

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
June 15, 2017

The Board of Trustees met at 5:30 p.m. on Thursday, June 15, 2017 in the Conference Room, Student Success Center Building.

Members Present

Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. Pat McReynolds
Mr. David Winchell

Members Absent

Mr. Carl Hoskins
Mr. Mike Howerter

Others Present

Dr. Mark Watkins
Leanna Doherty
Joe Burke
Janice Every
Bethany Kendrick
Tammy Fuentez

Michelle Goss
Kathy Johnston
Rick Carpenter
Jason Sharp
Colleen Williamson
Kevin Doherty

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Vice-Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had two changes to the revised agenda, revised VIII. executive session from non-elected personnel to attorney-client privilege; added Ryan Seme resignation to Item V.E. Mrs. Zetmeir moved to approve the agenda as presented. Mr. Taylor seconded and motion carried 4-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Vice-Chair McReynolds asked for corrections or additions to the May 4, 2017 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 4-0.

Reports and/or Board Discussion

Student Housing/Bluffstone Update

Michelle Goss gave a brief update.

Faculty Senate Report

None

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the May financial report at the table. At the end of May we were 92% through the year. The general fund was 85% expended and the technical education/vocational fund was 88% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty presented the insurance information. Mrs. Zetmeir moved to approve the insurance policies as presented by Wood-Dulohery Insurance Agency. Mr. Winchell seconded and motion carried 4-0.

President's Report

Dr. Watkins wanted to thank everyone for the support.

Dr. Watkins introduced Rick Carpenter, Dean of Instruction.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Policy Approval

Mr. Taylor moved to approve Policy 2.12 Disruptive Acts and Weapons on Campus or Activities and Policy 2.13 Violence on Campus. Mrs. Zetmeir seconded and motion carried 4-0.

Administrative Employment Letter

Mr. Winchell moved to approve the administrative employment letter for Rick Carpenter, Dean of Instruction, beginning June 12, 2017 at a salary of \$68,000. Mr. Taylor seconded and motion carried 4-0.

Faculty Resignation

Mrs. Zetmeir moved to approve the resignation of Kalynn Admundson, Sociology Instructor, effective August 31, 2017 and authorize administration to begin a search for a replacement.

Professional Staff Employment Letter Confirmation

Mr. Winchell moved to approve the following Professional Staff Employment Letters:

- Patricia Moura, part-time Assistant Volleyball Coach, at a salary of \$19,560 for 42 weeks.
- Alex Coplon, Associate Head Baseball Coach, at a salary of \$24,366 beginning July 1, 2017.
- Tyler Hatcher, part-time Assistant Baseball Coach, at a salary of \$19,560 for 42 weeks.

Mrs. Zetmeir seconded and motion carried 4-0.

Professional Staff Resignation

Mrs. Zetmeir moved to approve the following professional staff resignations and authorize administration to begin a search for a replacement:

- Sam Jack, Student Support Services Academic Coordinator, effective July 31, 2017
- Kae Lani Bryan, Assistant Women's Softball Coach, effective July 31, 2017
- Trey Osborne, Assistant Women's Basketball Coach, effective July 31, 2017
- Kyle Drennan, Assistant Men's Basketball Coach, effective July 31, 2017
- Ryan Seme, Workforce Education, Career Training, and Personal Enrichment, effective June 30, 2017

Mr. Taylor seconded and motion carried 4-0.

Approval of Bills

Mrs. Zetmeir moved to approve the payment of the bills. Mr. Winchell seconded and motion carried 4-0.

Public Comment

Tammy Fuentez gave an update on Summer enrollment.

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Executive Session

Executive session for consultation with our attorney on a matter protected by attorney-client privilege.

Mrs. Zetmeir moved to recess into executive session at 6:38pm for 20 minutes for consultation with our attorney on a matter protected by attorney-client privilege inviting in Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 6:58pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

Mr. Winchell seconded and motion carried 4-0.

Reconvened into open session at 6:58pm.

Mrs. Zetmeir moved to recess into executive session at 6:58pm for 10 minutes for consultation with our attorney on a matter protected by attorney-client privilege inviting in Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:08pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

Mr. Taylor seconded and motion carried 4-0.

Reconvened into open session at 7:08pm.

Mrs. Zetmeir moved to recess into executive session at 7:13pm for 5 minutes for consultation with our attorney on a matter protected by attorney-client privilege inviting in Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:18pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

Mr. Taylor seconded and motion carried 4-0.

Reconvened into open session at 7:18pm.

Mrs. Zetmeir moved to recess into executive session at 7:18pm for 5 minutes for consultation with our attorney on a matter protected by attorney-client privilege inviting in Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:23pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

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Mr. Taylor seconded and motion carried 4-0.

Reconvened into open session at 7:23pm.

Mr. Taylor moved to recess into executive session at 7:23pm for 10 minutes for consultation with our attorney on a matter protected by attorney-client privilege involving Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:33pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

Mr. Winchell seconded and motion carried 4-0.

Reconvened into open session at 7:33pm.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for July 20, 2017 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Meeting adjourned 7:33pm.

Megan Fugate, Clerk of the Board