2027-2028 Standard Verification Form (V5)

This form cannot be faxed or emailed.
This form can be uploaded to your Financial Aid Portal or Financial Aid Dropbox on our website.

Return this form to the address below.
Labette Community College
Attn: Financial Aid
200 South 14th
Parsons, KS 67357

Your FAFSA was selected for a review process called **"VERIFICATION."** Return this form with documents attached, if required. If you do not complete the verification process, you forfeit federal student aid eligibility, including student loans. Aid will not disburse if verification is not complete.

Student's Name _____ Student ID _____

Other Names Used (Including Maiden) _____ Student's Date of Birth _____

Permanent Mailing Address _____ City/State/ Zip _____ Permanent Phone Number _____

High School Graduation Date _____ GED Completion Date _____ High School Name _____

Have you attended any other college/university? ☐ **Yes** ☐ **No**

If Yes, Please complete the table below. You must provide an official transcript for each institution. **(If LCC has already received your transcript you do not need to resubmit)**

College Name(s) _____

_____

27-28 Housing: ☐ **Off Campus** ☐ **With Parent** ***The Villas are considered off-campus***

Household Listing (attach a separate page if necessary with student name and ID– all fields are required)

If you are a Dependent Student: List below the people in the parents' household. Include:

- The student.
- The parents (or stepparent, if applicable) even if the student is not living with them. Exclude a parent who has died or is not living the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- The student's siblings if all of the following are true: they live with the student's parents (or live apart because of college enrollment); they receive more than half of their support from the student's parents; and they will continue to receive more than half of their support from the student's parents during the award year.
- Other persons if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support during the award year.

If you are an Independent Student: List below the people in the student's household. Include:

- The student.
- The student's spouse, if applicable.
- The student's dependent children if all of the following are true: they live with the student (or live apart because of college enrollment); they receive more than half of their support from the student; and they will continue to receive more than half their support from the student during the award year.
- Other persons if the following are true: they live with the student; they receive more than half of their support from the student; and they will continue to receive more than half their support from the student during the award year.

The provided criteria for "dependent children" or "other persons" mirror the requirement that family size align with those the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2027-2028 FAFSA. As a result, the student should not include any unborn children in the family size.

Full Name	Age	Relationship	Currently Attending College?	Will be Enrolled at Least Half Time July 1, 2027 through June 30, 2028
Missy Jones (example)	*18*	*Sister*	*Central University*	*Yes*
		Student	Labette Community College	

Student Income Verification: Did the student file taxes for 2025?

☐ **I filed taxes for 2025.** (Check the box below that applies)

☐ The student and/or spouse (if married) has used the IRS FA-DDX in *FAFSA on the Web* to transfer 2025 IRS income tax return information into the student's FAFSA.

☐ The student and/or spouse (if married) has not yet used the IRS FA-DDX in *FAFSA on the Web*, but will use the tool to transfer 2025 IRS income tax return information into the student's FAFSA.

If student and spouse filed a separate IRS tax return, the IRS FA-DDX cannot be used and the IRS Tax Return Transcript must be provided for each tax payer.
See page 3 for instructions on ordering a Tax Transcript.

☐ The student and/or spouse (if married) is unable or chooses not to use the IRS FA-DDX in *FAFSA on the Web*, and instead will provide the school with a 2025 IRS Tax Return Transcript(s).

If student and spouse filed a separate IRS tax return, the IRS FA-DDX cannot be used and the IRS Tax Return Transcript must be provided for each tax payer.
See page 3 for instructions on ordering a Tax Transcript.

☐ **I did NOT file taxes for 2025. (**Check the box below that applies)

☐ The student and/or spouse (if married) were not employed and had no income earned from work in 2025.

☐ The student and/or spouse (if married) were employed in 2025 and have listed below the names of all employers, the amount earned from each employer in 2025, and whether an IRS W-2 form or an equivalent document is provided.

Provide copies of all 2025 IRS W-2 forms issued to the student. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with your name and ID number at the top.

Employer's Name **Provide copies of all 2025 IRS W-2 forms issued to the parents by their employers**	IRS W-2 or Equivalent Document Provided?	Annual Amount Earned in 2025
ABC's Auto Body Shop (example)	*$4,500.00*	*Yes*
Total Amount of Income Earned From Work	$	

Independent Students Only:
Non-Tax Filers are required to provide an IRS Verification of Non-Filing Letter. IRS Verification of Non-Filing Letters can be requested by completing IRS Form 4506-T, this form can be found online at: https://www.irs.gov/forms-pubs/about-form-4506-t

_____ **(initial here) By signing this form, I certify that I have attempted to obtain the verification of non-filing letter from the IRS or other tax authorities and was unable to obtain the required documentation.**
(I will provide documentation showing I have attempted to obtain IRS Verification of Non-Filing Letter from the IRS or other authorities.)

Parent Income Verification: Did the parent file taxes for 2025?

☐ **The parent filed taxes for 2025.** (Check the box below that applies)

☐ The parent(s) have used the IRS FA-DDX in *FAFSA on the Web* to transfer 2025 IRS income tax return information into the student's FAFSA.

☐ The parent(s) have not yet used the IRS FA-DDX in *FAFSA on the Web*, but will use the tool to transfer 2025 IRS income tax return information into the student's FAFSA.
If parents filed a separate IRS tax return, the IRS FA-DDX cannot be used and the IRS Tax Return Transcript must be provided for each parent. See instructions below.

☐ *The parent(s) are unable or choose not to use* the IRS FA-DDX in *FAFSA on the Web*, and instead will provide the school with 2025 IRS Tax Return Transcript(s).
If parents filed a separate IRS tax return, the IRS FA-DDX cannot be used and the IRS Tax Return Transcript must be provided for each parent. See instructions below.

☐ **The parent did NOT file taxes for 2025. (**Check the box below that applies)

☐ Neither parent was employed, and neither had income earned from work in 2025.

☐ One or both parents were employed in 2025 and have listed below the names of all employers, the amount earned from each employer in 2025, and whether an IRS W-2 form or an equivalent document is provided.
Provide copies of all 2025 IRS W-2 forms issued to parent(s). List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with your name and ID number at the top.

Employer's Name **Provide copies of all 2025 IRS W-2 forms issued to the parents by their employers**	IRS W-2 or Equivalent Document Provided?	Annual Amount Earned in 2025
ABC's Auto Body Shop (example)	*$4,500.00*	*Yes*
Total Amount of Income Earned From Work	$	

Verification of Nonfiling by IRS
Non-Tax Filers are required to provide an IRS Verification of Non-Filing Letter. IRS Verification of Non-Filing Letters can be requested by completing IRS Form 4506-T. This form can be found online at: https://www.irs.gov/forms-pubs/about-form-4506-t

_____ **(initial here) By signing this form, I certify that I have attempted to obtain the verification of non-filing letter from the IRS or other tax authorities and was unable to obtain the required documentation.**
I will provide documentation showing you have attempted to obtain IRS Verification of Non-Filing Letter from the IRS or other authorities

How to order IRS Tax Return Transcripts, if required:

Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and ***NOT*** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.

Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and ***NOT*** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.

Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.

Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

Verification of Identity for Verification Tracking Group V5

There are several ways an institution may verify a student's identity. Complete this section if the student is selected for V5 identity verification for the 2027-2028 award year.

Note: To complete V5 identity verification, a student must present an unexpired, valid, government-issued photo identification such as a U.S. passport, a driver's license, or other state-issued ID.

Check the box that applies below:

- ☐ The student appeared in person and presented acceptable identification to an institutionally authorized individual.
- ☐ The student was verified by a service provider that is compliant with the National Institute of Standards and Technology Identity Assurance Level 2 (NIST IAL2). The institution received acceptable documentation directly from the service provider confirming the date of the verification and that the student's identity was verified under the NIST IAL2 standard.
- ☐ The student was unable to appear in-person and provided the institution with a copy of the acceptable identification presented to a notary and a signed notary statement.
- ☐ The student was unable to appear in-person and appeared on a video call with institutional personnel and presented the acceptable identification to an institutionally authorized individual.
- ☐ The student is a confined or incarcerated individual and was verified by an authorized official at the correctional facility where the individual is confined or incarcerated.

If the student appears in-person at LCC and presents the acceptable identification, please see the signed statement:

Identity Statement

I certify that I, _____, am the individual signing this identity statement.

(Printed name of student)

_____ _____ _____ _____

(Student signature) *(Date)* *(Financial Aid Representative Signature)* *(Date)*

If the student was unable to appear in-person and chooses to have the acceptable identification copied and verified with a notary, please see the signed notary statement:

Notary's Certificate of Acknowledgement

Notary's certification may vary by state

State of _____

City/County of _____

On _____, before me, _____.

(Date) (Notary's name)

Personally appeared, _____, and proved to me

(Printed name of signed)

Because of satisfactory evidence of identification _____

(Type of unexpired government-issued photo ID provided)

To be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

_____

(Notary signature)

(seal)

My commission expires on _____

(Date)

4/5 V5 27-28

Authorization to Apply Federal Financial Aid to Non-Institutional Charges and Ineligible Courses

I authorize Labette Community College to apply any excess Title IV (Pell, SEOG, Direct and PLUS Loans, etc.) funding to any non-institutional charge or ineligible courses on my student account. I understand that my decision is voluntary and this authorization will remain in effect until I submit a written request to cancel this authorization. **(By stating No you will not be able to charge books, meal plans, pay for ineligible courses, student housing, etc.) Please Note: Only courses required for your declared LCC concentration/major will be considered in your enrollment status.**

_____Yes, I authorize _____No, I do not authorize

_____ _____

Student Signature Date

Certification Statement

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

By signing below I certify that:

- If I withdraw from class or reduce my course load, I must notify the Financial Aid Office. I also understand that my aid may be REDUCED OR CANCELED and I may be responsible for repaying any federal funds which I received before withdrawing from courses.
- I understand that my aid will be disbursed based on my certified enrollment status and may be different from my award letter. Withdraws or hours enrolled in at the time the award letter was written will not be considered to determine final aid disbursement.
- I understand and will use any federal funds received under the Title IV financial aid programs or Federal Student Loans this award year solely for expenses related to my attendance at Labette Community College.
- I understand that to be eligible for and to receive Federal Student Aid, I must be in a degree-seeking program at Labette Community College and only coursework directly applicable to my declared major at LCC is eligible for Federal Student Aid.
- I have read and will comply with the information included in the LCC Student Rights and Responsibilities.

Each person signing below certifies that all of the verification documents submitted with this certification are complete and correction. <u>The student and one parent whose information was reported on the FAFSA must sign and date.</u>

_____ _____

Print Student's Name Student's ID Number

_____ _____ _____ _____

Student's Signature Date Parent's Signature Date

(Hand-written or scribbled on) *(Required for Dependent Students Only)*