

**Labette Community College  
Board of Trustees Meeting Agenda  
Thursday, February 8, 2024  
Board Meeting 5:30 p.m.  
Cardinal Event Center**

- I. Adoption of Agenda..... Exhibit 1
- II. Approval of January 11, 2024, Regular Meeting Minutes..... Exhibit 2
- III. Approval of January 25, 2024, Special Meeting Minutes ..... Exhibit 3
- IV. Reports and/or Board Discussion
  - A. Faculty Senate Report
  - B. SGA Report
  - C. Administrative Reports
    - i. Comparison of Expenditure to Budget
    - ii. Facilities Report
  - D. President's Report
- V. New Business (Action, Report, or Discussion)
  - A. Tuition and Fees ..... Exhibit 4
  - B. Approval of Bills ..... Exhibit 5

VI. Executive Session for the purpose of discussing personnel matters for non-elected personnel to protect the interest of the individual(s) to be discussed.

VII. Public Comment  
 The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board's approach to public comment with the following statement:

***“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.”*** The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

VIII. Next Regular Board Meeting: Thursday, March 21, 2024, 5:30 p.m., Cardinal Event Center

IX. Adjournment

**LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
January 11, 2024**

The Board of Trustees met at 5:30 p.m. on Thursday, January 11, 2024, at the Cardinal Event Center.

**Members Present**

Greg Chalker  
Becky Dantic  
Carl Hoskins  
Rod Landrum  
Montie Taylor  
David Winchell

**Others Present**

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Theresa Hundley	Ross Harper	Haley Walker	Lindi Forbes
Janice Reese	Kevin Doherty	Ken Elliott	Randee Baty
Jessica Garretson	Ray Nolting		

Heidi Flora recorded the minutes.

**Election of Officers for the Board of Trustees**

Chair Winchell opened the floor for Board Chair nominations to serve for a period of one year or until a successor is elected. Chair Winchell nominated Trustee Dantic. Trustee Landrum seconded the nomination. Nominations ended and the motion to elect Trustee Dantic carried 6-0.

For Vice-Chair, Trustee Taylor nominated Trustee Landrum for a period of one year or until a successor is elected. Trustee Hoskins seconded the nomination. Trustee Winchell nominated Trustee Chalker. There was no second. Nominations ended and the motion to elect Trustee Landrum carried 5-0. Trustee Landrum abstained from voting.

**Presidential Appointments**

Trustee Landrum moved to approve the following Presidential appointments:

- Heidi Flora as Clerk of the Board
- Leanna Doherty as Treasurer
- Kyle Fleming and KASB as the legal services provider for a year
- Carl Hoskins, KACCT (Kansas Association of Community Colleges) Representative
- Parsons Sun as the paper of record

Trustee Hoskins seconded the motion and the motion carried 6-0.

Trustee Chalker moved to approve the following Presidential appointments:

- The Emergency Executive Succession Plan
- The Sexual Harassment Plan
- Karen Barger, ADA Coordinator
- Leanna Doherty, VP of Finance and Operations, and Haley Walker, Human Resource Director, Affirmative Action Officers
- Leanna Doherty, Public Information Officer
- Kevin Doherty, Emergency Services Contact
- Kelly Kirkpatrick, VP of Student Affairs, and, Haley Walker, Title IX Coordinators
- Dr. Mark Watkins, President, and Janice Reese, Public Relations Director, Kansas Association of School Boards (KASB) Governmental Relations Network Contact.

Trustee Hoskins seconded and the motion carried 6-0.

**Adoption of Agenda (ACTION ITEM)**

Chair Dantic asked for changes or additions to the meeting agenda. There were none. Trustee Landrum moved to approve the meeting agenda as presented. Trustee Chalker seconded the motion and the motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Dantic asked for corrections or additions to the December 14, 2023, regular meeting minutes. There were none. Trustee Winchell moved to approve the minutes as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

**Reports and/or Board Discussion**

**Faculty Senate Report:**

None

**Student Government Report:**

None

**Administrative Report:**

**Comparison of Expenditures to Budget** – The December financial report was placed on the tables. At the end of December, we were 50% through the year. The general fund was 47% expended and the technical education/vocational fund was 46% expended. Vice-President Doherty invited questions from the Trustees.

**Facility Report:**

Kevin Doherty, Director of Facilities, gave an update. He reported on the plan to refinish the gymnasium floor, issues with the athletic complex HVAC system, as well as an issue with the Hughes Building elevator.

**President's Report:**

Prior to the start of the meeting, Dr. Watkins introduced Jessica Garretson as the new Diagnostic Medical Sonography Clinical Coordinator and Instructor.

Ross Harper, Dean of CTE and Workforce Training gave a brief overview of the upcoming cookie decorating class and the LCHS FFA and Ag Welding Competition he and Admissions Recruiter, Jeremiah Voliva, recently attended.

Dr. Watkins discussed some upcoming Trustee training sessions that will be available via Zoom.

Dr. Watkins announced that on January 17 during the half-time of the basketball game, LCC will be presenting its inaugural Generational Award to the Beachner family.

Dr. Watkins also announced that he will be meeting with Kansas State Legislatures in Topeka on January 18.

Dr. Watkins discussed delaying the Cherokee Center report until March due to a January 29 HLC peer review which could have some bearing on the report.

**Executive Session**

Trustee Taylor moved to go into executive session at 6:01 p.m. for 5 minutes for the purpose of discussing personnel matters for nonelected personnel and to protect the privacy interests of an identifiable individual. Trustee Winchell seconded the motion and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, Kelly Kirkpatrick, and Haley Walker.

The Board returned to open meeting at 6:06 p.m.

**New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)**

**Administrative Employment Contract**

Trustee Landrum moved to approve the employment contract for Ross Harper, Dean of CTE and Workforce Training, at a salary of \$65,000 to begin February 1, 2024. Trustee Winchell seconded the motion and the motion carried 6-0.

**2024 Regular Meeting Dates of the Board of Trustees**

Trustee Hoskins moved to approve the 2024 regular meeting dates of the Board of Trustees as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

**Purchase of Zoll Monitor**

Trustee Taylor moved to approve the purchase of a Zoll Monitor from the sole source provider, Zoll Medical Corporation, at a cost of \$35,234.39. Trustee Landrum seconded the motion and the motion carried 6-0.

**Purchase of Apache CNC Table**

Trustee Hoskins moved to approve the purchase of an Apache CNC Table from the sole source provider, Thompson Brothers, at a cost of \$32,921.70. Trustee Landrum seconded the motion and the motion carried 6-0.

**Approval of Bills**

Trustee Landrum moved to approve the Claims Register. Trustee Hoskins seconded the motion and the motion carried 6-0.

**Public Comment**

Trustee Taylor acknowledged and thanked Ray Nolting with the Parsons Sun for attending the meeting.

**Next Board Meeting**

Chair Dantic reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 8, 2024, at 5:30 p.m. in the Cardinal Event Center.

**Adjournment**

Trustee Chalker moved to adjourn the meeting at 6:21 p.m. Trustee Landrum seconded the motion and the motion carried 6-0.

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**Heidi Flora, Clerk of the Board**

REF  
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**LABETTE COMMUNITY COLLEGE  
Board of Trustees Special Meeting Minutes  
January 25, 2024**

The Board of Trustees met at 12:00 p.m. on Thursday, January 25, 2024, at the Athletic Complex Classroom.

**Members Present**

Greg Chalker  
Becky Dantic  
Carl Hoskins  
Montie Taylor  
David Winchell

**Members Absent**

Rod Landrum

**Others Present**

Dr. Mark Watkins	Leanna Doherty	Kelly Kirkpatrick	Lindi Forbes
Janice Reese	Kevin Doherty	Aaron Keal	Ray Nolting

Heidi Flora recorded the minutes

**Adoption of Special Meeting Agenda (ACTION ITEM)**

Chair Dantic asked for the special Board meeting agenda to be approved. Trustee Hoskins moved to approve the meeting agenda. Trustee Winchell seconded the motion and the motion carried 5-0.

**New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)**

**Elevator Repair**

Trustee Winchell moved to approve the repair of the Hughes Building elevator with the purchase of a new control system from sole source provider Kone at a cost of \$117,576 through the OMNIA purchasing cooperative. Trustee Chalker seconded the motion and the motion carried 5-0.

**Refinishing of Gymnasium Floor**

Trustee Hoskins moved to approve the quote from Lankford through the Greenbush cooperative to refinish the gymnasium floor at a cost of \$34,500 and the alternate at an additional cost of \$10,100 for a new transition, perimeter plate. Trustee Taylor seconded the motion and the motion carried 5-0.

**Public Comment**

Trustee Winchell reported the KACC Board Trustee training recently offered was very good.

**Next Board Meeting**

Dr. Watkins reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 8, 2024, at 5:30 p.m. in the Cardinal Event Center.

**Adjournment**

Trustee Winchell moved to adjourn the meeting at 12:21 p.m. Trustee Hoskins seconded the motion and the motion carried 5-0.

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**Heidi Flora, Clerk of the Board**

DRAFT



SUBJECT

Tuition and Fees for 2024-2025

REASON FOR CONSIDERATION BY THE BOARD

Kansas Statutes state that the Board of Trustee's approval is required for the adoption of student tuition and fees.

BACKGROUND

This is the first review of tuition and fees for Labette Community College. This exhibit shows how tuition and fees at LCC compare to the other Kansas schools. For comparison purposes, per credit hour technology fees are included with the fees. Tuition and fees for the 2024-2025 academic year should be set at the March 21, 2024 meeting.

Last year there was no increase in tuition and fees.

PRESIDENT'S RECOMMENDATION

The President recommends that the Board of Trustees review the tuition and fees schedule with no action to be taken at this meeting.

**EXHIBIT 4**

**Kansas Community Colleges FY2024 Tuition and Fees Schedule**

Institution	Resident			Non-Resident			International		
	Tuition	Inc. Fees	Total	Tuition	Inc. Fees	Total	Tuition	Inc. Fees	Total
COFFEYVILLE CC	\$39.00	\$56.00	\$95.00	\$88.00	\$56.00	\$144.00	\$104.00	\$118.00	\$222.00
CLOUD COUNTY CC	\$78.00	\$35.00	\$113.00	\$103.00	\$35.00	\$138.00	\$103.00	\$35.00	\$138.00
KANSAS CITY KS CC	\$91.00	\$23.00	\$114.00	\$201.00	\$23.00	\$224.00	\$201.00	\$23.00	\$224.00
JOHNSON COUNTY CC	\$100.00	\$16.00	\$116.00	\$212.00	\$16.00	\$228.00	\$212.00	\$16.00	\$228.00
GARDEN CITY CC	\$63.00	\$58.00	\$121.00	\$82.00	\$58.00	\$140.00	\$100.00	\$58.00	\$158.00
SEWARD COUNTY CC	\$76.00	\$45.00	\$121.00	\$98.00	\$60.00	\$158.00	\$98.00	\$60.00	\$158.00
BARTON COUNTY CC	\$76.00	\$46.00	\$122.00	\$105.00	\$46.00	\$151.00	\$168.00	\$46.00	\$214.00
FORT SCOTT CC	\$62.00	\$61.00	\$123.00	\$62.00	\$61.00	\$123.00	\$128.00	\$61.00	\$189.00
HUTCHINSON CC	\$97.00	\$27.00	\$124.00	\$128.00	\$27.00	\$155.00	\$137.00	\$37.00	\$174.00
LABETTE CC	\$57.00	\$67.00	\$124.00	\$82.00	\$67.00	\$149.00	\$141.00	\$67.00	\$208.00
PRATT CC	\$70.00	\$57.00	\$127.00	\$84.00	\$57.00	\$141.00	\$110.00	\$57.00	\$167.00
HIGHLAND CC	\$76.00	\$53.00	\$129.00	\$76.00	\$53.00	\$129.00	\$283.00	\$53.00	\$336.00
BUTLER COUNTY CC	\$103.00	\$27.00	\$130.00	\$157.00	\$27.00	\$184.00	\$163.00	\$27.00	\$190.00
COLBY CC	\$82.00	\$50.00	\$132.00	\$136.00	\$50.00	\$186.00	\$162.00	\$50.00	\$212.00
NEOSHO COUNTY CC	\$93.00	\$50.00	\$143.00	\$93.00	\$72.00	\$165.00	\$166.00	\$54.00	\$220.00
INDEPENDENCE CC	\$70.00	\$78.00	\$148.00	\$77.00	\$78.00	\$155.00	\$161.00	\$78.00	\$239.00
ALLEN COUNTY CC	\$85.00	\$65.00	\$150.00	\$95.00	\$65.00	\$160.00	\$105.00	\$65.00	\$170.00
COWLEY COUNTY CC	\$80.00	\$75.00	\$155.00	\$130.00	\$75.00	\$205.00	\$180.00	\$75.00	\$255.00
DODGE CITY CC	\$60.00	\$125.00	\$185.00	\$70.00	\$125.00	\$195.00	\$80.00	\$125.00	\$205.00

\*Values are per credit hour

State Resident Average:  
\$130.11

Non-State Resident Average:  
\$164.74

International Average:  
\$205.63

Southeast Average Residents  
\$130.50

Southeast Average Non-residents  
\$149.33

Southeast Average International  
\$208.00

Pittsburg State University - Resident: \$299 Non-Resident: \$677

Agenda Item: V.B.  
Date: February 8, 2024

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the bills.

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

1/4/2024

Check Number	Vendor	Description	Account Number	Amount	Total
136670	A T and T	Phone Service - Cherokee Center	11-7103-631-000	\$308.95	
		Phone Service - WTC	12-4204-631-000	\$364.51	\$673.46
136671	A T and T	Internet	11-6401-631-000	\$1,431.32	\$1,431.32
136672	A T and T	Internet	11-6401-631-000	\$1,090.35	
		Internet	11-6401-631-000	\$609.64	\$1,699.99
136675	City of Parsons	Water Service	11-7102-632-000	\$2,730.21	
		Water Service - WTC	12-4204-632-000	\$155.55	
		Water Service - Student Union	16-9482-632-000	\$247.77	\$3,133.53
136676	Daniel Colon	Color Clicks	11-4203-701-000	\$43.12	
		Black Clicks	11-4203-701-000	\$20.46	\$63.58
136677	Commercial Bank	Loan 110221672 - Principle	11-6201-761-000	\$38,335.85	
		Loan 110221672 - Interest	11-6201-762-000	\$1,310.41	\$39,646.26
136678	Evergy Kansas Central INC	Electricity - 1230 Main	11-7102-634-000	\$176.80	
		Electricity - Athletic Expansion	11-7102-634-000	\$4,470.34	
		Electricity - Vehicle Lot	11-7102-634-000	\$77.37	
		Electricity	11-7102-634-000	\$14,970.25	
		Electricity - WTC	12-4204-634-000	\$485.37	
		Electricity - Student Union	16-9482-634-000	\$707.09	\$20,887.22
136679	First Dakota Indemnity Company	Workman's Comp	11-6501-590-001	\$1,166.00	\$1,166.00
136680	GFL Environmental	Trash Removal - Cherokee Center	11-7103-649-000	\$352.84	\$352.84
136685	Kansas Gas Service	Gas Service	11-7102-633-000	\$541.24	
		Gas Service - 1306 Main	11-7102-633-000	\$257.82	
		Gas Service - 1230 Main	11-7102-633-000	\$193.52	\$992.58
136686	Marmic Fire and Safety Co Inc	Sprinkler Service Call & Inspection	11-7202-648-000	\$240.83	\$240.83
136687	One Church	Memorial - Tom Hilton	11-6102-709-000	\$50.00	\$50.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/4/2024

Check Number	Vendor	Description	Account Number	Amount	Total
136688	Philadelphia Indemnity Insurance	ComAuto Insurance - 2023 Ford Transit	11-6502-623-000	\$338.00	\$338.00
136689	SESAC	Music License Fee	11-1111-682-000	\$370.09	\$370.09
136690	U S Postal Service	BRM Annual Maintenance	11-6503-611-000	\$910.00	\$910.00
136691	U S Postal Service	BRM Permit Fee	11-6503-611-000	\$310.00	\$310.00
136692	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$407.76	
		Blue Emergency Lights	11-6501-631-000	\$97.25	
		Facilities Phone Charges	11-7102-649-000	\$187.06	\$692.07
136693	Wave Wireless	Internet Service - WTC	11-6401-631-000	\$69.00	\$69.00
				<u>\$73,026.77</u>	

11-General Fund	\$71,066.48
12-Postsecondary Technical Education Fund	\$1,005.43
16-Auxillary Ent Fund	\$954.86
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$73,026.77</u>

Checks approved for release prior to Board action

*Mark Watkins*  
President

*Hannah Doherty*  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/12/2024

Check Number	Vendor	Description	Account Number	Amount	Total
136694	A T and T	Internet	11-6401-631-000	\$4,111.85	\$4,111.85
136695	B P	Gasoline	11-6502-720-000	\$323.64	\$323.64
136696	Broadcast Music Inc.	Licensing Fee	11-1111-682-000	\$380.15	\$380.15
136697	Alexander J Coplon	Reimburse Mileage - Ft Smith Recruit	11-5502-603-000	\$260.69	\$260.69
136698	Jaran Dixon	Reimburse Mileage - Tulsa, OK	11-5503-603-000	\$150.65	\$150.65
136699	Elsevier, Inc.	Shipping & Handling	12-1208-700-000	\$85.54	\$85.54
136701	Evergy Kansas Central INC	Electricity - Cherokee Center	11-7103-634-000	\$976.94	\$976.94
136702	Jarred, Gilmore & Phillips, PA	Software Update for 2023	11-6201-663-000	\$100.00	\$100.00
136703	Kansas Department of Health and Env	Annual Radiation Equipment Registra	12-1210-646-000	\$300.00	\$300.00
136704	Kansas Department of Revenue	Bookstore Sales Tax - December	16-0000-216-001	\$108.90	\$108.90
136706	Kansas Gas Service	Food Service Sales Tax - December	16-0000-216-002	\$192.08	\$300.98
136707	Kelly D. Kirkpatrick	Gas Service - Cherokee Center	11-7103-633-000	\$375.21	\$375.21
		Reimburse Hotel - ATIXA (Kelly)	11-5701-601-000	\$110.72	
		Reimburse Meals - ATIXA Training	11-5701-601-000	\$30.24	
		Reimburse Mileage - Lawrence, KS	11-5701-601-000	\$180.13	
		Reimburse Hotel - ATIXA (Haley)	11-6504-601-001	\$110.72	\$431.81
136712	McGraw-Hill Companies	Student RadReview Software Access	12-1210-700-000	\$1,699.00	\$1,699.00
136713	Pitney Bowes Global Financial Services	Thermal Label Roll	11-6503-648-000	\$125.32	\$125.32
136714	Rural Water District #5	Water Service - Cherokee Center	11-7103-632-000	\$24.43	\$24.43
136715	S E K Human Resources Association	SEKHRA Membership - J Letterman	11-6504-601-001	\$40.00	\$80.00
		SEKHRA Membership - H Walker	11-6504-601-001	\$40.00	
136716	Sparklight	Cable Service	11-6401-631-000	\$207.19	\$207.19
136717	Brian Vediz	Reimburse Mileage - Topeka, KS	12-1214-601-000	\$255.45	
		Reimburse - ARDMS Annual Fee	12-1214-681-000	\$95.00	\$350.45
136718	Haley Walker	Reimburse Mileage - ATIXA Training	11-6504-601-001	\$138.86	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/12/2024		Total
			Account Number	Amount	
136718	Haley Walker	Reimburse Meals - ATIXA Training	11-6504-601-001	\$50.91	\$189.77
136719	Regina L Williams-Decker	Reimburse - HECMA Membership	11-4208-681-000	\$50.00	\$50.00
				<u>\$10,523.62</u>	
	11-General Fund			\$7,787.65	
	12-Postsecondary Technical Education Fund			\$2,434.99	
	16-Auxillary Ent Fund			\$300.98	
	64-Deferred Maintenance			\$0.00	
	67-Capital Outlay			\$0.00	
				<u>\$10,523.62</u>	

Checks approved for release prior to Board action

Mark Watkins  
President

Deanna Doherty  
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

1/18/2024

Check Number	Vendor	Description	Account Number	Amount	Total
136722	A T and T	Phone Service	11-6501-631-000	\$146.90	
		Phone Service	11-6501-631-000	\$280.36	\$427.26
136723	A T and T	Internet	11-6401-631-000	\$1,090.35	
		Internet	11-6401-631-000	\$609.96	\$1,700.31
136725	Kaylena Marie Andersen	Reimburse Mileage - Recruiting Trips	11-5503-603-000	\$516.14	\$516.14
136726	Feuerborn Family Funeral Services	Memorial to CASA - Thomas Mikulka	11-6102-709-000	\$50.00	\$50.00
136727	First Dakota Indemnity Company	Workman's Comp	11-6501-590-001	\$1,166.00	\$1,166.00
136728	Lori Ford	Reimburse - Portfolio Folders	12-1218-700-000	\$10.00	\$10.00
136729	Brittany Haley	Reimburse - FMT Courses	11-5507-701-000	\$280.00	\$280.00
136730	Ross Harper	Reimburse Mileage - Area HS (4)	12-4204-602-000	\$243.21	\$243.21
136732	Joe Smith Company, Inc	Concessions Supplies	16-9381-742-000	\$144.51	\$144.51
136733	Kansas Department of Health and Env	Wastewater Permit - Cherokee Cente	11-7103-649-000	\$185.00	\$185.00
136734	Kansas Gas Service	Gas Service	11-7102-633-000	\$766.90	
		Gas Service - WTC	12-4204-633-000	\$331.40	
		Gas Service - Student Union	16-9482-633-000	\$199.31	\$1,297.61
136735	Kansas HOSA	Spring Expo Registration	11-5302-711-000	\$125.00	\$125.00
136736	Kiwanis Club of Parsons	Due - Ross Harper	12-4204-701-000	\$117.00	\$117.00
136740	Macmillan Holdings, LLC	Achieve Access Codes - COMM 102	11-1123-700-000	\$896.00	\$896.00
136741	Phillips 66 - Conoco - 76	Gasoline	11-6502-720-000	\$678.07	\$678.07
136742	Pitney Bowes Global Financial Services	Postage Machine Quarterly Lease	11-6503-641-000	\$1,065.63	\$1,065.63
136743	Premier X-Ray Solutions, LLC	Tigerview Annual Renewal	12-1210-700-000	\$1,445.00	\$1,445.00
136744	The Villas at LCC, LLC	Housing	11-0000-201-001	\$2,464.00	\$2,464.00
136745	Touchtone Communications	Long Distance - Cherokee Center	11-7103-631-000	\$13.15	\$13.15
136746	Touchtone Communications	Long Distance	11-6501-631-000	\$110.93	\$110.93
136747	WoodRiver Energy LLC	Natural Gas Service	11-7102-633-000	\$1,603.57	\$1,603.57




**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/18/2024	Account Number	Amount	Total
136747	WoodRiver Energy LLC	Natural Gas Service - WTC		12-4204-633-000	\$777.12	
		Natural Gas Service - Student Union		16-9482-633-000	\$354.42	\$2,735.11
					<u>\$15,669.93</u>	
	11-General Fund		\$12,047.96			
	12-Postsecondary Technical Education Fund		\$2,923.73			
	16-Auxillary Ent Fund		\$698.24			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$15,669.93</u>			

Checks approved for release prior to Board action

  
President

  
Vice President of Finance & Operations

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	1/25/2024		Total
			Account Number	Amount	
136748	Amazon.com LLC	Supplies for KCCLI Event	11-6101-702-000	\$34.21	
		1099 Tax Envelopes (100 pk)	11-6201-701-000	\$32.48	
		Chili Cook-Off Wood Spoon Trophies	11-6201-701-000	\$79.96	
		Calculators & Flash Drives	16-9381-741-000	\$92.23	
		Candy for Concessions	16-9381-742-000	\$50.98	
		Curved Coffee Pot Cleaning Brush	16-9684-701-000	\$9.98	\$299.84
136749	Kaylena Marie Andersen	WBB Travel - 2/28/2024	11-5503-601-000	\$180.00	\$180.00
136750	Kaylena Marie Andersen	WBB Travel - 2/21/2024	11-5503-601-000	\$180.00	\$180.00
136751	Kaylena Marie Andersen	WBB Travel - 2/14/2024	11-5503-601-000	\$180.00	\$180.00
136752	Kaylena Marie Andersen	WBB Travel - 2/10/2024	11-5503-601-000	\$180.00	\$180.00
136753	Kaylena Marie Andersen	WBB Travel - 1/31/2024	11-5503-601-000	\$180.00	\$180.00
136754	Capital One	Coffee Bar Supplies & Honor Roll Gift	11-5304-701-000	\$67.47	
		January ATR Supplies	11-5507-701-000	\$281.44	
		Gift Card for New Baby - H Cook	11-6102-709-000	\$40.98	
		Gift Card - New Baby - C Beachner	11-6102-709-000	\$40.98	
		Supplies for In-Service Coffee Bar	11-6401-701-000	\$46.74	
		Items for Beachner Family Recognitio	11-6505-701-000	\$65.48	
		Supplies	16-9684-701-000	\$6.30	
		Food	16-9684-743-000	\$120.31	
		Food	16-9684-743-000	\$43.59	
		Food	16-9684-743-000	\$260.85	
		Food	16-9684-743-000	\$47.60	
		Food	16-9684-743-000	\$215.47	
		Food	16-9684-743-000	\$140.28	
		Food	16-9684-743-000	\$8.85	\$1,386.34

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/25/2024		Total
			Account Number	Amount	
136755	Coleen Carter	Reimburse Mileage - Cherokee Cente	11-6401-601-000	\$41.54	\$41.54
136756	Commercial Bank	Loan 110221672 - Principal	11-6201-761-000	\$38,368.82	
		Loan 110221672 - Interest	11-6201-762-000	\$1,277.44	\$39,646.26
136757	Alexander J Coplon	Baseball Travel - 2/28/2024	11-5502-601-000	\$450.00	\$450.00
136758	Alexander J Coplon	Baseball Travel - 2/21/2024	11-5502-601-000	\$555.00	\$555.00
136759	Alexander J Coplon	Baseball Travel - 2/13/2024	11-5502-601-000	\$555.00	\$555.00
136760	Alexander J Coplon	Baseball Travel - 2/9/2024	11-5502-601-000	\$740.00	\$740.00
136761	Alexander J Coplon	Baseball Travel - 2/1/2024	11-5502-601-000	\$450.00	\$450.00
136762	Dana M Eggers	Reimburse Mileage - Cherokee Cente	11-6403-602-000	\$41.54	\$41.54
136763	Elan Financial Services	KorneyBoardInc - WBB Custom Clipb	11-5503-701-000	\$133.93	
		Holiday Inn - Wrestling - Miami OK	11-5505-601-000	\$1,644.72	
		Tax Credit - Quality Inn - Wrestling	11-5505-601-000	(\$59.60)	
		PlatePay - OK Turnpk Toll - MBB	11-5508-601-000	\$17.50	
		TaxBandits - E-filing 941 Form 4th Qtr	11-6201-701-000	\$5.95	
		Refund - Skillshare - Team Membersh	11-6301-661-000	(\$318.00)	
		Skillshare - Team Membership	11-6301-661-000	\$318.00	
		Entrust - SSL/Domain Renewal	11-6401-701-000	\$429.00	
		NC-SARA - Annual Fee	11-6501-681-000	\$2,000.00	
		BankSupplies - Clear Bags for Vehicle	11-7102-649-000	\$54.11	
		Cintas - Soap & Sanitizer Refills	11-7102-702-000	\$118.07	
		Susan K DeWitt - Echo Textbooks	12-1214-700-002	\$270.00	
		WSU - Labette CEDBR Reg - Harper	12-4204-701-000	\$55.00	
		Kansas.gov - CMA Exam	12-4204-701-002	\$41.00	
		KS.gov - KDA License Renewal - Caftr	16-9684-683-000	\$250.00	\$4,959.68
136764	FAB Creative Services, LLC	Southeast Kansas Living Renewal	11-4101-704-001	\$25.00	\$25.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	1/25/2024		Total
			Account Number	Amount	
136765	Kelly D. Kirkpatrick	Reimburse - Monday.com Renewal	11-4203-701-000	\$516.64	\$516.64
136766	Labette County Treasurer	Trailer Registrations	11-6502-720-000	\$94.50	\$94.50
136768	Leonardville Community Church	Memorial for Nancy Bohnenblust	11-6102-709-000	\$50.00	\$50.00
136771	Veritiv	Paper and Envelopes	11-6503-705-000	\$539.52	\$539.52
				<u>\$51,250.86</u>	

11-General Fund	\$49,638.42
12-Postsecondary Technical Education Fund	\$366.00
16-Auxillary Ent Fund	\$1,246.44
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$51,250.86</u>

Checks approved for release prior to Board action

Mark Watkins  
President

Shannon Doherty  
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2024

Check Number	Vendor	Description	Account		Total
			Number	Amount	
136775	A Book Company	Financial Aid Books	16-0000-131-002	\$10,604.52	\$10,604.52
136776	Ace Hardware, Inc.	Athletic Field Striping Paint	11-5502-701-000	\$32.97	
		Maintenance Supplies	11-7102-649-000	\$199.98	
		Maintenance Supplies	11-7102-649-000	\$137.96	
		Maintenance Supplies	11-7102-649-000	\$67.96	
		Maintenance Supplies	11-7102-649-000	\$8.00	
		Groundskeeping Supplies	11-7102-649-000	\$138.47	
		Maintenance Supplies	11-7102-649-000	\$24.97	
		Maintenance Supplies	11-7102-649-000	\$18.89	
		Groundskeeping Supplies	11-7102-649-000	\$107.94	
		Maintenance Supplies	11-7102-649-000	\$39.98	
		Maintenance Supplies	11-7102-649-000	\$71.82	
		Maintenance Supplies	11-7102-649-000	\$53.16	
		Maintenance Supplies	11-7102-649-000	\$67.99	
		Maintenance Supplies	11-7102-649-000	\$15.00	
		Maintenance Supplies	11-7102-649-000	\$123.96	
		Maintenance Supplies	11-7102-649-000	\$44.99	
		Maintenance Supplies	11-7102-649-000	\$19.97	
		Maintenance Supplies	11-7102-649-000	\$26.96	
		Custodial Supplies	11-7102-702-000	\$47.96	
		Die Grinder Burr Set	12-1219-700-000	\$29.28	
		Supplies	16-9684-701-000	\$10.99	\$1,289.20
136777	Blick Art Materials	Drawing Supplies	11-1101-700-000	\$396.20	\$396.20
136778	CFC Security, Inc.	Solis Endpoint Protection	11-6401-646-003	\$5,953.50	\$5,953.50
136779	Cintas Corporation No. 2	Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2024

Check Number	Vendor	Description	Account Number	Amount	Total
136779	Cintas Corporation No. 2	Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	
		Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	
		Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	
		Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$118.07	\$708.42
136780	City of Parsons	Security 1/17 Game - K Wiford	11-5506-576-000	\$212.33	
		Security 1/20 Game - K Wiford	11-5506-576-000	\$100.58	\$312.91
136781	Copy Products Inc	Copy Usage - Cherokee Center	11-7103-701-000	\$128.83	\$128.83
136782	Dell Marketing L P	Dell Latitude 3440 Laptops	11-4203-701-000	\$2,058.09	\$2,058.09
136783	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$239.42	\$239.42
136784	Fastenal Company	Weld-On Winches & Heat Gun	12-1219-700-000	\$287.59	\$287.59
136785	Graves Foods	Supplies	16-9684-701-000	\$336.43	
		Supplies	16-9684-701-000	\$590.84	
		Food	16-9684-743-000	\$2,163.88	
		Food	16-9684-743-000	\$1,144.46	\$4,235.61
136786	Hawkes Learning Systems	Precalculus Software & eBooks	11-1124-700-001	\$768.81	\$768.81
136787	Herff Jones Inc.	December Graduate Diplomas	11-5303-706-001	\$208.87	\$208.87
136788	Herring Bank	ID Cards, Printer Leases & ACH Items	11-6401-701-000	\$484.10	\$484.10
136789	Herrman Lumber	Maintenance Supplies	11-7102-649-000	\$59.80	\$59.80
136790	Hillyard/Springfield	Trash Liners	11-7102-702-000	\$415.69	
		Tissues, Paper Towels, Trash Liners	11-7102-702-000	\$2,373.46	\$2,789.15
136791	Hugo's Industrial Supply, Inc	Custodial Supplies	11-7102-702-000	\$417.60	\$417.60
136792	InfoUSA Marketing, Inc	Polk City Directory 2024 Parsons	11-4101-703-000	\$227.40	\$227.40
136793	Jenzabar, Inc.	Custom Maintenance Renewal	11-6401-646-001	\$1,000.00	
		JFA Implementation	11-6401-646-001	\$925.00	\$925.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2024

Check Number	Vendor	Description	Account Number	Amount	Total
136793	Jenzabar, Inc.	Unity Platform Canvas Integrator	11-6401-646-003	\$6,600.00	
		LMS Canvas Integration Configurator	11-6401-646-003	\$360.00	\$8,885.00
136794	K L K C	Christmas Music Sponsor	11-6301-613-000	\$100.00	
		Cardinal Corner - December	11-6301-613-000	\$75.00	
		Video Stream Sponsor - HS	11-6301-613-000	\$200.00	
		December Advertising	11-6301-613-000	\$400.00	\$775.00
136795	Kansas Outdoor Advertising	Vinyl/Install Billboard - Near Crestline	11-6301-613-000	\$1,100.00	
		January Digital Billboard	11-6301-613-000	\$300.00	
		Vinyl/Install Billboard - Oswego Area	11-6301-613-000	\$900.00	
		Vinyl/Install Billboard - Cherokee	11-6301-613-000	\$1,100.00	
		January Billboard Rentals	11-6301-613-000	\$725.00	\$4,125.00
136796	KJCCC	Special Assessment	11-5506-681-000	\$1,000.00	\$1,000.00
136797	KMI Metals	Steel for Welding	12-1219-700-004	\$601.52	\$601.52
136798	KONE Inc	Maintenance Agreement	11-7202-648-000	\$554.64	
		Maintenance Agreement	11-7202-648-000	\$179.06	\$733.70
136799	Labette Avenue	Spring Enrollment Ad	11-6301-613-000	\$100.00	\$100.00
136800	Labette Health	Nursing Drug Screens	12-1208-700-002	\$39.60	\$39.60
136801	Laser Designs/PSHTC	Name Plate - G Chalker	11-6101-702-000	\$3.00	
		Naem Badge - K Gero	12-1208-700-000	\$5.00	\$8.00
136802	Locke Supply Co	Refrigerant (25 lb) & Supplies	11-7102-649-000	\$1,742.51	\$1,742.51
136803	Macmillan Holdings, LLC	Achieve Access Codes - COMM 102	11-1123-700-000	\$1,280.00	\$1,280.00
136804	Marmic Fire and Safety Co Inc	Service Call & Inspection - Kitchen	11-7202-648-000	\$437.98	\$437.98
136805	McCarty's Office Machines Inc	Canon Maintenance Contract	11-6503-648-000	\$245.38	
		Supplies	11-6503-701-000	\$113.17	
		Supplies	11-6503-701-000	\$57.43	

LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL

1/31/2024

Check Number	Vendor	Description	Account		Amount	Total
			Number			
136805	McCarty's Office Machines Inc	Copy Usage - WTC	12-1219-700-000		\$0.82	\$416.80
136806	McKinzie Pest Control	Contract Treatment - Student Union	11-7102-649-000		\$85.00	\$85.00
136807	Medco Supply Company	Trainer Supplies	11-5507-701-000		\$60.24	\$60.24
136808	Medical Training Solutions, INC	Online Lab Training Licenses	12-4204-701-002		\$295.00	\$295.00
136809	Midwest Tape, LLC	Hoopla Charges - Dec 2023	11-4101-710-000		\$96.89	\$96.89
136810	Nasco Healthcare, Inc	Venatech IV Trainer Light	12-1246-701-006		\$459.80	\$459.80
136811	Office of the State Fire Marshal	Boiler Inspections	11-7102-649-000		\$60.00	\$60.00
136812	Organization for Associate Degree Nur	OADN Program Membership	12-1208-681-000		\$595.00	\$595.00
136813	P1 Service, LLC	Maintenance Agreement	11-7103-649-000		\$656.00	
		Maintenance Agreement	11-7202-648-000		\$5,903.00	\$6,559.00
136814	Parsons Chamber of Commerce	Banquet Table Sponsor	11-6301-709-000		\$500.00	
		Chamber Membership & Contribution	11-6301-709-000		\$510.00	\$1,010.00
136815	Promounds, Inc	Shipping - Mound w/Clay Turf	11-5502-701-000		\$348.34	
		ProMounds Collegiate Mound	11-5502-701-000		\$1,325.25	\$1,673.59
136816	PSI Services, LLC	TMC Student Exams	12-1211-700-000		\$495.00	\$495.00
136817	QueenB Television of Kansas/Missouri	December Advertising - KOAM	11-6301-613-000		\$200.00	
		Dec Digital Advertising - KOAM	11-6301-613-000		\$2,900.00	
		Dec Holiday Advertising - KFJX	11-6301-613-000		\$1,600.00	
		December Advertising - KOAM	11-6301-613-000		\$1,380.00	
		December Advertising - KFJX	11-6301-613-000		\$360.00	\$6,440.00
136818	Roy's Auto Service, LLC	Vehicle Maintenance - MV40	11-6502-720-000		\$65.25	
		Vehicle Maintenance - RV27	11-6502-720-000		\$108.82	\$174.07
136819	RUDIS	Black Knee Pads & Knee Sleeves	11-5505-701-000		\$927.50	\$927.50
136820	The Home Store	Cove Base Adhesive	11-7102-649-000		\$66.00	\$66.00
136821	The Sherwin Williams Co	Painting Supplies	11-7102-649-000		\$90.90	



**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2024

Check Number	Vendor	Description	Account		Amount	Total
			Number			
136821	The Sherwin Williams Co	Painting Supplies	11-7102-649-000		\$52.70	\$143.60
136822	Thompson Bros. Supplies, INC	Welding Supplies	12-1219-700-001		\$508.70	
		Welding Supplies	12-1219-700-001		\$136.82	
		Cylinder Rentals	12-1219-700-002		\$243.04	
		Welder Repair	12-1219-700-004		\$388.00	
		Weld Supplies	12-1219-700-004		\$500.50	\$1,777.06
136823	Town Square Publications LLC	Parsons Chamber Directory Ad	11-6301-613-000		\$245.00	\$245.00
136824	Turnitin LLC	Turnitin Similarity Pilot	11-6401-701-000		\$2,500.00	\$2,500.00
136825	Uline, Inc.	Slip Resistant Mats - Cafe	11-7102-649-000		\$305.02	\$305.02
136826	Ultrasound Registry Review, LLC	Review Access for Spring/Summer 20	12-1214-681-000		\$2,337.50	\$2,337.50
136827	UniFirst Corporation	Mats, Mops, Cloths	11-7103-649-000		\$61.56	
		Mats, Mops, Cloths	11-7103-649-000		\$61.56	
		Mats, Mops, Cloths	11-7103-649-000		\$61.56	
		Mats, Mops, Cloths	11-7103-649-000		\$61.56	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$152.31	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$152.31	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$152.31	
		Aprons, Mats, Mops, Cloths	11-7202-648-000		\$152.31	
		Aprons, Mats, Mops, Cloths	16-9482-701-000		\$50.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000		\$50.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000		\$50.00	
		Aprons, Mats, Mops, Cloths	16-9482-701-000		\$50.00	\$1,055.48
136828	Uplink, LLC	Service Call - Fire Panel Issue	11-7102-649-000		\$180.00	\$180.00
136829	Vance Lawn Care, Inc	Spread Ice Control - Cherokee Center	11-7103-649-000		\$350.00	
		Snow Removal/Ice Control - Cherokee	11-7103-649-000		\$735.00	\$1,085.00

**LABETTE COMMUNITY COLLEGE  
CLAIMS REGISTER FOR APPROVAL**

1/31/2024

Check Number	Vendor	Description	Account Number	Amount	Total
136830	Vietti Marketing Group	Dec Advertising - KBTN-AM	11-6301-613-000	\$600.00	
		Dec Advertising - IKSNF	11-6301-613-000	\$1,040.00	
		Dec Advertising - KKOW-FM	11-6301-613-000	\$1,348.00	
		Dec Advertising - KBTN-AM	11-6301-613-000	\$550.00	
		Dec Advertising - IKSNF	11-6301-613-000	\$325.00	\$3,863.00
136831	Wallcur LLC	Training Medicine Supplies	12-1208-700-001	\$231.69	\$231.69
136832	Mark Watkins	Reimburse Meal - Topeka Meeting	11-6101-709-000	\$13.43	
		Reimburse - Lunch w/New Board Tru	11-6102-709-000	\$36.10	
		Vehicle Expense	11-6501-590-001	\$900.00	\$949.53
136833	Weis Fire and Safety Equipment, LLC	Fire Rakes & Shipping	12-1205-701-001	\$276.71	
		Drip Torches & Shipping	12-1205-701-001	\$444.16	\$720.87
				<u>\$85,705.97</u>	

11-General Fund	\$62,779.12
12-Postsecondary Technical Education Fund	\$7,875.73
16-Auxillary Ent Fund	\$15,051.12
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$85,705.97</u>