

**Labette Community College
Board of Trustees Meeting Agenda
Thursday, June 12, 2025
Board Meeting 5:30 p.m.
Cardinal Event Center**

“Labette Community College provides quality learning opportunities in a supportive environment for success in a changing world.”

- I. Adoption of Agenda..... Exhibit 1
- II. Approval of May 8, 2025, Regular Meeting Minutes..... Exhibit 2
- III. Reports and/or Board Discussion
 - A. Faculty Senate Report
 - B. SGA Report
 - C. Administrative Reports
 - i. Comparison of Expenditure to Budget
 - ii. Insurance Renewal
 - D. Facilities Report
 - E. President’s Report
- IV. New Business (Action, Report, or Discussion)
 - A. Staff Employment Letter Exhibit 3
 - B. Jock’s Nitch/Adidas Contract Exhibit 4
 - C. Approval of Bills Exhibit 5
 - D. Faculty Retirement..... Exhibit 6
- V. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board’s approach to public comment with the following statement:

“At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action.” The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.
- VI. Adjournment

**LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
May 8, 2025**

The Board of Trustees met at 5:30 p.m. on Thursday, May 8, 2025, at the Cardinal Event Center.

Members Present

Greg Chalker
Carl Hoskins
Rod Landrum
Montie Taylor
David Winchell

Members Absent

Becky Dantic

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Theresa Hundley	Dr. Ken Elliott	Lindi Forbes	Haley Walker
Hannah Kennedy	Jody Burzinski	Travis Brumback	Randee Baty
Tyler Kizzire			

Heidi Flora recorded the minutes.

Adoption of Revised Agenda (ACTION ITEM)

Vice-Chair Landrum asked for changes or additions to the revised meeting agenda. There were none. Trustee Chalker moved to approve the meeting agenda as presented. Trustee Hoskins seconded the motion, and the motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Vice-Chair Landrum asked for corrections or additions to the April 10, 2025, regular meeting minutes. There were none. Trustee Winchell moved to approve the minutes as presented. Trustee Taylor seconded the motion, and the motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Government Report: None

Administrative Report:

Comparison of Expenditures to Budget - The April financial report was placed on the tables. At the end of April, we were 83% through the year. The general fund was 74% expended, and the technical education/vocational fund was 76% expended. Vice-President Doherty invited questions from the Trustees.

FY25 Audit – Vice President Doherty reported that Jared, Gilmore, & Phillips, LCC's current accounting company, proposed an FY2025 audit cost of \$22,500 which is a \$1,500 increase. Trustee Winchell moved to accept the \$22,500 cost and continue with

FY25 Audit – Vice President Doherty reported that Jared, Gilmore, & Phillips, LCC's current accounting company, proposed an FY2025 audit cost of \$22,500 which is a \$1,500 increase. Trustee Winchell moved to accept the \$22,500 cost and continue with Jared, Gilmore, and Phillips as LCC's accounting company. Trustee Hoskins seconded the motion, and the motion carried 5-0.

Budget Assumptions – Vice President Doherty went over the budget assumptions for 2025-2026. She invited questions from the Trustees.

Facilities Report: Vice President Doherty reported that a notification from Carrier indicated parts for the Athletic Complex HVAC unit would be shipped on June 19.

President's Report: Vice President Sharp provided an HLC update discussing criteria and trends and going over the plan and timeline for the March 2-3, 2026 visit.

Lindi Forbes, Foundation and Alumni Director, announced a record-breaking total from this year's Auction for Scholarships.

Dr. Watkins reported on discussions to create a pathway to KC University in Joplin for dental and osteopathic medicine studies to begin this fall.

Dr. Watkins also gave reminders regarding events planned for the upcoming commencement week.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Staff Employment Letter

Trustee Winchell moved to approve the employment letter for Gabrielle Cortez, Head Women's Basketball Coach, to begin 5/5/25, at a salary of \$36,493/annually. Trustee Chalker seconded the motion, and the motion carried 5-0.

Academic Program Review

Dr. Jason Sharp, Travis Brumback, and Tyler Kizzire presented the 2025 Welding Program Review. Trustee Taylor moved to accept the review. Trustee Hoskins seconded the motion, and the motion carried 5-0.

This discussion serves as Board of Trustees training in the Welding Program.

Cyber Security Renewal Agreement

Trustee Hoskins moved to approve the purchase for three years of cybersecurity services through Solis at a cost of , \$203,626.44. Trustee Winchell seconded the motion, and the motion carried 5-0.

Approval of Bills

Trustee Winchell moved to approve the Claims Register. Trustee Chalker seconded the motion, and the motion carried 5-0.

Van Purchase

Trustee Winchell moved to approve the quote from Mike Carpino Ford for the purchase of a new van under the state contract for \$59,900. Trustee Taylor seconded the motion, and the motion carried 5-0.

Faculty Resignation

Trustee Chalker moved to approve the resignation of Marisha Collins, Nursing Instructor, effective May 8, 2025. Trustee Winchell seconded the motion, and the motion carried 5-0.

Public Comment

Trustee Taylor commended Dr. Watkins on his part in the recent community choir concert.

Various positive comments on the new restroom facility at the women's softball field.

Adjournment

Trustee Chalker moved to adjourn the meeting at 6:46 p.m. Trustee Hoskins seconded the motion, and the motion carried 5-0.

Heidi Flora, Clerk of the Board

SUBJECT

Staff Employment Letter

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of selected employment contracts and letters.

BACKGROUND

Morgan Augustine has accepted the Diagnostic Medical Sonography Program Specialist position.

PRESIDENT'S RECOMMENDATION

The Board of Trustees approve the Staff Employment letter for Morgan Augustine, Diagnostic Medical Sonography Program Specialist to be begin 6/9/2025, at a salary of \$33,209/annually.

Biography

Morgan Augustine

Morgan Augustine has accepted the position of Diagnostic Medical Sonography Program Specialist to begin on June 9, 2025. Morgan holds a Bachelor's degree in Therapeutic Recreation from PSU and a certificate in Graphic Design from LCC. Previously, Morgan has been the store manager for a local boutique for the past 5 years.

A fun fact about Morgan is that she is very artistic and loves to create!

Job Title:	Diagnostic Medical Sonography Program Specialist	Job Number:	ACAD-0007
Department:	Academic Affairs - DMS	Job Grade:	14
Reports To:	Diagnostic Medical Sonography Director	FLSA Status:	Non-exempt

Job Purpose and Objectives:

Responsible for being the primary point of contact for students while guiding them in the completion of admission requirements, financial aid and developing a pathway to successful completion of the Diagnostic Medical Sonography (DMS) program at Labette Community College.

Supervisory/Management Responsibilities:

☐ Yes ☒ No This position is responsible for the supervision/leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

Job Competencies: Essential Functions include the following. Duties and responsibilities, as required by business necessity may be added, deleted, or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Schedule and shift assignments and work location may be changed at any time, as required by business necessity.

1. Assist with recruiting prospective students for the DMS Program, with an emphasis on non-traditional participation and completion
2. Organizes, develops and maintains databases and files containing sensitive and/or confidential material for the DMS program
3. Creates, coordinates, & manages events such as informational webinars and virtual advising sessions
4. Presents effective information and responds to questions from students, faculty and the public regarding the DMS program
5. Ability to create, organize, and maintain hospital databases for each state
6. Advises applicants and students from the initial contact through the completion of the program
7. Updates prospective applicant files and compiles prospective applicant info into the DMS spreadsheet
8. Creates and updates resource packets with up-to-date program information and creates graphics for marketing
9. Reviews un-official college transcripts and collects medical component information.
10. Organizes a high volume of applications, follows up on leads with applicants, schedules them for the interviewing process and informs applicants of their selection or denial for admission
11. Co-collects and organizes required clinical documents with DMS Director
12. Counsels students in the successful completion of financial aid applications
13. Ability to coordinate and schedule orientation via Zoom after admittance into the program
14. Enrolls students in necessary courses for the DMS program
15. Compiles and processes data for LCC, state and national reports
16. Occasional overnight and weekend hours may be required
17. Enforces and maintains compliance with all federal, state and local laws and ordinances
18. Performs other duties as assigned or deemed necessary
19. Complies with all organizational and departmental policies and procedures
20. Operates all job-related equipment, machinery, tools and other aids as required or needed
21. Protects and maintains any confidential information you have access to, whether oral, written, or electronic
22. Ability to organize, develop, and maintain databases for clinical instructor information and credentials prior to clinical rotation.
23. Ability to organize, develop, and maintain databases for affiliate agreements in each state (Prior to acceptance into program).
24. Ability to coordinate renewal of affiliation agreements with sites during application process (Prior to acceptance into program).

Position Requirements and Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position Requirements:

1. Associate's degree or equivalent experience
2. One year of experience in Student Affairs and/or Health Science

Certifications / Licenses:

1. None

Skills/Knowledge/Abilities:

1. Knowledge of basic computer programs and software including MS office products
2. Self-starter and self-motivator, disciplined, flexible, and able to adapt well to change
3. Maintains confidentiality practices
4. Ability to be a fast learner and adapts well to new situations
5. Good organization and communication skills
6. Excellent time management skills and ability to multi-task and prioritize work
7. Ability to fulfill all duties with minimal supervision and to work independently
8. Assess situations rapidly and make logical decisions in a timely manner
9. Analyze facts and exercise sound judgment
10. Ability to effectively manage projects and multiple priorities simultaneously
11. Strong written and verbal communication skills
12. Problem solving and critical thinking skills
13. Strong math, spelling, computer, and calculator abilities
14. Ability to communicate in a professional, calm and courteous manner with the general public and employees
15. Attention to detail

Work Environment and Physical Demands: The work environment characteristics and physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

- Must be able to perform the essential functions of the job, with or without accommodation.
- Must be able to work in a multi-tasked, high-volume environment.
- Daily attendance is required, schedules may fluctuate to accommodate needs, deadlines and delivery of services. Attendance is required at position and college meetings and trainings, some of which may be out of the primary work area.
- Frequent periods of sitting, standing, walking, and carrying items will be required.
- Average use of computer, phones, and other position related technology required per position.
- Office located on _____ 2nd _____ floor of building. Office with ____ 0 _____ # windows.

Confidential and/or sensitive information, if any, is accessible by an employee to perform the duties of the job:

- | | |
|--|--|
| ☐ Employee Information | ☐ Managerial Information |
| ☒ Organizational Information | ☒ Professional Information |
| ☒ Customer / Contact Information | ☐ Other: |

Personal contacts an employee makes with others (face-to-face and telephone) to perform the duties of the job:

- ☒ Within the immediate organization, department, office, project, or work unit, and in related or support units; and/or with members of the public in very highly structured situations
- ☒ With employees in the same organization, but outside the immediate department or division and/or with members of the public, as individuals or groups, in a moderately structured setting
- ☒ With individuals or groups from outside the organization in a moderately unstructured setting. The contacts are not established on a routine basis; the purpose and extent of each contact is different
- ☐ With high-ranking officials from outside the organization at national or international levels in highly unstructured settings

Acknowledgement:

This job description was reviewed with me and I understand that nothing in this job description restricts The Organization's right to assign, reassign or eliminate duties and responsibilities to this job at any time This job description reflects The Organization's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions This job description is not intended as a contract of employment, nor to be construed as a guarantee of employment for any specific period of time or any specific type of work I agree and acknowledge that my employment is "at will" and can be terminated, with or without cause or notice, at any time by The Organization or myself

Employee Name (Print)	Signature	Date
Supervisor / Department Director (Print)	Signature	Date

Revision History			
Revision #	Revision Author	Date	Description of Revision(s)
00	Hayley Howe- TAG	06/01/2024	Formatted and finalized from previous JD and job analysis questionnaire/process
01			
02			
03			

Agenda Item: IV.C.
Date: June 12, 2025

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the bills.

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

5/1/2025

EXHIBIT 5

Check Number	Vendor	Description	Account Number	Amount	Total
139927	DeLyna R Bohnenblust	Reimburse Mileage - Topeka, Pitt, Sal	12-1208-602-000	\$598.50	
		Reimburse - KS Nursing Workforce F	12-1208-670-000	\$20.00	\$618.50
139928	Molly E Coomes	Reimburse Mileage - Pitt & Columbus	12-4204-602-000	\$92.40	
		Flight Reimbursement - NACTE	12-4204-605-000	\$647.36	\$739.76
139929	Alexander J Coplon	Baseball Meal Money - 5/7-10/2025	11-5502-601-000	\$2,800.00	\$2,800.00
139930	Department of Veterans Affairs	Return VA Funds	11-0100-484-000	\$208.72	\$208.72
139931	Evergy Kansas Central INC	Electricity	11-7102-634-000	\$15,532.32	
		Electricity - WTC	12-4204-634-000	\$632.75	
		Electricity - Student Union	16-9482-634-000	\$716.33	\$16,881.40
139932	Janice S Every	Weekly Landscaping (4/21 to 4/24)	11-7202-648-000	\$200.00	\$200.00
139933	Kansas Gas Service	Gas Service	11-7102-633-000	\$329.72	\$329.72
139935	Melissa Kipp	Reimburse - LinkedIn Premium Rene	11-4200-630-014	\$239.88	\$239.88
139936	Kelly D. Kirkpatrick	Reimburse Mileage - NWACC Conf	11-5701-701-000	\$168.00	\$168.00
139938	Jessica A Letterman	Refund Cardinal Card Balance	16-0000-217-000	\$43.43	\$43.43
139939	Cortney L O'Brien	Reimburse Mileage - HS Enrollments	11-4209-601-000	\$310.10	\$310.10
139940	Ryan S. Phillips	Softball Travel - 5/6-11/2025	11-5509-601-000	\$6,000.00	\$6,000.00
139941	Susan Stolte	Reimburse - Gore-Farha CC Symposi	12-1211-601-000	\$35.00	
		Reimburse - KS License Renewal	12-1211-681-000	\$73.25	\$108.25

Check Number	Vendor	Description	5/1/2025	Account Number	Amount	Total
139942	Wave Wireless	Internet Service - WTC		11-6401-631-000	\$69.00	\$69.00
					<u>\$28,716.76</u>	
	11-General Fund		\$25,857.74			
	12-Postsecondary Technical Education Fund		\$2,099.26			
	16-Auxillary Ent Fund		\$759.76			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$28,716.76</u>			

Mark Warner
President

James Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

5/8/2025

Check Number	Vendor	Description	Account Number	Amount	Total
139960	City of Parsons	Water Service	11-7102-632-000	\$2,684.05	
		Water Service - WTC	12-4204-632-000	\$162.55	
		Water Service - Student Union	16-9482-632-000	\$232.49	\$3,079.09
139961	Daniel Colon	Color Clicks	11-4203-701-000	\$31.90	
		Black Clicks	11-4203-701-000	\$16.74	\$48.64
139963	Department of Veterans Affairs	Return VA Funds	11-0100-484-000	\$825.30	\$825.30
139964	Evergry Kansas Central INC	Electricity - Cherokee Center	11-7103-634-000	\$622.41	\$622.41
139965	Janice S Every	Weekly Landscaping (4/28 to 5/2)	11-7202-648-000	\$200.00	\$200.00
139966	Jennifer Harding	Reimburse Mileage - Spring Clinicals	12-1211-602-000	\$1,090.60	\$1,090.60
139971	Kansas Gas Service	Gas Service - Cherokee Center	11-7103-633-000	\$169.92	\$169.92
139972	Aaron Keal	Reimburse Mileage - Ark City/Fort Scott	11-5506-601-000	\$270.20	\$270.20
139973	Landauer Inc	Student Radiation Monitor	12-1210-700-002	\$116.95	\$116.95
139974	Brandi McCall	Reimburse Mileage - Oswego HS	11-5302-601-000	\$28.00	\$28.00
139975	Lucille McCune	Reimburse Mileage - Joplin/Intern Visi	12-1218-602-000	\$86.80	\$86.80
139978	Rural Water District #5	Water Service - Cherokee Center	11-7103-632-000	\$22.48	\$22.48
139979	The Villas at LCC, LLC	Housing	11-0000-201-001	\$629.00	\$629.00
139980	Verizon Wireless	J Burzinski Phone Charges	11-6401-701-000	\$396.54	
		Blue Emergency Lights	11-6501-631-000	\$88.65	
		Facilities Phone Charges	11-7102-649-000	\$203.45	\$688.64
139981	Haley Walker	Reimburse Meals - KCKCC/KCCLI	11-6504-601-001	\$46.55	
		Reimburse Mileage - KCKCC/KCCLI	11-6504-601-001	\$194.60	\$241.15
139982	Wex Bank	Rebates - April 2025	11-6502-720-000	(\$11.83)	
		Car Wash Purchases - April 2025	11-6502-720-000	\$24.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	5/8/2025	Account Number	Amount	Total
139982	Wex Bank	Fuel Purchases - April 2025		11-6502-720-000	\$981.95	\$994.12
					<u>\$9,113.30</u>	
		11-General Fund	\$7,423.91			
		12-Postsecondary Technical Education Fund	\$1,456.90			
		16-Auxillary Ent Fund	\$232.49			
		64-Deferred Maintenance	\$0.00			
		67-Capital Outlay	\$0.00			
			<u>\$9,113.30</u>			

Checks approved for release prior to Board action

Mark Watkinson
President

Thomas Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	5/15/2025		Description	Account	Amount	Total
					Number		
139983	A T and T			Phone Service - WTC	12-4204-631-000	\$2,891.45	\$2,891.45
139984	A T and T			Internet	11-6401-631-000	\$1,900.92	\$1,900.92
139985	Amazon Capital Services			Dewey Decimal Classification Book S	11-4101-703-000	\$531.51	
				ASUS Zenbook DUO Dual 14	11-4200-630-018	\$1,699.00	
				Countertop Nugget Ice Maker	11-4202-701-000	\$159.99	
				Masupu Sofa Arm Tray Table	11-4203-701-000	\$34.19	
				Monitor Privacy Screen, 2pk	11-4203-701-000	\$57.99	
				Dell Latitude Laptop Chargers	11-4203-701-000	\$67.62	
				CNA Textbook for Student	11-4206-701-000	\$50.73	
				Pilot G2 Gel Roller Pens, Blue, 12 pk	11-5303-701-000	\$12.62	
				Iron Steamer for Gowns	11-5303-706-001	\$79.95	
				Chair Covers & Sashes for Commenc	11-5303-706-001	\$311.95	
				Supply Order w/ Shredder	11-5304-701-000	\$591.55	
				Graduation Gifts for Mascots	11-6301-701-000	\$67.69	
				Reolink 5MP Security Camera System	11-6401-646-002	\$413.99	
				IT Supplies for WTC Classroom	11-6401-646-002	\$235.22	
				Surveillance Signage	11-6401-701-000	\$73.98	
				Surveillance Window Sticker	11-6401-701-000	\$33.20	
		Logitech MK270 Wireless Keyboard/M	11-6401-701-000	\$111.96			
		Canon XA60 Professional UHD 4K C	11-6403-850-000	\$1,579.00			
		Maintenance Supplies	11-7102-649-000	\$282.95			
		Groundskeeping Supplies	11-7102-649-000	\$239.94			
		Foam Earplugs, 200 pairs	12-1208-700-000	\$19.99			
		16 Device Mobile Charging Cart	12-1208-700-002	\$289.98			
		Boxes and Envelopes for Shipping	16-9381-701-000	\$66.97	\$7,011.97		

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	5/15/2025	Account	Amount	Total
				Number		
139986	B P Business Solutions	Gasoline		11-6502-720-000	\$231.42	\$231.42
139987	Molly E Coomes	Reimburse Mileage - Tulsa Airport		12-4204-602-000	\$165.20	
		Reimburse Travel - NACTEI Conf/Tuc		12-4204-605-000	\$127.40	
		Reimburse Meals - NACTEI Conf/Tuc		12-4204-605-000	\$173.67	\$466.27
139988	CPI Technologies, Inc	Copy Usage - Cherokee Center		11-7103-701-000	\$137.83	\$137.83
139989	Janice S Every	Weekly Landscaping (5/5 to 5/10)		11-7202-648-000	\$200.00	\$200.00
139990	Brittany Haley	Reimburse Mileage - Baseball @ FSC		11-5507-601-000	\$90.86	
		Reimburse - NASM CNC Course		11-5507-601-000	\$481.98	\$572.84
139991	Ross Harper	Reimburse Meals - NACTEI Conf/Tuc		12-1205-701-001	\$243.82	
		Reimburse Travel - Airport Parking		12-1205-701-001	\$70.00	
		Reimburse Travel - NACTEI Conf/Tuc		12-1205-701-001	\$129.05	
		Reimburse - NACTEI Conf/Flight Cha		12-1205-701-001	\$75.00	
		Reimburse Mileage - Cherokee/Tulsa		12-1205-701-001	\$208.60	\$726.47
139992	Jason Hinson	Reimburse Mileage - Recruiting Trips		11-5508-603-000	\$186.20	\$186.20
139993	Mia Kathryn Howard	Reimburse Mileage - Signing/Scholar		11-5302-601-000	\$310.80	\$310.80
139994	Instructure, Inc.	Instructure Full Conf Pass - J Burzinsl		11-6401-601-000	\$985.00	\$985.00
139995	Aja Danielle Johnston	Reimburse - Grad Gifts for Mascots		11-6301-701-000	\$55.54	\$55.54
139996	Kansas Department of Revenue	Bird's Nest Sales Tax - April		16-0000-216-001	\$173.42	
		Cardinal Cafe Sales Tax - April		16-0000-216-002	\$719.30	\$892.72
139997	Kansas Gas Service	Gas Service		11-7102-633-000	\$554.69	
		Gas Service - WTC		12-4204-633-000	\$152.62	
		Gas Service - Student Union		16-9482-633-000	\$125.31	\$832.62
139998	Tammy Kimrey	Reimburse Mileage - Clinicals (Apr-Mi		12-1210-602-000	\$249.90	
		Reimburse Mileage - Clinicals (Mar-A		12-1210-602-000	\$353.50	\$603.40
140001	McKesson Medical-Surgical INC	Door Gasket for Autoclave		11-1102-646-000	\$131.61	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

		5/15/2025		Account			
Check Number	Vendor	Description	Number	Amount	Total		
140001	McKesson Medical-Surgical INC	Finance Charge	11-1102-646-000	\$1.04	\$132.65		
140003	Ashley Moore	Reimburse Mileage - Clinicals (May)	12-1210-602-000	\$212.10	\$212.10		
140005	Sam's Club Direct	Plastic Forks and Spoons	11-6201-701-000	\$29.96	\$29.96		
140006	Marlys Shomber-Jones	Catering for Distinguished Alumni	11-6505-701-000	\$1,012.50			
		Catering Supplies	11-6505-701-000	\$166.03			
		Catering for Cardinal Citation	11-6505-701-000	\$1,225.00	\$2,403.53		
140007	Sparklight	Cable Service	11-6401-631-000	\$218.64	\$218.64		
140008	Touchtone Communications	Fax Lines	11-6501-631-000	\$127.74	\$127.74		
140009	WoodRiver Energy LLC	Natural Gas Service	11-7102-633-000	\$715.16			
		Natural Gas Service - WTC	12-4204-633-000	\$176.41			
		Natural Gas Service - Student Union	16-9482-633-000	\$123.94	\$1,015.51		
				<u>\$22,145.58</u>			
		11-General Fund		\$15,397.95			
		12-Postsecondary Technical Education Fund		\$5,538.69			
		16-Auxillary Ent Fund		\$1,208.94			
		64-Deferred Maintenance		\$0.00			
		67-Capital Outlay		\$0.00			
				<u>\$22,145.58</u>			

Checks approved for release prior to Board action

Mark Watkinson
President

Deanne Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	5/22/2025		Description	Account		Amount	Total
					Number			
140019	A T and T			Phone Service (2 months)	11-6501-631-000		\$5,948.31	
				Phone Service (2 months)	11-6501-631-000		\$483.22	\$6,431.53
140020	A T and T			Internet	11-6401-631-000		\$1,098.30	
				Internet	11-6401-631-000		\$959.18	
				Internet	11-6401-631-000		\$1,580.95	\$3,638.43
140024				Reimburse Mileage - Auction Drop-Of	11-6505-601-000		\$17.64	\$17.64
140025	Capital One			Senior Day Prize	11-5302-701-000		\$49.00	
				Commencement Flowers and Ferns	11-5303-706-001		\$364.54	
				Nursing Pinning Supplies	11-5303-706-001		\$11.28	
				Commencement Supplies	11-5303-706-001		\$26.62	
				Cookies	11-5304-701-000		\$6.94	
				Locker Room & Office Supplies	11-5508-701-000		\$281.84	
				Credit - Returned Auction Item	11-6101-701-000		(\$16.68)	
				Retirement Gift - C Green	11-6504-692-001		\$200.00	
				Retirement Party Supplies - C Green	11-6504-692-001		\$67.44	
				Scholarship Auction Supplies	11-6505-701-000		\$22.57	
				Credit - Returned Auction Supply	11-6505-701-000		(\$12.96)	
				Groundskeeping Supplies	11-7102-649-000		\$106.35	
				Red Rubber Mulch and Plants	11-7102-649-000		\$228.37	
				Landscaping Supplies	11-7102-649-000		\$189.60	
				Landscaping Supplies	11-7102-649-000		\$260.40	
				Landscaping Supplies	11-7102-649-000		\$107.36	
				Nursing Program Supplies	12-1208-700-002		\$37.28	
				Workforce Office Supplies	12-4204-701-000		\$219.67	
				EMT Reception Cake	12-4204-701-002		\$59.98	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	5/22/2025		Description	Account		Amount	Total
					Number			
140025	Capital One			EMT Reception Supplies	12-4204-701-002		\$67.66	
				Supplies	16-9684-701-000		\$60.77	
				Food	16-9684-743-000		\$317.89	
				Food	16-9684-743-000		\$81.18	
				Food	16-9684-743-000		\$177.04	
				Food	16-9684-743-000		\$12.08	
				Food	16-9684-743-000		\$15.00	
				Food	16-9684-743-000		\$26.88	
				Food	16-9684-743-000		\$467.50	
				Food	16-9684-743-000		\$474.17	
				Food	16-9684-743-000		\$130.80	
				Food	16-9684-743-000		\$93.20	
				Food	16-9684-743-000		\$8.23	\$4,142.00
				Food	16-9684-743-000			
140026	Crossroad Tours			Bus Trip - Baseball - Cloud County	11-5502-601-000		\$3,237.20	
				Bus Trip - Baseball - Johnson County	11-5502-601-000		\$1,884.60	
				Bus Trip - Baseball - Highland	11-5502-601-000		\$1,356.80	
				Bus Trip - Softball - Highland	11-5509-601-000		\$1,610.20	
				Bus Trip - Softball - Hutchinson	11-5509-601-000		\$1,720.00	
				Bus Trip - Softball - Cloud County	11-5509-601-000		\$1,814.80	
				Bus Trip - Softball - Highland	11-6502-720-000		\$1,278.80	
				Bus Trip - Baseball - Johnson County	11-6502-720-000		\$800.40	
				Bus Trip - Softball - Hutchinson	11-6502-720-000		\$736.00	
				Bus Trip - Wrestling - Luther College	11-6502-720-000		\$5,124.60	
				Bus Trip - Softball - Cloud County	11-6502-720-000		\$1,435.20	
				Bus Trip - Men's Basketball - Haskell	11-6502-720-000		\$2,192.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
140026	Crossroad Tours	Bus Trip - Baseball - Cloud County	11-6502-720-000	\$2,152.80	
		Bus Trip - Baseball - Highland	11-6502-720-000	\$1,918.20	\$27,261.60
140027	Elan Financial Services	Credit - Reward Points Redeemed	11-0100-484-000	(\$2,175.00)	
		OfficeSupply.com - Paper Towels, 400	11-1106-700-000	\$130.45	
		OfficeSupply.com - 1.5" D-Ring Binde	11-1106-700-000	\$320.76	
		OfficeSupply.com - 1" Binders, White	11-1106-700-000	\$79.44	
		TechSmith - Screencast Pro Renewal	11-1124-700-000	\$49.00	
		Wyndham - B Bucher - MAEA Conf	11-4200-630-002	\$243.60	
		Walmart.com - Admissions Giveaway	11-5302-711-000	\$138.00	
		Holiday Inn - Baseball - Atchison	11-5502-601-000	\$2,031.65	
		Super 8 - Baseball Regionals/Concor	11-5506-600-000	\$4,498.20	
		DoubleTree - SB Regionals/Overland	11-5506-600-000	\$9,054.76	
		Webstaurant.com - ATR Water Carts	11-5507-701-000	\$454.37	
		Holiday Inn - J Hinson - DFW Airport	11-5508-603-000	\$231.96	
		NACADA - Institutional Membership	11-5701-701-000	\$225.00	
		NACADA - Conf Regs - Bolinger/Robi	11-5701-701-000	\$3,050.00	
		Allianz Travel Ins - Bolinger/Robinson	11-5701-701-000	\$80.88	
		American Airlines - Bolinger/Robinson	11-5701-701-000	\$968.72	
		Box - Secure Document Portal Renew	11-6401-646-003	\$1,800.00	
		Pearson - Microsoft Office 2019	11-6401-701-000	\$47.92	
		Sheraton - H Walker - Overland Park	11-6504-601-001	\$508.90	
		Residence Inn - H Walker - KCCLI	11-6504-601-001	\$149.32	
		National CPR - Certification for JM	11-6504-630-000	\$14.95	
		King Cash - Retirement Party -C Gree	11-6504-692-001	\$36.29	
		Midwest Doors & Interiors - Materials	11-7102-649-000	\$1,408.22	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	5/22/2025		Description	Account		Amount	Total
					Number			
140027	Elan Financial Services			Paloma Resort - R Harper - NACTE	12-1205-701-001		\$806.76	
				Paloma Resort - R Harper Meals	12-1205-701-001		\$108.77	
				AED Superstore - CPR Mannequins	12-1205-701-001		\$1,548.09	
				PearsonVUE - NSCBN Exam Fees	12-1208-700-002		\$5,600.00	
				Cake Shed - Resp Care Grad Cookies	12-1211-700-002		\$75.00	
				NBRC - Exam Fees for Resp Care Gr	12-1211-700-002		\$950.00	
				AbeBooks.com - DMS Textbooks	12-1214-700-000		\$468.96	
				AbeBooks.com - DMS Textbook Sets	12-1214-700-000		\$949.07	
				TJM Promos - Sonography Patches	12-1214-700-002		\$193.75	
				ProctorFree - Sono Proctored Exams	12-1214-700-002		\$952.00	
				Holiday Inn - R Harper - Goodland, KS	12-1246-630-000		\$275.32	
				Paloma Resort - M Coomes - NACTE	12-4204-605-000		\$605.07	
				KS.gov - KDADS Fees	12-4204-701-002		\$143.50	
				KS.gov - KDADS Fees	12-4204-701-002		\$164.00	
				KS.gov - KDADS Fees	12-4204-701-002		\$123.00	
				KS.gov - KDADS Fees	12-4204-701-002		\$143.50	
				Ozarks Coca-Cola - Bag in the Box Pr	16-9684-743-000		\$196.33	\$36,650.51
140028	Every Kansas Central INC			Electricity - 1230 Main	11-7102-634-000		\$315.83	
				Electricity - Athletic Expansion	11-7102-634-000		\$5,736.11	
				Electricity - Vehicle Lot	11-7102-634-000		\$71.27	\$6,123.21
140029	Janice S Every			Weekly Landscaping (5/12 to 5/16)	11-7202-648-000		\$200.00	\$200.00
140030	GFL Environmental			Trash Removal - Cherokee Center	11-7103-649-000		\$339.93	\$339.93
140032	Jason Hinson			Reimburse Mileage - KC Recruiting	11-5508-603-000		\$175.00	\$175.00
140033	Mia Kathryn Howard			Reimburse Mileage - Signing/Scholarsh	11-5302-601-000		\$345.80	\$345.80
140036	Kansas Gas Service			Gas Service - 1306 Main	11-7102-633-000		\$52.07	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

5/22/2025

Check Number	Vendor	Description	Account Number	Amount	Total
140036	Kansas Gas Service	Gas Service - 1230 Main	11-7102-633-000	\$58.31	\$110.38
140037	Cathy D Kibler	Advance - FBLA NLC Conf/Dallas	11-1127-604-000	\$1,025.00	\$1,025.00
140039	Landauer Inc	Return Student Radiation Monitors	12-1210-700-002	\$12.00	\$12.00
140042	Cortney L O'Brien	Reimburse Mileage - HS Enrollments	11-4209-601-000	\$109.20	\$109.20
140043	Parsons Soroptimist	Dues - Lindi Forbes	11-6505-701-000	\$140.00	
		Dues - Laura Howerter	12-4204-701-000	\$140.00	\$280.00
140045	Veritiv	Paper- Fuel Surcharge	11-6503-705-000	\$8.19	\$8.19
140046	Bryanna Renee Winters	Reimburse Tuition - Pittsburg State	11-4200-630-037	\$1,200.00	\$1,200.00
				<u>\$88,070.42</u>	

11-General Fund	\$72,365.97
12-Postsecondary Technical Education Fund	\$13,643.38
16-Auxiliary Ent Fund	\$2,061.07
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$88,070.42</u>

Checks approved for release prior to Board action


President


Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	5/31/2025		Description	Account		Amount	Total
					Number			
140047	A Book Company			Financial Aid Book	16-0000-131-002		\$63.06	\$63.06
140048	AACRAO			AACRAO Annual Membership	11-5701-701-000		\$700.00	\$700.00
140049	Ace Hardware, Inc.			Canopy Weight Plates (2 4-pks)	11-5303-706-001		\$49.98	
				Wiring Supplies	11-6401-701-000		\$39.76	
				Maintenance Supplies	11-7102-649-000		\$7.98	
				Landscaping Supplies	11-7102-649-000		\$13.32	
				Maintenance Supplies	11-7102-649-000		\$15.98	
				Landscaping Supplies	11-7102-649-000		\$119.08	
				Maintenance Supplies	11-7102-649-000		\$12.76	
				Maintenance Supplies	11-7102-649-000		\$63.83	
				Maintenance Supplies	11-7102-649-000		\$14.97	
				Maintenance Supplies	11-7102-649-000		\$23.94	
				Maintenance Supplies	11-7102-649-000		\$126.51	
				Landscaping Supplies	11-7102-649-000		\$175.84	
				Maintenance Supplies	11-7102-649-000		\$48.16	
				Maintenance Supplies	11-7102-649-000		\$120.97	
				Landscaping Supplies	11-7102-649-000		\$32.34	
				Landscaping Supplies	11-7102-649-000		\$104.36	
				Maintenance Supplies	11-7102-649-000		\$33.15	
				Maintenance Supplies	11-7102-649-000		\$159.99	
				Maintenance Supplies	11-7102-649-000		\$19.18	
				Maintenance Supplies	11-7102-649-000		\$13.98	
				Hedge Trimmer Tool	11-7102-649-000		\$472.98	
				Custodial Supplies	11-7102-702-000		\$35.97	
				M18 Fuel Drilldriver Kits	12-1205-701-001		\$1,493.37	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
140049	Ace Hardware, Inc.	Cutoff Wheels	12-1219-700-000	\$49.95	\$3,248.35
140050	All Seasons Floral, LLC	Roses for Nurse Pinning	11-5303-706-001	\$240.00	\$240.00
140051	Altamont Builder's Supply LLC	Materials for SSC Office Remodel	11-7102-649-000	\$1,267.82	\$1,267.82
140052	Beth's Shirts and Designs LLC	Nurses Week Shirts	12-1208-700-000	\$144.00	\$144.00
140053	CFC Security, Inc.	Onboarding Solis XDR	11-6401-646-002	\$8,265.00	
		Managed Detection Endpoint and Sof	11-6401-646-003	\$203,626.44	\$211,891.44
140054	Cintas Corp	Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$109.88	\$109.88
140055	City of Parsons	Municipal Aud Rental - RN Pinning	11-5303-706-001	\$100.00	\$100.00
140056	Credit World Services, INC	Student Account Collection Fee	11-0100-484-000	\$264.62	\$264.62
140057	Davenport Custom Coating	Powder Coat Oven	12-1205-701-001	\$19,000.00	
		Freight	12-1205-701-001	\$999.00	\$19,999.00
140058	Dell Marketing L P	Dell Pro 16 Laptop	11-4201-701-000	\$894.42	
		Dell Latitude 3550	11-4203-701-000	\$2,889.00	
		Dell Pro 16 Laptops	11-6402-850-000	\$2,811.75	
		Dell Pro 16 Laptops	11-6402-850-000	\$8,517.50	
		Dell Pro 16 Laptops	11-6402-850-000	\$1,788.84	
		Dell Pro 16 Laptops	11-6404-850-002	\$6,560.75	
		Dell Pro 16 Laptops - Nursing	12-1208-681-000	\$1,788.84	
		Dell Pro 16 Laptop	12-1214-700-002	\$894.42	\$26,145.52
140059	Digital Connections Inc.	Lanier Copier Maintenance	11-6503-648-000	\$68.59	\$68.59
140060	Lisa Duncan	Consulting Services - PTA Program	12-1205-701-001	\$1,333.34	
		Consulting Services - PTA Program	12-1205-701-001	\$1,400.00	\$2,733.34
140061	Ebsco Information Services	eBook Collection Renewal	11-4101-710-000	\$2,917.00	\$2,917.00
140062	Fastenal Company	TIG Welding Gloves	12-1219-700-000	\$33.43	\$33.43
140063	Flinn Scientific Inc	Shipping	11-1106-700-000	\$35.47	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
140063	Flinn Scientific Inc	Hydrochloric Acid Solution, 1 M, 1 L	11-1106-700-000	\$120.20	
		Kimble TLC Spotting Capillaries	11-1106-700-000	\$138.20	
		Ammonium Hydroxide, 14.8 M, 2.5 L	11-1106-700-000	\$96.30	\$390.17
140064	Brian Foreman	Lab Manuals (General Biology)	11-1102-740-000	\$70.00	\$70.00
140065	Good News Publishing, Inc.	Ag Magazine Display	11-6301-613-000	\$169.00	\$169.00
140066	Grand Rental Station	Rental Chairs - Commencement	11-5303-706-001	\$2,290.65	\$2,290.65
140067	Graves Foods	Supplies	16-9684-701-000	\$663.18	
		Supplies	16-9684-701-000	\$177.45	
		Supplies	16-9684-701-000	\$295.67	
		Food	16-9684-743-000	\$826.28	
		Food	16-9684-743-000	\$91.10	
		Credit - Food	16-9684-743-000	(\$39.75)	
		Credit - Food	16-9684-743-000	(\$36.99)	
		Food	16-9684-743-000	\$580.91	
		Food	16-9684-743-000	\$327.49	
		Food	16-9684-743-000	\$798.47	
		Food	16-9684-743-000	\$399.19	\$4,083.00
140068	Heiberg Consulting Inc.	Student Access for ADA	11-5701-701-000	\$3,598.00	\$3,598.00
140069	Herff Jones Inc.	Diplomas for May Graduates	11-5303-706-001	\$1,097.18	
		Replacement Diploma	11-5303-706-001	\$45.21	
		Class of 2025 Nursing Pins	12-1208-700-002	\$1,437.02	\$2,579.41
		Maintenance Materials	11-7102-649-000	\$21.94	
140070	Herrman Lumber	Maintenance Materials	11-7102-649-000	\$17.56	\$39.50
		Napkin Dispenser Refills	16-9684-701-000	\$343.72	
140071	Hugo's Industrial Supply, Inc	Utensil Dispenser Refills - Forks	16-9684-701-000	\$154.40	\$498.12

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
140072	Jenzabar, Inc.	Comms. Plus & Retention Suite (8 uni	11-5701-701-000	\$127,500.00	
		Workflow Plus (8 units)	11-5701-701-000	\$38,700.00	
		JFA Implementation	11-6401-646-001	\$370.00	\$166,570.00
140073	Jock's Nitch/Parsons	Baseball - Adidas Fleece Joggers	11-5502-701-000	\$1,600.00	
		Baseball - Adidas Fleece Hooded Jaci	11-5502-701-000	\$1,960.00	
		Shipping - Baseball - The Game Hats	11-5502-701-000	\$44.00	
		Baseball - The Game Hats (Black/Wh	11-5502-701-000	\$962.00	
		Shipping - Baseball - Cleats & Trainer	11-5502-701-000	\$68.00	
		Baseball - Adizero Impact Cleats	11-5502-701-000	\$2,099.50	
		Baseball - Adizero Impact Trainers	11-5502-701-000	\$1,878.50	
		Shipping - Baseball - Game and Pract	11-5502-701-000	\$270.00	
		Baseball - Practice Balls	11-5502-701-000	\$765.00	
		Baseball - NJCAA Game Balls (dz)	11-5502-701-000	\$2,625.00	
		Shipping - Men's BB	11-5508-701-000	\$37.00	
		Men's BB - Basketball Shoes	11-5508-701-000	\$222.98	
		Men's BB - Striker II w/Embroidery	11-5508-701-000	\$595.00	
		Men's BB - SS Tech T, Red	11-5508-701-000	\$575.00	\$13,701.98
140074	Joplin Supply Company, Inc.	Maintenance Materials - Faucet Repa	11-7102-649-000	\$533.04	\$533.04
140075	K L K C	April Advertising	11-6301-613-000	\$400.00	\$400.00
140076	Kansas Outdoor Advertising	May Digital Billboard	11-6301-613-000	\$300.00	
		May Billboard Rentals	11-6301-613-000	\$725.00	\$1,025.00
140077	Kiwanis Club of Parsons	Dues - Ross Harper	12-1205-681-000	\$120.00	\$120.00
140078	KMI Metals	Bulk Steel Items	12-1219-700-000	\$4,579.43	
		Steel for High School Tests	12-1219-700-000	\$189.00	\$4,768.43
140079	KONE Inc	Maintenance Agreement	11-7202-648-000	\$191.50	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	5/31/2025		Description	Account		Amount	Total
					Number			
140079	KONE Inc			Maintenance Agreement	11-7202-648-000		\$1,234.96	\$1,426.46
140080	Labette Avenue			Distinguished Alumni Display	11-6301-613-000		\$80.00	
				Scholarship Auction Display	11-6301-613-000		\$80.00	
				Cardinal Citation Display	11-6301-613-000		\$80.00	\$240.00
140081	Labette County Fair Association			2025 Horse Show Sponsor	11-6301-709-000		\$500.00	\$500.00
140082	Archana Lal			Lab Manuals (General Biology)	11-1102-740-000		\$70.00	\$70.00
140083	Laser Designs/PSHTC			Name Badge - G Cortez	11-5503-701-000		\$5.00	\$5.00
140084	Locke Supply Co			Capacitor and Refrigerant (25 lb/drum)	11-7102-649-000		\$528.19	
				Refrigerant (25 lb/drum)	11-7102-649-000		\$1,263.80	\$1,791.99
140085	Marmic Fire and Safety Co Inc			Fire Sprinkler Deficiency Repair	11-7102-649-000		\$2,476.25	
				Fire Extinguisher Inspection - Cherokee	11-7202-648-000		\$106.98	
				Quarterly Inspection - Athletic Complex	11-7202-648-000		\$200.99	
				Quarterly Inspection - Zetmeir Building	11-7202-648-000		\$506.98	\$3,291.20
140086	Marrone's Inc.			Supplies	16-9684-701-000		\$371.24	
				Supplies	16-9684-701-000		\$184.43	
				Food	16-9684-743-000		\$450.95	
				Credit - Undelivered Food	16-9684-743-000		(\$65.55)	
				Food	16-9684-743-000		\$73.75	
				Food	16-9684-743-000		\$591.61	\$1,606.43
140087	McCarty's Office Machines Inc			KFI 2300 Series Stack Chairs, Black	11-4203-701-000		\$2,100.00	
				Lorell Rectangle Conferencing Table	11-4203-701-000		\$130.00	
				Lorell Sit-to-Stand Two-Tier Base	11-4203-701-000		\$560.00	
				Lorell Round Conferencing Table Top	11-4203-701-000		\$159.00	
				Lorell X-Base Conference Table	11-4203-701-000		\$137.00	
				Math Dept Annual Copier Contract	11-6401-701-000		\$540.23	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
140087	McCarty's Office Machines Inc	Copy Usage - Print Shop	11-6503-648-000	\$493.00	
		Nursing Annual Copier Contract	11-6503-648-000	\$1,419.45	
		Radiography Annual Copier Contract	11-6503-648-000	\$1,172.65	
		Supplies	11-6503-701-000	\$198.94	
		Supplies	11-6503-701-000	\$223.64	
		Signature Stamp	11-6503-701-000	\$29.65	
		WTC Classroom Furniture	12-1205-701-001	\$21,477.00	
		Copy Usage - WTC	12-1219-700-000	\$4.18	
		Copy Usage - Workforce Ed	12-4204-701-000	\$15.33	\$28,660.07
140088	McKinzie Pest Control	Contract Treatment - Student Union	11-7102-649-000	\$85.00	\$85.00
140089	Medco Supply Company	May Supply Order - ATR	11-5507-701-000	\$2,927.79	\$2,927.79
140090	Mid America Sanitation	Portable Toilets - Softball Field	11-7102-649-000	\$100.00	
		Portable Toilets - Baseball Field	11-7102-649-000	\$100.00	\$200.00
140091	Midwest Millwork Inc	SSC Office Remodel Materials	11-7102-649-000	\$1,367.20	\$1,367.20
140092	Midwest Tape, LLC	Hoopla Digital Charges - April 2025	11-4101-710-000	\$121.80	\$121.80
140093	Mountain Measurement, Inc	NCLEX Program Reports	12-1208-670-000	\$722.75	\$722.75
140094	N A S F A A	NASFAA Annual Membership	11-5201-701-000	\$2,439.00	\$2,439.00
140095	P1 Service, LLC	Replace Zetmeir Compressor - Materi	11-7102-649-000	\$8,862.18	
		Replace Zetmeir Compressor - Labor	11-7102-649-000	\$4,140.00	
		Maintenance Agreement	11-7103-649-000	\$785.00	
		Maintenance Agreement	11-7202-648-000	\$6,377.00	\$20,164.18
140096	Parsons Sun	Scholarship Auction Display	11-6301-613-000	\$120.00	
		School News Display	11-6301-613-000	\$72.00	\$192.00
140097	Proforma	Shipping	11-5302-701-000	\$51.25	
		Frolico Pens	11-5302-701-000	\$620.00	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	Account Number	Amount	Total
140097	Proforma	Shipping	11-5302-701-000	\$27.25	
		4"x10" Colored Felt Pennant	11-5302-701-000	\$475.00	
		Full Color Set Up Charge & Freight	11-5302-701-000	\$95.30	
		Natural Lip Balm - Peppermint	11-5302-701-000	\$700.00	
		Screen Set Up Charge & Freight	11-5302-701-000	\$128.95	
		Sport Mechanical Pencils	11-5302-701-000	\$850.00	\$2,947.75
140098	QueenB Television of Kansas/Missouri	April Digital Advertising - KOAM	11-6301-613-000	\$2,500.00	\$2,500.00
140099	Respondus	Lock Down Browser Renewal	11-6401-701-000	\$2,995.00	\$2,995.00
140100	Roy's Auto Service, LLC	Mower Maintenance and Repair	11-6502-720-000	\$342.57	\$342.57
140101	Schiltz Lawn and Garden LLC	Mower Blades and Filters	11-7102-649-000	\$134.00	\$134.00
140102	Styers Equipment Company	Freight	11-6503-648-000	\$18.61	
		Cyan, Magenta, Yellow Drums/SP136	11-6503-648-000	\$1,344.00	
		Black Drum/SP1360	11-6503-648-000	\$299.00	
		Cyan, Magenta, Yellow Toner/SP1360	11-6503-648-000	\$1,116.00	
		Freight	11-6503-648-000	\$18.53	
		Fuser/SP1360	11-6503-648-000	\$448.00	
		Black Toner/SP1360	11-6503-648-000	\$157.00	\$3,401.14
140103	Sweetwater Sounds, Inc.	K&M 21120 2-piece Telescopic Mic Bc	11-6401-701-000	\$44.99	
		K & M 260 /1 Round-base Mic Stand	11-6401-701-000	\$62.99	\$107.98
140104	T H Rogers Lumber Company	Replacement Door for Villas Dorm	11-7102-649-000	\$130.36	\$130.36
140105	The Sherwin Williams Co	Painting Supplies - Podium	11-7102-649-000	\$46.95	
		Paint Supplies & Platform Adjustment	11-7102-649-000	\$135.62	\$182.57
140106	Thompson Bros. Supplies, INC	Jet Drill Presses	12-1205-701-001	\$3,538.84	
		Syncrowave 210 TIG/MIG Welders	12-1205-701-001	\$10,262.85	
		Sawyer 15 Ton Strap Bend Testers	12-1205-701-001	\$15,402.84	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	5/31/2025	Account Number	Amount	Total
140106	Thompson Bros. Supplies, INC	Cylinder Lease Renewal		12-1211-700-000	\$50.00	
		Plasma Filter		12-1219-700-000	\$295.00	
		Cylinder Rentals		12-1219-700-002	\$248.50	\$29,798.03
140107	Uline, Inc.	Corrugated Boxes for DMS Welcome		11-6503-701-000	\$31.88	\$31.88
140108	Unified School District 506	FY25 Electronics Classes - Warren		11-1133-523-000	\$8,550.00	\$8,550.00
140109	UniFirst Corporation	Mats, Mops, Cloths		11-7103-702-000	\$59.91	
		Mats, Mops, Cloths		11-7103-702-000	\$59.91	
		Mats, Mops, Cloths		11-7103-702-000	\$59.91	
		Mats, Mops, Cloths		11-7103-702-000	\$59.91	
		Mats, Mops, Cloths		11-7103-702-000	\$59.91	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$149.58	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$149.58	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$149.58	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$150.17	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$55.00	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$55.00	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$55.00	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$55.00	\$1,118.46
140110	Uplink, LLC	Monthly Monitoring Fee		11-7202-648-000	\$45.00	\$45.00
140111	Vance Lawn Care, Inc	Groundskeeping - Cherokee Center		11-7103-649-000	\$460.00	\$460.00
140112	Vietti Marketing Group	Apr Advertising - Business Showcase		11-6301-613-000	\$250.00	
		Apr Enrollment Campaign - Socials		11-6301-613-000	\$2,540.00	
		Apr Digital Marketing - ThunderBurst		11-6301-613-000	\$800.00	\$3,590.00
140113	Mark Watkins	Vehicle Expense		11-6501-590-001	\$900.00	\$900.00

Check Number	Vendor	Description	Account Number	Amount	Total
140114	Gail E Welden	Nursing Graduate Pictures	12-1208-700-002	\$210.00	\$210.00
				\$594,017.96	

Check Number	Vendor	Description	5/31/2025	Account Number	Amount	Total
140114	Gail E Welden	Nursing Graduate Pictures		12-1208-700-002	\$210.00	\$210.00
					<u>\$594,017.96</u>	
	11-General Fund		\$501,858.26			
	12-Postsecondary Technical Education Fund		\$85,689.09			
	16-Auxillary Ent Fund		\$6,470.61			
	64-Deferred Maintenance		\$0.00			
	67-Capital Outlay		\$0.00			
			<u>\$594,017.96</u>			

Agenda Item #: IV.D.
Date: June 12, 2025

SUBJECT

Faculty Retirement

REASON FOR CONSIDERATION BY THE BOARD

Article III under Retained Rights of the Board states that the Board shall hire Professional Employees.

BACKGROUND

Archana Lal, Biology & A&P Instructor, has submitted her Letter of Retirement effective July 31, 2025.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees release Archana Lal from her contract as Biology/A&P Instructor and accept her Letter of Retirement.