

LABETTE COMMUNITY COLLEGE
Board of Trustees Corrected Minutes
July 13, 2023

The Board of Trustees met at 5:30 p.m. on Thursday, July 13, 2023, at the Cardinal Event Center.

Members Present

David Winchell
Becky Dantic
Mike Howerter
Rod Landrum
Montie Taylor

Members Absent

Carl Hoskins

Others Present

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|------------------|----------------------------|----------------|-----------------------|
| Dr. Mark Watkins | Dr. Jason Sharp (via Zoom) | Leanna Doherty | Tammy Fuentez |
| Dr. Kara Wheeler | Theresa Hundley | Haley Walker | Janice Reese |
| Kevin Doherty | Tyler Allen | Harrison Hall | Ashley Savage |
| Randee Baty | Melissa Kipp | Aja Johnston | Elizabeth Stoneberger |
| Ken Elliott | Shelly Shaw | Jody Burzinski | Greg Chalker |
| Kaylena Anderson | Cathy Kibler | | |

Heidi Flora recorded the minutes.

Adoption of REVISED Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the revised meeting agenda. There were none. Trustee Landrum moved to approve the revised meeting agenda as presented. Trustee Dantic seconded the motion and the motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the June 8, 2023, regular meeting minutes. There were none. Trustee Landrum moved to approve the minutes as presented. Trustee Howerter seconded the motion and the motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report:

Elizabeth Stoneberger thanked Chair Winchell and Trustee Landrum for their work on the negotiations committee.

Student Government Report:

None

Administrative Report:

Comparison of Expenditures to Budget – The June financial report was placed on the tables. At the end of June, we were 100% through the year. The general fund was 92% expended and the technical education/vocational fund was 80% expended. Vice-President Doherty invited questions from the Trustees.

Facility Report:

Kevin Doherty, Director of Facilities, gave a report which included an update on the H-Building roof, HVAC issues at the Athletic Complex, handrail repairs, and the Student Union elevator. He also discussed the equipment storage buildings that are needing to be moved per the city's request.

President's Report:

Dr. Watkins reported that 100% of this year's Radiography students passed their boards.

Dr. Watkins reported that it appears that 100% of this year's Nursing students passed their national boards.

Dr. Watkins discussed the wrestling camp that was held on campus this past week.

Dr. Watkins informed everyone about Haley Bonython (former LCC softball player) qualifying for the Australian National Team.

Dr. Watkins gave a report on the Cardinal Villas for the upcoming school year.

Tyler Allen, Director of Admissions, reported on Recruitment.

Old Business (ACTION, REPORT, OR DISCUSSION ITEMS)**Policy Approvals**

Trustee Landrum moved to approve the revisions to Policy 7.01 Administrator and Professional Staff: Conditions of Employment; and, Policy 8.01 Educational Support Staff: Conditions of Employment. Trustee Dantic seconded the motion and the motion carried 4-1. Trustee Howerter cast the opposing vote.

Executive Session

Trustee Dantic moved to recess into executive session at 6:06 p.m. for 10 minutes for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency. To protect the institution's right to the confidentiality of its negotiating position and the public interest. Trustee Landrum seconded the motion and the motion carried 5-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp (via Zoom), Leanna Doherty, and Haley Walker.

The Board returned to the open meeting at 6:16 p.m.

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

Master Agreement Contract Ratification

Trustee Landrum moved to approve the presented Master Agreement Contract Ratification. Chair Winchell seconded the motion and the motion carried 5-0.

Administration, Professional Staff, and Education Support Staff Salary Increase

Trustee Landrum moved to approve the proposed salary increases of 7% for staff making less than \$51,000/year and 5% for staff making more than \$51,000/year for Administrative Staff, Professional Staff, and Educational Support Staff, and, a \$5 increase to the 403(b) monthly matching contribution for a total of \$65 per year to begin in August for Administrative Staff, Professional Staff, and Educational Support Staff. Trustee Taylor seconded the motion and the motion carried 5-0.

Athletic Insurance

Trustee Taylor moved to approve the presented Athletic Insurance Contract with Dessinger Reed for \$77,369. Trustee Landrum seconded the motion and the motion carried 5-0.

Professional Staff Employment Letters

Trustee Landrum moved to approve the professional staff employment letters for Jaran Dixon, Women's Assistant Basketball Coach to begin July 1, 2023, at a salary of \$21,976; Brittany Haley, Athletic Trainer, 12-month contract effective August 1, 2023, at a salary of \$50,378 (salary did not change); Harrison Hall, Student Life Specialist to begin July 1, 2023, at a salary of \$28,000; Tiffany Kotzman, Respiratory Care Simulation & Skills Lab Coordinator and Instructor to begin July 10, 2023, at a salary of \$58,000; and, Jeremiah Voliva, Admissions Recruiter to begin July 17, 2023, at a salary of \$28,000. Trustee Dantic seconded the motion and the motion carried 5-0.

Faculty Contract Approval

Trustee Landrum moved to approve the Faculty Contract for Allie Kashka, Full-Time Mathematics Instructor, beginning August 14, 2023, at a salary of \$43,000. Trustee Dantic seconded the motion and the motion carried 5-0.

New Learning Management System Purchase Trustee Dantic moved to approve the purchase of the Canvas New Learning Management System for \$274,865.69 (over five years). Trustee Landrum seconded the motion and the motion carried 5-0

New Program/Course Approval Trustee Landrum moved to approve the Associate of Applied Science degree for both programs of study, Diagnostic Medical Sonography and Emergency Medical Services. Trustee Taylor seconded the Motion and the motion carried 5-0.

Approval of Bills

Trustee Landrum moved to approve the Claims Register. Trustee Taylor seconded the motion and the motion carried 5-0.

Executive Session

Trustee Dantic moved to recess into executive session at 7:05 p.m. for 10 minutes for personnel matters for nonelected personnel. To protect the privacy interests of an identifiable individual. Trustee Taylor seconded the motion and the motion carried 5-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp (via Zoom), Leanna Doherty, Tammy Fuentez, and Haley Walker.

The Board returned to the open meeting at 7:15 p.m.

Public Comment

Trustee Howerter invited all to attend the showing of “Sound of Freedom” at the local movie theater.

Trustee Landrum reported he had recently received some positive feedback on LCC from a community member.

President Watkins thanked the Board members for their support.

Next Board Meeting

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for August 10, 2023, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Landrum moved to adjourn the meeting at 7:18 p.m. Trustee Taylor seconded the motion and the motion carried 5-0.

Heidi Flora, Clerk of the Board