

## EXHIBIT 3

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
June 9, 2016

The Board of Trustees met at 5:30 p.m. on Thursday, June 9, 2016 in the Conference Room, Student Support Services Building.

### **Members Present**

Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. David Winchell  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter

### **Others Present**

Dr. George Knox  
Leanna Doherty  
Bethany Kendrick  
Tammy Fuentez

Joe Burke  
Mark Watkins  
Colleen Williamson  
Kevin Doherty

Megan Fugate recorded the minutes.

### **Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the revised agenda. President Knox had no changes. Mrs. Zetmeir moved to approve the revised agenda as presented. Mr. Winchell seconded and motion carried 6-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Hoskins asked for corrections or additions to the May 12, 2016 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mrs. Zetmeir seconded and motion carried 6-0.

### **Reports and/or Board Discussion**

#### **Bluffstone Update**

No new report.

#### **Faculty Senate Report**

None

#### **Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the May financial report at the table. At the end of May we were 92% of the way through the year, the general fund was 91% expended and the technical education/vocational fund was 82% expended.

She invited questions from the Trustees and welcomed phone calls at a later date.

## EXHIBIT 3

Vice-President Doherty reviewed insurance rates with the Trustees. Mr. Howerter moved to approve insurance coverage through MHEC. Mr. Winchell seconded. Motion carried 6-0.

Mr. Taylor moved to amend the motion to include adding a reserve account with an amount of \$25,000 per year for two years for deductible expenses. Mr. Howerter seconded and motion carried 6-0.

### Construction Update

Kevin Doherty gave an update on the former bank building renovations and on the Cherokee Center roof.

### President's Report

Dr. Knox gave a short report.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Professional Staff Employment Letter

Mrs. Zetmeir moved to approve the employment letter for Theresa Hundley, Financial Aid Counselor, beginning on July 1, 2016, at an annual salary of \$31,000. Mr. Winchell seconded and motion carried 6-0.

#### Approval of Bills

Mrs. Zetmeir moved to approve the Claims Register. Mr. McReynolds seconded and motion carried 6-0.

#### Public Comment

Trustee Howerter addressed the Board with questions about the expense of athletics.

#### Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mrs. Zetmeir moved to recess into executive session at 6:10pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations. Inviting in Dr. George Knox, Leanna Doherty, Janice Every, and Joe Burke.

The Board will return to open meeting at 6:15pm in this room. Mr. Howerter seconded and motion carried 6-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 6:15pm taking no action.

**Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for July 14, 2016 at 5:30 p.m., Conference Room, Student Support Services Building.

**Adjournment**

Mrs. Zetmeir moved to adjourn the meeting at 6:16pm. Mr. Winchell seconded and motion carried 6-0.

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Megan Fugate, Clerk of the Board

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