

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
June 10, 2021

The Board of Trustees met at 5:30 p.m. on Thursday, June 10, 2021 in the Cardinal Event Center.

**Members Present**

Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Carl Hoskins  
Mr. Montie Taylor

**Members Absent**

Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins	Bethany Kendrick	Janice Every	Jamie Willey
Theresa Hundley	Lindi Forbes	Leanna Doherty	Kevin Doherty
Dr. Jason Sharp	Kara Wheeler		

Jennifer Thompson recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Landrum asked for changes or additions to the presented agenda. Dr. Watkins presented a revised agenda Mr. McReynolds moved to approve the agenda as amended. Mr. Hoskins seconded and motion carried 5-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Landrum asked for corrections or additions to the May 6, 2021, regular meeting minutes, Mr. Taylor moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 5-0.

**Approval of Special Meeting Minutes (ACTION ITEM)**

Chair Landrum asked for corrections or additions to the June 7, 2021, special meeting minutes, Mr. Hoskins moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 5-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

None

**Student Government Association Report**

None

### Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the May financial report at the table. At the end of May, we were 92% through the year. The general fund was 77% expended and the technical education/vocational fund was 86% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

### Insurance Update

Vice President Doherty gave a short report. Mr. McReynolds moved to approve using First Dakota Indemnity for worker's compensation insurance along with the other recommended renewal premiums. Mr. Taylor seconded and the motion carried 5-0.

### Facilities Update

Director of Facilities, Kevin Doherty, gave a brief facilities update.

### President's Report

President Watkins gave a short report.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Policy Approval

Mr. Taylor moved to approve changes to Policy 1.05, Policy 10.04 and Policy 5.01. Mr. McReynolds seconded and the motion carried 5-0.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Policy Review

Policy 1.06 and Policy 1.13 were reviewed and discussed.

#### Professional Staff Employment Letters

Mr. McReynolds moved to approve the professional staff employment letter for Susan Stolte, Director of Respiratory Therapy, starting June 21, 2021, at a salary of \$62,000. Mr. Taylor seconded and motion carried 5-0.

#### Ratification of Faculty Contract

Mr. Hoskins moved to approve the faculty contract for Heidi Schaaf, Fine Arts Assistant Professor, beginning August 9, 2021, Step 2 at a salary of \$37,780. Mr. McReynolds seconded and the motion carried 5-0.

#### Professional Staff Retirement

Mr. McReynolds moved to authorize the administration to begin a search to replace Phil Jack, Office Services, and Nancy Newby, Concurrent Dual Credit Coordinator. Mr. Hoskins seconded and motion carried 5-0.

#### Professional Staff Resignation

Mr. Taylor moved to approve the resignation of Karlee Swartz, Recruiter/Advisor effective June 30, 2021. Mr. Hoskins seconded and motion carried 5-0.

### Board Meeting Date Change

Mr. McReynolds moved to change the November Board meeting to November 4, 2021. Mr. Hoskins seconded and motion carried 5-0.

### Approval of Bills

Mr. McReynolds moved to approve the Claims Register. Mr. Taylor seconded and motion carried 5-0.

### Public Comment

Mr. Hoskins and Vice President Doherty discussed Kansas Bill SB14 to give the Board a better understanding of how the bill works.

Mr. Winchell thanked the Parsons Sun for their article in the paper about the new entrance to the horseshoe pits in the park, which was created by our welding department.

### Executive Session for the purpose of discussing employer-employee negotiations

Mr. Hoskins moved to recess into executive session at 6:30 pm for 5 minutes for the purpose of discussing employer-employee negotiations.

The executive session was required to protect the public interest in negotiating a fair and equitable contract. Leanna Doherty, Janice Every, Jason Sharp and Dr. Mark Watkins were invited into the session.

Mr. McReynolds seconded and motion carried 5-0.

Reconvened at 6:35 pm.

Mr. Hoskins moved to extend executive session for 10 more minutes starting at 6:36 pm. Mr. Taylor seconded, and the motion carried 5-0.

Reconvened at 6:46 pm.

### Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for July 15, 2021 at 5:30 p.m., Cardinal Event Center.

### Adjournment

Mr. Hoskins moved to adjourn the meeting at 6:47 pm. Mr. McReynolds seconded and motion carried 5-0.

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Jennifer Thompson, Clerk of the Board