## POLICY 3.09 LIBRARY COPYRIGHT

Copyright is by definition the legally protected right of an author of a work to prevent others from copying or making certain uses of the work. Since January of 1991, legislation has made it possible for state agencies to be sued in federal court for violation of copyright law. As professionals and as educators, the College has both an ethical and legal responsibility to adhere to the laws that protect copyrighted materials.

LCC makes every effort to follow the "fair use" guidelines, given in Section 106 of the Federal Copyright Law (Public Law 94-553), which covers the categories of criticism, scholarship, comment, news reporting, teaching, and research. No charge is made to students beyond the actual cost of photocopying materials.

The following will be the policy of Labette Community College concerning copyright. A notice will be placed at each copier concerning this.

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted materials.

Under certain conditions specified in the law, libraries are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be used for any purpose other than private study, scholarship or research. If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of fair use, that user may be liable for copyright infringement.

The Library reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

Uses of some databases may also be restricted by license agreement with the data provider. Specific information is posted with some databases, but most are limited to use by the administration, faculty, staff and students of the College.

## LIBRARY SOFTWARE

A number of computer-related books and reference materials now come with software included in a pocket in the book, often duplicating or augmenting material in the book. In keeping with copyright restrictions, the software may be used for testing purposes only and may not be copied. Patrons wishing to have the software installed on their own system(s) must purchase copies of the book and software themselves.

Adopted: 12/12/00