Fees	11-6401-701-000	\$456.80	\$456.80
136465	Hillyard/Springfield	Custodial Supplies	11-7102-702-000	\$1,365.73	\$1,365.73
136466	Jenzabar, Inc.	CRM Admissions Renewal	11-6401-646-001	\$2,791.00	
		J1 SaaS Full Suite Renewal	11-6401-646-001	\$124,400.00	
		JFA Implementation	11-6401-646-001	\$647.50	\$127,838.50
136467	Jock's Nitch/Parsons	Shipping - Practice Baseballs	11-5502-701-000	\$180.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2023		Description	Account Number	Amount	Total
136467	Jock's Nitch/Parsons			Shipping - Game Baseballs	11-5502-701-000	\$210.00	
				Shipping - Performance Shirts/Shorts	11-5502-701-000	\$44.00	
				Baseball - Team Shirts, 4 Versions	11-5502-701-000	\$3,080.00	
				NJCAA Practice Baseballs	11-5502-701-000	\$1,500.00	
				NJCAA D1 Game Baseballs	11-5502-701-000	\$2,544.50	
				Baseball - Team Shorts, Black	11-5502-701-000	\$675.00	\$8,233.50
136468	Johnson Controls			Replace Program Controller	11-7202-648-000	\$14,507.00	\$14,507.00
136469	Chaynee Elyse Johnson			Libero Tracker - 2023 VB	11-5506-576-000	\$50.00	\$50.00
136470	Joplin Supply Company, Inc.			Maintenance Supplies	11-7102-649-000	\$270.64	\$270.64
136471	JRCERT			Annual Accreditation Fee 2024	12-1210-670-000	\$2,450.00	\$2,450.00
136472	K L K C			Video Stream Sponsor - HS	11-6301-613-000	\$200.00	
				October Advertising	11-6301-613-000	\$400.00	
				Cardinal Corner - October	11-6301-613-000	\$125.00	\$725.00
136473	Kansas Outdoor Advertising			November Billboard Rental	11-6301-613-000	\$575.00	\$575.00
136474	Kitchen Pass, Inc.			Welding Advisory Meal	12-1219-709-000	\$124.98	
				Allied Health Advisory Lunch	12-4204-709-000	\$141.96	\$266.94
136475	KJCCC			Volleyball Officials	11-5504-680-000	\$1,620.00	\$1,620.00
136476	KMI Metals			Metal	12-1219-700-004	\$87.60	\$87.60
136477	KONE Inc			SU Elevator Repair - Labor	11-7102-649-000	\$5,660.16	
				SU Elevator Repair - Materials	11-7102-649-000	\$235.84	
				Maintenance Agreement	11-7202-648-000	\$523.50	
				Credit - Overpayment Inv 131052	11-7202-648-000	(\$0.06)	
				Maintenance Agreement	11-7202-648-000	\$169.00	\$6,588.44
136478	Labette Avenue			Kids Fall Fest Ad	11-6301-613-000	\$50.00	
				Fall Harvest Edition Ad	11-6301-613-000	\$100.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2023		Description	Account Number	Amount	Total
136478	Labette Avenue			Fall 8-week Courses Ad	11-6301-613-000	\$120.00	
				Fall 8-week Courses Ad	11-6301-613-000	\$120.00	
				100th Birthday Bash - Thank you	11-6301-709-000	\$684.00	\$1,074.00
136479	Labette Health			Respiratory Care Drug Screens	12-1211-700-002	\$39.60	\$39.60
136480	Laser Designs/PSHTC			Name Badges - E Kitterman	11-5302-701-000	\$10.00	
				Name Badge - G Chalker	11-6102-709-000	\$5.00	
				Name Badges - D Cooley & G Bernal	11-7102-649-000	\$10.00	
				Name Badge - J Garretson	12-1214-700-000	\$5.00	\$30.00
136481	Locke Supply Co			HVAC Refrigerant (25 lb)	11-7102-649-000	\$789.28	
				HVAC Refrigerant (25 lb)	11-7102-649-000	\$1,973.20	
				Maintenance Supplies	11-7102-649-000	\$83.07	\$2,845.55
136482				Libero Tracker - 2023 VB	11-5506-576-000	\$160.00	\$160.00
136483	Marmic Fire and Safety Co Inc			Quarterly Inspection	11-7202-648-000	\$352.28	
				Quarterly Inspection - Athletic Comple	11-7202-648-000	\$230.83	\$583.11
136484	McCarty's Office Machines Inc			Name Plate - New Trustee	11-6102-709-000	\$12.95	
				Lorell Lateral File Rail Kit	11-6201-701-000	\$31.84	
				Canon Maintenance Contract	11-6503-648-000	\$194.50	
				Supplies	11-6503-701-000	\$135.55	
				Supplies	11-6503-701-000	\$116.26	
				Supplies	11-6503-701-000	\$183.02	
				Lorell Office Chair - SSC Director	11-7102-649-000	\$379.00	
				Copy Usage - WTC	12-1219-700-000	\$2.60	\$1,055.72
136485	McKinzie Pest Control			Contract Treatment - Student Union	11-7102-649-000	\$85.00	\$85.00
136486	Jennifer Miller			Tackle Twill Jackets for SB	11-5509-701-000	\$180.00	\$180.00
136487	Mountain Plains Library Association			Membership Renewal - Scott Zollars	11-4101-701-000	\$65.00	\$65.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2023		Description	Account Number	Amount	Total
136488	Overhead Door Co. of Springfield, Inc.			Door Maintenance - Hughes Building	11-7102-671-000	\$530.50	\$530.50
136489	P1 Service, LLC			Unit Maint - Labor - 2nd Floor LG	11-7102-649-000	\$2,728.00	
				Unit Maint - Materials - 2nd Floor LG	11-7102-649-000	\$1,401.99	
				Maintenance Agreement	11-7103-649-000	\$656.00	
				Maintenance Agreement	11-7202-648-000	\$5,903.00	\$10,688.99
136490	Parsons Sun			Enrollment Ad	11-6301-613-000	\$120.00	
				Enrollment Ad	11-6301-613-000	\$120.00	
				Enrollment Ad	11-6301-613-000	\$120.00	
				Enrollment Ad	11-6301-613-000	\$120.00	
				Supporting Parsons Police Dept	11-6301-613-000	\$40.00	
				Enrollment Ad	11-6301-613-000	\$180.00	
				Enrollment Ad	11-6301-613-000	\$180.00	
136491	Quill LLC			100th Birthday Bash - Thank You	11-6301-709-000	\$460.00	\$1,340.00
136492	Evelyn Rodriguez			1098-T Envelopes	11-6201-701-000	\$295.83	\$295.83
136493	Styers Equipment Company			Line Judging - 2023 VB	11-5506-576-000	\$500.00	\$500.00
				IntoPrint Toner/Drums	11-6503-648-000	\$3,515.70	
				IntoPrint Waste Toner Cartridge	11-6503-648-000	\$67.26	\$3,582.96
136494	T & E Auto Sales and Service			Vehicle Maintenance - RV 28	11-6502-720-000	\$870.63	\$870.63
136495	The Home Store			Carpet Tile - Director of SSC Office	11-7102-649-000	\$2,315.00	\$2,315.00
136496	The Sherwin Williams Co			Paint Supplies - Student Success Cer	11-7102-649-000	\$91.88	\$91.88
136497	Thompson Bros. Supplies, INC			Credit - Duplicate Payment	12-1219-700-000	(\$463.32)	
				Mig Pliers	12-1219-700-000	\$59.70	
				Plasma Cutter Filter	12-1219-700-000	\$278.00	
				Refill Cylinders (14)	12-1219-700-000	\$1,225.30	
				Repair Parts for Saw	12-1219-700-000	\$44.70	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	11/30/2023		Amount	Total
			Account Number			
136497	Thompson Bros. Supplies, INC	Cylinder Rentals	12-1219-700-002		\$243.04	
		Welding Supplies	12-1219-700-004		\$319.36	
		Eye Protection	12-1219-700-004		\$44.00	
		Eye Protection	12-1219-700-004		\$588.00	\$2,338.78
136498	UniFirst Corporation	Mats, Mops, Cloths	11-7103-649-000		\$61.56	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$152.54	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$152.31	
		Aprons, Mats, Mops, Cloths	16-9482-701-000		\$50.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000		\$50.00	\$466.41
136499	Uplink, LLC	Zetmeir Building System Install	11-7102-649-000		\$761.88	
		Monthly Monitoring Fee	11-7102-649-000		\$45.00	\$806.88
136500	Vance Lawn Care, Inc	Groundskeeping - Cherokee Center	11-7103-649-000		\$230.00	\$230.00
136501	Vietti Marketing Group	Oct Advertising - KBTN	11-6301-613-000		\$1,800.00	
		Oct Advertising - IKS NF	11-6301-613-000		\$325.00	
		Oct Advertising - IKS NF	11-6301-613-000		\$1,040.00	\$3,165.00
136502	Mark Watkins	Reimburse Meals - KJCCC Mtgs.	11-6101-709-000		\$39.53	
		Reimburse Meals - LCC Art @ KSU	11-6101-709-000		\$75.05	
		Vehicle Expense	11-6501-590-001		\$900.00	\$1,014.58

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2023		Account Number	Amount	Total
136503	Weatherproofing Technologies, Inc	Hughes Building Roof Repairs			67-7100-649-002	\$189,886.20	\$189,886.20
	11-General Fund		\$207,152.80				
	12-Postsecondary Technical Education Fund		\$9,012.46				
	16-Auxiliary Ent Fund		\$3,086.23				
	64-Deferred Maintenance		\$0.00				
	67-Capital Outlay		\$189,886.20				
						<u>\$409,137.69</u>	