



DIRECTOR OF WORKFORCE EDUCATION, CAREER TRAINING, AND PERSONAL ENRICHMENT

The Director of Workforce Education, Career Training and Personal Enrichment is responsible for development, leadership and coordination of a sustainable and comprehensive program of Workforce and Community Education including customized contract training, professional education courses, short term certificate courses and continuing education courses that meet the needs of business and industry, organizations, and community members in the College service area. These responsibilities include budget preparation and oversight, marketing, curriculum development/delivery, the project management of several workshops, and special events. The director is also responsible for the oversight of the Workforce Training Center building, supervision of educational support staff, course scheduling, recruitment and hiring of adjunct faculty. The director will work in partnership with all areas of the College.

Strong sales, marketing and/or public relations experience as well as program creation and management experience required. A minimum of a Bachelor degree in a related field or three years' experience in related area required and community college, adult education, and educational programming experience preferred.

Deadline for applications is February 8, 2019. Send an LCC application found at <http://www.labette.edu/hr/jobs/index.html> , current resume, letter of interest, and unofficial transcripts, certifications, other to Director of Human Resources, Labette Community College, 200 S. 14th, Parsons, KS 67357, fax 620-421-0180, or email hr@labette.edu.

EOE

Labette Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or qualified handicapped in its education programs, activities, recruitment, admissions, or employment as required by Titles VI, VII, IX, and section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to: Director Human Resources, Labette Community College, 200 South 14th Street, Parsons, KS 67357. Telephone (620) 421-6700 extension 1234, e-mail hr@labette.edu