

# EXHIBIT 3

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
August 9, 2018

The Board of Trustees met at 5:30 p.m. on Thursday, August 9, 2018 in the Conference Room, Student Success Center Building.

**Members Present**

Mr. Montie Taylor  
Mr. Rod Landrum  
Mr. David Winchell  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Joe Burke  
Tammy Fuentez  
Jason Sharp  
Lindi Forbes  
Bethany Kendrick

Melissa Kipp  
Linseh Johnson  
Marcie Ryan  
Kathy Johnston  
Tiffany Poyner  
Kevin Doherty

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair McReynolds asked for changes or additions to the agenda. President Watkins had one addition, add executive session for acquisition of real property after V.II. Mr. Winchell moved to approve the agenda with the addition. Mr. Landrum seconded and motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the July 12, 2018 regular meeting minutes, Mr. Hoskins moved to approve the minutes as presented. Mr. Landrum seconded and motion carried 6-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

No report

**SGA Report**

None

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the July financial report at the table. At the end of July we were 8% the year. The general fund was 8% expended and the technical education/vocational fund was 8% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

President Watkins introduced Marcie Ryan, Case Manager/Advisor and Tiffany Poyner, Assistant Volleyball Coach.

## EXHIBIT 3

Kevin Doherty gave an update on the possibility of replacing the chiller. The board came to a consensus to start the process with an engineer.

Kevin also gave an update about the elevator repairs in the Zetmeir Health Science Building.

Workforce Training Center will have a pre-construction meeting on Monday.

Factory Connections will be vacating the building at the end of September. The architects will provide some basic designs to the board.

### President's Report

- PTA was awarded a 10 year accreditation.
- Bethany Kendrick was approached about possibly purchasing a lighted digital billboard at a discounted price of \$8,500. The Board requested a little more information.
- Linseh Johnson gave an update on the Workforce Training Center, her department and the success of the Workforce Awards Night.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

Mr. Winchell moved to approve the publication of the 2018-2019 budget as presented. Mr. Hoskins seconded and motion carried 6-0.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Follow-Up to 2016 Graphic Design Program Review

Melissa Kipp was in attendance to share about the improvements and success of the Graphic Design Program as a follow up to the program review in 2016.

#### Professional Staff Employment Letter

Mr. Landrum moved to approve the Professional Staff Employment letter for Daneen Landis, Talent Search Project Director, at a salary of \$45,000 beginning September 1, 2018. Mr. Taylor seconded and motion carried 6-0.

#### Approval of Bills

Mr. Winchell moved to approve the Claims Register. Mr. Hoskins seconded and motion carried 6-0.

#### Public Comment

Mr. Taylor was impressed with the news of 100% pass rate in Nursing, Radiography and Respiratory Therapy.

Lindi Forbes announced that the Foundation awarded scholarships to 209 students.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for September 13, 2018 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Executive Session**

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individuals to be discussed.

### EXHIBIT 3

Mr. Landrum moved to recess into executive session at 6:47pm (time) for 5 minutes to have preliminary discussions about the acquisition of real property, inviting in Dr. Mark Watkins, Leanna Doherty and Kevin Doherty.

The Board will return to open meeting at 6:52pm in this room. Mr. Howerter seconded and motion carried 6-0.

The executive session is required to protect the public interest in obtaining the property at a fair price.

Reconvened at 6:57pm.

Mr. Landrum moved to recess into executive session at 6:52pm (time) for 5 minutes to have preliminary discussions about the acquisition of real property, inviting in Dr. Mark Watkins, Leanna Doherty and Kevin Doherty.

The Board will return to open meeting at 6:57pm in this room. Mr. Howerter seconded and motion carried 6-0.

The executive session is required to protect the public interest in obtaining the property at a fair price.

Reconvened at 6:57pm.

#### **Adjournment**

Mr. Landrum moved to adjourn the meeting at 7:00pm. Mr. Howerter seconded and motion carried 6-0.

---

Megan Fugate, Clerk of the Board