

EXHIBIT 3

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
May 12, 2016

The Board of Trustees met at 5:30 p.m. on Thursday, May 12, 2016 in the Conference Room, Student Support Services Building.

Members Present

Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. David Winchell
Mr. Carl Hoskins
Mr. Pat McReynolds
Mr. Mike Howerter

Others Present

Dr. George Knox
Leanna Doherty
Bethany Kendrick
Sydney Pemberton
Sue Brouk
Tammy Fuentez
Kathy Johnston
Joe Burke

Mark Watkins
Colleen Williamson
Trent McGown
Morgan Herlocker
Glenn Foss
Lindi Forbes
Ross Harper

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Hoskins asked for changes or additions to the revised agenda. President Knox had no changes. Mrs. Zetmeir moved to approve the revised agenda as presented. Mr. McReynolds seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Hoskins asked for corrections or additions to the April 14, 2016 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mrs. Zetmeir seconded and motion carried 6-0.

Introduction of Employees

Dr. Knox introduced Ross Harper, Advisor/Recruiter and Trent McGown, PTA Clinical Coordinator.

Reports and/or Board Discussion

Bluffstone Update

Dr. Knox reported that the City received a full set of plans.

Faculty Senate Report

None

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the April financial report at the table. At the end of April we were 83% of the way through the year, the general fund was 82% expended and the technical education/vocational fund was 74% expended.

She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty reviewed insurance rates with the Trustees and she will have more information at the June meeting. No action taken.

SGA Report

Morgan Herlocker was present to give a short report.

President's Report

Dr. Knox gave a short report. Dr. Knox also reviewed the final Higher Learning Commission report with the Trustees, in which LCC was reaccredited for the maximum of 10 years.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Professional Staff Employment Letter

Mr. McReynolds moved to approve the employment letter for Trent McGown, PTA Clinical Coordinator, beginning on May 1, 2016, at an annual salary of \$56,000. Mrs. Zetmeir seconded and motion carried 6-0.

Mrs. Zetmeir moved to approve the Professional Staff Employment Letter for Ross Harper, Admissions Recruiter, at a salary of \$27,000, beginning June 1, 2016. Mr. Winchell seconded and motion carried 6-0.

Approval of Bills

Mrs. Zetmeir moved to approve the Claims Register. Mr. Winchell seconded and motion carried 6-0.

Public Comment

Trustee Taylor commented on how nice the GED Graduation was to attend.

Lindi Forbes thanked the Board for their continued support of the Foundation and Alumni.

Bethany Kendrick informed the Board that LCC hosted members of administration from State Technical College in Jefferson City, MO. They will touring the Zetmeir Health Science Building as they are preparing to build a facility.

EXHIBIT 3

Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mrs. Zetmeir moved to recess into executive session at 5:55pm (time) for 10 minutes for the purpose of discussing employer-employee negotiations. Inviting in Dr. George Knox, Leanna Doherty, and Joe Burke.

The Board will return to open meeting at 6:05pm in this room. Mr. McReynolds seconded and motion carried 6-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 6:05pm taking no action.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for June 9, 2016 at 5:30 p.m., Conference Room, Student Support Services Building.

Adjournment

Mrs. Zetmeir moved to adjourn the meeting at 6:06pm. Mr. Winchell seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board