

Financial Information



Financial Aid

Financial aid programs are available for eligible students attending Labette Community College. Students must complete the Free Application for Federal Student Aid (FAFSA) for all federal and most institutional scholarships.

Students must have a high school diploma or a GED to be eligible for all federal programs. Students who have graduated with a correspondence diploma or from a home schooling program should complete and pass the GED examination. Students who have graduated with a correspondence diploma must have written documentation that the diploma is recognized as a high school diploma by the state in which the correspondence school is located or follow the testing procedure above.

Types of Federal Financial Aid Available at LCC

Federal Pell Grants

A Federal Pell Grant is a need-based grant awarded to eligible students who have not yet earned a bachelor's degree.

Academic Competitiveness Grant

A grant available to Pell Grant eligible students who completed a "recognized state rigorous secondary-school program of study" and maintain a 3.0 GPA or better college GPA.

Federal Supplemental Educational Opportunity Grant (FSEOG)

A grant that is available for Pell Grant eligible students who demonstrate exceptional need. FSEOG recipients are determined by the financial aid office according to their need.

Federal Work-Study

The Federal Work-Study Program provides the opportunity for part-time employment for Pell Grant eligible students. LCC also offers institutional work-study opportunities for students without financial need.

Federal Stafford Loan

Federal Stafford Loans are available to eligible students. These loans are made through lenders chosen by students and must be repaid.

Federal PLUS Loan

Federal PLUS Loans are available for parents to help pay for their child's education. These loans are also made through lenders chosen by the parents and must be repaid.

Institutional Scholarships

Students are encouraged to apply early for all scholarships. Applications are available in Student Affairs and on our website. Preference will be given to applications received prior to April 1st. Grade point

average (GPA) and the number of hours enrolled are considerations but not always deciding factors. Scholarship awards are subject to availability of funds.

Academic Scholarships:

Who may apply: High school seniors may apply for an academic scholarship to be used for the first academic year following high school graduation, with renewal pending performance & availability of funds.

	<u>GPA (7 semesters)</u>	<u>Amount (up to 16 credit hours)</u>
Presidential Award	3.75 - 4.00	Tuition/plus \$200 books/semester
VP Award	3.50 - 3.74	Tuition/plus \$100 books/semester
Merit Award	3.00 - 3.49	Tuition plus \$50 books/semester

Student must be enrolled in 12 or more credit hours by June 15 prior to fall semester and December 15 for spring semester to validate acceptance. Allied Health students should check with their appropriate director. Students who withdraw to less than 12 credit hours will be ineligible the next renewal period.

Reapplication (scholarships **may** be renewed as long as funds are available):

1. Must submit application by April 1 of Freshman year.
2. Must be enrolled in 15 hours for fall semester of Sophomore year by June 15.
3. Must maintain required grade point average (cumulative).

Jumpstart Concurrent/Dual Credit Enrollment Assistance

High school students who are eligible to enroll may receive assistance w/properly completed Student Financial Assistance/Scholarship Application. *Attendance must be approved by a high school official. Fees and books are not covered by LCC.*

1. Students attending Labette County high schools are eligible to receive full tuition up to 16 hours/semester if they meet the required 2.0 GPA.
2. Cherokee County and Crawford County high school students will receive up to 16 hours of paid tuition/semester, if they meet the required 2.5 GPA.
3. Students attending high schools in other Kansas counties may receive assistance/scholarship of half tuition for up to 6 hours per semester w/GPA of 2.5 or above, including online courses.

Activity Assistance

Assistance is awarded per semester or academic year for performance (i.e., baseball, graphic design, wrestling, commercial music, cheerleading, softball, music, volleyball, dance team, basketball, leadership, fine arts, etc.). Criteria & length of scholarship are established by the coaches &/or instructors of each activity.

Foundation Scholarships *

Many Foundation scholarships from private and corporate donors are available and awarded according to applicant qualifications and funding availability. Early application is encouraged.

GED Scholarships *

Students receiving their GED through the Adult Basic Education program offered by the Student Success Center at Labette Community College are eligible for the GED Scholarship. The students will receive up to 12 credit hours of paid tuition if they enroll within 6 months of successfully completing their GED, funds permitting.

General Assistance *

Students must meet the following characteristics to be considered for aid, if funds are available: enrolled and have at least an LCC grade point average of 2.0 and demonstrate financial need via FAFSA application. **(Full-Time, Part-Time, & Nontraditional Students)**

International Assistance

Awarded to international students (funds permitting) who have and maintain a cumulative LCC GPA of 3.0. The scholarship shall not exceed the in-state rate of tuition for 16 hours per semester.

Labette County Assistance *

Labette County residents who have an accredited high school diploma or GED are eligible to receive full tuition up to 16 credit hours per semester at LCC, regardless of past LCC academic performance. Reapplication and 2.0 cumulative GPA are necessary for renewal. Some exceptions do apply.

Transfer Assistance *

A transfer student: (1) must submit official transcripts from all schools previously attended; (2) has completed a minimum of 12 hours at one other institution of higher education with cumulative 2.5 GPA. Tuition assistance up to 16 credit hours/semester. Renewable if GPA exceeds 2.0 & if funds are available.

*Must complete the FAFSA to be eligible for these scholarships

Tuition & Fees

Tuition and fees are subject to change by action of the LCC Board of Trustees. The following fees reflect the 2008-2009 academic year. At the time of printing, the amounts listed in this catalog are correct, but are subject to change. The most current charges will be listed on the College Website at www.labette.edu.

(Per Credit Hour) (subject to change)

Kansas Residents	\$44.00 Tuition
Plus	<u>\$31.00</u> Incidental Fees
	\$75.00 per credit hour
Arkansas, Missouri, & Oklahoma Residents	\$65.00 Tuition
Plus	<u>\$31.00</u> Incidental Fees*
	\$96.00 per credit hour
Other Non-Kansas Residents	\$69.00 Tuition
Plus	<u>\$31.00</u> Incidental Fees*
	\$100.00 per credit hour
Audits**	\$88.00 Tuition
Plus	<u>\$31.00</u> Incidental Fees*
	\$119.00 per credit hour

*Fees: The \$31.00 incidental fee includes the operational cost of the Student Government Association and the Campus Activities Board, admission to all student activities, student life office, student scholarships, athletic events and Student Union maintenance, equipment and utilities.

**Audits: Receive no credit or class participation.

To set up installment payments go to the LCC Website (<http://www.labette.edu/>) and click on **Payments Online** or contact the Business Office at (620) 421-6700 ext. 1231.

Tuition and fees are waived for Labette County Senior Citizen residents (60 years of age and over) enrolling in credit courses; however, the Senior Citizen will be responsible for any material fees and any required textbooks for the credit course.

Other Costs - (subject to change)

Application for Nontraditional Credit	\$45.00
CLEP Testing	\$70.00
GED Testing	\$68.00
Graduation	\$25.00
Insufficient or non-fund check charge	\$30.00

Transcripts \$ 5.00

^ = Amount depends upon courses enrolled

Per Course Fees:

Adult Care Home Operator	\$25.00
Art	\$15.00 - \$35.00
Biology - 5 credit hour with lab	\$45.00
Chemistry - 5 credit hour with lab	\$75.00
Basic Chemistry (no lab)	\$50.00
English Composition I	\$ 8.00
Graphic Design	\$20.00
Math, Foundations of	\$15.00
Multimedia Courses	\$20.00
Noncredit Personal Enrichment	Varies
Nursing	\$25.00**
Nursing (IV Therapy only)	\$30.00**
Nursing (1 st year) ATI exam fees ^	\$77.00 - \$225.00**
Nursing (2 nd year) ATI exam fees ^	\$77.00 - \$200.00**
Photography	\$15.00
Physical Science with Lab	\$35.00
Physics with Lab	\$25.00
Private Music Lessons (1/2 hour per week)	\$75.00
Radiography Labs	\$15.00**
Reading Essentials & Reading for Academic Success	\$0.00
Recording Arts Technical	\$20.00
Respiratory Lab	\$15.00**
Respiratory Clinical	\$15.00**
Statistics	\$10.00
Student Success Skills	\$10.00
Writing Essentials & Writing for Academic Success	\$15.00

Other Per Credit Hour Fees

Allied Health Courses	\$10.00
Cherokee Center	\$ 5.00
Computer Courses	\$10.00
Office Technology Courses	\$10.00
Online Courses	\$25.00
Video Courses	\$25.00

* = Other courses may have mandatory fees attached to cover cost of consumable supplies.

= At the time of the printing, the amounts listed above were correct, but are subject to change. The most current charges are normally listed on the College website: www.labette.edu

**This fee is in addition to the \$10.00 credit hour fee for allied health courses.

Tuition & Fees Refund

Fall and Spring Regular Semester Day/Evening/Extension Courses:

- Full Refund – Drops during the first two weeks of the semester.

Summer Courses:

- Full Refund – Drops during first two class days.
- = Mini session refund dates may differ

Note: Students will have official and unofficial transcripts withheld if any financial obligations have not been paid or if materials and/or equipment have not been returned to the College (see Holds).

Title IV Refund & Repayment

LCC Return to Title IV Funds Policy for Students Receiving Federal Financial Aid

According to PL 105-244, Sec.484B, 64FR59016, this federal policy governs students who receive Federal Title IV Funds and withdraw from ALL courses at Labette Community College (LCC). {If the student withdraws within the full refund period as noted on the current academic calendar there is no charge for tuition and fees. If federal financial aid was awarded it will be canceled and returned to the necessary programs.} This policy also governs withdrawals from students who receive their federal financial aid from LCC and are enrolled in study abroad or through any consortium agreement whereby LCC acts as the home institution for financial aid purposes. This regulation also applies to a student who withdrew and whose parent borrowed a PLUS Loan.

Students at LCC who are Title IV recipients {See 668.22(2)[4]} are all students who have established eligibility for such funds, but may not have received these funds prior to total withdrawal. There are six basic steps to the formula for calculating the amount of financial aid funds that must be returned to the Title IV programs.

1. Determine the date of the student's withdrawal and the percentage of payment period (semester) attended by the student. (Students begin the *official* withdrawal process in the Registrar's Office.)
2. Calculate the amount of Title IV financial aid earned by the student. The amount of Title IV financial aid that a student earns is determined by multiplying the percentage of the payment period completed by the total amount of Title IV aid disbursed or that could have been disbursed. The percentage completed is determined by dividing the days attended in the semester by the total number of days in the semester: $\text{Day attended in the Semester} / \text{Total Calendar Days in the Semester} = \% \text{ Completed}$ * = Minus breaks of 5 days or longer.
 - a. If the percentage completed exceeds 60%, regulations state that 100% is used as the earned percentage.
 - b. If the percentage completed is 60% or less, regulations state that the percentage earned is the same percentage as the percentage completed.
3. Compare the amount of financial aid earned and amount already disbursed to the student to determine the amount of financial aid that is unearned. (Subtracting earned aid from aid already disbursed does this.)
4. If the amount earned is greater than the amount disbursed, the student is entitled to a late disbursement of Title IV funds. (Students will be notified if a late disbursement can be made.) An example would be if the student's Subsidized Loan had been guaranteed but the lender had not disbursed the funds to the College.
5. If the amount earned is less than the amount disbursed, Title IV financial aid must be returned. Once this is determined, LCC's share is calculated first, and is the lesser of:
 - a. Total unearned financial aid; or
 - b. The figure derived by multiplying institutional charges by the percentage of financial aid that is unearned. (The unearned percentage is the complement of the earned percentage. For example, if the earned percentage is 20%, the unearned percentage is 80%.) If the amount of unearned financial aid is greater than the amount of the College's earned charges, the student must return the difference.
6. Labette Community College has 30 days to return its share of unearned financial aid. If a student is required to return unearned aid, repayment must be made within 45 days. The return of funds is initiated in the following order (Federal Workstudy is always excluded in the formula):
 - a. Unsubsidized Federal Stafford Loan
 - b. Subsidized Federal Stafford Loan
 - c. Federal PLUS Loan
 - d. Federal Pell Grant
 - e. Federal SEOG
 - f. Any other Title IV grant or loan assistance

The College's portion of unearned financial aid is applied first, and then the student's portion is applied to the programs not satisfied by the College's share. Any portion of the student's share that is allocated to a grant program is automatically reduced by 50% per federal regulations. (Funds repaid by students to the grant programs must be repaid to the federal government within the 45-day requirement or the student will lose all Title IV financial aid eligibility.) Additionally, any portion of the student's share that is allocated to a loan program is repaid under the terms and conditions of the specific loan program.

Refund Policy for ALL LCC Students

A student permitted to withdraw from a course or courses in an academic session in which he or she is enrolled may be allowed a refund of the tuition and the fee charge for that course or courses. In the event some or all of the tuition and fees were paid by some source(s) other than the student, including but not limited to scholarships, grants, and Federal Title IV Funds, the first refund amounts will be made payable to those sources. If the student has any unpaid account with the College any refund due from withdrawal may be applied to such an account. Any amount paid to the College that exceeds tuition and fees paid by these other sources, and any amounts due to the College, shall then be paid to the student. For students who completely withdraw from classes and have received Federal Title IV funds, please refer to the Federal Return to Title IV Funds policy available in the Financial Aid Office or on the web at www.labette.edu/

The first class day constitutes the beginning of the semester for tuition refunds. For courses that are scheduled out of sequence of the regular fall and spring sessions, including summer, the student should refer to the Academic Calendar published in the schedule of classes, or on the web at www.labette.edu/calendar/academic/academic.htm; otherwise check your course syllabus or the Office of the Registrar. Institutional refunds for all students who withdraw or reduce the number of hours enrolled are calculated according to the dates in the Academic Calendar, as posted on the web. These refund schedules apply to each course from which a student withdraws. Withdrawal from a course and enrollment in another course are treated as two separate transactions, unless they are requested simultaneously. For the regular fall and spring semesters, 100% refund period is the first five class days of the semester; 50% refund period is during the second five class days; no refund is available beyond the tenth class day of the semester.

For students receiving federal funds, disbursement periods and amount are set after refund deadlines and the FAO makes the respective adjustments to their enrollment status. It is the responsibility of the student to inform the FAO of any such revision in status. Enrollment status changes for students who have not received federal funds during an institutional refund period will allow for refunds in the following priority order:

- (1) LCC Scholarships
- (2) To the student

Procedures for Withdrawing from Courses

To officially withdraw from courses, LCC students must withdraw through the Registrar's/Admissions Office (2nd floor of the Student Union Building). The student's official withdrawal date is determined by the day the withdrawal is processed in this office. *The sole responsibility for initiating and completing the withdrawal process rests with the student. Failure to officially withdraw will result in the recording of all grades of F at the end of the semester/session.* The Return to Title IV Funds policy will automatically be calculated at 50% or the midpoint of the semester/session for students who withdraw without giving notification, since LCC is not required to take attendance.

Refund Due to Serious Illness or Injury

If a student is unable to complete a semester or session due to serious illness or injury, the student must present acceptable official documentation signed by a licensed health care provider certifying the circumstances in adequate detail. Upon completion this documentation should be directed to the Registrar for review and determination of appropriate action. Based on an approved request, the student will be withdrawn from all courses and refunded the tuition and fees for the semester/session, provided that the student has personally and fully paid all other outstanding tuition and fees, and has no other outstanding College financial obligations. If the above student received Title IV federal financial aid, the current return to Title IV Funds policy must be applied.

Refund Due to Death of Student

If a student should die during a semester/session in which the student is duly enrolled, the student's estate will be refunded the tuition and fees based on the above stated policies. To initiate this process, the family may contact the Office of the Registrar.