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## Communication

**COMM 101 (1560) Public Speaking KRSN COM1010\*\***

Prerequisite: None

Credit Hours: 3

A basic study of communication theory and its practical application at all levels: intra-personal (understanding the self), interpersonal (one-to-one relationships and small group interaction), and public speaking. Students examine factors that influence the development of the self-concept and interpersonal relationships, participate in problem-solving panel discussions, deliver informative and persuasive speeches, and improve their critical listening and thinking skills.

**COMM 102 Interpersonal Communication KRSN COM1020\*\***

Prerequisite: None

Credit Hours: 3

This course is a study of dyadic communication within interpersonal relationships between friends, family, fellow students, romantic partners, supervisors, and colleagues in the workplace. Emphasis is placed on the role of healthy and meaningful communication in establishing, building, maintaining, and sometimes refashioning personal and /or professional interpersonal relationships. Course content stresses how to become a more effective and competent communicator by exploring personal communication goals, analyzing communication barriers, identifying relational breakdowns in communication, and addressing conflict scenarios in order to deepen a student's understanding of the communication process and improve communication skills.

**COMM 103 (0635) Introduction to Advertising**

Prerequisite: None

Credit Hours: 3

This course examines strategies, techniques, and principles behind effective advertising including planning, targeting, media selection and buying, strategy and design.

**COMM 105 (0637) Introduction to Public Relations**

Prerequisite: None

Credit Hours: 3

This course introduces students to the public relations industry from management and practitioner standpoints. It focuses on developing skills and knowledge required to be a successful public relations practitioner.

**COMM 106 (0620) Introduction to Mass Media KRSN COM1030\*\***

Prerequisite: None

Credit Hours: 3

This course is an introduction to different forms of mass media – newspaper, magazines, books, radio, recordings, television, motion pictures and others. It is designed to give students an understanding of the media's role in society today. The course will explore the histories of the different forms of media, the evolution of the media's role in society, problems with media today, possible solutions to those problems, current media practices, mass media theory, ethics, and the media and social problems. Students will be asked to keep abreast of the media and current events through reading newspapers, watching television, listening to the radio, surfing the web, and more.

## Computer Science

**COMP 110 (0715) Computer Concepts and Applications KSRN CSC1010\*\***

Prerequisite: None

Credit Hours: 3

An introduction to the study of computer hardware and use of software including operating systems, Internet browser, word processing, spreadsheet, database, and presentation programs. Students need basic keyboarding skills to enroll in this course.

\*Refer to the Placement Testing Procedure 3.22, page 22 \*\*Refer to Course Transfer, page 17

**COMP 115 (0733) Spreadsheets (Microsoft Excel)**

Prerequisite: None

Credit Hours: 3

This course is a comprehensive hands-on course that provides users with fundamentals, both conceptual and applied, they need to use spreadsheet software. Students learn basic and advanced features of spreadsheet use and develop the tools needed to apply this technology to business application.

**COMP 120 (0717) Computer Information Systems**

Prerequisite: None

Credit Hours: 3

An introduction to the use of computer-based information systems and communications technology in a business environment. Includes an introduction to information technology terminology, hardware, software, and data communications as well as a survey of programming languages and emerging computer technologies.

## Criminal Justice

**CRIM 101 (5551) Introduction to Administration of Justice      KRSN CRJ1010\*\***

Prerequisite: None

Credit Hours: 3

A study of the overall system of criminal justice from its early historical development to its evolution within the United States; identification of various subsystems and components – law enforcement courts, corrections, and private agencies; their role expectations and interrelationships; basic premises and crime, punishment, and rehabilitation; education and training elements; and ethics for professionalism within the system.

**CRIM 111 (5567) Patrol Procedure**

Prerequisite: None

Credit Hours: 3

The fundamentals of proper patrol procedures and techniques, with particular emphasis on safety, public relations, crime prevention, and the handling of routine complaints. Identifying and the handling of police problems that are most frequently encountered.

**CRIM 112 Ethics in Criminal Justice**

Prerequisite: None

Credit Hours: 3

This course is an examination of the ethical considerations facing the criminal justice practitioners. Some topics to be discussed include moral behavior, maintaining moral and ethical behavior under the powers of law enforcement authority, ethics and law enforcement, ethics and the courts, punishment for ethical violations, policy and management issues, professionalism, pride and ethics for practitioners. By the end of the course, students will have a better understanding of ethical and moral issues within the criminal justice system.

**CRIM 118 Drugs in Society**

Prerequisite: None

Credit Hours: 3

Why do people take drugs? What is the impact of drugs and addiction to society? How does society attempt to control drug use and distribution? What are the relationships between drugs and crime? Exploring questions such as these will be the central focus on this class. We will look at the nature of the drug crisis. We will first look at statistical evidence of drug use, how we measure this, and the question of “Why do people get high?” We will also look deep into the history of drugs, prohibition, and current trends. Once we have covered these critical areas, we will look into the distribution and illicit drug trades, both domestic and foreign. We’ll continue on and discuss other topics such as gangs, organized crime, and crime related offenses. The class will be wrapped up discussing debates such as legalizing drugs, understanding drug policies, and treatment methods for drug users. Throughout the semester, you will be asked to think critically about the material presented in class and evaluate it. To enhance critical thinking skills, you will have numerous opportunities to discuss topics in class.

\*Refer to the Placement Testing Procedure 3.22, page 22 \*\*Refer to Course Transfer, page 17