

Labette Community College
 Five Year Strategic Plan FY2010 – FY2014
OPERATIONAL PLAN – FY 2010
Administrative Area: Academic Affairs

Goal 1: Student Success. Labette Community College (LCC) will provide an environment conducive to student success by all employees placing the needs of the students first.

Outcome 1A: Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority.

Division: Career Technical Education

Department: Recording Arts Technology

Objective 1	Revise course syllabi to provide more information and structure for student assignments and due dates in order to increase their learning success	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	August 2009	
Results		
Comments		

Department: Respiratory Care

Objective 1	Minimum of 1 member of the respiratory care program will acquire an advanced credential through the National Board for Respiratory Care or National Asthma Educator.	
Estimated Cost	Existing Money \$250	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009/Spring 2010	
Results		
Comments		

Division: General Education

Department: Concurrent

Objective 1	Establish Concurrent Advisory Board and Maintain close contact with the high school teams through improved communication all semester	
Estimated Cost	Existing Money \$200.00	New Money One-time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Each semester ongoing	
Results		
Comments	Smoother enrollment practices for students. This will be taken over by the Admissions department	
Objective 2	Use the Concurrent Coordinators at each high school to streamline our procedures and get paperwork completed in a more timely manner.	
Estimated Cost	Existing Money \$ Cost varies by enrollment, since coordinators are paid by the number of students enrolled in concurrent courses each semester.	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments	High School counselors and administration will have a more positive experience working with LCC	

Department: History/Geography/Government

Objective 1	Work together with fellow social science professors to coordinate teaching, course offerings, and advising students in the long-term goal of creating a unified Social Science Department	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	Develop a team-taught course with Economics Professor entitled North American Geography	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009 or Spring 2010	
Results		

Comments	
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Department: Music

Objective 1	Continue to update curriculum to meet needs of learner. Belong to professional music organizations and read current literature in the area of music and higher education.	
Estimated Cost	Existing Money \$250.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	Aid students with their understanding of LCC practices and policies.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Physical Education

Objective 1	Provide a supportive learning environment with outcome based learning experiences for all students.	
Estimated Cost	Existing Money \$0.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	12/09	
Results		
Comments		
Objective 2	Provide office hours of instructors to students for student access of instructors outside of the classroom.	
Estimated Cost	Existing Money \$0.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	9/09	
Results		
Comments		

Department: Psychology

Objective 1	Continue to offer collaborative elements in classes both on ground and online.	
Estimated Cost	Existing Money \$ 25	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	ONGOING	
Results		
Comments		

Department: Sociology

Objective 1	Continue to work with public relations to get the word out about events in the area of Sociology. Especially, the research display boards. This is getting better and better, and it is nice to see student education getting the recognition it deserves.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Division: Library

Objective 1	Maintain Services	
Estimated Cost	Existing Money \$84,500	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	June 30, 2010	
Results		
Comments	We will as always be as fiscally responsible as possible, but this also counts for timing of payments and increase in the costs of services.	

Division: Student Success Center

Objective 1	All ABE personnel will continue to attend all mandated KBOR training to keep policies and procedures current with grant.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ Professional Development annual funds yearly (8%) of the grant	New Money Ongoing \$
Exp. Completion	Ongoing	

Results		
Comments		
Objective 2	Instructors will follow all ABE policy and procedures to adhere to KBOR mandated training.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Outcome 1B: Strive to make the student's experiences with LCC positive, nurturing, and focused on student learning and academic success.

**Division: Career Technical Education
Department: Radiography**

Objective 1	Provide professional development for the clinical instructors that will assist them in dealing with student needs in a positive manner.	
Estimated Cost	Existing Money \$ TBD	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	On going	
Results		
Comments		

Department: Recording Arts Technology

Objective 1	Develop a system for feedback from faculty to students that provides course progress status reports at least every four weeks during semester.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

Department: Respiratory Care

Objective 1	Improve 1 st year student preparation to enter clinical setting by focusing on soft-skills. Begin clinical conference the very first week of class. Students already meet once a week once clinical practice I starts.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		
Objective 2	Offer weekly study period for 1 st year students to help them develop study/test-taking habits. Current program faculty will setup schedule. This will not be a for-credit session. Seek help from experts in student success center.	

Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		

Division: General Education

Department: Art

Objective 1	The instructor tries to always have a friendly manner with students.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	ongoing	
Results		
Comments		

Department: Biology

Objective 1	In order to make the student's experience at LCC positive and nurturing, the Biology department would like to conduct local field trips and out-of-town field trips for general biology students for academic success and appreciation of life sciences.	
Estimated Cost	Existing Money \$500	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Chemistry

Objective 1	Continue to improve notebooks used in six courses; Physical Science, Introduction to Chemistry, College Chemistry I, College Chemistry II, Organic Chemistry I, and Organic Chemistry II.	
Estimated Cost	Existing Money \$ None	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Prior to each offering of each course (at least, when I am scheduled to teach the class).	
Results	Improve instruction and increase student learning	
Comments		

Department: Chemistry		
Objective 2	Plan to use Teach2000, a free software, which can help students with memorization; starting with Introduction to Chemistry	
Estimated Cost	Existing Money \$None	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results	May help students with some memorization.	
Comments		
Objective 3	Make video of lectures and select homework solutions using Camtasia Studio and a graphics tablet; starting with College Chemistry I.	
Estimated Cost	Existing Money \$ 250 for a graphics tablet (Camtasia Studio has already been purchased) + the cost of compact discs or other memory materials	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall, 2009 Semester	
Results	Videos have the advantage of being viewed repeatedly and viewed whenever a student wishes; they could increase student performance in the course.	
Comments	These videos may, in time, be central to a distance education class.	
Department: Communication		
Objective 1	Diversify the type of learning techniques in classes such as: question raising, think-pair-share, argument analysis writing, debates, group activities	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: History/Geography/Government

Objective 1	Explore the use of Social Networking Websites to promote student retention	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	Continue to support student activities by attending games, student sponsored activities, etc.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Mathematics / Physics

Objective 1	The department will undertake and implement textbook related and publisher supplied computer / internet based learning aids in developmental math courses in support of the KBOR – LCC Performance Agreement.	
Estimated Cost	Existing Money \$ No additional costs will be required beyond normal departmental budgeting.	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	The department will utilize the laptops and the A107 Lab/Classroom as a Math & Science Computer Lab and Tutorial Room during afternoon hours when classes are not scheduled for the room.	
Estimated Cost	Existing Money \$ Unknown at this time	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Beginning Fall 09 and ongoing thereafter	
Results		
Comments		

Department: Music

Objective 1	Engage students outside of the classroom.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Physical Education

Objective 1	Physical education will continue to review coursework and make sure courses are consistent with student learner outcomes and that those outcomes are being attained in the available courses.	
Estimated Cost	Existing Money \$0.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	12/09	
Results		
Comments		
Objective 2	Physical education advisor will make sure student progress is made towards an associate degree and ultimately, a four year degree.	
Estimated Cost	Existing Money \$0.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Department: Psychology

Objective 1	Explore use of social networking software for communicating with students	
Estimated Cost	Existing Money \$ Don't know	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	2010	
Results		
Comments		

Department: Sociology

Objective 1	Work towards making classroom assignments more meaningful to the student by incorporating changes to existing or creating new assignments. Along those line, continue existing assignments such as Research Display Boards, Critical Thinking Assignments, and Papers, with changes made as necessary, without lowering standards, to make those assignments more meaningful. Student input has, and remains, invaluable in affecting such changes.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Division: Library

Objective 1	Purchase earphones for patron use computers	
Estimated Cost	Existing Money \$550 from supplies budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	December 2009	
Results		
Comments	This goes along with Goal 1 Outcome C and Goal 3 Outcome D. These are inexpensive and have been requested by students to improve our services.	

Division: Student Success Center

Objective 1	ABE instructors will follow the PAM guidelines and offer one-on-one counseling to focus on student goals and academic success to obtain their GED.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Outcome 1C: Make accessible a variety of services and programs that address learning needs.

Division: Career Technical Education

Department: Early Childhood Education

Objective 1	Explore and potentially develop AAS-track for early childhood majors	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May, 2010	
Results		
Comments		

Department: Graphic Design

Objective 1	Develop a tutoring/mentoring program for at-risk students.	
Estimated Cost	Existing Money \$ TBD	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	07/2010	
Results		
Comments		

Department: Nursing

Objective 1	Increase online prepared qualified nurse faculty by encouraging full time and part time faculty members to complete the LCC online teaching course.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2011	
Results	Qualified nurse faculty will teach more online nursing courses.	
Comments		

Department: Recording Arts Technology

Objective 1	Increase the amount and scope of media relevant to the changing needs of the department in the library.	
Estimated Cost	Existing Money \$200	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	December, 2009	
Results		

Comments	
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Division: General Education

Department: Accounting

Objective 1	Stop offering Accounting Labs as a credit course and begin offering a time for students to receive free tutoring assistance.	
Estimated Cost	Existing Money \$400 per semester (the cost of a student tutor at \$8 per hour for 50 hours per semester)	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY2010	
Results		
Comments	College Work Study budget – Student Services	

Department: Cherokee Center

Objective 1	Look into providing tutoring services at the Cherokee Center	
Estimated Cost	Existing Money \$?	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments	College Work Study budget – Student Services	

Department: Computer Science (Concepts)

Objective 1	Purchase and utilize Adobe Captivate 3—Screen Capture Software—to utilize in online software courses, to allow students to “see” what the instructor is talking about.	
Estimated Cost	Existing Money \$700	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2010	
Results		
Comments		

Department: Economics

Objective 1	Develop and offer a 3 hour general education course in Personal Finance.	
Estimated Cost	Existing Money \$ 300 development funds	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2010	

Results	
Comments	

Department: Elementary and Secondary Education

Objective 1	Offer more education courses at Cherokee Center	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Department: History/Geography/Government

Objective 1	Create a “virtual office” feature within existing online courses and offer “virtual office hours” for nontraditional students	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Mathematics / Physics

Objective 1	Develop an additional online course (Intro to Analytical Processes) to increase the number of online courses available to LCC students for transfer to other colleges and universities.	
Estimated Cost	Existing Money \$ 1200	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009 or Spring 2010	
Results		
Comments		

Department: Sociology

Objective 1	Work more toward getting students help on assignments, but especially in preparing for tests. Will need to work more closely with the Student Success Center in order to affect positive change for tutoring needed	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2010	

Results	
Comments	

Outcome 1D: Use technology to expand opportunities for student learning and student services.

Division: Career Technical Education

Department: Computer Networking

Objective 1	Provide students with updated technology	
Estimated Cost	Existing Money \$900	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Criminal Justice

Objective 1	Purchase distance measuring devises (rolling tape measures) for the accident investigation class	
Estimated Cost	Existing Money \$	New Money One Time \$ approx 50.00 each X 4= \$200.00
	Grant Money \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: Early Childhood Education

Objective 1	Develop one course for online delivery	
Estimated Cost	Existing Money \$1,200	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May, 2010	
Results		
Comments		

Department: Graphic Design

Objective 1	Expand the use of Blackboard technologies for instruction and communication with students.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	07/2010	
Results		

Comments	Pending online platform
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Department: Nursing

Objective 1	Update simulation lab with video streaming where students and faculty can view from either the lab and/or the classroom for teaching/learning purposes. Expand simulation space to reflect health care environment.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$1000 video streaming, \$5000 expansion of simulation lab.	New Money Ongoing \$
Exp. Completion	FY2011	
Results	Enhance the simulation-learning environment and teach more students using simulation standards.	
Comments		
Objective 2	Implement interdisciplinary simulation, using both respiratory and nursing students in the same scenario.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY2011	
Results	Real-life simulation scenarios, promoting working as a team in the health care environment.	
Comments		

Department: Office Technology

Objective 1	Integrate Microsoft Outlook in the course work.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		

Department: Radiography

Objective 1	Provide PDA's for the clinical sites so that the student evaluations and checklists may be performed electronically.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ Carl Perkins	New Money Ongoing \$
Exp. Completion	Over a 4 year plan	
Results		
Comments		

Objective 2	Prepare more instructional review programs for the clinical site laptop computers.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	On going	
Results		
Comments		

Department: Recording Arts Technology

Objective 1	Incorporate use of Tricaster multichannel video and portable Protocols multichannel audio into student learning experiences by identifying a minimum of six events per semester to provide opportunities for on-site video/audio production experiences.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Respiratory Care

Objective 1	Acquire additional Pulmonary Function testing equipment. This was a need determined by student input.	
Estimated Cost	Existing Money \$500	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		
Objective 2	Acquire a BiPAP Vision for extended practice either through rental or purchase.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$12,000	New Money Ongoing \$
Exp. Completion	Fall 2009/Spring 2010	
Results		
Comments		

Division: General Education

Department: Art

Objective 1	Art students will learn how to use PowerPoint every semester as a way to do visual presentations
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Estimated Cost	Existing Money \$ zero	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Cherokee Center

Objective 1	Investigate the use of technology to provide advising for students from Cherokee Center	
Estimated Cost	Existing Money \$?	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Computer Science (Concepts)

Objective 1	Have students complete a unit in Outlook in Computer Concepts & Applications.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2010	
Results		
Comments		

Department: Economics

Objective 1	Explore different ways to keep students informed of their achievement level in class. Examples would be keeping grades in a Bb supplemental site for students to access anytime, investigate Think Wave to send grades, etc.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2010	
Results		
Comments		

Department: English

Objective 1	Research the feasibility of using an online grading program, such as Turnitin's WriteCycle or a similar program.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$

	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		
Objective 2	Research funding for a dedicated computer classroom for the English department.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

Department: History/Geography/Government

Objective 1	Explore the use of web-chat texting programs to allow for more student-professor engagement	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	Explore developing the use of webcam technology to make my online courses more “personal” for students	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: Math / Physics

Objective 1	Purchase additional sensors and lab pro units for use in Physics 1, Physics 2 courses. Purchase mice and earphones for the laptop computers used in A107.	
Estimated Cost	Existing Money \$ Will be handled through normal department budget.	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 09	
Results		

Comments	
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Department: Music

Objective 1	Learn to use CPS system and implement in classroom.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		

Department: Physical Education

Objective 1	Physical education will continue to expand technology by adding a digital camera/camcorder for student/instructors to use to study biomechanics of sport movement as well as other techniques used in PE.	
Estimated Cost	Existing Money \$700.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Division: Library

Objective 1	Clean up migration problems with new integrated library system	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments	This will not cost anything except man hours. This is an expected outcome of migrating to a new system. This also goes with Goal 3 Outcome D	
Objective 2	Barcode materials for the new integrated library system	
Estimated Cost	Existing Money \$10,000	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	June 30, 2010	
Results		
Comments	This is a necessary part of the migrating process. The cost will include barcodes and necessary additional scanners. This will entail removing each item from the collection, applying a barcode and cleaning up the record	

	in the new system. Once again, this will be a man hour intensive objective.	
Objective 3	Enhance the library's online periodical databases web pages with descriptions of the databases	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	August 2009	
Results		
Comments	This will require man hours only and will be part of the annual update of the pages.	

Division: Student Success Center

Objective 1	Use of Web-based PLATO and other software will provide continual services through volunteer staff in Baxter Springs.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		
Objective 2	Use of software (PLATO) will provide individual learning opportunities through technology.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Goal 2: Effectiveness, Efficiency, and Seamlessness. LCC will improve learning outcomes and develop program partnerships and collaborations through continuous planning, assessment, and improvement.

Outcome 2A: Improve and expand linkages with educational partners and community agencies for mutual benefit.

**Division: Career Technical Education
Department: Early Childhood Education**

Objective 1	Develop collaborative agreement with SEK-CAP Head Start program for staff education	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	December, 2010	
Results		
Comments		
Objective 2	Collaborate with Kansas Children’s Service League to add three additional learning modules to KCSL 1-credit online offerings	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May, 2010	
Results		
Comments		

Department: Financial Services

Objective 1	Offer support to the Workforce Development Director, to assist in making the Entrepreneurship class/program a success.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Nursing

Objective 1	Alignment and support of high school career clusters and career pathways for nursing with both Parsons High School and Labette County High School.	
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Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2011	
Results	KBOR Compliance	
Comments		

Department: Office Technology

Objective 1	Improve representation from all areas types of businesses that serve on the Office Technology Advisory Committee to include all areas. (Legal, Medical, Clerical, and Administrative)	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	On-going	
Results		
Comments		
Objective 2	Contact local area high schools to begin discussions regarding articulation agreements	
Estimated Cost	Existing Money \$ Mileage \$50 estimate	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	On-going	
Results		
Comments		

Department: Recording Arts Technology

Objective 1	Bring in industry professionals to provide creative input for and constructive critique of student projects, and provide information on current trends in industry	
Estimated Cost	Existing Money \$500	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	One per semester – Fall, 2009, Spring 2010	
Results		
Comments		

Department: Workforce Education/ Community Services

Objective 1	(WORKFORCE ED/COMM SVCS) Utilize business/education partnerships by promoting jointly sponsored training, workshops, and mentoring opportunities between LCC and area employers/business professionals/educational institutions. Actively seek to add two new workshops/courses per semester.
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Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing – Fall 2010	
Results		
Comments		

Division: General Education
Department: Cherokee Center

Objective 1	Investigate collaboration possibilities with PSU	
Estimated Cost	Existing Money \$?	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Computer Science (Concepts)

Objective 1	Contact HR personnel and small business owners to find out what computer skills/training are needed.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2010	
Results		
Comments		

Department: Concurrent

Objective 1	Continue to add new concurrent courses when possible	
Estimated Cost	Existing Money \$ Cost of instructor is offset by enrollment revenue.	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	On going	
Results		
Comments	More opportunities for high school students to receive college credit. This is dependent upon the high schools having qualified instructors who meet our requirements .	

Department: Elementary and Secondary Education

Objective 1	Sign Articulation agreement with Fort Hays State University Elementary Education Online Program	
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Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		
Objective 2	Explore Articulation agreements with other Elementary Education programs	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: Math / Physics

Objective 1	The department will continue its involvement in the Kansas Core Outcomes meetings and continue to align curriculum with the results of these meetings.	
Estimated Cost	Existing Money \$ n/a	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	Department faculty members will continue and increase involvement in professional organizations such as AMATYC and KAMTYC.	
Estimated Cost	Existing Money \$ Cost for dues, etc. to be paid from faculty professional development account.	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Physical Education

Objective 1	Continue to make students available to community partners such as the Community Recreation Center, PSHTC, and outreach athletic training services and work to build relations with others within the community.	
Estimated Cost	Existing Money \$0.00	New Money One Time \$

	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Division: Library

Objective 1	Actively participate in the Southeast Kansas Academic Librarians Council	
Estimated Cost	Existing Money \$500 mileage	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	April 2010	
Results		
Comments	The director will be the chair of the group next year. This group provides a video/DVD collection for the instructors of the member institutions and considers other consortia purchasing. This also deals with Goal 5 Outcome B, E and F.	

Division: Student Success Center

Objective 1	ABE services will be provided to community agency clients to accommodate citizen's academic needs. Partnerships with all referral agencies will continue through planning and adjustment of services as possible.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ Grant	New Money Ongoing \$
Exp. Completion		
Results		
Comments		
Objective 2	Continuation of partnerships through Cherokee and Labette County will allow ABE services to provide academic training for tomorrow's workforce.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ Grant	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Outcome 2B: Improve tracking of and access to data to meet the needs of the institution, and external contingencies.

**Division: Career Technical Education
Department: Criminal Justice**

Objective 1	Establish contact (email or U.S. mail) with graduates for the 2 years subsequent to their graduation. This will be to ascertain what they are doing education and career wise. This should help to provide more accurate information institutional needs (CaTERS report.)	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Money \$	New Money Ongoing \$
Exp. Completion	Ongoing.	
Results		
Comments		

**Division: General Education
Department: History/Geography/Government**

Objective 1	Work to maintain a more accurate record of student enrollment so as to increase student enrollment in course offerings	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Outcome 2C: Respond to the diverse learning needs of our community.

- **Continue to expand certification and short-term training programs that meet learners' needs and market demand.**
- **Encourage community/business partnerships in the learning process.**
- **Increase the availability of skilled workers to meet the needs of the community and the State.**

Division: Career Technical Education

Department: Early Childhood Education

Objective 1	Collaborate with area agencies to provide one-day conference for area provider in-service training	
Estimated Cost	Existing Money \$300	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	April, 2010	
Results		
Comments		

Department: Financial Services

Objective 1	Explore opportunities to increase enrollment in the Financial Services program, to increase the availability of skilled workers. Options include web site changes, direct letters and a re-worked program brochure.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2010	
Results		
Comments		

Department: Graphic Design

Objective 1	Solicit local businesses and agencies for design needs that could be incorporated into course curriculum.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	07/2010	
Results		
Comments		

Department: Office Technology

Objective 1	Incorporate end of course/program testing in Office Technology Program with the existing software that was	
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	purchased	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$590 yearly for software maintain fee (The fee is paid-up for 3 years, thanks to Perkins funding)	New Money Ongoing \$
Exp. Completion	On-going Would like to start with end-of-course testing then go to end-of program testing.	
Results		
Comments		

Department: Respiratory Care

Objective 1	Assess success of A-STEP program. Evaluate when next needed.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: Workforce Education/ Community Services

Objective 1	(WORKFORCE ED) Increase involvement of area employers in workforce education issues through the development of a workforce education advisory council meeting two to four times annually.	
Estimated Cost	Existing Money \$200-\$400 (Luncheon meetings)	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing – First meeting date February 2009	
Results		
Comments		
Objective 2	(COMM SVCS) Expand offerings in the personal enrichment/non-credit area to include at least 4 new programs/workshops offered on a continuing basis.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Objective 3	(COMM SVCS) Offer 4 courses to seniors with the KU Osher Lifelong Learning Program	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$5,400
Exp. Completion	Ongoing	
Results		
Comments		

Division: General Education

Department: Accounting

Objective 1	Offer QuickBooks training as a community outreach class.	
Estimated Cost	Existing Money \$1400 – tuition revenue (would probably make money)	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: Cherokee Center

Objective 1	Offer a few CTE courses at the Cherokee Center like CNA	
Estimated Cost	Existing Money \$?	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Computer Science (Concepts)

Objective 1	Conduct a workshop on Outlook (need to be able to use labs to do this. See Goal #1, Outcome D.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		
Objective 2	Ask student (or students) to conduct a workshop on Facebook for non-traditional students.	
Estimated Cost	Existing Money \$100	New Money One Time \$

	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2010	
Results		
Comments		

Division: Library

Objective 1	Increase the community's knowledge of the library's services	
Estimated Cost	Existing Money \$100	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	June 2010	
Results		
Comments	The Library will increase marketing efforts with the community with flyers and additional information. This goes along with Goal 4 Outcome C	

Outcome 2D: Engage students in contributing to the well being of their community through community service.

Division: Career Technical Education

Department: Criminal Justice

Objective 1	Encourage student volunteer participation in community programs: juvenile group homes, soup kitchens, homeless shelters, blood drives, etc.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Money \$	New Money Ongoing \$
Exp. Completion	On going	
Results		
Comments		

Department: Graphic Design

Objective 1	Explore the possibility of a “Student Design Center” in which students could provide graphic services to the community in a not-for-profit freelance setting.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Department: Office Technology

Objective 1	Develop student educational placement opportunities with area offices, beginning with Veterans Administration Medical Clinic.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2009	
Results		
Comments		

Department: Recording Arts Technology

Objective 1	Develop a monthly 30-minute informational broadcast segment on LCC events, activities, programs, etc. to be produced by students and broadcast on the college cable channel	
Estimated Cost	Existing Money \$500 Software	New Money One Time \$

	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

Department: Respiratory Care

Objective 1	Plan service-learning project for 2 nd year students as part of clinical practice IV.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		

Division: General Education

Department: Art

Objective 1	Art education students volunteer to teach an art lesson every semester in local elementary schools.	
Estimated Cost	Existing Money \$zero	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Biology

Objective 1	Involve students with environmental and social issues pertaining to General Biology by organizing park clean-ups and visiting nursing homes and shut-ins.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Communication

Objective 1	Utilize Public Relations and Advertising course projects for service learning	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$

Exp. Completion	
Results	
Comments	

Department: History/Geography/Government

Objective 1	Promote service learning opportunities for political science students to act as interns for members of the Kansas Legislature.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	Investigate and promote study abroad and/or student volunteering programs for social science students.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 3	Utilize oral history projects in American History and World History courses with a goal of 4 completed histories.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Music

Objective 1	Have LCC singers perform at community events and area locations such as nursing homes, schools, etc.	
Estimated Cost	Existing Money \$250 (travel)	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	Provide public concerts	

Estimated Cost	Existing Money \$200 (auditorium rental)	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Physical Education

Objective 1	Continue to have students available to volunteer at the Sunbelt Special Rodeo and company Olympics and seek other opportunities within the community to expand learning opportunities.	
Estimated Cost	Existing Money \$0.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	12/09	
Results		
Comments		

Department: Psychology

Objective 1	Implement a service learning optional component for psychology students.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Outcome 2E: Encourage faculty and staff to take leadership roles in community initiatives.

Division: General Education

Department: Biology

Objective 1	Be a member of civic organization or organizations to promote LCC and the Biology department.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: History/Geography/Government

Objective 1	Continue to work with the Katy Days Committee, Lions Club, Kiwanis Club, etc. to develop and/or present aspects of both local and national history	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Math / Physics

Objective 1	Faculty members of the department will continue their involvement in civic organizations and activities.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Division: Library

Objective 1	The Director of Library Services will actively participate in Lions Club International	
Estimated Cost	Existing Money \$200	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		

Comments		
Objective 2	The Director of Library Services will serve as Secretary of the Parsons Public Library Board of Trustees	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 3	Begin monitoring staff's participation in community initiatives	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	July 2009	
Results		
Comments	The process will have begun by July 2009 and will continue.	

Division: Student Success Center

Objective 1	ABE staff will be provided with opportunities to engage in community activities as they are available.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Outcome 2F: Improve the system of defining and assessing student learning outcomes.

**Division: Career Technical Education
Department: Early Childhood Education**

Objective 1	Collaborate with LCC adjunct faculty to develop guidelines for a portfolio-based assessment process for early childhood class work	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May, 2010	
Results		
Comments		

Department: Radiography

Objective 1	Use the iRespond system to assess individual student learning outcomes in the classroom as they are presented.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	On going	
Results		
Comments		

**Division: General Education
Department: Art**

Objective 1	The art dept currently does this by comparing outcomes used to other local schools and making changes if needed.	
Estimated Cost	Existing Money \$zero	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	ongoing	
Results		
Comments		

Department: History/Geography/Government

Objective 1	Explore more effective use of retention and completion data to improve retention and completion rates for the courses in my areas	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$

	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Math / Physics

Objective 1	The department will seek to have a department member on the Outcomes Committee at all times.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Music

Objective 1	Continue to track student learning in stated outcome areas.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Division: Student Success Center

Objective 1	Use of upgraded grant mandated assessment evaluations will keep ABE concurrent with state ABE standards.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Institutional Outcomes and Assessment Committee

Objective 1	Investigate imbedding CAAP assessments into English and Math courses.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		

Comments		
Objective 2	Examine advantages/disadvantages of using LCC created Humanities and Social Science exit tests.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		
Objective 3	Evaluate the use of WorkKeys assessments as exit assessments for AAS and certificate programs.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	July 2009	
Results		
Comments		

Goal 3: Institutional Growth. LCC will plan and coordinate student enrollment, programs, services, facilities and other institutional resources to meet the needs of the communities we serve.

Outcome 3A: Achieve targeted growth through an integrated enrollment management process.

**Division: Career Technical Education
Department: Nursing**

Objective 1	Appropriately distribute advising of allied health students to enhance student satisfaction and readiness for admission into nursing.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY2011	
Results	Student retention and satisfaction.	
Comments		

Outcome 3B: Provide quality programs and services at the main campus, the Cherokee Center, all extension sites, and online.

Division: Career Technical Education

Department: Financial Services

Objective 1	Explore offering dedicated online office hours to better serve online students.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2010	
Results		
Comments		

Department: Respiratory Care

Objective 1	Increase the number of courses offered online by minimum of one.	
Estimated Cost	Existing Money \$1,300 for development	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Division: General Education

Department: Cherokee Center

Objective 1	Continue expanding program offerings at a variety of times	
Estimated Cost	Existing Money \$?	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	ongoing	
Results		
Comments		

Department: Concurrent/Online

Objective 1	Offer targeted online courses for high school student to ensure that online courses are available .	
Estimated Cost	Existing Money \$ Cost is offset by enrollment	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	ongoing	
Results		

Comments	High school students will have an online course experience before completing high school.
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Department: Economics

Objective 1	Explore offering dedicated online office hours to better serve online students.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2010	
Results		
Comments		

Department: Elementary and Secondary Education

Objective 1	Increase education offerings at Cherokee Center	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: History/Geography/Government

Objective 1	Continue to work with Student Support Services to offer special seminars and group meetings to promote student learning	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Objective 2	Continue to work with PTK to offer special seminars and group meetings to promote student learning	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Online

Objective 1	Continue to add new online courses in all programs
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Estimated Cost	Existing Money \$ 1300.00 per 3 credit course	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments	More offerings for online students. We can reach an unlimited geographical target with online courses.	
Objective 2	Add more qualified online adjunct faculty, by getting more of them to enroll and successfully complete the online teaching course.	
Estimated Cost	Existing Money \$ none	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	On going	
Results		
Comments	The need for more adjuncts who can teach online is growing. Since our adjuncts can take a course for free, there is no cost in their taking our course.	

Department: Sociology

Objective 1	Continue to work on the schedule to provide classes, in the Sociology area, at times accessible to all students. This is made difficult by the lack of available adjuncts in the area, but the demand is being met by making changes to course time offerings.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Outcome 3C: Offer a variety of online and on-ground courses at the main campus, the Cherokee Center and all extension sites to best meet the needs of our students.

Division: Career Technical Education

Department: Criminal Justice

Objective 1	Criminal Justice courses are already offered on campus, at the Cherokee Center and online. Conduct review of course scheduling relative to locations and enrollments to determine if adjustments are necessary.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Money \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Department: Early Childhood Education

Objective 1	Do community assessment to determine potential demand for early childhood coursework to be offered at the Cherokee Center	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	October, 2009	
Results		
Comments		

Department: Graphic Design

Objective 1	Assess current curriculum and develop online and/or hybrid courses to accommodate commuting students and a wider student base.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	07/2010	
Results		
Comments		

Department: Office Technology

Objective 1	On rotating bases, Alternate Office Technology course offerings between day, night, and Cherokee Center to facilitate student's needs and schedules.	
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Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	On-going	
Results		
Comments		

Department: Workforce Education/ Community Services

Objective 1	(WORKFORCE ED/COMM SVCS) Promote the utilization and expansion of the online delivery of services and training available both for-credit and non-credit courses. (www.ed2go.com)	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		
Objective 2	(WORKFORCE ED/COMM SVCS) Increase the number of C.N.A. and C.M.A. instructors trained in online course delivery.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing - Fall 2010	
Results		
Comments		
Objective 3	(WORKFORCE ED/COMM SVCS) Increase the number of C.N.A. courses available during Spring and Summer semesters at convenient times to meet student demand. (objective 60 earned certificates annually)	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing - Fall 2010	
Results		
Comments		

Division: General Education

Department: Cherokee Center

Objective 1	Create a two-year rotation plan for General Education courses at Cherokee	
Estimated Cost	Existing Money \$ 0	New Money One Time \$

	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		

Department: Elementary and Secondary Education

Objective 1	Develop and offer two education courses On-Line	
Estimated Cost	Existing Money \$2600	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: History/Geography/Government

Objective 1	Review enrollment and completion data in all online course offerings in all areas to make planning course offerings more effective	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		
Objective 2	Develop Online Ethics course	
Estimated Cost	Existing Money \$1350	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: Math / Physics

Objective 1	The department will continue to offer online College Algebra, Elementary Statistics, and Trigonometry courses. The department will ask the institution to sign up for ItunesU to facilitate placement of course materials on the web for online and onground courses.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$

Exp. Completion	Ongoing
Results	
Comments	

Department: Physical Education

Objective 1	Evaluate the need for expanding physical education coursework online by examining current enrollment of online physical education courses.	
Estimated Cost	Existing Money \$0.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	12/09	
Results		
Comments		

Department: Sociology

Objective 1	Develop the Anthropology Course to be taught online only.	
Estimated Cost	Existing Money \$ Cost of development	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		

Division: Student Success Center

Objective 1	ABE will provide on-line services to accommodate the needs of students as availability of staff and equipment allows.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Outcome 3D: Improve the utilization of human, physical, technological, and fiscal resources.

**Division: General Education
Department: English**

Objective 1	In FY 2010, the English dept. will provide administration with research that supports limiting the size of composition classes.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

Division: Library

Objective 1	Assess the library staff members' job duties and determine if there is a need for a reorganization of duties	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	July 2009	
Results		
Comments	With the potential addition of hours or staff this needs to be considered. Also, it has been requested by staff members.	

Goal 4: External Resources. LCC will increase public and private funds to support educational programs, capital projects, and general operations.

Outcome 4B: Enhance student opportunities through increased scholarships and endowments.

**Division: Career Technical Education
Department: Computer Networking**

Objective 1	Explore options that would allow the Networking students to have a scholarship for a second year.	
Estimated Cost	Existing Money \$??	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

**Division: General Education
Department: Art**

Objective 1	Investigate re-establishing Art Department scholarships for art students.	
Estimated Cost	Existing Money \$tuition for five students	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	ASAP	
Results		
Comments		

Department: English

Objective 1	In coordination with the LCC Foundation, begin requests for contributions to departmental scholarship fund.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

Outcome 4C: Enhance the college image to stakeholders by communicating the value and benefit of the college to the community.

**Division: Career Technical Education
Department: Financial Services/Economics**

Objective 1	Explore offering a public seminar related to economics/finance/social sciences	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2010	
Results		
Comments		

Department: Nursing

Objective 1	Implement electronic medical records (EMR) and use of laptop computers into clinical lab as recommended by nursing advisory board members.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$4000 (Carl Perkins)	New Money Ongoing \$
Exp. Completion	FY 2011	
Results	Evidence based nursing practice.	
Comments		
Objective 2	Support the use of laptop computers for nurse faculty as recommend by nursing advisory board members. Purchase 3 more laptops for faculty use in clinical.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$3,000	New Money Ongoing \$
Exp. Completion	FY 2011	
Results		
Comments		

**Division: General Education
Department: History/Geography/Government**

Objective 1	Research and publish articles about Kansas history in scholarly journals	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$

Exp. Completion	Spring 2010	
Results		
Comments		
Objective 2	Search opportunities to speak at local Club meetings as requested	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Department: Music

Objective 1	Promote the college music program by having a visible representation at school and community events.	
Estimated Cost	Existing Money \$100	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments		

Division: Student Success Center

Objective 1	Develop three more partnerships with outside academic institutions and/or business and industry to enhance LCC's image. This interaction of networking will serve to build strong bonds between stakeholders who are attempting to meet their missions and objectives.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Outcome 4F: Continue to generate business and community support to increase viability of our programs.

**Division: Career Technical Education
Department: Workforce Education/ Community Services**

Objective 1	(WORKFORCE ED/COMM SVCS) Increase visibility in the community by scheduling daily appointments with area businesses. Focus on “friend-raising” with area employers.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing – Fall 2010	
Results		
Comments		

Department: Office Technology

Objective 1	Facilitate the training of speech recognition of Dragon Naturally Speaking presented by Company software representative for the community members, area educators, and disable individuals.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	April 24, 2009	
Results		
Comments		

Division: Student Success Center

Objective 1	Market positive outcomes with business and industry partnerships on marketing table tents should increase the visibility of our programs.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Goal 5: Institutional Climate. LCC will cultivate an organizational climate that makes learning the primary focus in every area of the college.

Outcome 5A: Enhance the economic, academic, and social environment of the college to recruit and retain quality employees.

**Division: General Education
Department: Concurrent**

Objective 1	Encourage qualified high school instructors to consider teaching concurrent courses for us, and encourage all high school instructors who are interested but not qualified to take additional graduate courses in their discipline so that they can teach for us in the future.	
Estimated Cost	Existing Money \$ none	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments	We need a larger pool of qualified adjunct instructors in general, and this is one target market for LCC.	

Department: Online

Objective 1	Develop and Implement a mentoring program for all new Online Instructors	
Estimated Cost	Existing Money \$ 300 per mentee	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009 and ongoing	
Results		
Comments		

Outcome 5B: Hire, develop, support, and empower employees throughout the organization who take an active role in student learning and success.

**Division: Career Technical Education
Department: Early Childhood Education**

Objective 1	Identify at least two additional potential adjunct instructors for early childhood classes	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	September, 2009	
Results		
Comments		

**Division: General Education
Department: English**

Objective 1	Pursue the possibility of hiring a full-time, master’s level, “specialized” reading instructor.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

Outcome 5C: Create an integrated and adaptable organizational structure that responds to the changing needs of learners.

**Division: Career Technical Education
Department: Office Technology**

Objective 1	Continue to develop Office Technology course to be taught online.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$1,300 (Covered by Perkins funds)	New Money Ongoing \$
Exp. Completion	Spring 2010	
Results		
Comments		

Outcome 5D: Promote a culture of inclusiveness, participation, collaboration, and mutual respect that recognizes and celebrates the value of contributions.

Division: General Education

Department: Concurrent

Objective 1	Involve concurrent adjuncts in professional development with full time faculty by requiring them to meet on campus once each semester and pay small amount for mileage.	
Estimated Cost	Existing Money \$ 400.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	ongoing	
Results		
Comments	Better attendance at in –service, and increased communication among adjuncts and full time faculty. This also helps keep us in line with KBOR requirements for concurrent adjuncts.	

Department: Economics

Objective 1	Volunteer to moderate a PTK discussion luncheon.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2010	
Results		
Comments		

Department: English

Objective 1	Research the feasibility of organizing an English club.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

Department: History/Geography/Government

Objective 1	Collaborate with other Social Science professors to promote interdisciplinary work	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$

Exp. Completion	Ongoing	
Results		
Comments		
Objective 2	Team teach a course on Economic Geography with Economics Professor	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2009	
Results		
Comments		

Outcome 5E: Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning.

**Division: Career Technical Education
Department: Early Childhood Education**

Objective 1	Collaborate with LCC faculty and administrators to provide at least two learning opportunities for adjunct faculty related to instruction and learning	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May, 2010	
Results		
Comments		

Department: Office Technology

Objective 1	Attend professional development training/workshops (Connecting Education to Employment, Computer & Business Teacher Conference)	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ TBD	New Money Ongoing \$
Exp. Completion		
Results		
Comments		

Department: Recording Arts Technology

Objective 1	Coordinate with at least 3 college instructors to demonstrate how to provide QuickTime movies of lectures/training sessions that can be used for classroom or online instruction	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	May 2010	
Results		
Comments		

**Division: General Education
Division Objective**

Objective 1	Investigate offering support to professional development efforts of adjunct faculty by implementing a
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	competitive grant program for conferences and workshops.	
Estimated Cost	Existing Money \$500.00	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	5/10	
Results		
Comments		

Department: Economics/Financial Services

Objective 1	Investigate attending a teaching conference during FY 2010	
Estimated Cost	Existing Money \$1,000 Professional development funds	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2010	
Results		
Comments		

Department: Online

Objective 1	Investigate new technology to enhance online courses.	
Estimated Cost	Existing Money None	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	1 year	
Results		
Comments		
Objective 2	Encourage online instructors to experiment with available technology to enhance the online classroom.	
Estimated Cost	Existing Money None	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	1 year	
Results		
Comments	Better use of our system and resources by on ground faculty. The majority of the tech support questions come from students in on ground classes, with instructors who are not confident in using our system.	

Department: Physical Education

Objective 1	Utilize staff members as adjunct instructors when possible.	
Estimated Cost	Existing Money \$1000.00	New Money One Time \$

	Grant Funded \$	New Money Ongoing \$
Exp. Completion	5/10	
Results		
Comments		

Outcome 5F: Strengthen the leadership skills of faculty and staff.

Division: Career Technical Education

Department: Nursing

Objective 1	Program evaluation and curriculum review retreat for department.	
Estimated Cost	Existing Money \$ 500	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2011	
Results	Promote leadership among nurse faculty and strengthen program evaluation as required by both KSBN and NLNAC.	
Comments		

Department: Radiography

Objective 1	Provide professional development for faculty and director of the Radiography Program.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$ Carl Perkins	New Money Ongoing \$
Exp. Completion	On going	
Results		
Comments		

Outcome 5G: Provide a safe, pleasant, and healthy learning environment to enhance student learning.

Division: General Education

Department: Online

Objective 1	Investigate new technology to enhance online courses.	
Estimated Cost	Existing Money \$ none at this time	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	
Results		
Comments	Improved use of online features and more possibilities in teaching techniques. Helping instructors try new thing with confidence will improve the instructors satisfaction in teaching online, and help prevent burn out or boredom in teaching the same classes each semester.	
Objective 2	Encourage online instructors to experiment with available technology to enhance the online classroom.	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion		
Results		
Comments		