

**Labette Community College
Board of Trustees Meeting Agenda
Thursday , December 11, 2025
Board Meeting 5:30 p.m.
Cardinal Event Center**

"Labette Community College provides quality learning opportunities in a supportive environment for success in a changing world."

- I. Adoption of Agenda..... Exhibit 1
- II. Approval of November 13, 2025, Regular Meeting Minutes Exhibit 2
- III. Approval of November 19, 2025, Board Appointed Hiring Committee Meeting Minutes Exhibit 3
- IV. Approval of December 1, 2025, Board Appointed Hiring Committee Meeting Minutes Exhibit 4
- V. Reports and/or Board Discussion
 - A. Faculty Senate Report
 - B. SGA Report
 - C. Administrative Reports
 - i. Comparison of Expenditure to Budget
 - ii. Facilities Report
 - D. President's Report
- VI. Executive Session for Personnel Matters for Non-Elected Personnel
- VII. Old Business (Action, Report, or Discussion)
 - A. Solar Discussion
- VIII. New Business (Action, Report, or Discussion)
 - A. Staff Retirement
 - B. Department Review Exhibit 5
 - C. Approval of Bills Exhibit 6
- IX. Executive Session for Personnel Matters for Non-Elected Personnel
- X. Public Comment

The Board of Trustees agenda shall contain one opportunity for public comment. This structure has been designed to provide the public with an opportunity to comment on any topic. The Chair of the Board explains the Board's approach to public comment with the following statement:

"At this time we invite anyone in the audience to speak to the Board about any item or concern that pertains to the college. By policy, at this time the Board will not take any action on any item or concern, but we will be happy to take it under advisement for possible future action." The Board also retains the right to set time limits on public comment.

In the event that a large number of citizens are present and wish to speak in favor or opposition to an issue before the Board, the Board reserves the right to poll the number of citizens in favor of and opposition to the issue at hand as well as to limit the number of spokespersons representing opposing viewpoints. The Board also retains the right to set time limits as deemed appropriate.

- XI. Next Regular Board Meeting: Thursday, January 15, 2026, 5:30 p.m., Cardinal Event Center
- XII. Adjournment

**LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
November 13, 2025**

The Board of Trustees met at 5:30 p.m. on Thursday, October 9, 2025, at the Cardinal Event Center.

Members Present

Greg Chalker
Becky Dantic
Carl Hoskins
Rod Landrum
Montie Taylor
David Winchell

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Theresa Hundley	Ross Harper	Dr. Ken Elliott	Haley Walker
Hannah Kennedy	Kevin Doherty	Harrison Hall	Karen Barger
J.R. Keene	Daniel Zywietz	Hannah Emberton	

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Dantic asked for changes or additions to the revised meeting agenda. There were none. Trustee Landrum moved to approve the meeting agenda as presented. Trustee Hoskins seconded the motion, and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the October 9, 2025, regular meeting minutes. There were none. Trustee Winchell moved to approve the minutes as presented. Trustee Taylor seconded the motion, and the motion carried 6-0.

Approval of Special Meeting Minutes (ACTION ITEM)

Chair Dantic asked for corrections or additions to the October 20, 2025, special meeting minutes. There were none. Trustee Landrum moved to approve the minutes as presented. Trustee Winchell seconded the motion, and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report: None

Student Government Report: Harrison Hall, Student Life Associate, reported on the recent and upcoming Student Government activities and events. He also gave a campus student visit update.

Administrative Report:

Comparison of Expenditures to Budget - The October financial report was placed on the tables. At the end of October, we were 33% through the year. The general fund was 34% expended, and the post-secondary technical education fund was 32% expended. Vice-President Doherty invited questions from the Trustees.

Solar Presentation - Daniel Zywitz with SEK Solar gave a presentation on the prospect of solar panels for the campus. VP Doherty went over insurance and roof warranty information that would pertain to installing solar panels.

Facilities Report:

Kevin Doherty, Facilities Director, reported that P1 would be starting next week. He also said the flooring would be installed in the new Workforce classroom.

President's Report:

- Dr. Sharp gave a follow-up on the recent HLC Mock Visit. He also said they will be locking in the assurance argument on February 2.
- Dr. Sharp gave a Cherokee Center update.
- Hannah Brewer, Public Relations Director, presented updated LCC Branding Guidelines.
- Dr. Watkins reported that Dr. Sharp will be representing LCC at the Emporia State Program to Program Articulation Agreement scheduled for November 20.

Old Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)**HVAC Financing**

Trustee Taylor moved to accept the quote from Bank of Commerce at a rate of 3.89% for the lease purchase of the Variable Refrigerant Flow System for the Zetmeir Building for \$500,000 and authorize Becky Dantic and Leanna Doherty to execute the lease purchase document. Trustee Chalker seconded the motion, and the motion carried 6-0.

Executive Session

Trustee Landrum moved to recess into executive session at 6:40 p.m. for 10 minutes for personnel matters for non-elected personnel. To protect the privacy interests of an identifiable individual. Trustee Winchell seconded the motion, and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Haley Walker, and Heidi Flora.

At 6:50 p.m., Trustee Chalker moved to extend the executive session by 5 minutes. Trustee Winchell seconded the motion, and the motion carried 6-0.

At 6:55 p.m., Trustee Chalker moved to extend the executive session by 5 minutes. Trustee Winchell seconded the motion, and the motion carried 6-0.

The Board returned to an open meeting at 7:00 p.m.

Trustee Landrum moved to approved the following for the President Hiring Committee: Tonya Neises, Montie Taylor, Rod Landrum, David Winchell, Greg Chalker, Becky Dantic, Dee Bohnenblust, Leanna Doherty, Chanelle Rail, Jeff Cantrell, Vince Schibi. Plus, Haley Walker and Heidi Flora. Trustee Chalker seconded the motion, and the motion carried 6-0.

Trustee Chalker moved to approved the following for the President Hiring Sub-Committee: David Winchell, Becky Dantic, Dee Bohnenblust, Leanna Doherty. Plus, Haley Walker and Heidi Flora. Trustee Landrum seconded the motion, and the motion carried 6-0.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Trustee Landrum left the meeting at 7:21 p.m.

Department Reviews

Dr. Sharp presented the Adult Education Department Review; Vice-President Kirkpatrick presented the Office of the Registrar Department Review; and Dr. Watkins presented the Office of the President Department Review.

Trustee Hoskins moved to accept the Department Reviews for Adult Education, the Registrar's Office, and the President's Office. Trustee Winchell seconded the motion, and the motion carried 5-0.

This discussion will serve as Board of Trustee training in Adult Education, the Registrar's Office, and the President's Office.

Master Agreement Ratification

Trustee Winchell moved to approve the change to the Master Agreement. Trustee Taylor seconded the motion, and the motion carried 5-0.

January 2026 Board Meeting Date Change: Trustee Taylor moved to approve changing the January 2026 Board of Trustees meeting date to January 15, 2026. Trustee Chalker seconded the motion, and the motion carried 5-0.

Approval of Bills

Trustee Taylor moved to approve the Claims Register. Trustee Hoskins seconded the motion, and the motion carried 5-0.

AMRAD Medical OTS Classic Manual System

Trustee Taylor moved to approve the quote from Premier X-RAY Solutions, LLC for \$107,800. Trustee Hoskins seconded the motion, and the motion carried 5-0.

New Staff Employment Letter

Trustee Chalker moved to approve the employment letter for Adrianna Jimenez, Cherokee Center Assistant, at a salary of \$33,396/annually, starting 12/1/25. Trustee Winchell seconded the motion, and the motion carried 5-0.

Public Comment

Trustee Winchell commented on the recent KSBN campus visit and how well it went. Trustee Chalker asked about what sort of PR exposure was being given to the nursing program's success. Hannah Brewer, PR Director, spoke to this. Other Trustees shared accolades for the nursing program.

Adjournment

Trustee Chalker moved to adjourn the meeting at 7:38 p.m. Trustee Winchell seconded the motion, and the motion carried 5-0.

Heidi Flora, Clerk of the Board

**LABETTE COMMUNITY COLLEGE
Board of Trustees Hiring Sub-Committee Minutes
November 19, 2025**

The Board of Trustees Hiring Sub-Committee met at 1:00 p.m. on Wednesday, November 19, 2025, in the Main Building Media Lab.

Members Present

Becky Dantic
David Winchell
Leanna Doherty
Dee Bohnenblust
Haley Walker

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

David Winchell made a motion to approve the meeting agenda. Becky Dantic seconded the motion, and the motion passed unanimously.

Confidential Review

All members were invited to attend

Public Comment

None

Adjournment

Becky Dantic made a motion to adjourn the meeting at 2:22 p.m. David Winchell seconded the motion, and the motion passed unanimously.

Heidi Flora, Clerk of the Board

**LABETTE COMMUNITY COLLEGE
Board of Trustees Hiring Sub-Committee Minutes
December 1, 2025**

The Board of Trustees Hiring Committee met at 1:30 p.m. on Monday, December 1, in the Main Building M306.

Members Present

Greg Chalker
Tonya Neises
Dee Bohnenblust
Leanna Doherty
David Winchell
Vincent Schibi
Becky Dantic
Jeff Cantrell
Rod Landrum
Montie Taylor
Haley Walker

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Greg Chalker made a motion to approve the meeting agenda. Rod Landrum seconded the motion, and the motion passed unanimously.

Executive Session

Rod Landrum moved to recess into executive session at 1:31 p.m. for 1 hour for personnel matters for non-elected personnel. To protect the privacy interests of an identifiable individual. Greg Chalker seconded the motion, and the motion passed unanimously.

All members were invited to attend

Jeff Cantrell left the meeting at 2:18 p.m.

At 2:32 p.m., Rod Landrum moved to extend the executive session by 15 minutes. Greg Chalker seconded the motion, and the motion passed unanimously.

At 2:47 p.m., Rod Landrum moved to extend the executive session by 15 minutes. Greg Chalker seconded the motion, and the motion passed unanimously.

At 3:02 p.m., Rod Landrum moved to extend the executive session by 5 minutes. Greg Chalker seconded the motion, and the motion passed unanimously.

The Board returned to an open meeting at 3:07 p.m.

Public Comment

Tonya Neises thanked the Board members for their support of the college.

Adjournment

Montie Taylor made a motion to adjourn the meeting at 3:09 p.m. Rod Landrum seconded the motion, and the motion passed unanimously.

Heidi Flora, Clerk of the Board

DRAFT

SUBJECT

Employee Retirement

REASON FOR CONSIDERATION BY THE BOARD

Article III under Retained Rights of the Board states that the Board shall hire Professional Employees.

BACKGROUND

Dana Eggers, IT Training Coordinator, has submitted her Letter of Retirement effective December 31, 2025.

PRESIDENT'S RECOMMENDATION

The President recommends the Board of Trustees release Dana Eggers from her contract as IT Training Coordinator and accept her Letter of Retirement.

SUBJECT

Department Reviews: Student Success Center

REASON FOR CONSIDERATION BY THE BOARD

Part of the Board's responsibility is to maintain oversight of the quality of academic and administrative programs and services. Labette Community College completed Departmental (Non-Academic Program) Reviews for many years. However, the process was paused for a time due to a variety of factors. The process has been updated and has resumed as of the 23-24 Fiscal Year.

BACKGROUND

The Departmental Review, Planning, and Development framework facilitates a systematic approach to continuous improvement. This process aims to maintain a focus on student success and community needs, enhance departmental coherence and quality, align departmental needs with campus priorities and budgeting, and ensure consistency with the college's mission to provide quality learning opportunities in a supportive environment for success in a changing world.

Vice President Kirkpatrick, will present the Student Success Center's Department Review.

PRESIDENT'S RECOMMENDATION

President recommends acceptance of the Department Review for the Student Success Center.



Student Success Center

**Comprehensive Review
August 1, 2022 – July 31, 2025
AY23-AY25**

Prepared by:

Elizabeth Robinson, Student Success Center Director

Presented by:

Kelly Kirkpatrick, Vice President of Student Affairs

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1.0 Department Summary

The Student Success Center (SSC) houses Academic Accessibility & Support, Adult Education, Advising, Case Management, TRIO Student Support Services (SSS), and Testing services. The breadth of services located within the SSC benefits from a cross-divisional reporting structure, with Adult Education reporting to the Vice President of Academic Affairs and all other units reporting to the Vice President of Student Affairs. This shared structure promotes strong collaboration and coordinated support for students.

Staffing and Collaborative Funding Model

Historically, the SSC has tracked academic support, testing, and TRIO Student Support Services (SSS), reflecting the Director's dual role in overseeing both the SSC and the SSS program. The Center's staffing model demonstrates substantial collaboration between the College and the SSS grant. The SSC Director is a full-time employee funded 90% by—and time-committed to—the SSS grant, with the remaining 10% funded by the College to provide oversight of testing services. The SSC Associate is also a full-time position, with 85% of their time dedicated to testing services and 15% supported by the SSS grant. In addition, the SSS program employs two full-time, grant-funded academic advisors who provide comprehensive support to eligible participants.

This blended staffing model has maximized resources and strengthened alignment between SSC functions and SSS grant requirements. At the same time, federally mandated priorities for the SSS grant have limited the Center's capacity to expand services beyond grant-required activities. The sustained growth of testing services has also increased the operational demands placed on the SSC Associate. Additionally, because the SSC building houses multiple units that do not all report through the SSC organizational structure, the shared physical space has occasionally contributed to campus confusion about the delineation of responsibilities. Even so, the collaborative funding structure and co-located services continue to support efficient operations and facilitate coordinated student support.

Academic Coordination and Position Restructuring

Academic coordination services underwent an important transition during AY2025. Prior to the 2025–2030 SSS grant cycle, the SSC and SSS jointly supported a 50/50 Academic Coordinator who advised SSS students and oversaw college-wide tutoring and academic support. When the SSS grant was resubmitted and refunded in 2025, the .5 FTE portion of this position was removed from the grant, and the role transitioned to being fully college-funded. At the same time, LCC experienced a rapid increase in accommodation requests. In response, the College strategically restructured the existing position into the Academic Accessibility Manager, expanding its responsibilities to include ADA accommodations in addition to tutoring and broader academic support services. This restructured position now reports directly to the Vice President of Student Affairs.

For AY2023–25, data related to tutoring and academic support are included in this report, while ADA-related data appear in the Adult Education report. Moving forward, the Academic Accessibility Manager will compile and report comprehensive data for both areas through established annual and program review processes.

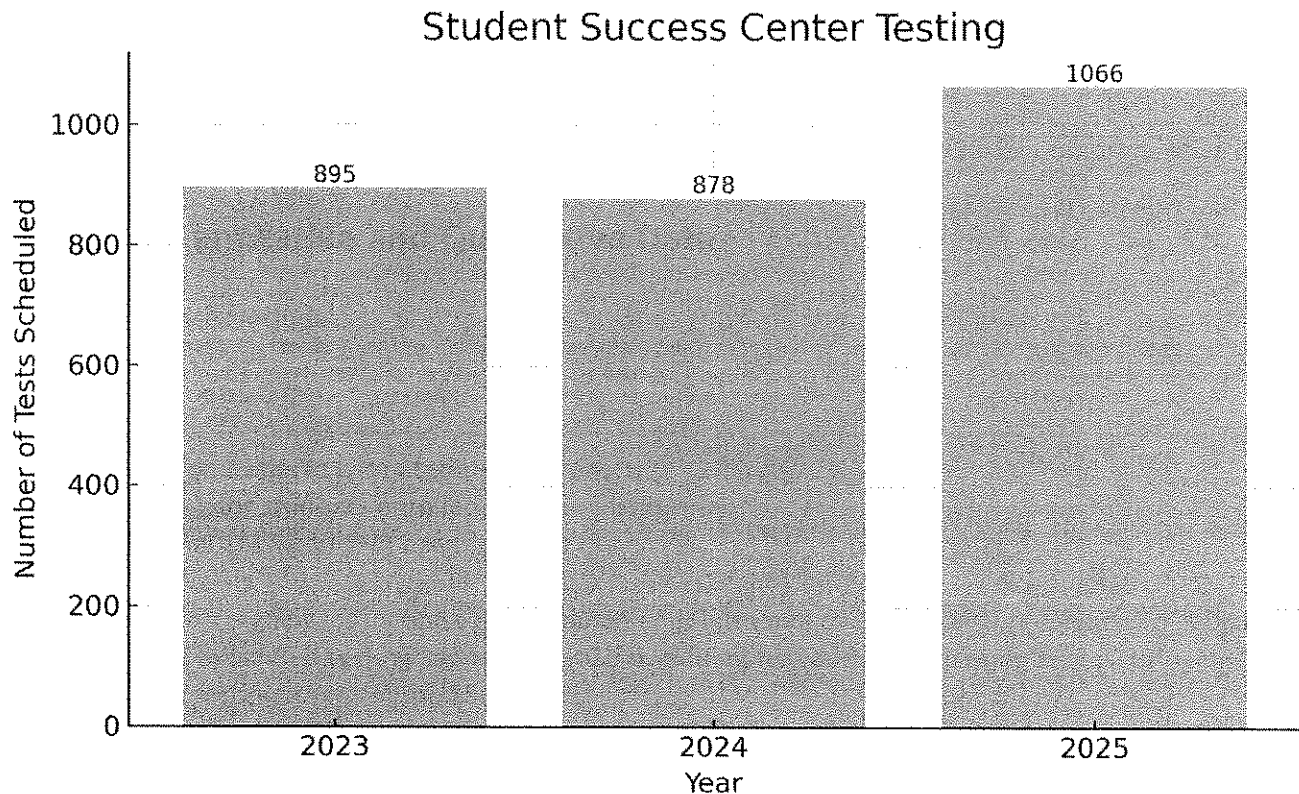
1.1 Quantitative and Qualitative Data

Testing Data

SSC testing services include:

- Exam makeups
- Placement testing
- Proctoring for online courses
- Testing for students with accommodations
- Proctoring for students enrolled at other institutions
- Occasional CLEP and CNA examinations

The SSC has seen a significant increase in scheduled appointments over the last three years. To support this growth, LCC expanded testing capacity in 2025 by adding two additional testing rooms, bringing the total number of testing rooms in the SSC to five.



Source: Time Tap appointment data for AY23, AY24, and AY25.

Key Observations:

1. Growth in overall testing volume

Scheduled appointments have risen steadily, indicating sustained and increasing student need for testing support.

2. Increased demand for accommodated testing

Staff observations indicate that many accommodated testing appointments require extended time

and specialized environments, contributing to longer room occupancy and greater scheduling complexity.

3. Rising demand for Accuplacer testing among non-LCC students

Qualitative data show a surge in requests from PSU students seeking Accuplacer scores for the College of Education, placing additional strain on SSC capacity.

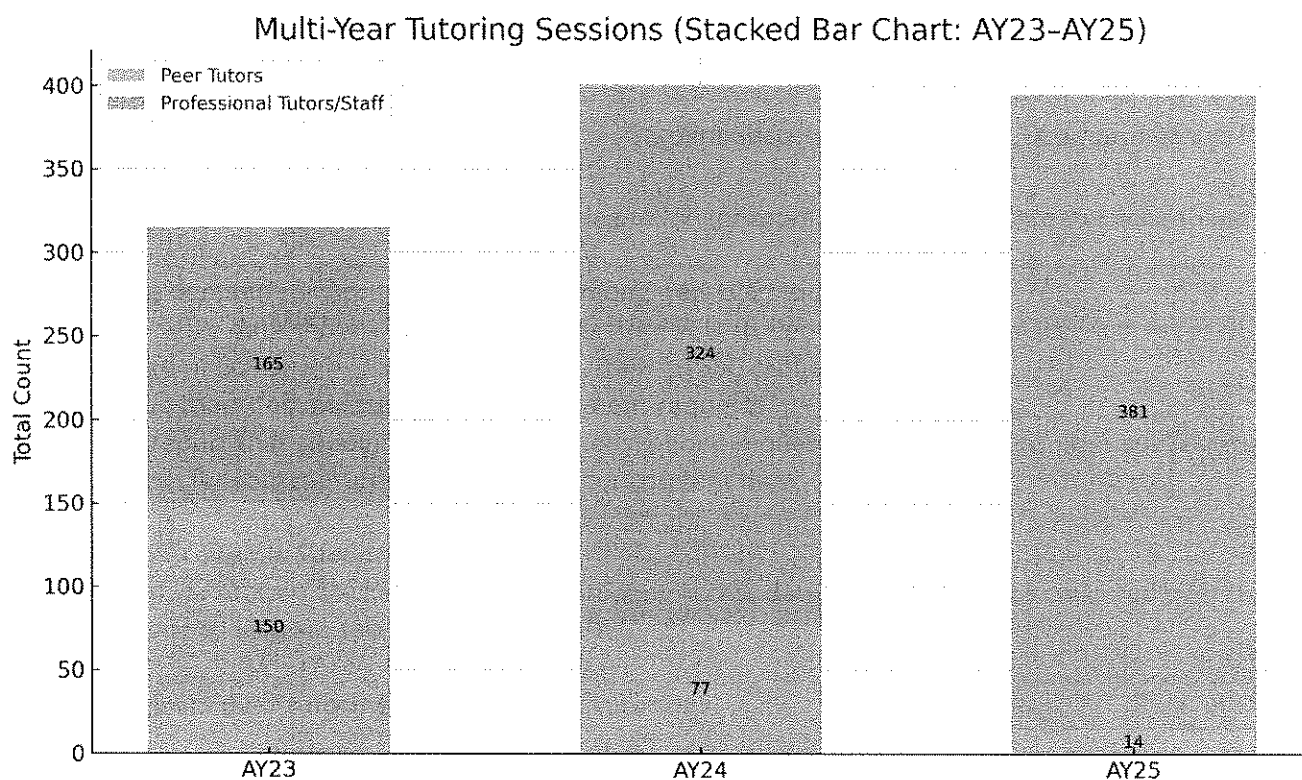
4. Higher-than-documented total appointment requests

Staff report that appointment modifications, phone requests, and walk-in inquiries suggest demand exceeds what is captured in scheduled appointment data.

Tutoring and Academic Support Data

Academic support data is tracked through the Student Access database. The data as collected over this three-year period illustrate several evolving trends:

1. Shift from peer tutoring to professional tutoring:



Over the last three years, peer tutoring declined due primarily to the phase-out of tutoring support in athletic study halls after AY23. During that year, study hall staffing produced meaningful engagement with student-athletes including:

Table 1: AY 23, Tutoring Sessions, by athletic team

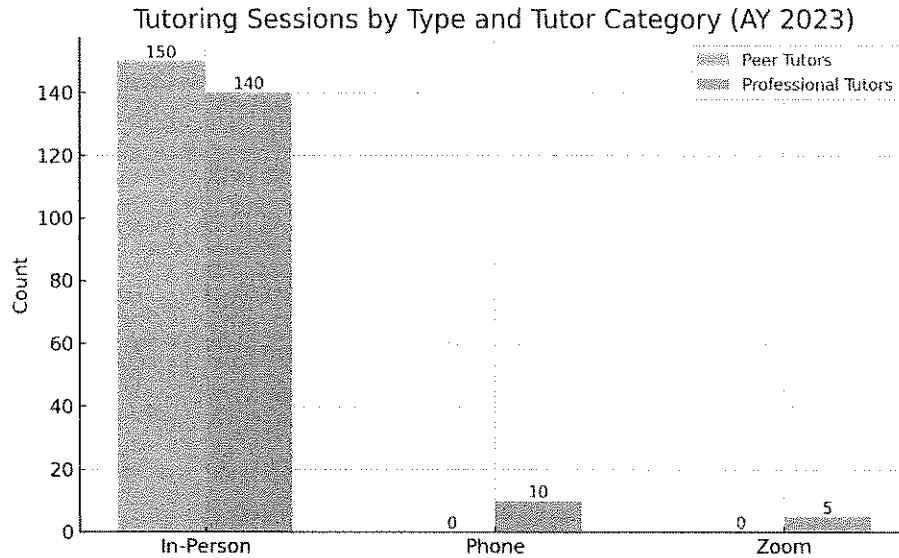
Athletic Team	Number of Students Receiving Support	Session Equivalent
Softball	4	35
Women's Basketball	6	18
Wrestling	32	233

Additional Session Equivalents Provided: 286

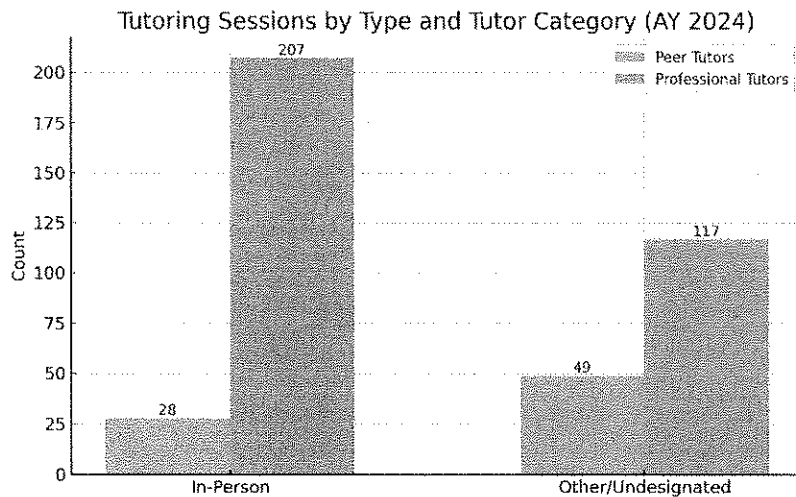
As study hall tutoring concluded, more academic support was provided by professional tutors and LCC staff. While more costly (peer tutor pay is ~\$10/hr; professional tutor pay is \$15-25/hr), this transition reflects a higher level of specialized academic assistance available to all LCC students.

2. Shift in tutoring modalities:

Data from AY23 show that most tutoring sessions occurred in person, with fewer than 5% taking place by phone or Zoom. All remote sessions that year were handled by professional tutors or staff.



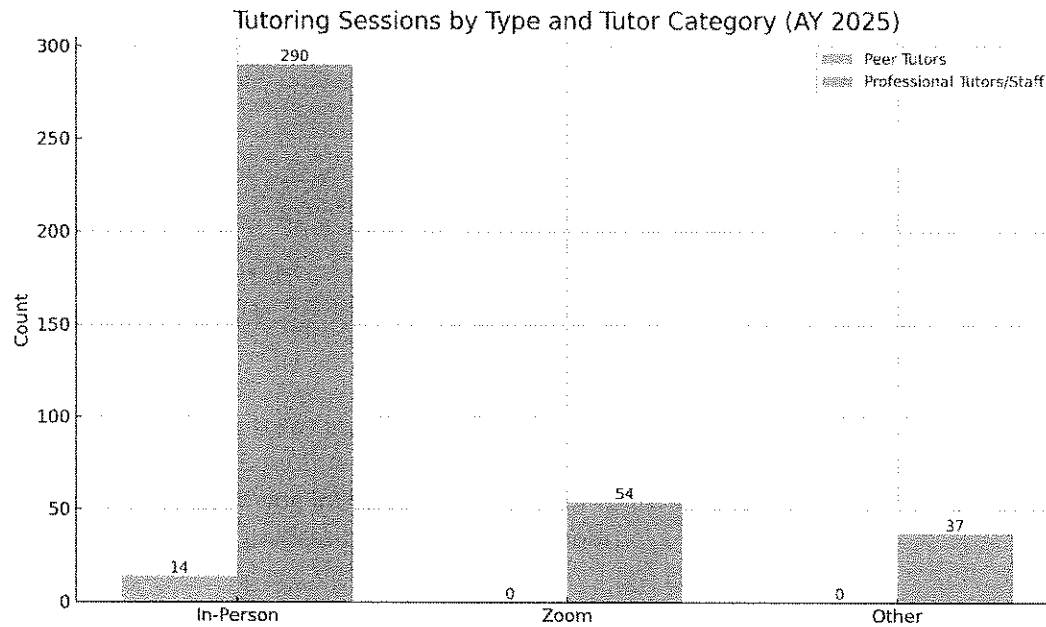
AY24 and AY25 show a growing use of tutoring by Zoom, expanding access for students who require flexibility—especially rural students and those balancing work or family obligations. Remote tutoring has proven particularly beneficial for low-income and geographically distant students who may not be able to travel to campus on non-class days.



3. Shift in peer tutor availability:

AY25 data reflect a continued decline in the peer tutor pool due to graduation and tutor licensure, with some individuals moving into professional tutor roles. This shift indicates both tutor career progression and continued need for professional academic support.

Moving forward, tutoring documentation practices will be standardized to support more consistent year-over-year comparisons and improve strategic planning.



TRIO Student Support Services Data

The TRIO SSS program continues to demonstrate strong outcomes and remains a key component of the SSC's academic and student success services. During the reporting period:

- SSS exceeded the federal objectives for students in Good Academic Standing.
- SSS doubled the targets for graduation, certificate attainment, and transfer.

2022-23 Summary Results for the Prior Experience (PE) Points (P042A200028)				
Criteria	Maximum Points Allowed	Approved Rate	Actual Attained Rate	PE Points Earned
Persistence	4	70%	78%	4
Good Academic Standing	4	80%	86%	4
Associate's Degree or Certificate	2	30%	49%	2
Associate's Degree or Certificate and Transfer to a 4-Year Institution	2	12%	22%	2
Funded Number	3	Number of Participants Funded to Serve	Number of Participants Served	Percent Served
		185	185	100%
A project that served less than 90 percent of the number of students the project was funded to serve in 2022-23 is not eligible to earn points for any of the criteria in this assessment year.				
Total PE Points Earned	15			15

2023-24 Summary Results for the Prior Experience (PE) Points (P042A200028)				
Criteria	Maximum Points Allowed	Approved Rate	Actual Attained Rate	PE Points Earned
Persistence	4	70%	70%	4
Good Academic Standing	4	80%	84%	4
Associate's Degree or Certificate	2	30%	61%	2
Associate's Degree or Certificate and Transfer to a 4-Year Institution	2	12%	32%	2
Funded Number	3	Number of Participants Funded to Serve	Number of Participants Served	Percent Served
		185	172	92%
A project that served less than 90 percent of the number of students the project was funded to serve in 2023-24 is not eligible to earn points for any of the criteria in this assessment year.				
Total PE Points Earned	15			12

Data for AY25 will not be reported to the U.S. Department of Education until February 2026.

2.0 Department Support of Student Success

The SSC's testing, tutoring, technology access, and TRIO services play an essential role in advancing student success and supporting the College's broader commitment to academic excellence and equitable access.

Testing services provide students with flexible and reliable options for completing course assessments, including exam make-ups, placement testing for program admission and appropriate course placement, and proctoring for online courses. The SSC also administers specialized testing, such as ADA-accommodated exams and proctoring for students from other institutions, ensuring that testing needs are met promptly and professionally across a wide range of academic requirements. These services reduce the burden on faculty, streamline assessment processes, and help students progress through their academic pathways without delay.

Compliance with Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act further ensures that students with disabilities have equitable access to academic evaluations. By coordinating accommodated testing, extended time, reduced-distraction environments, and other approved supports, the SSC reinforces LCC's commitment to creating an inclusive and accessible learning environment.

Tutoring services, delivered through in-person, online, and remote modalities, provide individualized academic support that strengthens persistence, course completion, and overall academic achievement. Expanded access to tutoring via Zoom has been especially critical for rural, working, and low-income students, who may face logistical or transportation barriers that limit their ability to seek help on campus. These services contribute to improved academic confidence, stronger study habits, and greater long-term success.

The SSC provides access to essential academic resources for LCC students, including desktop computers, free printing, study carrels, tutoring spaces, and shared meeting areas. These supports are particularly valuable for students who may lack reliable technology or quiet study environments at home. Collectively, these resources promote engagement, foster academic readiness, and help students stay connected to the support structures that underpin educational success.

3.0 Department Outcomes

The central goal of the Student Success Center is to provide academic and testing support to all LCC students. This goal is advanced through a variety of academic assistance modalities, including individual and group tutoring sessions and in person or virtual appointments. While services are coordinated through the SSC, some supports such as athletic study hall tutoring were provided in other locations due to space limitations. Students receiving ADA accommodations such as test readers and extended test taking time schedule testing through the SSC, as do those students scheduling make up exams. The SSC also serves as a proctoring site for certain online LCC courses and for area students completing coursework at other colleges and universities.

The SSC's testing services reduce the burden on faculty by supporting make-up assessments and coordinating alternate testing arrangements for students with accommodations. In addition to increasing convenience and consistency, private testing rooms are essential for students receiving testing accommodations.

Testing and Academic Support Services have experienced significant growth over the past three years. The rising number of LCC students qualifying for accommodations is expected to drive sustained growth in testing appointments over the foreseeable future.

TRIO SSS also contributes significantly to student success by providing targeted academic support to identified, eligible students to improve academic persistence and rates of Good Academic Standing among at-risk populations at LCC. These services, fully funded by the U.S. Department of Education, are monitored year-round and detailed in the program's annual performance report to the Department each Fall. These reports consistently substantiate the positive impact of the SSS program on the eligible students it serves.

3.1 Significant Impacts

The testing services offered by the SSC benefit both faculty and students by increasing flexibility for testing make-up exams for students and reducing the time burden on faculty. The SSC provides placement testing for students enrolling at LCC as well as those who require Accuplacer scores for entry into LCC programs as well as the Education program at Pittsburg State University.

Testing services for students receiving accommodations are required to remain in compliance with Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. These services ensure that all students have equitable access and that the campus remains inclusive to students with disabilities.

Providing academic support for athletic study halls has been a mutually-beneficial partnership between the SSDC and Athletics, ensuring student-athletes regular access to academic support despite demanding course, practice, and travel schedules.

Online tutoring further expanded access to academic supports to off-campus and non-traditional students. This modality has proven especially valuable for our rural and low-income, allowing them to receive support at home without having to drive to campus to receive academic support.

The Debbie Groff Book Loan program, managed by the Student Success Center Director, continues to reduce the cost of attendance for LCC students by allowing students to borrow commonly-used general education course textbooks for the semester.

Despite the lack of 100% time-committed employees, the Student Success Center continues to play a central role in providing support for both students and faculty at Labette Community College.

4.0 External Constituency and Significant Trends

The Student Success Center provides limited testing services for non-LCC students, including proctoring exams for community members living locally but taking online coursework at other colleges and universities. Recently, requests from Pittsburg State University students requiring Accuplacer test scores for admission into the College of Education have increased rapidly. Although administering Accuplacer testing carries administrative costs, LCC historically did not charge non-LCC students for this service. However, the recent surge in requests from students with no intention to enroll at LCC has placed increased strain on existing proctoring capacity.

In response, the SSC has implemented changes to ensure sustainability and equitable service delivery. These changes include assessing a testing session fee for non-LCC examinees and limiting Accuplacer availability for this population to scheduled group testing sessions offered at the Main Campus and Cherokee Center.

In contrast, proctoring requests for online coursework from other institutions typically involve only a small number of students each semester and continue to require minimal administrative support. As such, this remains a free service to community members, and there are no current plans to implement a fee for this purpose.

The Student Success Center also provides physical space and access to College resources such as phone lines and computers to the Stella Wells Christmas Basket program each year. This partnership supports an important community initiative that serves food-insecure individuals in the Parsons area and reflects LCC's broader commitment to community engagement and service.

5.0 Department Success

The SSC Director used testing session data to support an expansion of the testing center from three testing rooms to five. Prior to March 2020, each testing room contained two testing stations; however, the second station was removed during the pandemic, effectively cutting capacity in half. As LCC's enrollment grew and the number of students requiring testing accommodations increased, the SSC no longer had sufficient capacity to meet proctoring demands. As a result of the usage study, three new offices were created in the SSC during the summer of 2025. This renovation allowed current personnel to shift offices, freeing three additional rooms: two of which were designated as testing spaces and one which was designated as a shared workspace. The shared workspace provides space for community partners to set up and meet with LCC students and, when not in use for that purpose, serves as a collaborative study space.

The SSC provides open computer lab space and free printing for students and community members. During the remodel, three computer stations were removed and dividers and charging stations were added to provide workspace for students with laptops. The SSC also continues to provide physical space and access to College resources to the Stella Wells Christmas Baskets program to serve the needs of food-insecure persons in the Parsons community.

TRIO SSS project staff college compile student data relating to retention, academic success, degree progress and completion throughout the year to evaluate intervention effectiveness and track progress toward standardized objectives approved by the US Department of Education. These data consistently demonstrate that the SSS program meets or exceeds its federally approved targets, with participants achieving strong rates of persistence, retention, Good Academic Standing, completion, and transfer, often surpassing program benchmarks and significantly outperforming expected outcomes for comparable at-risk student populations.

5.1 Staff Accomplishments

The greatest accomplishment of the Student Success Center staff can be seen in the significant growth of its programming and services. Originally a part-time Academic Coordinator position, the new Academic Accessibility Manager position reflects the growth in academic support to LCC students. The position is now managed directly by the Vice President of Student Affairs but would not have been possible without the efforts of the part-time Academic Coordinator while balancing their duties to the TRIO Student Support Services grant.

The Student Success Center Associate plays an essential role in ensuring that students are connected to the support they need as soon as they enter the SSC. In addition to greeting students, answering phones, proctoring exams, and processing TRIO SSS applications, the Associate accepts referrals, provides FAFSA assistance to current and prospective students, and manages the equipment loan service for LCC students. From May through September 2025, the SSC and SSS programs operated with only two full-time employees. During this period of reduced staffing, increased volume, and heightened operational pressure, the SSC Associate provided exceptional support to the Director and helped sustain the delivery of core SSC services. The Associate's professionalism, flexibility, and willingness to take on additional responsibilities were instrumental in maintaining service continuity and meeting student needs during a critical time.

The Student Success Center Director balanced committee participation with oversight of testing and tutoring services and administration of the TRIO SSS grant throughout the review period. A major project during this time was the authorship and submission of the TRIO Student Support Services grant proposal, which secured approximately \$1.5 million in federal funding for 2025–2030. This funding will support continued delivery of academic, financial literacy, and persistence-focused services for eligible students. The review period also included significant federal changes affecting TRIO programs, requiring close monitoring of evolving regulations and adjustments to program administration. In 2025, the Director collaborated with the Director of Advising to refine advising practices at LCC and to develop and launch advisor training modules for new hires in the Advising Center.

SSC Director

- Submission of the 2025-2030 TRIO SSS Grant Proposal and subsequent funding
- Attended grant writing trainings hosted by Nosotros and Council for Opportunity in Education, Spring and Summer 2024
- Represented the Student Success Center at various NACADA trainings including the Advisors institute and the Annual Institute for Academic Advising
- Coordinated with the direct of the Advising Center to build and launch an advisor training modules
- Attended annual TRIO conference 2024

- Hiring and training of SSS advisors
- Annual COE Trainings for the Annual Performance Report
- Various webinars and town hall meetings on topics related to the administration of federal grant programs

SSC Assistant

- Created a training manual draft for the position
- Updated testing protocol for video monitoring

Academic Accessibility Manager (formerly SSS Academic Coordinator)

- Teaching Academic Survival and Success annual conferences
- Association on Higher Education and Disability Professional Development Webinars
- TRIO Annual Conference Attendance, 2024-2025
- Additional platform specific trainings
- Update of academic accommodations protocols

Supervising Administrator Response

The Student Success Center's leadership and staff consistently demonstrate a strong commitment to student success, collaboration, and continuous improvement at Labette Community College. This review clearly illustrates how the SSC has adapted to meet growing student needs across testing, tutoring, academic accessibility, technology access, and TRIO Student Support Services. The thoughtful use of quantitative and qualitative data to guide decisions, particularly in expanding testing capacity and restructuring positions to better support ADA accommodations, reflects a student-centered and responsible approach to resource management.

I want to acknowledge the significant leadership contributions of the SSC Director during this review period. Her authorship and submission of the TRIO Student Support Services grant proposal resulted in nearly \$1.5 million in federal funding for 2025–2030. This achievement will directly benefit LCC students for years to come. She also navigated substantial federal changes impacting TRIO programs and maintained steady, student-focused program administration throughout a period of uncertainty. Her collaboration with the Advising Center to strengthen advising practices and develop advisor training resources has further improved our institutional capacity to support students.

I also want to recognize the exceptional work of the SSC Associate, who played a crucial role in maintaining service continuity during months when the SSC and SSS programs operated with only two full-time employees. Her willingness to assume additional responsibilities, assist with all aspects of SSC and SSS operations, manage testing needs, and remain a steady point of contact for students reflect a high level of professionalism and care. The Associate's contributions ensured that students continued to receive timely assistance during a particularly challenging period.

The high level of collaboration evident throughout this report is noteworthy. The SSC has worked effectively with Academic Affairs, Athletics, Case Management, Academic Advising, TRIO SSS, community partners, and external institutions to expand access and improve outcomes for students. These partnerships help ensure that students receive coordinated, seamless support that aligns with their academic and personal goals.

It is important to note that many of the accomplishments detailed in this review were achieved during a period of limited staffing capacity. The ability of the SSC to maintain services, and in several areas expand them, speaks directly to the dedication, resourcefulness, and professionalism of the staff. The strong persistence, retention, academic standing, completion, and transfer outcomes achieved by TRIO SSS participants further highlight the Center's positive impact on student success.

The Student Success Center remains a central part of the College's support infrastructure. I appreciate the work of Director Robinson and her team, and I am grateful for their continued commitment to LCC students and to the mission of the College.

Agenda Item: VIII.C.
Date: December 11, 2025

SUBJECT

Approval of Bills

REASON FOR CONSIDERATION BY THE BOARD

Kansas statutes require the Board of Trustees' approval of all expenditures

BACKGROUND

Each month a listing of claims to be paid is presented to the Board for approval.

PRESIDENT'S RECOMMENDATION

The President recommends approval of the bills.

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/5/2025		Description	Account		Total
					Number	Amount	
141370	April Bolinger			Reimburse Travel - NAFSA/Milwaukee	11-5701-701-000	\$78.82	
				Reimburse Mileage - KCI Airport	11-5701-701-000	\$196.00	
				Reimburse Meals - NAFSA/Milwaukee	11-5701-701-000	\$144.11	\$418.93
141371	City of Parsons			Water Service	11-7102-632-000	\$3,444.29	
				Water Service - WTC	12-4204-632-000	\$162.55	
				Water Service - Student Union	16-9482-632-000	\$264.73	\$3,871.57
141373	Deborah DeGan-Dixon			Reimburse Mileage - HLC Mock Visit	11-6101-601-001	\$238.00	
				Reimburse Meals - HLC Mock Visit	11-6101-601-001	\$62.70	\$300.70
141375	Evergy Kansas Central INC			Electricity	11-7102-634-000	\$17,339.40	
				Electricity - WTC	12-4204-634-000	\$650.50	
				Electricity - Student Union	16-9482-634-000	\$689.53	\$18,679.43
141376	Kansas Gas Service			Gas Service	11-7102-633-000	\$134.62	
				Gas Service - Cherokee Center	11-7103-633-000	\$157.33	\$291.95
141377	Kansas HOSA			Fall Expo Conference Reg - Resp Car	12-1211-601-000	\$100.00	\$100.00
141378	Deardin Gracen Kelley			Reimburse Sophomore Night Items	11-5504-701-000	\$83.44	\$83.44
141379	Deardin Gracen Kelley			Volleyball Travel - 11/5/2025	11-5504-701-000	\$500.00	\$500.00
141380	KJCCC			Women's Basketball Assigning Fee	11-5503-680-000	\$108.00	
				Women's Basketball Officials 2025-2026	11-5503-680-000	\$8,028.00	
				Wrestling Assigning Fee	11-5505-680-000	\$12.00	
				Wrestling Officials 2025-2026	11-5505-680-000	\$1,928.00	
				Men's Basketball Assigning Fee	11-5508-680-000	\$144.00	
				Men's Basketball Officials 2025-2026	11-5508-680-000	\$10,704.00	\$20,924.00
141381	Landauer Inc			Student Radiation Monitor Fee	12-1210-700-002	\$77.60	\$77.60
141382	Rebecca L Leistikow			Reimburse - Food for Cardinal Cafe	16-9684-743-000	\$138.70	\$138.70
141383	Darci McFail			Reimburse Meals - HLC Mock Visit	11-6101-601-001	\$38.27	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/5/2025		Account Number	Amount	Total
141383	Darci McFail	Reimburse Mileage - HLC Mock Visit			11-6101-601-001	\$264.60	\$302.87
141384	Ashley Moore	Reimburse - ARRT & KS License Ren			11-4200-630-030	\$81.25	\$81.25
141385	Sparklight	Cable Service - November			11-6401-631-000	\$230.24	\$230.24
141386	Touchtone Communications	Toll Free Fax Line			11-6501-631-000	\$129.78	\$129.78
141387	Verizon Wireless	J Burzinski Phone Charges			11-6401-701-000	\$400.72	
		Blue Emergency Tower Lights			11-6501-631-000	\$102.43	
		Facilities Phone Charges			11-7102-649-000	\$233.03	\$736.18
141388	Benjamin A Vozzola	Reimburse - CPR/AED Certificate			11-6504-630-000	\$12.95	\$12.95
141389	Wave Wireless	Internet Service - WTC			11-6401-631-000	\$69.00	\$69.00
141390	Wex Bank	Rebates - October 2025			11-6502-720-000	(\$18.09)	
		Service Purchases - October 2025			11-6502-720-000	\$14.00	
		Fuel Purchases - October 2025			11-6502-720-000	\$1,374.35	\$1,370.26
141391	Wright International Student Services	Students Removed from Delinquency			11-5201-613-000	\$320.00	
		Students Loaded			11-5201-613-000	\$10.00	\$330.00
						<u>\$48,648.85</u>	

11-General Fund	\$46,565.24
12-Postsecondary Technical Education Fund	\$990.65
16-Auxiliary Ent Fund	\$1,092.96
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$48,648.85</u>

Checks approved for release prior to Board action

Mark W. Wozniak
President

Deanna Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/13/2025	Description	Account Number	Amount	Total
141406	A T and T		Internet Service	11-6401-631-000	\$2,005.57	\$2,005.57
141407	Amazon Capital Services		The Death and Life of Charlie St. Clou	11-4203-701-000	\$107.18	
			Coffee Bar Supplies	11-5304-701-000	\$36.31	
			Recovery Supplies for ATR	11-5507-701-000	\$235.12	
			Christmas Ornaments for Holiday Par	11-6101-702-000	\$9.96	
			ExpertPower® 12V 8AH Sealed batter	11-6401-701-000	\$42.64	
			iPhone Charger	11-6401-701-000	\$7.92	
			ESK Certified 6 Feet 30 Pin USB Cha	11-6401-701-000	\$12.99	
			Apple Magic Keyboard with Numeric k	11-6401-701-000	\$119.00	
			Landscape Edging & Restricted Signa	11-7102-649-000	\$502.57	
			Flooring Cutter & Stick Vacuum Clean	11-7102-649-000	\$342.97	
			Respiratory Care Week Items	12-1211-700-002	\$1,730.78	\$3,147.44
141408	B P Business Solutions		Fuel Purchases	11-6502-720-000	\$701.62	\$701.62
141409	CPI Technologies, Inc		Copy Usage - Cherokee Center	11-7103-701-000	\$149.83	\$149.83
141411	Kenneth Elliott		Reimburse Mileage - Symposium at B	11-4202-602-000	\$333.20	
			Reimburse - Symposium Registration	11-4202-681-000	\$50.00	
			Reimburse - A Toolbox for Deans	11-4202-701-000	\$41.30	\$424.50
141412	Everygy Kansas Central INC		Electricity - Cherokee Center	11-7103-634-000	\$728.90	\$728.90
141413	Janice S Every		Weekly Landscaping (10/27 to 11/9)	11-7202-648-000	\$200.00	\$200.00
141414	First Dakota Indemnity Company		Worker's Compensation Ins - Nov 202	11-6501-590-001	\$1,268.00	\$1,268.00
141416	Brittany Haley		Reimburse Supplies for ATR	11-5507-701-000	\$215.88	\$215.88
141417	Jennifer Harding		Reimburse - AARC Membership	11-4200-630-033	\$116.00	\$116.00
141418	Mia Kathryn Howard		Reimburse Mileage - CPC Recruiting	11-5302-601-000	\$102.90	\$102.90
141419	Theresa M Hundley		Reimburse Mileage - Mid Air Conf/JC	11-5303-601-000	\$182.00	\$182.00
141420	Kansas Gas Service		Gas Service	11-7102-633-000	\$682.23	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/13/2025		Account Number	Amount	Total
141420	Kansas Gas Service	Gas Service - WTC			12-4204-633-000	\$128.59	\$925.17
		Gas Service - Student Union			16-9482-633-000	\$114.35	
141421	Kelly D. Kirkpatrick	Reimburse Meals - KCCLI/Pratt			11-5701-601-000	\$22.05	
		Reimburse Hotel - KCCLI/Kirkpatrick			11-5701-601-000	\$122.60	
		Reimburse Mileage - KCCLI @ Pratt			11-5701-601-000	\$297.50	
		Reimburse - NASPA Conf Registration			11-5701-701-000	\$595.00	
		Reimburse - NASPA Membership			11-5701-701-000	\$250.00	
		Reimburse Hotel - KCCLI/Baker			11-6201-601-000	\$122.60	\$1,409.75
141423	Lingo Telecom LLC	Fax Lines			11-6501-631-000	\$272.49	
		Alarm Line			11-6501-631-000	\$28.59	\$301.08
141424	Tracie D Moon	Reimburse Meals - Mid Air Conference			11-6401-601-000	\$38.19	
		Reimburse Mileage - Mid Air Conferer			11-6401-601-000	\$224.00	\$262.19
141425	Ashley Moore	Reimburse Mileage - October Clinicals			12-1210-602-000	\$490.70	\$490.70
141427	Sam's Club	French's Original Fried Onions, 26.5 c			16-9684-743-000	\$71.84	\$71.84
141429	Susan Stolte	Reimburse Mileage - Career Fairs/Ex			12-1211-601-000	\$496.30	
		Reimburse Meals - ESSDACK Expo			12-1211-601-000	\$32.26	\$528.56
141430	The Villas at LCC, LLC	Housing			11-0000-201-001	\$1,748.00	
		Housing			11-0000-201-001	\$1,732.00	
		Housing			11-0000-201-001	\$2,343.00	\$5,823.00
141431	TreviPay - Walmart	Walmart - Bottled Water for Interviews			11-6504-701-000	\$6.98	
		Walmart - 3-Teir Rolling Cart			11-7102-649-000	\$53.97	
		Walmart - Cardinal Cafe Food Items			16-9684-743-000	\$340.26	
		Credit - Walmart - Cardinal Cafe Fooo			16-9684-743-000	(\$7.64)	\$393.57
141432	Scotty M Zollars	Reimburse Meals - KLA Conference			11-4101-601-000	\$79.60	
		Reimburse Mileage - KLA Conference			11-4101-602-000	\$275.80	

LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL

Check Number	Vendor	Description	11/13/2025	Account Number	Amount	Total
141432	Scotty M Zollars	Reimburse Books Purchased @ KLA	11-4101-703-000		\$91.17	\$446.57
					<u>\$19,895.07</u>	
		11-General Fund	\$16,497.63			
		12-Postsecondary Technical Education Fund	\$2,878.63			
		16-Auxillary Ent Fund	\$518.81			
		64-Deferred Maintenance	\$0.00			
		67-Capital Outlay	\$0.00			
			<u>\$19,895.07</u>			

Checks approved for release prior to Board action

Mark W. Waters
President

Deanna Doherty
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/20/2025		Description	Account		Amount	Total
					Number			
141433	A T and T			Phone Service	11-6501-631-000		\$215.38	\$215.38
141434	A T and T			Internet Service	11-6401-631-000		\$1,588.75	
				Internet Service	11-6401-631-000		\$1,103.33	
				Internet Service	11-6401-631-000		\$978.26	\$3,670.34
141438	DeLyna R Bohnenblust			Reimburse Mileage - Meetings/Confs	12-1208-602-000		\$868.70	
				Reimburse Meals - CNS Conf/Vermor	12-1208-670-000		\$195.01	
				Reimburse Rental/Parking - CNS Con	12-1208-670-000		\$246.37	
				Reimburse Hotel - CNS Conf/Vermor	12-1208-670-000		\$610.50	\$1,920.58
141439	Linda Gale Brown			Reimburse Mileage - Clinical/Career F	12-1210-601-000		\$292.60	\$292.60
141440	Capital One			Supplies for Library	11-4101-701-000		\$76.83	
				MBB Travel Supplies	11-5508-601-000		\$48.83	
				Lunch Supplies for HLC Mock Visit	11-6101-601-001		\$31.94	
				Simulation Center Supplies	12-1208-646-000		\$12.07	
				KSBN Site Visit Supplies	12-1208-670-000		\$307.65	
				Respiratory Care Advisory Lunch	12-1211-709-000		\$188.28	
				Smart Lunch Supplies & Halloween C.	12-4204-701-000		\$104.34	
				Supplies	16-9684-701-000		\$49.62	
				Food	16-9684-743-000		\$135.90	
				Food	16-9684-743-000		\$13.97	
				Food	16-9684-743-000		\$63.85	
				Food	16-9684-743-000		\$285.66	
				Food	16-9684-743-000		\$343.98	
				Food	16-9684-743-000		\$103.85	
				Food	16-9684-743-000		\$174.59	
				Food	16-9684-743-000		\$6.88	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/20/2025			Description	Account		Amount	Total
						Number			
141440	Capital One				Food	16-9684-743-000		\$3.94	\$1,952.18
141441	Daniel Colon				Black Clicks	11-4203-701-000		\$24.15	
					Color Clicks	11-4203-701-000		\$15.62	\$39.77
141442	Molly E Coomes				Reimburse Supplies - Donor Luncheo	12-4204-701-000		\$273.35	\$273.35
141443	Gabriella I Cortez				Women's Basketball Travel - 12/6/202	11-5503-601-000		\$300.00	\$300.00
141444	Leanna Doherty				Reimburse - Fuel Purchase	11-6502-720-000		\$7.13	\$7.13
141445	Elan Financial Services				Credit - AED Superstore	11-0100-484-000		(\$2.00)	
					WalmartPLUS - October 2025	11-0100-484-000		\$14.02	
					Fairfield Inn - S Zollars - Manhattan	11-4101-601-000		\$383.79	
					Pitt State - T Kizzire - FSRTC Conf R	11-4200-630-038		\$40.00	
					Tax Credit - Hyatt Place - M Howard	11-5302-601-000		(\$8.61)	
					Holiday Inn - M Howard - Atchison	11-5302-601-000		\$144.72	
					TCALC - M Howard - College Fair Re	11-5302-681-000		\$100.00	
					StriveScan - College Fair Credits	11-5302-701-000		\$500.00	
					Walmart - CPC Supplies	11-5302-711-000		\$117.30	
					Credit - Comfort Inn - Volleyball	11-5504-601-000		(\$887.61)	
					HUDL - HUDL Silver Subscription	11-5504-701-000		\$454.01	
					Quality Inn - Wrestling - Saint Joseph	11-5505-601-000		\$1,335.05	
					Holiday Inn - Men's Basketball - TX	11-5508-601-000		\$2,241.90	
					Hampton Inn - Men's Basketball - IA	11-5508-601-000		\$1,653.12	
					FastModelSports - Subscription Rene	11-5508-701-000		\$149.99	
					Hyatt Regency - A Bolinger - NAFSA	11-5701-701-000		\$374.92	
					Domino's - HLC Mock Visit Lunch	11-6101-601-001		\$156.39	
					Domino's - Special BOT Meeting Lun	11-6102-709-000		\$50.66	
					Walmart - Grill and Chill Event Items	11-6301-709-000		\$134.42	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/20/2025		Description	Account Number	Amount	Total
141445	Elan Financial Services			OKPlatePay - Volleyball - Turnpike Tol	11-6502-720-000	\$31.50	
				OKPlatePay - Men's BB - Turnpike To	11-6502-720-000	\$21.00	
				USPS - Rolls of Stamps for Invites	11-6503-611-000	\$1,248.00	
				AACC - Open Position Advert	11-6504-613-000	\$310.00	
				Facebook - Boosted Ad for President	11-6504-613-000	\$65.00	
				Facebook - Boosted Ad for President	11-6504-613-000	\$70.18	
				HigherEdJobs - Open Position Ad	11-6504-613-000	\$370.00	
				Parchment - HR Transcript Request	11-6504-701-000	\$10.00	
				Home Depot - Landscape Fabric & Mulch	11-7102-649-000	\$861.06	
				Home Depot - Landscape Fabric & Mulch	11-7102-649-000	\$678.78	
				Home Depot - Lifeproof Plank Flooring	11-7102-649-000	\$1,877.68	
				Hobby Lobby - Winter Decor for Camper	11-7102-649-000	\$76.30	
				Home Depot - WTC Classroom Floor	12-1205-701-001	\$131.98	
				Fairfield Inn - S Stolte - Hutchinson	12-1211-601-000	\$357.38	
				Tax Credit - Harbor Freight	12-1219-700-000	(\$25.40)	
				Harbor Freight - Belt Sanders & Supplies	12-1219-700-000	\$309.24	
				NACTE] - R Harper - 2026 Conf Reg	12-1246-630-000	\$625.00	
				NACTE] - M Coomes - 2026 Conf Reg	12-4204-605-000	\$625.00	
				Subway - Fire School Meeting Lunch	12-4204-699-000	\$165.53	
				CareerSafe - OSHA Voucher	12-4204-701-001	\$35.00	
		KS.gov - KDADS CMA Fees	12-4204-701-002	\$41.00			
		KS.gov - KDADS CMA Fee	12-4204-701-002	\$20.50			
		KS.gov - KDADS CMA Fees	12-4204-701-002	\$61.50			
		KS.gov - KDADS CMA Fees	12-4204-701-002	\$41.00			
		KS.gov - KDADS CMA Fees	12-4204-701-002	\$82.00			

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/20/2025		Description	Account		Amount	Total
					Number			
141445	Elan Financial Services			Walmart - Cardinal Cafe Food Items	16-9684-743-000		\$2.91	
				Walmart - Cardinal Cafe Food Items	16-9684-743-000		\$128.03	
				Ozarks Coca-Cola - Bag in the Box Pk	16-9684-743-000		\$107.47	
				Walmart - Cardinal Cafe Food Items	16-9684-743-000		\$140.43	
				Ozarks Coca-Cola - Bag in the Box Pk	16-9684-743-000		\$785.31	
				Walmart - Cardinal Cafe Food Items	16-9684-743-000		\$37.36	
				Walmart - Cardinal Cafe Food Items	16-9684-743-000		\$100.59	\$16,343.40
141446	Evergy Kansas Central INC			Electricity - Athletic Expansion	11-7102-634-000		\$5,933.67	
				Electricity - 1230 Main	11-7102-634-000		\$270.93	
				Electricity - Vehicle Lot	11-7102-634-000		\$87.52	\$6,292.12
141447	Janice S Every			Weekly Landscaping (11/10 to 11/16)	11-7202-648-000		\$200.00	\$200.00
141448	Flo & Phil Jones Hospice House			Memorial - Bill Etter	11-6102-709-000		\$50.00	\$50.00
141449	GFL Environmental			Trash Removal - Cherokee Center	11-7103-649-000		\$415.30	\$415.30
141450	Brittany Haley			Reimburse Professional AT Renewals	11-5507-601-000		\$358.68	\$358.68
141452	Ross Harper			Reimburse Mileage - Meetings/Evals	12-1205-602-000		\$431.90	\$431.90
141453	Kansas Department of Revenue			Bird's Nest Sales Tax - October	16-0000-216-001		\$208.95	
				Cardinal Cafe Sales Tax - October	16-0000-216-002		\$681.29	\$890.24
141456	Aaron Keal			Reimburse Mileage - Joplin Sam's Club	11-5506-601-000		\$102.90	\$102.90
141457	Hannah Kennedy			Reimburse - Veterans Day Parade Fle	11-6301-701-000		\$71.64	\$71.64
141458	Cortney L O'Brien			Reimburse Mileage - November 2025	11-4209-601-000		\$266.70	\$266.70
141460	Premier X-Ray Solutions, LLC			AMRAD Medical OTS System	12-1205-701-001		\$13,525.00	
				AMRAD Medical OTS System	12-1247-850-000		\$40,375.00	\$53,900.00
141461	Rural Water District #5			Water Service - Cherokee Center	11-7103-632-000		\$25.06	\$25.06
141463	Marlys Shomber-Jones			Catering for Donor Luncheon	11-6505-701-000		\$1,610.00	
				Catering Supplies	11-6505-701-000		\$126.52	\$1,736.52

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/20/2025	Account Number	Amount	Total
141465	Veritiv	Paper/Envelopes		11-6503-705-000	\$1,017.46	
		Paper - Fuel Surcharge		11-6503-705-000	\$8.19	\$1,025.65
141466	Jeffrey Michael Vesta	Wrestling Travel - 12/6/2025		11-5505-601-000	\$600.00	\$600.00
141467	Jeffrey Michael Vesta	Wrestling Travel - 12/7/2025		11-5505-601-000	\$2,000.00	\$2,000.00
141468	Jeffrey Michael Vesta	Wrestling Travel - 12/13/2025		11-5505-601-000	\$2,000.00	\$2,000.00
141469	WoodRiver Energy LLC	Natural Gas Service		11-7102-633-000	\$659.85	
		Natural Gas Service - WTC		12-4204-633-000	\$84.53	
		Natural Gas Service - Student Union		16-9482-633-000	\$65.01	\$809.39
					<u>\$96,190.83</u>	

11-General Fund	\$32,766.21
12-Postsecondary Technical Education Fund	\$59,985.03
16-Auxillary Ent Fund	\$3,439.59
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<u>\$96,190.83</u>

Checks approved for release prior to Board action

Mark Watkins
President

Deanna Dehert
Vice President of Finance & Operations

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2025		Total
			Account Number	Amount	
141471	4 Seam Baseball LLC	Hack Attack Pitching Machine Repairs	11-5502-701-000	\$955.00	\$955.00
141472	A Book Company	Financial Aid Books	16-0000-131-002	\$160.90	\$160.90
141473	Accessoriz N Beautifiz	Vehicle Detail - RV31	11-6502-720-000	\$170.00	
		Vehicle Detail - RV28	11-6502-720-000	\$150.00	\$320.00
141474	American Association of Community C	2026 Institutional Membership	11-6501-681-000	\$2,950.00	
		2026 President's Academy Fee	11-6501-681-000	\$75.00	\$3,025.00
141475	Baxter Springs District 508	Fall Math Instructor - Sara Davis	11-1133-523-000	\$4,726.56	\$4,726.56
141476	BIO Corporation	Freight	11-1103-700-000	\$111.47	
		Sheep Brain - Economy	11-1103-700-000	\$158.00	
		Preserved Cats	11-1103-700-000	\$405.00	\$674.47
141477	C&G Investment Group, LLC	Clinical Management - Access Codes	12-1211-700-002	\$3,300.00	\$3,300.00
141478	Bo Campbell	Fall SB Game Official	11-5509-680-000	\$95.00	\$95.00
141479	Cintas Corp	Soap Dispenser & Sanitizer Refills	11-7102-702-000	\$112.97	\$112.97
141480	Climb Coaching LLC	Spring Inservice Speaker - 1/12/2026	11-6504-630-000	\$1,000.00	\$1,000.00
141481	Digital Connections Inc.	Lanier Copier Maintenance Contracts	11-6503-648-000	\$117.13	\$117.13
141482	Doyle Glass Co. LLC	Replace Main Building Window	11-7102-649-000	\$121.52	\$121.52
141483	Fastenal Company	Screws and Nuts	12-1219-700-000	\$2.56	
		Penlight	12-1219-700-000	\$55.00	\$57.56
141484	Good News Publishing, Inc.	Ag Magazine Display	11-6301-613-000	\$179.00	\$179.00
141485	Herrman Lumber	Maintenance Materials	11-7102-649-000	\$30.57	
		Maintenance Materials	11-7102-649-000	\$39.59	
		Maintenance Materials	11-7102-649-000	\$52.69	\$122.85
141486	Jock's Nitch/Parsons	Merchandise Sales - 7/1 to 8/31/2025	16-9381-741-000	\$2,391.98	\$2,391.98
141487	Joplin Supply Company, Inc.	Maintenance Supplies	11-7102-649-000	\$46.64	\$46.64
141488	JRCERT	Annual Accreditation Fee 2026	12-1210-670-000	\$2,650.00	\$2,650.00

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	11/30/2025		Description	Account		Amount	Total
					Number			
141489	K A S F A A			Annual Membership Dues	11-5201-701-000		\$150.00	\$150.00
141490	Kansas Outdoor Advertising			November Digital Billboard	11-6301-613-000		\$300.00	
				November Billboard Rentals	11-6301-613-000		\$725.00	\$1,025.00
141491	Kitchen Pass, Inc.			Allied Health Advisory Committee Lun	12-4204-709-000		\$181.53	\$181.53
141492	KLKC FM			October Advertising	11-6301-613-000		\$400.00	\$400.00
141493	KMI Metals			Metal	12-1219-700-000		\$591.40	\$591.40
141494	KONE Inc			Maintenance Agreement	11-7202-648-000		\$1,234.96	
				Maintenance Agreement	11-7202-648-000		\$191.50	\$1,426.46
141495	Labette Avenue			Nursing Career Ad	11-6301-613-000		\$50.00	
				Kids Fall Fest Ad	11-6301-613-000		\$32.00	
				Fall Harvest Edition Display	11-6301-613-000		\$100.00	\$182.00
141496	Labette County			Hep B for Custodian	11-6504-701-000		\$140.00	\$140.00
141497	Laser Designs/PSHTC			Recognition Plaque - Trustee Hoskins	11-6102-709-000		\$45.00	\$45.00
141498	Leading Edge Laminating			Lamination Sheets and Coil Binders	11-6503-701-000		\$464.46	\$464.46
141499	Marmic Fire and Safety Co Inc			Kitchen Suppression System Labor	11-7102-649-000		\$670.00	
				Kitchen Suppression Service Call	11-7102-649-000		\$79.00	
				Quarterly Inspection - Zetmeir Building	11-7202-648-000		\$506.98	
				Quarterly Inspection - Athletic Comple	11-7202-648-000		\$279.99	\$1,535.97
141500	Marrone's Inc.			Credit - Undelivered Supplies	16-9684-701-000		(\$81.45)	
				Supplies	16-9684-701-000		\$122.09	
				Supplies	16-9684-701-000		\$141.13	
				Supplies	16-9684-701-000		\$73.92	
				Food	16-9684-743-000		\$899.08	
				Food	16-9684-743-000		\$1,213.63	
				Food	16-9684-743-000		\$1,072.39	

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2025	Account	Amount	Total
				Number		
141500	Marrone's Inc.	Credit - Damaged Food Item Delivered	16-9684-743-000		(\$73.75)	\$3,367.04
141501	McCarty's Office Machines Inc	LEX 55B100E Lexmark M431	11-6401-701-000		\$411.60	
		Canon DX529IFZ Copier with Finisher	11-6402-850-000		\$4,775.00	
		Copy Usage - Print Shop	11-6503-648-000		\$433.02	
		Supplies	11-6503-701-000		\$73.47	
		Supplies	11-6503-701-000		\$181.66	
		Copy Usage - Workforce Ed	12-4204-701-000		\$45.29	\$5,920.04
141502	McGraw Hill LLC	Student RadReview Software Access	12-1210-700-002		\$1,692.74	\$1,692.74
141503	Midwest Tape, LLC	Hoopla Digital Charges - October 202	11-4101-710-000		\$142.26	\$142.26
141504	Mountain Plains Library Association	Membership Renewal - Scott Zollars	11-4101-681-000		\$65.00	\$65.00
141505	Napa Auto Parts	12V Battery Charger	11-6502-720-000		\$81.99	\$81.99
141506	P1 Service, LLC	1st Floor LG Unit Maintenance	11-7102-649-000		\$384.36	
		Maintenance Agreement	11-7103-649-000		\$785.00	
		Maintenance Agreement	11-7202-648-000		\$6,377.00	\$7,546.36
141507	Parsons Sun	Monster March Display	11-6301-613-000		\$48.00	
		School News Display	11-6301-613-000		\$72.00	
		President of LCC Job Position Ad	11-6504-613-000		\$96.00	\$216.00
141508	Pitney Bowes Bank, Inc	Postage - Account #20352357	11-6503-611-000		\$1,500.00	\$1,500.00
141509	QueenB Television of Kansas/Missouri	October Digital Advertising - KOAM	11-6301-613-000		\$1,550.00	\$1,550.00
141510	Roy's Auto Service, LLC	Vehicle Maintenance - RV29	11-6502-720-000		\$39.95	\$39.95
141511	Simple Systems Group LLC	Simple Syllabus Annual Renewal	11-6401-701-000		\$5,354.00	\$5,354.00
141512	St. Mary's Colgan High School	Yearbook Ad - 1/4 Page	11-6301-704-000		\$100.00	\$100.00
141513	Synergy Sports Technology, LLC	Synergy Sports System Renewal	11-6401-701-000		\$4,250.00	\$4,250.00
141514	T & E Auto Sales and Service	Vehicle Maintenance - Chevy Pickup	11-6502-720-000		\$244.00	
		Vehicle Maintenance - Dodge Caravan	11-6502-720-000		\$791.22	\$1,035.22

**LABETTE COMMUNITY COLLEGE
CLAIMS REGISTER FOR APPROVAL**

Check Number	Vendor	Description	11/30/2025	Account	Amount	Total
				Number		
141515	The Home Store	Cove Base and Adhesive		11-7102-649-000	\$161.50	
		Cove Base and Adhesive		11-7102-649-000	\$346.00	\$507.50
141516	The Sherwin Williams Co	Paint Supplies		11-7102-649-000	\$15.10	\$15.10
141517	Thompson Bros. Supplies, INC	Cylinder Refills (16)		12-1219-700-000	\$1,291.12	
		Soapstone		12-1219-700-000	\$24.00	
		Cylinder Rentals		12-1219-700-002	\$279.45	\$1,594.57
141518	UniFirst Corporation	Mats, Mops, Cloths		11-7103-649-000	\$64.87	
		Mats, Mops, Cloths		11-7103-649-000	\$64.87	
		Mats, Mops, Cloths		11-7103-649-000	\$66.67	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$247.57	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$226.29	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$149.58	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$250.44	
		Aprons, Mats, Mops, Cloths		11-7202-648-000	\$247.57	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$70.00	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$70.00	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$55.00	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$70.00	
		Aprons, Mats, Mops, Cloths		16-9482-701-000	\$70.00	\$1,652.86
141519	Uplink, LLC	Monthly Monitoring Fee		11-7202-648-000	\$45.00	\$45.00
141520	Vietti Marketing Group	Oct Advertising - NBC Sports (SNF)		11-6301-613-000	\$325.00	
		Oct Enrollment Campaign - Socials		11-6301-613-000	\$2,890.00	\$3,215.00
141521	Mark Watkins	Vehicle Expense		11-6501-590-001	\$900.00	\$900.00
141522	Westlake Ace Hardware	Tire Inflator		11-5502-701-000	\$109.99	
		Field Striping Paint		11-5502-701-000	\$21.98	

Check Number	Vendor	Description	Account Number	Amount	Total
141522	Westlake Ace Hardware	Supplies for Softball Field Repairs	11-5509-701-000	\$12.58	
		Maintenance Supplies	11-7102-649-000	\$29.97	
		Credit - Returned Space Heater	11-7102-649-000	(\$35.99)	
		Office Space Heaters	11-7102-649-000	\$287.95	
		Maintenance Supplies	11-7102-649-000	\$113.97	
		Maintenance Supplies	11-7102-649-000	\$31.99	
		Maintenance Supplies	11-7102-649-000	\$1.59	
		Maintenance Supplies	11-7102-649-000	\$44.99	
		Landscaping Supplies	11-7102-649-000	\$21.58	
		Maintenance Supplies	11-7102-649-000	\$169.91	
		Maintenance Supplies	11-7102-649-000	\$10.16	
		Maintenance Supplies	11-7102-649-000	\$53.98	
		Custodial Supplies	11-7102-702-000	\$26.99	
		Custodial Supplies	11-7102-702-000	\$109.96	
		Pliers and Screws	12-1219-700-000	\$42.98	
		Welding Supplies and Tools	12-1219-700-000	\$129.51	\$1,184.09
141523	Michael Wilson	Fall SB Game Official	11-5509-680-000	\$95.00	\$95.00
				\$68,268.12	

11-General Fund	\$51,727.62
12-Postsecondary Technical Education Fund	\$10,285.58
16-Auxiliary Ent Fund	\$6,254.92
64-Deferred Maintenance	\$0.00
67-Capital Outlay	\$0.00
	<hr/>
	\$68,268.12