

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
December 14, 2023

The Board of Trustees met at 5:30 p.m. on Thursday, December 14, 2023, at the Cardinal Event Center.

Members Present

Becky Dantic
Carl Hoskins
Mike Howerter
Montie Taylor
David Winchell

Members Absent

Rod Landrum

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Ross Harper	Haley Walker	Janice Reese	Kevin Doherty
Ken Elliott	Henrietta Wyland		

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the meeting agenda. There were none. Trustee Hoskins moved to approve the meeting agenda as presented. Trustee Dantic seconded the motion and the motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the November 9, 2023, regular meeting minutes. There were none. Trustee Dantic moved to approve the minutes as presented. Trustee Hoskins seconded the motion and the motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report:

None

Student Government Report:

None

Administrative Report:

Comparison of Expenditures to Budget – The November financial report was placed on the tables. At the end of November, we were 42% through the year. The general fund was 40% expended and the technical education/vocational fund was 39% expended. Vice-President Doherty invited questions from the Trustees.

Facility Report:

Kevin Doherty, Director of Facilities, gave an update. He reported on the current status of the college vans and also discussed building a new classroom and office space at the Workforce Training building.

President's Report:

At the start of the meeting, Dr. Watkins introduced Henrietta Wyland as the new Academic Advisor.

Dr. Watkins presented Trustee Howerter, outgoing Board member, with a plaque of appreciation and invited everyone to partake in treats to celebrate.

Dr. Watkins provided a hand-out on the economic value of Labette Community College and discussed some of the highlights.

Dr. Watkins reported he would not be doing a Board Communique this month due to the holiday break and shared some information about recent events which included: The Annual VanMeter Award/Donor Appreciation Luncheon; the Giving Tuesday event; the Parsons Community band, choir, and orchestra concert at PHS; The Gatsby Holiday Gala; and, the Holiday Employee Luncheon. He also reported the LCC holiday break would begin on 12/20/23 and spring classes would begin on 1/16/24.

Old Business (ACTION, REPORT, OR DISCUSSION ITEMS)

None

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)**Professional Staff Employment Letter**

Trustee Hoskins moved to approve the professional staff employment letter for Jessica Garretson, Diagnostic Medical Sonography Clinical Coordinator and Instructor, at a salary of \$58,000 to begin December 6, 2023. Trustee Dantic seconded the motion and the motion carried 5-0.

Approval of Bills

Trustee Dantic moved to approve the Claims Register. Trustee Hoskins seconded the motion and the motion carried 5-0.

Purchase of Van

Trustee Taylor moved to approve the purchase of a 2023 Ford Transit Van from Mike Carpino Ford for \$58,900. Trustee Dantic seconded the motion and the motion carried 5-0.

Public Comment

Dr. Watkins complimented Haley Walker, Director of Human Resources, on a very nice and successful Holiday Luncheon earlier this day.

Trustee Dantic thanked LCC for being able to utilize the Cardinal Event Center for Giving Tuesday.

Trustee Hoskins commented on the success of the recent Gatzby Holiday Gala held at Edwards Manor.

Trustee Taylor reported the LCC tree donated to the Stella Wells auction brought \$16,000.

Trustee Taylor thanked Dr. Watkins for his participation in the Parsons Community Choir.

Next Board Meeting

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for January 11, 2024, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Howerter moved to adjourn the meeting at 6:23 p.m. Trustee Hoskins seconded the motion and the motion carried 5-0.

Heidi Flora, Clerk of the Board