

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
December 8, 2016

The Board of Trustees met at 5:30 p.m. on Thursday, December 8, 2016 in the Conference Room, Student Success Center Building.

Members Present

Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. Carl Hoskins
Mr. Pat McReynolds
Mr. Mike Howerter
Mr. David Winchell

Others Present

Dr. George Knox
Leanna Doherty
Janice Every
Lindi Forbes
Bethany Kendrick

Tammy Fuentez
Sue Brouk
Dee Bohnenblust
Ed Kurtz
Terry Hardman

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Hoskins asked for changes or additions to the revised agenda. President Knox had no changes. Mrs. Zetmeir moved to approve the agenda as presented. Mr. McReynolds seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Hoskins asked for corrections or additions to the November 10, 2016 regular meeting minutes, Mr. McReynolds moved to approve the minutes as presented. Mrs. Zetmeir seconded and motion carried 6-0.

Library Bid Specs

Mr. Winchell moved to approve the base bid amount of \$39,528.00 and alternate number 1 amount of \$13,428.00 presented by Newberry Construction. Mr. McReynolds seconded and motion carried 5-1. Mr. Howerter voted against.

Reports and/or Board Discussion

Cardinal Villas Student Housing Update

Crossland Construction is on schedule with the building.

Faculty Senate Report

None

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the November financial report at the table. At the end of November we were 42% through the year. The general fund was 39% expended and the technical education/vocational fund was 42% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty is hoping to have the audit after the first of the year.

President's Report

Lindi Forbes, Director of Foundation and Alumni gave the final figures on Giving Tuesday. LCC Athletics received \$13,757.50 in donations on Giving Tuesday. (That figure doesn't include the \$5,000 original gift from Ginny Wommack that created the endowment fund)

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Because LCC brought in both the most dollars as well as the most number of donors, LCC earned \$1,000 in bonuses. With all the bonuses, matching funds, and gifts, Giving Tuesday brought in a total of **\$19,966.50** to the LCC Athletic Endowment Fund, which will be added to the \$5,000 from Ginny.

Dr. Knox gave a short report.

Presidential Hire

Chair McReynolds reported that the committee has reviewed the application and narrowed down the applicants. Phone interviews will begin within the next two weeks.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Westar Energy Easement

Mr. Taylor moved to approve the signing of the easement presented by Westar Energy. Mr. McReynolds seconded and motion carried 6-0.

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Policy Approval

Mr. Taylor moved to approve Policy 3.36 Hybrid Courses. Mrs. Zetmeir seconded and motion carried 6-0.

Faculty Contract Ratification

Mr. Howerter moved to approve a faculty contract for Kim Beachner, Nurse Faculty, beginning on January 1, 2017 at Master's +36 Step 29, \$60,187. Mr. Winchell seconded and motion carried 6-0.

Mr. Winchell moved to approve a faculty contract for Bruce Bowles, Nurse Faculty, beginning on January 1, 2017 at Master's +12 Step 21, \$50,667. Mrs. Zetmeir seconded and motion carried 6-0.

Approval of Bills

Mrs. Zetmeir moved to approve the payment of the bills. Mr. Winchell seconded and motion carried 6-0.

Review of Revised Program

Sue Brouk reviewed the information about the Computer Support Specialist Program. Action will be taken in January.

Public Comment

Mr. Taylor commended the LCC Baseball players for assistance delivering the trees from the Stella Wells Auction.

Mr. McReynolds reported that the Cardinal Villas are starting to get contracts for next year.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for January 12, 2017 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. McReynolds moved to adjourn the meeting at 6:14pm. Mr. Howerter seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board