

September 3, 2015

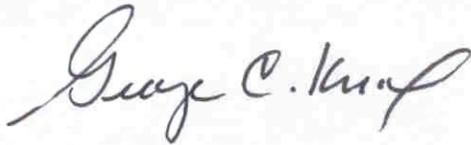
Board of Trustees:

Attached you will find Labette Community College's 2015 Annual Report. The information comes from all areas of our College in an attempt to provide you with a comprehensive view of what we have accomplished over the past year. The report starts with our Strategic Planning process so you get an idea of the big picture, including the Core Values and Core Values Outcomes that the Board helped us to write. The last part of the report contains the timeline, organizational charts, Committee Support of Strategic Plan and ends with Highlights.

Hopefully this annual comprehensive overview will serve the needs of the board. It also serves as way for us to show our transparency as required by the Higher Learning Commission. Once the annual report has been reviewed by the Board of Trustees, the information will be shared with all Labette Community College employees and adjunct instructors.

Finally, this Annual Report is a testament to the outstanding works of all our faculty, staff, and administration. I know you will be as pleased as I am with our results.

Sincerely,

A handwritten signature in black ink that reads "George C. Knox". The signature is written in a cursive style with a large, prominent "G" and "K".

George C. Knox, Ed.D.
President

4/17/15

LABETTE COMMUNITY COLLEGE STRATEGIC PLAN FY2015

VISION STATEMENT

Labette Community College will continue to enhance its standing as an exceptional College by striving for excellence in all its programs, services, and activities.

MISSION STATEMENT

Labette Community College provides quality learning opportunities in a supportive environment for success in a changing world.

CORE VALUES

The vision and mission of Labette Community College reflect a set of core values shared by students, faculty, staff, administration, and Board of Trustees. These core values serve as the guiding principles of the college community as we plan for the future.

Student Learning: Labette Community College makes every effort to provide collegial programs and services by providing a caring and qualified faculty/staff to assist all students and community members in attaining the foundational skills and knowledge essential for success in work and in life, in a supportive and accountable environment.

Education for a Globally Connected World: Labette Community College promotes the diversity in our communities and our world by valuing the dignity, worth, and potential of all persons; by using diverse delivery methods and evolving technology; and by improving the communities we serve through civic engagement opportunities.

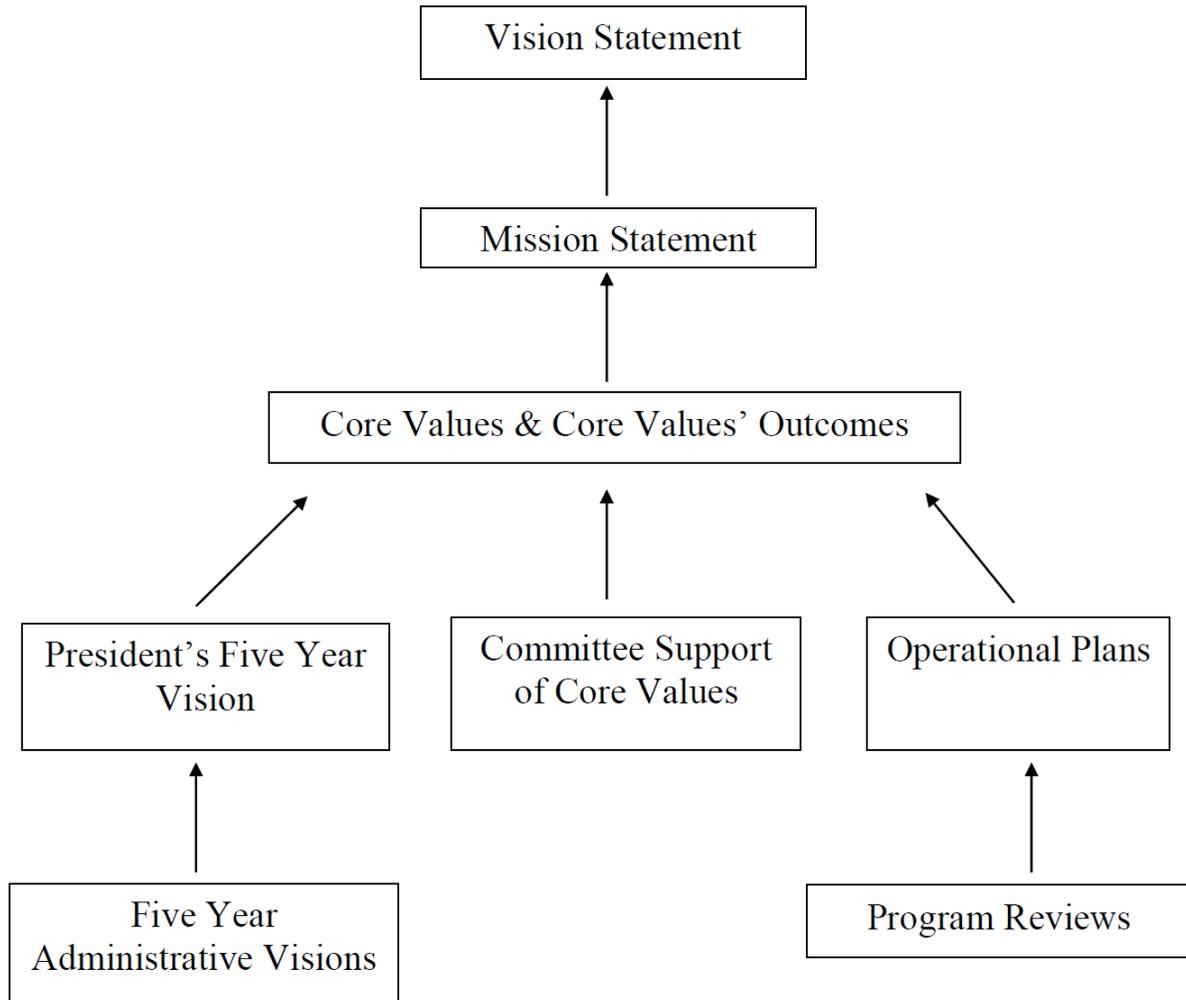
Continuous Improvement: Labette Community College strives for continual institutional improvement through strategic planning, program and department reviews, outcome assessments, professional development, performance agreements, policy and procedure updates, and campus environment enhancement.

Integrity and Transparency: Labette Community College operates in an environment of integrity and transparency through honest ethical practices, open communication, and accountability, for transactions with all constituencies.

Sustainability of the Institution: Labette Community College encourages innovation and personal growth, maintains financial accountability, supports student retention and success, and plans strategically for the future, while adhering to state, federal, and governing agency guidelines.

4/17/15

Strategic Planning Process



4/17/15

CORE VALUE OUTCOMES

Core Value 1: Student Learning: Labette Community College makes every effort to provide collegial programs and services by providing a caring and qualified faculty/staff to assist all students and community members in attaining the foundational skills and knowledge essential for success in work and in life, in a supportive and accountable environment.

Outcomes

- A. Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority.
- B. Strive to make the student's experiences with LCC positive, nurturing, and focused on student learning and academic success.
- C. Make accessible a variety of services and programs that address learning needs.
- D. Use technology to expand opportunities for student learning and student services.
- E. Provide quality programs and services at the main campus, the Cherokee Center, all extension sites, and online.

Core Value 2: Education for a Globally Connected World: Labette Community College promotes the diversity in our communities and our world by valuing the dignity, worth, and potential of all persons; by using diverse delivery methods and evolving technology; and by improving the communities we serve through civic engagement opportunities.

Outcomes

- A. Improve and expand linkages with educational partners and community agencies for mutual benefit.
- B. Respond to the diverse learning needs of our community.
- C. Increase the availability of skilled workers to meet the needs of the community and the State.
- D. Engage students in contributing to the well being of their community through community service.
- E. Offer a variety of online and on-ground courses at the main campus, the Cherokee Center and all extension sites to best meet the needs of our students.

Core Value 3: Continuous Improvement: Labette Community College strives for continual institutional improvement through strategic planning, program and department reviews, outcome assessments, professional development, performance agreements, policy and procedure updates, and campus environment enhancement.

4/17/15

Outcomes

- A. Improve the system of defining and assessing student learning outcomes.
- B. Hire, develop, support, and empower employees throughout the organization who take an active role in student learning and success.
- C. Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning and strengthen leadership skills.
- D. Improve the utilization of human, physical, technological, and fiscal resources.

Core Value 4: Integrity and Transparency: Labette Community College operates in an environment of integrity and transparency through honest ethical practices, open communication, and accountability, for transactions with all constituencies.

Outcomes

- A. Improve tracking of and access to data to meet the needs of the institution and external contingencies.
- B. Promote responsible stewardship of resources and public trust.
- C. Enhance the college image to stakeholders to generate business and community support by communicating the value and benefit of the college.
- D. Strengthen internal communication practices.

Core Value 5: Sustainability of the Institution: Labette Community College encourages innovation and personal growth, maintains financial accountability, supports student retention and success, and plans strategically for the future, while adhering to state, federal, and governing agency guidelines.

Outcomes

- A. Achieve targeted growth through an integrated enrollment management process.
- B. Enhance student opportunities through increased scholarships and endowments.
- C. Enhance the economic, academic, and social environment of the college to recruit and retain quality employees.

President's Vision
Labette Community College
5 Year Vision
FY 2016-2020

PREFACE

As always there is a need to write a preface to my five-year vision. I feel it is necessary and prudent to do so in light of the fiscal situation that continues in the State as we plan our strategic direction. We have three factors that compound any decisions we make for at least the next 6-10 years.

- The legislative mandate for a new funding formula for technical education. The community college system continues to advocate for a formula that includes general education. The technical colleges aren't comfortable with the inclusion and continue to block the efforts of the community colleges. The new funding model continues to require additional funding and always will as SB 155 impacts our relationships with our USD's and our offering for them;
- The Governor's focus continues to focus on less taxes and more job growth and training. However the legislature doesn't provide adequate funding under the current community college block grant; and
- Labette Community College is in negotiations with the Faculty Association for the renewal of their Master Agreement as is done every year.

PRESIDENT'S VISION/GOALS

These visions or goals are not in any particular order. A majority of these goals have financial implications. All these goals surround and give support for our student body.

- Student housing must be the College's number one goal. We continue to search for partners/investors to build a dorm facility that will serve about 200 students. This will provide us with an opportunity and a challenge. We will now have the opportunity to develop specific programs for our students housed on campus. Additionally we will need to offer a full-service meal plan for our students. We will need to seek out a food service company to accomplish that task.
- Once the goal of student housing has been realized our next goal is to expand student programming opportunities for our students and increase the number of staff members to serve those student needs. Our student focus for student housing would require our first year student athletes to make use of our student housing. Additionally we need to search for instructional/continuing education programming that would make additional use of the student housing facilities during the summer semester.
- By this time the addition of enhanced athletic facilities will be completed, adding locker rooms, free weight rooms, a wrestling facility, indoor baseball and softball practice space and additional athletic offices. In 2014 we added the Exercise Science program. Now that this program is well established we need to explore additional opportunities to utilize our expanded facility. We need to explore additional programs that will enhance and partner with our Exercise Science program.
- It is critical to the mission of our athletic department to add a full-time athletic director to manage our athletic programs, facilities, and continue fundraising efforts and establishing a strong viable Athletic Boosters Club that will support ongoing athletic enhancements.

- It is imperative that we add a position for institutional research to deal with both in-house requests and the Board of Regents institutional research requests.
- I think it remains critical to expand our relationships and partnerships with other colleges and universities. Our focus should those universities, community and technical colleges in the four-state area. All of our transfer and articulation agreements enhance the opportunities we have for our students. We can't do it all and with continued budget constraints but it just makes sense to partner.
- As our Perkins funds continue to diminish a comprehensive review, above and beyond our program review process, must be undertaken on all of our technical program offerings to insure the College funding can sustain those offerings.

**Academic Affairs Vision
Labette Community College
5 Year Vision
FY2016-2020**

The Academic Affairs Administrative Area will:

1. Prepare for accreditation visit in October, 2015 through participation in the Higher Learning Commission Pathways Cohort.
2. Prepare for KBOR Performance Agreement approval annually.
3. Assist with efforts to develop specific programs for our students housed on campus during the school year and summer session, once student housing is built.
4. Explore additional programs that will enhance our Exercise Science program once it is well established and after the enhanced athletic facility is completed.
5. Ensure LCC courses approved as Transfer courses by KBOR meet all of the syllabi requirements.
6. Provide a budget that supports the best possible learning opportunities for our students at the main campus, Cherokee Center, extension sites, Hybrid, and online. Look at expanding our on-line offerings.
7. Support the college through full participation in committee work by Academic Affairs personnel, ensure committees are accomplishing their purpose statements, and highlights are shared with Academic Affairs staff.
8. Support student clubs and organizations and ensure they are accomplishing their goals.
9. Ensure all Career Technical Education programs utilize industry-recognized assessment tools, and that all programs fully participate in KBOR alignment opportunities when scheduled to do so.
10. Address the workforce training needs of our service area by offering courses at their places of business or on our campus, center, online or extension sites.
11. Continue to strengthen our CMA, CNA, and other SB 155 courses.
12. Re-visit our community education offerings and respond to the needs of our community.
13. Explore additional 2+2 Articulation Agreements with colleges, course and program Articulation Agreements with high schools, and expand our relationships and partnerships with other institutions.
14. Ensure that Library services are available to provide adequate learning support for our students and staff.

15. Ensure academic program reviews accurately reflect the needs of our programs, and that the needs are pursued through the departmental operational plans.
16. Provide a full-time/adjunct instructor ratio that allows for the best learning opportunities for our students as budgets will allow.
17. Provide office space and storage space for adjunct instructors teaching on the main campus.
18. Work cooperatively with the Eastern Kansas Adult Education Consortium to provide for the needs of our adult education students.
19. Provide course development opportunities to add and improve course offerings and delivery methods to meet the needs of our programs and students.
20. Provide for instructional growth through use of professional development funds.

Student Affairs (SA)

Labette Community College

Five-Year Vision

2016-2020

Student Affairs Vision

In support of the Five Year Vision provided by Labette Community College's President, these goals have been developed for the Student Affairs Department as a whole. These visions or goals are in no particular order and most of them do have financial implications. All of these goals surround and give support for our students.

- Focus attention on Phase 2 of our Capital Campaign which is the addition of enhanced athletic facilities, including a new facility and renovation of the current facility.
- Development of student housing that will eventually serve 200 students.
- Hire a full-time athletic director to manage our athletic programs, facilities, and fundraising efforts.
- Hire an Institutional Researcher to assist with reporting requests in house and from outside entities.
- Increase enrollment through new programs, enhanced recruitment efforts, and new partnerships.
- Increase students applying for student financial aid.
- Increase the number of students earning degrees and certificates.
- Increase student life activities/student organizations on Main Campus and at the Cherokee Center.
- Coordinate with Academic Affairs to create services for ESL students.
- Increase the percentage of Student Support Services participants who complete an Associate's Degree AND transfer to a four-year institution after graduation.
- Transition Talent Search grant objectives towards more student involvement in a rigorous curriculum that will open more scholarship opportunities for its participants.

Finance & Operations Vision
Labette Community College
5 Year Vision
FY2016-FY2020

PREFACE

Over the next five years we will be experiencing a gradual improvement in our financial situation, however we must continue to focus on ways to reduce unnecessary expenditures and at the same time be creative in our approach to generate new revenue. We will need to carefully analyze the needs of the college and determine priorities for allocation of new funds. The new health science building will be completed and we will need to determine the best use of the vacated space.

Finance & Operations Vision

- Complete the building phase of the new health science building and focus the long term planning to maintain both the facility and equipment needs.
- Determine the best use of the vacated health science building, the renovations necessary and a plan of action.
- Help the dental assisting program get off to a good start.
- The upcoming years will be critical to the success of the Cherokee Center. Focus on the Cherokee Center to improve our enrollment and better serve the students in this area.
- Pursue avenues to generate more revenue necessary to better serve students.
- Carefully analysis all expenditures to make reductions wherever feasible.
- Evaluate internal processes and procedures to maximize efficiency and productivity.
- Carefully monitor changes made to the state funding formula to determine to best new programs to develop and which areas will generate the most revenue to make the best decisions for expansion.

Public Relations Department
Labette Community College
5 Year Vision
2016-2020

Public Relations VISION/GOALS

These goals or visions are not in any particular order.

- Utilize new website as marketing tool.
- Continue increased awareness of the Cherokee Center through strong marketing campaigns.
- Continue and increase collaboration with Admissions department to aid them in recruiting efforts during special on-campus events.
- Continue to advertise to strengthen enrollment in Career Technical Education programs.
- Market to gain awareness of new Exercise Science program.
- Market to athletes and traditional age students gain awareness for new student housing.
- Implement new forms of social media.
- Market to strengthen CMA, CNA, and other SB 155 courses.
- Strong marketing focus on Phase II of Capital Campaign Athletic expansion.

LCC Foundation and Alumni Association
5 Year Vision
FY 2016-2020

- The focus of the Labette Community College Foundation and Alumni Association will be the successful completion of Phase II of the Pathways to the Future Capital Campaign, which will expand and renovate LCC Athletic facilities. The campaign will include adding locker rooms, free weight rooms, a wrestling facility, indoor baseball and softball practice space and additional athletic offices.

- Increase endowment for scholarships

- Explore funding options to assist LCC with expanding services or programs at the main campus and Cherokee Center

COMMITTEE SUPPORT OF CORE VALUES FY2015

CORE VALUE OUTCOMES

Core Value 1: Student Learning: Labette Community College makes every effort to provide collegial programs and services by providing a caring and qualified faculty/staff to assist all students and community members in attaining the foundational skills and knowledge essential for success in work and in life, in a supportive and accountable environment.

Outcomes

- A. Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority.

Distance Education Committee:

- a. *The Distance Education Committee continued to have as a major component of each Committee Meeting a "Great Ideas For Teaching" presentation suitable for online instruction. This included the a journal article entitled "Guide to Effective Discussion Boards," from Faculty Focus, a presentation about using "Crocodoc", another presentation about using 5 minute micro-lectures online to introduce key concepts, on a YouTube Video describing how to obtain a free Google Voice phone number and link it to your cell phone or*

home phone, a presentation on Google Docs, and a presentation on "Question of the Day" assignments.

- b. The Distance Education Committee promoted the use of the STARLINK videos as professional development by beginning each meeting with a video. Videos viewed this semester by the committee included - "General Teaching Tips: Begin With A Story," "Moving Students from Good to Great: E-Learning Strategies," and "Student Teacher Motivation: Engaging Students." Starlink rgwb redesigned their website and the five minute videos ceased to be available although the expectation is that they will return at some point.*

Green Committee:

- a. The Green Committee is responsible for educating the students, employees, and community about environmentally friendly practices.*

Instructional Outcomes and Assessment Committee:

- a. The Outcomes and Assessment Committee completed the Report of Student Learning for FY2014. It was presented and accepted by the Board. This was modified to include Student Learning Outcomes data for Knowledge, Critical Thinking, Communication, and Social Awareness.*
- b. A planned student writing project was cancelled. The HLC Academy approved the infrastructure which was set up to obtain data to measure Program Outcomes in lieu of a new writing endeavor.*
- c. Reviewed and approved the "How to" videos to aid faculty in various reporting processes. The completed "How to" videos are available in RedZone > Faculty Tab > Faculty Handbooks and Forms. They include the following topics:
 - 1. Incomplete Grade*
 - 2. Post Grades Weekly in RedZone*
 - 3. Absence and Adjunct Instructor's Absence Report Form*
 - 4. Add-Drop Policy*
 - 5. Evaluation*
 - 6. Faculty Handbook*
 - 7. Outcomes and Assessment Reporting*
 - 8. Students' Attendance*
 - 9. Syllabus and Course Outcomes*
 - 10. Cert Rosters Due Date*
 - 11. Grade Rosters Due Date*
 - 12. Sign-in Rosters**
- d. Use the Student Learning Outcomes' and Program Outcomes' results to satisfy KBOR Foresight 2020 data requests for Math and Analytical Reasoning.*

Library Committee:

- a. The members of the Library Committee advise and suggest ways to improve existing library services and offer suggestions for new ones.*
- b. The members of the Library Committee advocate for the library in their respective departments and groups*

- B. Strive to make the student's experiences with LCC positive, nurturing, and focused on student learning and academic success.**

Caring Cardinal Committee:

- a. *The Caring Cardinal Committee provided a Midterm Madness event for students as well as information on local services (“Body, Mind, Soul” brochure) to assist students in being successful. In addition, information on healthy relationships and physical well-being was shared at different times throughout the year.*

Distance Education Committee:

- a. *The Distance Education Committee reviews all new online courses developed by new instructors and offers recommendations to experienced instructors who seek the committee's input on new online courses.*
- b. *The Distance Education Committee also sought recommendations for a new Library Tab being added to RedZone.*
- c. *The Distance Education Committee began a comprehensive review and revision of the Online Handbook and the Online Teaching Course.*
- d. *The Distance Education Committee discussed different ways instructional material could be presented to an on-ground class within the “flipping the classroom” model.*
- e. *The Distance Education Committee discussed different possible training formats for new instructors to include possible online orientation courses and “Jing How To” videos.*
- f. *The Distance Education Committee discussed different possible means of improving retention.*

Diversity Committee:

- a. *The committee sponsored or supported multiple events during the 2013-2014 year for students, faculty and staff to promote dialogue on a range of diversity issues including the Inservice welcome, the Rick Fulton Vietnam Program, the trip to the Veterans’ Memorial at PSU, the map project and the support of the Community Cinema program.*
- b. *The committee added two students to the makeup of the committee, one main campus student and one from the Cherokee Center. This will give the committee a more direct link to the perceived needs of the student body.*

Green Committee:

- a. *The Green Committee works to give the students a better impression of the college by helping the college to be environmentally responsible.*

Library Committee:

- a. *The committee awards prizes in the Paper of the Year. The committee members read and judge each submission. The committee also evaluates the award criteria, seeking to improve it.*
- b. *The committee added two students to the makeup of the committee, one career tech student and one gen ed student. This will give the committee a more direct link to the perceived needs of the student body.*

- C. *Make accessible a variety of services and programs that address learning needs.*

Caring Cardinal Committee:

- a. *The Caring Cardinal Committee provided financial planning workshop for students.*

Distance Education Committee:

- a. *The Distance Education Committee committed to utilizing new technology in support of online education. The committee spent considerable time discussing some of the features and problems with the Jenzabar LMS. Features discussed included things such as: hardware upgrades, RedZone updates and glitches, Website redesigns and launches, problems with degree audits, usage statistics problems, the redistribution of the Online Coordinator duties, issues pertaining to upgrading publisher's resources to RedZone, the new Online Attendance Certification Assignment, the new course approval process for online and hybrid courses, and reviewing and revising the Online Handbook.*

Green Committee:

- a. *The Green committee encourages the faculty to introduce Green practices into the classroom by teaching the students how to conserve our resources.*

D. Use technology to expand opportunities for student learning and student services.

Distance Education Committee:

- a. *The Distance Education Committee continued to have as a major component of each Committee Meeting a "Great Ideas For Teaching" presentation suitable for online instruction. This included the a journal article entitled "Guide to Effective Discussion Boards," from Faculty Focus, a presentation about using "Crocodoc", another presentation about using 5 minute micro-lectures online to introduce key concepts, on a YouTube Video describing how to obtain a free Google Voice phone number and link it to your cell phone or home phone, a presentation on Google Docs, and a presentation on "Question of the Day" assignments.*

Instructional Outcomes and Assessment Committee:

- a. *IT is creating a report which links Course Outcomes to Program Outcomes. This report will enable future changes to the Course Outcomes and Program Outcomes.*

Library Committee:

- a. *The Library Committee continues to advise and monitor updates to the library's web pages and electronic resources.*

E. Provide quality programs and services at the main campus, the Cherokee Center, all extension sites, and online.

Caring Cardinal Committee:

- a. *The Caring Cardinal Committee provided a self-defense workshop at the Main Campus and the Cherokee Center.*

Distance Education Committee:

- a. *The Distance Education Committee approved the offering of the following courses online this past year:*
 - 1. *INDU 123 Electronic Devices*
 - 2. *CHEM 120 Introduction to Chemistry*

Instructional Outcomes and Assessment Committee:

- a. *Tracking Program Outcomes through Course Outcomes' results utilizing the Program Matrix will support a more robust evaluation of program success.*

Library Committee:

- a. *The Library Committee advocates, monitors and advises the staff on the needs of the main campus, Cherokee Center, and online programs.*
- b. *The Library Committee will inform their areas of the changes in the database offerings and updates. They will refer their students to these resources.*

Core Value 2: Education for a Globally Connected World: Labette Community College promotes the diversity in our communities and our world by valuing the dignity, worth, and potential of all persons; by using diverse delivery methods and evolving technology; and by improving the communities we serve through civic engagement opportunities.

Outcomes

- A. Improve and expand linkages with educational partners and community agencies for mutual benefit.

Caring Cardinal Committee:

- a. *The Caring Cardinal Committee worked with the domestic violence shelter to increase student/staff knowledge per the Campus SAVE Act.*

Diversity Committee:

- a. *The committee exists to promote the diversity of our service area and the world beyond. We support and encourage the discovery and learning about other cultures and viewpoints which hopefully lead the students to valuing the dignity, worth and potential found in all people. We also encourage the students to broaden their viewpoint, challenge and/or examine their own viewpoints and to make needed changes in those viewpoints for success in our changing world. The committee supported and furthered this goal by supporting the Community Cinema program and activities of international organizations at PSU.*

- B. Respond to the diverse learning needs of our community.

Distance Education Committee:

- a. *The Distance Education Committee continued to explore the best use of the College's resources in providing online education by continuously evaluating online platforms and technologies and seeking to find better ways to offer training to instructors in the use of the technologies available to them.*
- b. *The Distance Education Committee continued to support the professional development of online education by providing new information about online learning, and providing links to important scholarly studies and training videos.*

- C. Increase the availability of skilled workers to meet the needs of the community and the State.
- D. Engage students in contributing to the well being of their community through community service.
- E. Offer a variety of online and on-ground courses at the main campus, the Cherokee Center and all extension sites to best meet the needs of our students.

Curriculum and Instruction Committee:

- a. *ART 103 Drawing I. Changed course outcomes.*
- b. *ART 104 Drawing II. Changed course outcomes and description.*
- c. *BUAD 115*
BUAD 215 BUAD 115 changed to BUAD 215 Principles of Management and added as a concentration requirement to the Financial Services curriculum.
- d. *CHEM 120 Introduction to Chemistry. Offering current course as a hybrid.*
- e. *CHEM 120 Introduction to Chemistry. Updated outcomes.*
- f. *CHEM 126 College Chemistry II. Syllabus updated.*
- g. *DNAS 100 Cardiopulmonary Resuscitation for Dental Assistant Program*
- h. *DNAS 138 Dental Radiology II. Decreased the credit hours from 2 to 1. Dental Assistant Certificate program was 1 credit hour over maximum allowed.*
- i. *FINA 126 FINA 126 Financial Management. Removed from the Financial Services curriculum.*
- j. *HEAL 142 Emergency Medical Technician. Increased the credit hours from 10 to 12.*
- k. *HIST 103 World Civilizations to 1500 course title changed to World History to 1500*
- l. *HIST 103 World History to 1500. Changed course outcomes.*
- m. *HIST 104 World History Since 1500. Changed course outcomes.*
- n. *HIST 104 World Civilizations Since 1500 course title changed to World History Since 1500*
- o. *HIST 108 Current World Affairs. Updated course outcome #3 from "World history since 1980" to "World history since 2000".*
- p. *INDU 123 Electronic Devices. An onground course approved to be offered online.*

- q. *MUSI 139 Aural Skills I. Increased credit hours from 1 to 2. Changed outcomes and course description.*
- r. *MUSI 141 Aural Skills II. Revised course outcomes and description to better align with MUSI 143 Music Theory II. Students enrolled in Music Theory II are required to enroll simultaneously in Aural Skills II because a function of Aural Skills II is for students to further apply concepts learned in Music Theory II.*
- s. *MUSI 142 Music Theory I. Revised course outcomes and description.*
- t. *MUSI 143 Music Theory II. Revised course outcomes and description to align with Music Theory I.*
- u. *MUSI 182 Private Guitar I. Replaced MUSI 161 Private Guitar.*

- v. *MUSI 183 Private Guitar II. Formerly RTEC 235 which was associated with the discontinued Recording Arts Program.*
- w. *MUSI 184 Private Guitar III*
- x. *MUSI 185 Private Guitar IV*
- y. *NURS 151 Therapeutic Nutrition for Healthcare Providers. Additional outcome added for alignment of core student learning outcomes.*
- z. *OTEC 111 Records Management and Database Application. Approved to offer as a hybrid course.*

- aa. OTEC 133 Medical Coding ICD. Changed course description and outcomes. Course has changed to a new coding system.
- bb. OTEC 134 Medical Coding CPT. Changed course description and outcomes. Course has changed to a new coding system.
- cc. OTEC 155 Word Processing Concepts and Applications. Updated the course description and outcomes from "Word 2007" to "Word".
- dd. PED 114 Basic Nutrition. Updated outcomes.

- ee. PHSC 103 Introduction to Astronomy. Changed course outcomes.
- ff. RADI 113 Simulations in Radiography I. Revision of current course. Decreased the credit hours from 2 to 1.
- gg. RADI 117 Radiographic Imaging II. Increased credit hours from 2 to 3.
- hh. RADI 214 Simulations in Radiography II. Revision of current course. Decreased the credit hours from 2 to 1.
- ii. RADI 221 Radiography Comprehensive Review. Incorporated course in Radiography Program curriculum as a mandatory course.
- jj. RADI 221 Radiography Comprehensive Review. Offering the course as an elective during the last semester.
- kk. RELI 101 Comparative World Religions. Changed course outcomes.
- ll. Administrative Assistant AAS. Added COMP 192 Database Concepts and Applications to concentration electives. Also corrected clerical errors.
- mm. Chemistry Program and Pre-Pharmacy Program. Allow choice of College Physics I/II or Engineering Physics I/II.
- nn. Child Care and Support Services AAS Program. Updated Child Care electives which will give a student more options of courses that will support the AS degree in Early Childhood Education if the student elects to continue education.
- oo. Computer Science AS Program. Updated computer science electives. Removed COMP 110 Computer Concepts and Applications. Added COMP 137 Visual Basic Programming and COMP 182 Network Administration I.
- pp. Computer Science Network Administration AAS degree. Phasing out due to low enrollment.
- qq. Computer Science Network Certificate. Phasing out due to low enrollment.
- rr. Computer Science PC Technician Certificate. Phasing out due to low enrollment.

- ss. Early Childhood Education AS Program. Updated Child Care electives which will give students more options of courses.
- tt. Medical Administrative Assistant AAS. Updated the program curriculum to reflect newer technology and software in use. Also corrected clerical errors.
- uu. Medical Administrative Assistant Certificate. Updated the program curriculum to reflect newer technology and software in use.
- vv. Nursing Program. Decreased program length from 72 credits to 66 credits to comply with the Accreditation Commission for Education in Nursing. Dropped Sociology and will accept either Speech or English Comp II.
- ww. Physical Therapy Assistant. Changed course sequence.

- xx. *Pre-BSN Associate Degree. Curriculum changed to reflect most common general education courses needed to accomplish the education goal of a BSN degree.*
- yy. *Radiography Program. Eliminated 1 credit hour for LEAR 101 College Success Skills as a prerequisite course requirement and changed the math prerequisite course from the current MATH 100 Intermediate Algebra or MATH 106 Applied Math to MATH 115 College Algebra.*
- zz. *Radiography Program. Eliminated computer elective requirement to allow the credits to be utilized in program core curriculum.*
- aaa. *Respiratory Therapy Program. Removed Computer Concepts and Applications from a general education requirement and changed RESP 153 CRT Review and RESP 148 Comprehensive Respiratory Care from electives to required courses.*

Library Committee:

- a. *The Library Advisory Committee advocates for the needed library services for the faculty and students in their respective departments and groups.*

Core Value 3: Continuous Improvement: Labette Community College strives for continual institutional improvement through strategic planning, program and department reviews, outcome assessments, professional development, performance agreements, policy and procedure updates, and campus environment enhancement.

Outcomes

- A. Improve the system of defining and assessing student learning outcomes.

Instructional Outcomes and Assessment Committee:

- a. *Course Outcomes' are now linked to Student Learning Outcomes creating an infrastructure which enables us to link what is done in the classroom with our Mission Statement.*

- B. Hire, develop, support, and empower employees throughout the organization who take an active role in student learning and success.

Instructional Outcomes and Assessment Committee:

- a. *Course Outcomes and Assessment instrument was updated to better reflect the objective of how well students demonstrate competence regarding Course Outcomes. The additional reflection questions were streamlined.*

Library Committee:

- a. *The committee responded and gave input to the survey of the faculty about their perceived needs of the library.*

- C. Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning and strengthen leadership skills.

Distance Education Committee:

- a. *The Distance Education Committee continued to support the professional development of online education by providing new information about online learning, and providing links to important scholarly studies and training videos.*

D. Improve the utilization of human, physical, technological, and fiscal resources.

Distance Education Committee:

- a. *The Distance Education Committee also sought recommendations for a new Library Tab being added to RedZone.*
- b. *The Distance Education Committee continued to explore the best use of the College's resources in providing online education by continuously evaluating online platforms and seeking to find a way to utilize human, physical, technological, and fiscal resources effectively.*
- c. *The Distance Education Committee discussed how to best count online students for certification purposes.*
- d. *The Distance Education Committee discussed different possible training formats for new instructors to include possible online orientation courses and "Jing How To" videos.*

Enrollment Management Committee:

- a. *The Enrollment Management Committee, through the Financial Aid Appeals Subcommittee, improved the appeal process.*

Green Committee:

- a. *The Green Committee sends out monthly emails to employees and students with tips that include how to use technology to conserve.*

Library Committee:

- a. *The Library Advisory Committee advocates for the needed library services for the faculty and students in their respective departments and groups.*
- b. *The Library Committee keeps apprised of the Library's non-curricular program reviews, operational plans and budgets giving input on their content.*

Core Value 4: Integrity and Transparency: Labette Community College operates in an environment of integrity and transparency through honest ethical practices, open communication, and accountability, for transactions with all constituencies.

Outcomes

- A. Improve tracking of and access to data to meet the needs of the institution and external contingencies.

Instructional Outcomes and Assessment Committee:

- a. *Course Outcomes' links to Student Learning Outcomes has been completed. Course Outcomes are updated through the year and must be updated in the various matrices. Course Outcome links are updated as Course Outcomes change.*
- b. *IT is creating a report which links Course Outcomes to Program Outcomes. This report will enable future changes to the Course Outcomes and Program Outcomes.*

- B. Promote responsible stewardship of resources and public trust.

Green Committee:

- a. *Through its encouragement of environmentally friendly practices the Green Committee promotes responsible stewardship of resources and public trust.*

Library Committee:

- a. *The Library Committee is kept aware of the Library's budget and gives input on the purchasing of resources.*

- C. Enhance the college image to stakeholders to generate business and community support by communicating the value and benefit of the college.
- D. Strengthen internal communication practices.

Distance Education Committee:

- a. *The Distance Education Committee promoted internal communication by releasing immediately after each meeting a summary of what happened at that meeting. These summaries were emailed to all faculty and staff. Once approved, the minutes were also emailed to all faculty and staff.*

Core Value 5: Sustainability of the Institution: Labette Community College encourages innovation and personal growth, maintains financial accountability, supports student retention and success, and plans strategically for the future, while adhering to state, federal, and governing agency guidelines.

Outcomes

- A. Achieve targeted growth through an integrated enrollment management process.

Enrollment Management Committee:

- a. *The Enrollment Management Committee supported the Student Affairs Office to provide a weekly email informing LCC employees of the current enrollment and progress towards enrollment goals.*

- B. Enhance student opportunities through increased scholarships and endowments.
- C. Enhance the economic, academic, and social environment of the college to recruit and retain quality employees.

Labette Community College
FY2015 OPERATIONAL PLAN

ACADEMIC AFFAIRS	CORE VALUE 1	OUTCOME 1A.....	27
FINANCE & OPERATIONS	CORE VALUE 1	OUTCOME 1A.....	32
PUBLIC RELATIONS	CORE VALUE 1	OUTCOME 1A	33
FOUNDATION	CORE VALUE 1	OUTCOME 1A.....	34
ACADEMIC AFFAIRS	CORE VALUE 1	OUTCOME 1B.....	35
ACADEMIC AFFAIRS	CORE VALUE 1	OUTCOME 1C.....	39

STUDENT AFFAIRS	CORE VALUE 1	OUTCOME 1C.....	43
ACADEMIC AFFAIRS	CORE VALUE 1	OUTCOME 1D	44
STUDENT AFFAIRS	CORE VALUE 1	OUTCOME 1D.....	51
FINANCE & OPERATIONS	CORE VALUE 1	OUTCOME 1D.....	51
ACADEMIC AFFAIRS	CORE VALUE 1	OUTCOME 1E.....	53
STUDENT AFFAIRS	CORE VALUE 1	OUTCOME 1E.....	56
FINANCE & OPERATIONS	CORE VALUE 1	OUTCOME 1E.....	56
ACADEMIC AFFAIRS	CORE VALUE 2	OUTCOME 2A.....	58
STUDENT AFFAIRS	CORE VALUE 2	OUTCOME 2A.....	64
FINANCE & OPERATIONS	CORE VALUE 2	OUTCOME 2A.....	65
PUBLIC RELATIONS	CORE VALUE 2	OUTCOME 2A	66
ACADEMIC AFFAIRS	CORE VALUE 2	OUTCOME 2B.....	67
STUDENT AFFAIRS	CORE VALUE 2	OUTCOME 2B.....	70
ACADEMIC AFFAIRS	CORE VALUE 2	OUTCOME 2C.....	71
STUDENT AFFAIRS	CORE VALUE 2	OUTCOME 2C.....	73
ACADEMIC AFFAIRS	CORE VALUE 2	OUTCOME 2D	74
ACADEMIC AFFAIRS	CORE VALUE 2	OUTCOME 2E.....	77
ACADEMIC AFFAIRS	CORE VALUE 3	OUTCOME 3A.....	81
STUDENT AFFAIRS	CORE VALUE 3	OUTCOME 3A.....	83
ACADEMIC AFFAIRS	CORE VALUE 3	OUTCOME 3B.....	84

STUDENT AFFAIRS	CORE VALUE 3	OUTCOME 3B.....	86
FINANCE & OPERATIONS	CORE VALUE 3	OUTCOME 3B.....	87
ACADEMIC AFFAIRS	CORE VALUE 3	OUTCOME 3C.....	88
FINANCE & OPERATIONS	CORE VALUE 3	OUTCOME 3C.....	93
PUBLIC RELATIONS	CORE VALUE 3	OUTCOME 3C.....	95
FOUNDATION	CORE VALUE 3	OUTCOME 3C.....	96
ACADEMIC AFFAIRS	CORE VALUE 3	OUTCOME 3D.....	97
FINANCE & OPERATIONS	CORE VALUE 3	OUTCOME 3D.....	100
ACADEMIC AFFAIRS	CORE VALUE 4	OUTCOME 4A.....	105
STUDENT AFFAIRS	CORE VALUE 4	OUTCOME 4A.....	105
ACADEMIC AFFAIRS	CORE VALUE 4	OUTCOME 4B.....	107
FINANCE & OPERATIONS	CORE VALUE 4	OUTCOME 4B.....	108
PUBLIC RELATIONS	CORE VALUE 4	OUTCOME 4B.....	109
ACADEMIC AFFAIRS	CORE VALUE 4	OUTCOME 4C.....	110
STUDENT AFFAIRS	CORE VALUE 4	OUTCOME 4C.....	110
PUBLIC RELATIONS	CORE VALUE 4	OUTCOME 4C.....	112
FOUNDATION	CORE VALUE 4	OUTCOME 4C.....	113
PUBLIC RELATIONS	CORE VALUE 4	OUTCOME 4D.....	114
ACADEMIC AFFAIRS	CORE VALUE 5	OUTCOME 5A.....	115
ACADEMIC AFFAIRS	CORE VALUE 5	OUTCOME 5B.....	115

PUBLIC RELATIONS	CORE VALUE 5	OUTCOME 5B	117
FOUNDATION	CORE VALUE 5	OUTCOME 5B	118
ACADEMIC AFFAIRS	CORE VALUE 5	OUTCOME 5C	119
FOUNDATION	CORE VALUE 5	OUTCOME 5C	121
FINANCE & OPERATIONS	CORE VALUE 5	OUTCOME 5D	122

FY2015

ACADEMIC AFFAIRS

CORE VALUE 1

OUTCOME 1A

Core Value 1: Student Learning: Labette Community College makes every effort to provide collegial programs and services by providing a caring and qualified faculty/staff to assist all students and community members in attaining the foundational skills and knowledge essential for success in work and in life, in a supportive and accountable environment.

Outcome 1A: Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority.

Chemistry/Physical Science

Objective 1	Use the appropriate software and hardware to develop videos of lectures for one class. In addition, revise as needed previous in-house videos	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Prior to each offering of each course	
Results	Completed for College Chemistry I and used during the Fall, 2014 semester. College Chemistry II videos have not yet been revised.	
Comments	Talk to Dr. Ecoff about which course he would like to video record. Investigate student consent forms.	

Chemistry/Physical Science

Objective 2	Purchase equipment and chemicals to enhance the Physical Science Department	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$2000
	Department Budget: Chemistry	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Some equipment has been purchased and A103 is mostly self-sufficient (independent of Chemistry or Physics Depts), but equipment and chemicals need to be purchased for the Cherokee Center.	
Comments	Chemistry/Physical Science Action Plan Spring 2013 There are equipment and supply needs for Physical Science and Principles of Geology Classes. Increase material fees for physical science, chemistry, and geology for on-line by \$20 and on-ground by \$5	

Concurrent

Objective 1	Encourage concurrent students to talk to other students.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	With our new “HW” offerings, students from multiple high schools are enrolled in the same online courses. Discussion boards give the students opportunities to network with students from other high schools.	
Comments	Program Review Action Plan FY14. Concurrent students tell their friends about LCC.	

Distance Education

Objective 1	Investigate ways to create a help desk for student, faculty and staff technology support.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	2015	
Results	The investigation did not occur	
Comments	The Distance Education person left. IT is providing support for Students, faculty, and staff	

Library

Objective 1	Increase faculty use of the Library's resources in their classes.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Scotty submitted a survey of faculty use of Library resources in classes to the faculty, analyzed the possibility of each suggestion, and shared it with Library staff, Library Committee, VP of Academic Affairs, and VP Council for their comments. Scotty will analyze the suggestions again and begin to plug them into future operational plans.	
Comments	Program Review Action Plan Summer 2013	
Objective 2	Work with the library staff members to filter patron traffic to the User Services area.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	It has been decided that curtains will be hung over the open areas in Phylis' area. This will prevent some of the disruption in her area and hopefully direct people to the circulation/information desk. Library work with facilities.	
Comments	Program Review Action Plan Summer 2013	

Physical Education

Objective 1	Hire full time faculty for physical education department.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$60,000
	Department Budget: Physical Education	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	

Results	Completed
Comments	Per 2012 program review. Exercise Science Program In fall 2015, the expansion of the physical education/exercise science program was improved by extending the Physical Education coordinator position to a full time faculty position. The improvement added an additional associate degree in exercise science to the three degree options in the department previously, bringing the total options for students to four degrees. Coordination for all programs is now being completed by a full time faculty position. The new exercise science program, implemented officially in April/May 2014, had an enrollment of 16 students in the first semester. The new exercise science program should have the first few graduates in May 2016.

Respiratory Therapy

Objective 1	Attend AARC Educational Summer Forum and Asthma Educator Certification Training	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$2,800 Perkins	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	June 2015	
Results	The AARC Conference is in early July. We are currently trying to figure out how to pay for expenses that occur over two fiscal years.	
Comments	Carried over from FY14 Encouraged by Co-ARC to meet standards	

Respiratory Therapy

Objective 2	Purchase Breath Sound CD	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ 830	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	Completed	
Comments		

Outcome 1A: Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority.

Division: IT

Objective 1	Review, Update, and Add Policy and Procedures relating to Computer Usage	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	June 2015	
Results	Ongoing – Updated Social Media and RedFlag Complete	
Comments		

PUBLIC RELATIONS**CORE VALUE 1
OUTCOME 1A**

Outcome 1A: Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority.

Division: Public Relations**Department:**

Objective 1	Create images in advertising which emulate student learning comes first at LCC.	
Estimated Cost	Existing Money \$PR budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Student Fees (New/Existing) \$	Department Budget:
Exp. Completion	On-going	
Results		
Comments		

Outcome 1A: Cultivate a culture in which services, practices, policies, procedures, and personnel support learning as a major priority.

Division: Foundation

Objective 1	Examine the Foundation's Policies and Procedures Manual to make sure learning is the ultimate priority	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion		
Results		
Comments		

ACADEMIC AFFAIRS**CORE VALUE 1
OUTCOME 1B**

Outcome 1B: Strive to make the student's experiences with LCC positive, nurturing, and focused on student learning and academic success.

Concurrent

Objective 1	Implement the use of IDL courses with Chetopa High School. This provides course offerings taught to high school students, but taught by full time LCC instructors. Training for our full time faculty would also be required.	
Estimated Cost	Existing Money \$	New Money \$
	Grant Funded \$	New Money \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Fall 2014	
Results	This is being discussed for implementation in fall 2015 for English courses.	
Comments		

Early Childhood Education

Objective 1	Work with two area schools to articulate a seamless transition in Early Childhood Education.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	2015	
Results	Have articulation with Parsons Senior High School. Labette County High School articulation is in progress	
Comments	Labette County High School articulation still in progress	

English

Objective 1	If feasible, pilot literary/humanities magazine.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget: 0	Student Fees (New/Existing) \$
Exp. Completion	Spring 2013, plan; Fall 2013, implement; Spring 2014, distribute	
Results	Tabled	
Comments	<p>In progress: first publication expected Fall 14 Carried over from FY14 Content will consist of student writings. The audience is for staff and students. Format is print with limited production runs. In progress and on time.</p> <p>Update 12/2/14: Lack of student interest, both in literary writing and in graphic design, have tabled this objective.</p>	

Library

Objective 1	Add two students to the Library Committee	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	October 2014	
Results	This was completed in November. Lakkin Rowland, a CTE student, and Elizabeth Shadley, a Gen. added to the committee.	
Comments	Two students would be added, one from the CTE areas and one from the General Education area	

Mathematics / Physics

Objective 1	The department will implement new ways to integrate technology including publisher supported technology into all LCC math courses.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	Department Budget: Math
Activity/Service	Assessment Activities and Instructional Methods	
Results	Connect Math is still in use for all online math courses taught at LCC to include College Algebra and Elementary Statistics. It is used at the instructor's discretion in similar on ground courses.	
Comments	Connect Math is in use for all online math courses. It has also been used at the Instructor's discretion as a supplemental resource for some on ground courses.	
Objective 2	The department will implement new ways to integrate multi-media presentations as both immediate course delivery and supplemental course delivery of materials whenever possible.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Ongoing	Department Budget: Math
Activity/Service	Instructional Methods	
Results	Jing videos continue to be the primary means by which instructional material is delivered in online courses and is used to supplement instructional material in many on ground courses. Graphmatica, Excel, and K3D Surf continue to be used in many classes as well.	
Comments	Jing videos hosted on screencast.com continue to be used in all online math courses at LCC and as a supplemental resource in many on ground math courses. Graphmatica, Excel, and K3D Surf continue to be used in many classes as well.	

Physical Therapist Assistant

Objective 1	Attain/maintain 80% national exam pass rate of PTA Program graduates through use of the Scorebuilders exam prep course.	
Estimated Cost	Existing Money \$	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing
	Department Budget: PTA	Student Fees (New/Existing) \$3500
Exp. Completion	ongoing	
Results	Current ultimate pass rate is 73.3%. This will also be utilized in new pilot on-line prep course.	
Comments	Student fees are assessed to cover this. PTA 202: Musculoskeletal \$175 per student.	

Outcome 1C: Make accessible a variety of services and programs that address learning needs.

Career Technical Education

Objective 1	Hire a Career Technical Education/Perkins Director	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded – Perkins funding approximately: \$40,000 year 1 \$26,600 year 2 \$13,400 year 3	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	CTE Director was hired and began duties on 6/24/14. Year 2 funds will be included in FY16 Perkins Grant request due June 5th.	
Comments	Total grant funds is expected to be approximately \$82,000 for FY2015. We have the okay from Perkins to use up to 50% of the total grant funds for this position with a 3 year roll-down of 100%, 2/3, and 1/3. Reallocate funds from Research Specialist to Perkins Director.	

Distance Education

Objective 1	Enhance the student learning management system to include more mobile applications.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: IT	Student Fees (New/Existing) \$
Exp. Completion	2015	
Results	The budget wasn't available to support enhancements	
Comments		

Early Childhood Education

Objective 1	Explore new avenues to provide services to Child Care professionals.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	2015	
Results	Collaborating with Foster Care Agencies to offer early childhood workshops to child care providers and foster parents.	
Comments	Still in progress	

Graphic Design

Objective 1	Develop job shadowing opportunities with an additional two area printing or design service businesses.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results	Summer internship opportunities have been established with Wright Signs.	
Comments		

Mathematics / Physics

Objective 1	2008 Program Review Action Plan: Increase the number of full time faculty members teaching in the Math and / or Physics Departments.	
Estimated Cost	Existing Money \$ N/A	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$60,000-70,000
Exp. Completion	FY2015	Department Budget:
Activity/Service	Instruction / Curriculum	Student Fees (New/Existing) \$
Results	Still on hold due to budgetary concerns.	
Comments	On hold due to budgetary concerns.	

Music

Objective 1	Hire a full-time music instructor	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$9,650
	Department Budget: Salaries	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Completed	
Comments	<p>Three, in-county, full-time (15 credit hour) music majors would bring in \$9,720 in revenues per year. In 2013 KBOR approved Music Theory I and Music Appreciation as transfer equivalents to all Kansas Colleges. Independence CC and Allen CC are interested in doing a joint Music Theory class with us through IDL.</p> <p>1) Objective 1 has been met. However only one, in-county, full-time music major has been enrolled for FY15. Three music majors are specified. In order to financially sustain this new full-time music instructor position, additional music majors per year will need to be enrolled. Music major recruitment will continue to be done at local high schools through high school visitations, LCC music events, and prospective student direct contact through email, phone, and/or letter. Contacted students are reached out to per their request for additional information about LCC music classes and ensembles.</p> <p>2) LCC and ACC are in the process of concluding a joint Music Theory I class through IDL via polycom. Seth Roach is the instructor for the course. This seems to have been an excellent experience for both the students and its full-time music instructor as a means of collaboration between 2 different Kansas colleges and as a way to utilize IDL via polycom. When Music Theory I is taught again Spring 2016, the teaching instructor will rotate to ACC music professor, Ted Clous.</p>	

Physical Therapist Assistant

Objective 1	Maintain CAPTE accreditation	
Estimated Cost	Existing Money \$3325	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$175
	Department Budget: PTA	Student Fees (New/Existing) \$
Exp. Completion	ongoing	
Results	\$3500 fee has been paid.	
Comments	Fee increase	

Physical Therapist Assistant

Objective 2	Exploration of a pro-bono clinic @ the Ted Hill Building as an opportunity to serve underserved local individuals in need of physical therapy services. This would also allow students to work with "real" patients. Explore liability insurance issues.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$	New Money Ongoing \$TBD
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	6-2015	
Results	On hold for now	
Comments	This would be a research phase. At this point, focus needs to be on improving pass rates and pending reaccreditation (2017).	

Physical Therapist Assistant

Objective 3	Explore the possibility of offering CEU's	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	A non-credit pilot course will begin in the Summer 2015 semester for the graduates who have not yet passed, or taken the exam and will be mandatory for the current cohort of students.	
Comments	Program Review Action Plan Fall 2013	

STUDENT AFFAIRS**CORE VALUE 1
OUTCOME 1C**

Outcome 1C: Make accessible a variety of services and programs that address learning needs.

Talent Search

Objective 1	Expand participant recruiting for the Talent Search Scholars Program to sixth and seventh grade participants.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$500	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Talent Search
Activity/Service	Recruitment	Student Fees (New/Existing) \$
Results	Completed.	
Comments		
Objective 2	Coordinate with target area high schools for additional connections to tutoring services.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$300	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Talent Search
Activity/Service	Tutoring	Student Fees (New/Existing) \$
Results	Completed.	
Comments		

Outcome 1D: Use technology to expand opportunities for student learning and student services.

ABE/GED

Objective 1	Incorporate Keyboarding skills into the technology portion of the ABE/GED instruction.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	6/2015	
Results	We are using a free keyboarding skills course on the internet to develop and increase our student's skills.	
Comments		

Accounting/Business Administration

Objective 1	Purchase the most current QuickBooks software for the Computer Accounting course. This will be updated every two years.	
Estimated Cost	Existing Money \$1000	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: IT	Student Fees (New/Existing) \$
Exp. Completion	Before Spring 2015 semester	
Results	Completed	
Comments		

Biology

Objective 1	Replace and purchase a new incubator for Microbiology in M106 because the regulator and temperature gauge is not in good condition.	
Estimated Cost	Existing Money \$	New Money One Time \$5000
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Biology	Student Fees (New/Existing) \$5000
Exp. Completion	2017	
Results	Moved to FY2017	
Comments	Increase student fees to pay for \$5000 purchase. BIOL 120 Biology, BIOL 122 Env. Life Science, BIOL 124 Botany, BIOL 126 Zoology, BIOL 130 A&P, BIOL 201 Microbiology – Incubator \$12.50 per student.	

Cherokee Center

Objective 1	Research a transportation connection program to assist students. Person responsible: Computer Services (IT) and Melissa Nance	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Negative. Melissa Nance, Student Life Specialist, attended a Jenzabar training to inquire further. Jenzabar has no options available for organized transportation services. Jody Burzinski and Diane Thompson also researched commercial student transportation packages, however found that none were economical.	
Comments	Program Review Action Plan Summer 2013	

English

Objective 1	Utilize laptop cart in M309 for Comp I, Comp II, and writing tutorial lab.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	2015	
Results	Canceled due to lack of institutional funding.	
Comments	<p>First draft: Encourage green behaviors, utilize multi-modal pedagogies, have students write collaboratively, adapt new curricular strategies. Next year, see if we have additional space to create a dedicated computer lab and furnish with recycled computers.</p> <p>Progress update, 12/2/14: Faculty find use of the laptop cart to be too time-consuming and frustrating for practical and/or frequent use. Accessing and returning laptops each take at least 5-10 minutes out of class time. Often, one or more of the laptops has a tech issue and cannot be used. Pre-Comp and Writing Essentials students are especially frustrated by use of the laptops. These same classes fare much better when the class is located in a computer lab such as M305 or M308.</p> <p>May 2015 – Joe Burke presented English Department with options of moving 9 courses fully or partially to a computer lab in M308 or Z208. One course was moved.</p> <p>NOTE: This cart does not contain enough laptops for the typical size of a Comp I or Comp II class.</p> <p>Department will request one-time budget increase in 2015/2016 to switch from portable laptops to permanent computer stations (with new computers or with the existing laptops plus seven more) with a greater number of computers available for typical Comp I/II class sizes (24). Administration could consider seeking a technology grant. The ideal situation would be to have 25 work stations with desktop computers.</p>	

Library

Objective 1	Increase research related video tutorials on the Library's web pages, on its Facebook page, and on YouTube.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	January 2015	
Results	These are being created by Lee Ann.	
Comments	No funding is needed.	

Library

Objective 2	Develop a Red Zone Tag for the Library	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	August 2014	
Results	Scotty and Phylis have worked with the online instructors and Distance Education Committee to formulate this. A meeting has been set for April 23 to work with the Director of IT on developing the page.	
Comments	Students would have access to information about the library and off campus access to the periodical databases. No funding is needed. It will be added from the existing Jenzabar system.	
Objective 3	Obtain digitizing software to begin the process of digitizing the LCC archives	
Estimated Cost	Existing Money \$1200	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Library 11.1401.710.000	Student Fees (New/Existing) \$
Exp. Completion	October 2014	
Results	This project was cancelled due to lack of available funding to purchase the software.	
Comments	This would provide a more permanent place for our college archives and would free up space for other uses.	

Mathematics / Physics

Objective 1	Continue to use and expand use of Jing and the Notepads	
Estimated Cost	Existing Money \$ TBD	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$100/year
Exp. Completion	Spring 2013	Department Budget: DOI
Activity/Service	Update Equipment/Technology – Screencast Pro Subscription	
Results	This budget item continues to exist but beginning in Spring 2016 will be covered by the Math Department budget instead of the DOI budget.	
Comments	Ongoing.	

Nursing

Objective 1	Upgrade the 15 lap-top computers used in the simulation lab.	
Estimated Cost	Existing Money \$	New Money One Time \$ 6000 (Computer Services)
	Grant Funded \$	New Money Ongoing \$
	Department Budget: IT	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	IT department is working with the Nursing department to complete spring 2015	
Comments	<p>Program Review #6 to ensure the upgrade of program computers for students.</p> <p>Program students use these laptops to complete and learn electronic medical record documentation while in simulation lab. These computers are heavily used by the department; students use them at least once a week and with over 70 students in the program it remains important to preserve the learning tools.</p>	

Nursing

Objective 2	Update and add clinical equipment for the skills and simulation labs.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ 1,500 Perkins	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	2 pediatric arms were purchased with program funds Spring 2015 for the skills lab.	
Comments	<p>Updated supplies are needed to prepare students with current and safe patient care equipment used in the clinical practice setting.</p> <p>IV pumps, IV arms with skins and IV tubing and supplies.</p>	

Nursing

Objective 3	Sim Man Extended warranty	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$5000 (Perkins)	New Money Ongoing \$
	Department Budget: \$3500 (Nursing)	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	\$5000 SimMan warranty funded by Nursing Equipment Perkins Funds and \$3500 from Nursing Program funds	
Comments	SimMan warranty funded 100% by Nursing Program for FY16	

Office Technology

Objective 1	Purchase Laptop	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$520	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$

Exp. Completion	FY15
Results	Completed
Comments	Laptop now available for teachers to learn to use Windows 8 and Office 2013.

Respiratory Therapy

Objective 1	Combined simulation lab for health science students to allow realistic practice of patient care	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Fall 2014	
Results	Completed - Ongoing	
Comments	Cost will be accrued in cost for new Health and Science building. Will require partnership with nursing and other allied health departments	

Respiratory Therapy

Objective 2	Purchase Mechanical Ventilation Heaters	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$2,885	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	Completed	
Comments		

Workforce Education, Career Training & Personal Enrichment

Objective 1	4 new workstations and equipment for Electronics	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$4,524	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	New workstations were purchased using Perkins funds.	
Comments		

STUDENT AFFAIRS**CORE VALUE 1
OUTCOME 1D**

Outcome 1D: Use technology to expand opportunities for student learning and student services.

Registration

Objective 1	Submit completed transcript requests electronically.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$0
Exp. Completion	Spring 2015	Department Budget: Admissions
Activity/Service	Student Services	Student Fees (New/Existing) \$
Results	Completed	
Comments	Per Non Academic Review	

Talent Search

Objective 1	Expand Blumen software to connect with the NSCH Database and track program high school graduates to meet Talent Search Grant Objective 5 – Tracking project graduates to completion of Bachelor’s Degree.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$2000	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Talent Search
Activity/Service	Updated Technology/Equipment	Student Fees (New/Existing) \$
Results	Completed.	
Comments		
Objective 2	Expand use of online software and educational Websites to provide instruction via the Internet in school classrooms.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$1,000	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Talent Search
Activity/Service	Update Technology/Equipment	Student Fees (New/Existing) \$
Results	Completed.	
Comments		

FINANCE & OPERATIONS**CORE VALUE 1
OUTCOME 1D**

Outcome 1D: Use technology to expand opportunities for student learning and student services.

Division: IT

Objective 1	Implement JICS GO Mobile app for the Redzone
--------------------	--

Estimated Cost	Existing Money \$ Jenzabar Maintenance	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	December 2015	
Results	Will need to update in December before implementing.	
Comments		

ACADEMIC AFFAIRS**CORE VALUE 1
OUTCOME 1E**

Outcome 1E: Provide quality programs and services at the main campus, the Cherokee Center, all extension sites, and online.

Cherokee Center

Objective 1	Increase enrollment by exploring/implementing Cherokee Center Programs such as Education or electronics	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$4,524 Perkins Electronics Lab	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Unsure. The electronic courses that were on the schedule for the 2014-15 year did not make due to low enrollment. The education courses on the schedule did make, however I am unsure that these courses were the result of increased enrollment.	
Comments	Program Review Action Plan Summer 2013	

Communication

Objective 1	Explore reviving the Journalism Program	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing: Cost of Adjunct Faculty
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results	The proposal was dismissed.	
Comments	Tom Duran wrote a proposal and submitted it to the Dean of Instruction to go before LCC's Curriculum and Instruction Committee. Prior to the C&I meeting, the Dean met with the Communication Department and explained that the funds were not available to support another Communication faculty. The proposal was dismissed.	

Dental Assistant

Objective 1	Design and implement a DANB Review/Prep Course for existing students and outside parties interested in obtaining the credential.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$0
Exp. Completion	Spring 2016	
Results	This course plan has been revisited. Decided not to offer the DANB prep course to outside parties due to lack of interest. Students will review and prep for DANB during the summer session.	
Comments	Carried over from FY14 With the addition of adjunct faculty in Fall 2014 the DANB Prep Course plan will be revisited.	

Extension

Objective 1	Develop technical classes	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$2,748 Perkins	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Two electronics online courses were developed	
Comments	INDU 123 Electronic Devices and INDU 125 Fundamentals of Electronics DC/AC were the courses developed	

Graphic Design

Objective 1	Explore developing Hybrid course offerings.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results	Color Theory, Graphic Design Print Media, and Digital Photography have been identified as courses to be developed as hybrid courses.	
Comments	Color Theory has been submitted for hybrid course development in FY16.	

Network Administration/Computer Science

Objective 1	Add 2 Network Administration Courses at the Cherokee Center	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results	Was not able to offer a course at Cherokee	

Comments	By offering the courses at the Cherokee center more students will be able to get into the Network Administration Program. Need qualified instructors.
-----------------	---

Physical Therapist Assistant

Objective 1	Offer PTA 101 Introduction for PTA as a hybrid course.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	This is placed on hold as the focus will be on improving pass rates and pending reaccreditation (2017).	
Comments	Will need CAPTE approval going forward with hybrid offerings.	

Physical Therapist Assistant

Objective 2	Develop interdisciplinary learning opportunities with nursing and respiratory programs.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion		
Results	Due to staff illness, this will not be pursued this year but remains a goal for the upcoming year.	
Comments	Carried over from FY14	

STUDENT AFFAIRS**CORE VALUE 1
OUTCOME 1E**

Outcome 1E: Provide quality programs and services at the main campus, the Cherokee Center, all extension sites, and online.

Athletics

Objective 1	Complete program review for Softball	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2014	Department Budget: Athletic Department
Activity/Service	Assessment Activities	Student Fees (New/Existing) \$
Results	Completed	
Comments		

Student Life

Objective 1	Complete program review	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Summer 2014	Department Budget: Student Life
Activity/Service	Assessment Activities	Student Fees (New/Existing) \$
Results	Completed	
Comments		

Student Support Services

Objective 1	Write new Student Support Services grant.	
Estimated Cost	Existing Money \$	New Money One Time \$1000
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Student Affairs
Activity/Service	Advising	Student Fees (New/Existing) \$
Results	Completed	
Comments		

FINANCE & OPERATIONS**CORE VALUE 1
OUTCOME 1E**

Outcome 1E: Provide quality programs and services at the main campus, the Cherokee Center, all extension sites, and online.

Division: IT

Objective 1	Upgrade Cherokee Internet Connection
--------------------	--------------------------------------

Estimated Cost	Existing Money \$	New Money One Time \$ Depending on options
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	August 2014	
Results	Completed	
Comments		

Division: Business Office

Objective 1	Investigate the possibility of payroll for student workers with debit cards	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	In Progress	
Results	Have reviewed proposals from two companies	
Comments		

Core Value 2: Education for a Globally Connected World: Labette Community College promotes the diversity in our communities and our world by valuing the dignity, worth, and potential of all persons; by using diverse delivery methods and evolving technology; and by improving the communities we serve through civic engagement opportunities.

Outcome 2A: Improve and expand linkages with educational partners and community agencies for mutual benefit.

Accounting/Business Administration

Objective 1	Create 2 additional articulations to KBOR universities	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Spring 2015	
Results	KU has finalized their articulation with us and we are currently working with PSU.	
Comments	2012 Action Plan: Improve articulation to KBOR universities	

Art

Objective 1	Increase the number of art program majors by 2.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2014 and ongoing	
Results	<p>The number of art program majors increased by 5 based on new names on the advisee list.</p> <p>The new ceramics room H103 is nicer than the old place but holds fewer people because we were able to spill over into another room at the old place. Overall though, I'm much happier in the new place. It is nice to be around colleagues such as graphic design plus I can get free coffee at the cafe. I worry though at times the new ceramics room does not hold enough students to support my salary. We could have a phase 2 remodel and remove a couple more walls, carpet and put in a door to allow students to freely move from H103 to H109 and back. H104 could be storage for projects. You then would be able to then have 2 classes of approx. 22-24. Right now we are at a max class size of 15 in H103</p>	
Comments	<p>The planned move to the current Health Science building will provide a better setting for the Art Department and as a result, should attract more students into the program. This should occur with an increase in Art Program student recruitment. Make opportunities such as taking art students to school districts to interact with art students of all ages. This also encourages dialogue with school art teachers.</p> <p>Program Review Fall 2012 Action Plan</p>	

Concurrent

Objective 1	Continue to encourage student to take concurrent classes.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	We project about fifteen additional courses will be added to the fall 2015 schedule due to a change in qualifications that was approved in January 2015 by the LCC Board of Trustees.	
Comments	<p>Program Review Action Plan FY14.</p> <p>HS enrollments are declining due to demographics and faculty requirements. Enrollment was down in fall 2014, but up in spring 2015.</p>	

Early Childhood Education

Objective 1	Explore offering low enrollment early childhood education courses in conjunction with Independence Community College.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$

Exp. Completion	2016
Results	In progress
Comments	

Education

Objective 1	Articulate with two high schools and two four-year institutions to create seamless transitions for students. Establish a one stop website to learn about partnerships with other institutions.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	In progress	
Comments	This should be completed by summer 2015	

Instructional

Objective 1	Revisit existing articulation agreements with transfer institutions and high schools	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	2015	
Results	CEP agreements have been set up with each high school concurrent course instructor. A separate articulation agreement is being discussed with LCHS. Janell Houk is working on articulation agreements for education with K-State and MSSU as of 3.31.15.	
Comments		

Library

Objective 1	Work with the Vietnam Memorial Organization to host an event in the library to celebrate the war.	
Estimated Cost	Existing Money \$500	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	June 2015	
Results	In November, we hosted Rick Fulton. He spoke on his experiences as an airman in Vietnam and a tour of duty both for a display in the library and also at the program.	
Comments	We are part of a group of people on campus involved in the grant. This would fulfill our portion of	

Physical Education

Objective 1	Increase student internship opportunities by adding at least two new opportunities with local businesses.	
Estimated Cost	Existing Money \$	New Money One Time \$

	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results	Increased student learning opportunities with local fitness professionals in areas of crossfit, personal training, and demonstrations in post rehab personal training through Labette Health.	
Comments	I will continue to increase the opportunities for students in local fitness organizations, clubs, and facilities.	

Physical Therapist Assistant

Objective 1	Procure two additional articulation agreements that encourage PTA graduates to pursue a bachelor's degree.	
Estimated Cost	Existing Money \$150 (estimate; mileage)	New Money One Time \$
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget: PTA Travel	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	No progress	
Comments		

Radiography

Objective 1	Assist appropriate college officials in providing our Allied Health graduates with the opportunity to continue their education to a four year institution by providing articulation agreements with area four year institutions to promote lifelong learning after their A.A.S degree.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Spring 2015	
Results	<p>Completed: Continual advising graduates to pursue lifelong learning opportunities. Program Director and faculty have realigned the programs curriculum to comply with the Kansas Board of Regents Radiography Curriculum alignment.</p> <p>College Algebra or higher mathematics courses is now the mathematics general education prerequisite course.</p> <p>College Success Skills and Computer Electives courses have been removed from the programs concentration.</p>	
Comments	Program's credit hours had been reduced from 83 to 78 credit hours.	

Respiratory Therapy

Objective 1	Maintain or strengthen relationships with two additional Clinical Sites	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$

	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	Completed - Ongoing	
Comments	Program Review Action Plan SP2013 There is a regional demand for our graduates	

Workforce Education, Career Training & Personal Enrichment

Objective 1	Open up more post-secondary CTE opportunities to high school students. Partner with secondary institutions to implement CTE training and expand current partnerships as called for in SB 155.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Increased year over year enrollment in SB 155 courses by 98%	
Comments	Program Review Action Plan 10/01/12	

Workforce Education, Career Training & Personal Enrichment

Objective 2	Online curriculum development for Electronics Technology	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$2,748	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	All of the electronics courses have been developed for online delivery. The first has been approved, and the remaining two will be up for approval in January.	
Comments		

Outcome 2A: Improve and expand linkages with educational partners and community agencies for mutual benefit.

Admissions

Objective 1	Host a high school counselor appreciation luncheon/dessert social.	
Estimated Cost	Existing Money \$250	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2014	Department Budget: Admissions
Activity/Service	Recruitment	Student Fees (New/Existing) \$
Results	Completed.	
Comments	Hosted Southeast Kansas Counseling Association Meeting in November.	

Talent Search

Objective 1	Promote diversity recruitment and increased enrollment at all schools and recognized diversified events throughout academic year	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$500	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Talent Search
Activity/Service	Recruitment and enrollment	Student Fees (New/Existing) \$
Results	Completed.	
Comments	The project has increased the enrollment of Hispanic/Latino participants by 250% and Native-Americans by 50%.	

Outcome 2A: Improve and expand linkages with educational partners and community agencies for mutual benefit.

Human Resources

Objective 1	Host SEKHRA monthly meeting and luncheon	
Estimated Cost	Existing Money \$	New Money One Time \$200
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	August 2015	
Results	Will host SEKHRA meeting in January, 2015.	
Comments		

PUBLIC RELATIONS**CORE VALUE 2
OUTCOME 2A**

Outcome 2A: Improve and expand linkages with educational partners and community agencies for mutual benefit.

Division: Public Relations

Objective 1	Engage community service organization with speaker's bureau list.	
Estimated Cost	Existing Money \$PR budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	On-going	
Results		
Comments		
Objective 2	Work closely with other departments hosting on-campus conferences.	
Estimated Cost	Existing Money \$PR budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget	Student Fees (New/Existing) \$
Exp. Completion	On-going	
Results		
Comments		

Outcome 2B: Respond to the diverse learning needs of our community.

Concurrent

Objective 1	Monitor high school students to determine concurrent participation and retention.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget \$	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	Step 1: IT set up a report that will assist in tracking students by high school. Once we have the database for participation established, we will research the best way to track retention.	
Comments		
Objective 2	Enrollment night at parent meeting at High Schools. Parent packet. Email Coordinators.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	Presenting information at schools that show how our courses align with degrees PSU, the cost of the courses, and the online offerings available for students attending schools with limited concurrent/dual credit offerings. We have engaged the building coordinators and principals in the collection process as students with holds cannot enroll.	
Comments	Program Review Action Plan FY14. Collection rates are slow because it is challenging to communicate with parents.	

Concurrent

Objective 3	Continue using COMPASS testing results to analyze success of concurrent instruction and student success to obtain a better picture of how well concurrent courses match regular LCC courses taught on our campuses.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: IT Testing	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	Tabled for now due to time constraints.	
Comments	Carried over from FY14	

Distance Education

Objective 1	Online Director will work with Public Relations to implement the distance education marketing. Utilize social-media tools in order to increase the target market.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	A specific distance education marketing plan was not implemented	
Comments	The online director and PR director did not meet prior to the online director leaving.	

Network Administration/Computer Science

Objective 1	Offer 2 lectures and 2 workshops for the local community	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Was unable to have enough students to schedule a workshop	
Comments	Offer help with the Internet, troubleshooting workshops on Saturday or in the evening	

Physical Therapist Assistant

Objective 1	Engage students in a local service based project.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	May 2015 and ongoing	
Results	On hold due to faculty illness	
Comments		

STUDENT AFFAIRS**CORE VALUE 2****OUTCOME 2B**

Outcome 2B: Respond to the diverse learning needs of our community.

Department: Student Life

Objective 1	Provide Diversity Events or Activities for Cherokee Students and Staff	
Estimated Cost	Existing Money \$??	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2015	Department Budget: Diversity
Activity/Service	Student Involvement; Community Service and Volunteerism	Student Fees (New/Existing) \$
Results	Completed.	
Comments		

Outcome 2C: Increase the availability of skilled workers to meet the needs of the community and the State.

ABE/GED

Objective 1	Offer CASAS testing to existing employees and future applicants of businesses/ industries in the ABE service area to insure their workers have the necessary skills to complete their job duties successfully.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:0	Student Fees (New/Existing) \$0
Exp. Completion	6/2015	
Results	Kansas Adult Education changed from using the CASAS to TABE, so the TABE would be used instead of the CASAS.	
Comments		

Network Administration/Computer Science

Objective 1	Partner with 2 local businesses to meet their needs	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	I was able to contact businesses but did not have students available to work with them.	
Comments	Need to use the summer time to go into the businesses to learn their needs	

Nursing

Objective 1	Expand relationships and partnerships with Universities that offer RN-to-BSN options for LCC Nursing students.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Communications continue with KU and PSU to offer dual enrollment BSN program options for LCC ADN students.	
Comments		

Office Technology

Objective 1	Create a spreadsheet comparing our office technology programs to other programs across the state	
Estimated Cost	Existing Money \$ 0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget: Office Technology	Student Fees (New/Existing) \$0
Exp. Completion	Fall 2014	
Results	Completed for AAS Administrative Assistant; haven't begun Medical Administrative Assistant. Ongoing.	
Comments	Carried over from FY14	
Objective 2	Create a spreadsheet comparing our office technology programs to the curriculum recommended by IAAP (International Association of Administrative Professionals)	
Estimated Cost	Existing Money \$ 0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget: Office Technology	Student Fees (New/Existing) \$0
Exp. Completion	Fall 2014	
Results	Ongoing	
Comments	Carried over from FY14 After we have done the spreadsheet described in Objective 1, we will add to it the IAAP recommendation.	

STUDENT AFFAIRS**CORE VALUE 2
OUTCOME 2C**

Outcome 2C: Increase the availability of skilled workers to meet the needs of the community and the State.

Student Success Center

Objective 1	Establish Career Development services for the college.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$1000
Exp. Completion	Spring 2015	Department Budget: Student Success Center
Activity/Service	Career Development	Student Fees (New/Existing) \$
Results	Completed	
Comments		

Outcome 2D: Engage students in contributing to the well being of their community through community service.

Accounting/Business Administration

Objective 1	Engage Phi Beta Lambda students by partnering with local High School FBLA chapters to participate in community service projects.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	The advisor is new this year to LCHS but we are going to work together this summer to come up with something to benefit both chapters.	
Comments		

Communication

Objective 1	Build and maintain two partnerships between the Communication Department and area non-profits/businesses for students to gain experience within the field of communication (public relations, advertising, etc.)	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Each year cultivate new partnerships	
Results	The Communication Department is maintaining the partnership with the Parsons Chamber of Commerce and added experiences for students at KOAM Television and KLKC Radio Station.	
Comments	The Communication Department and the Parsons Chamber of Commerce formed a partnership in Spring 2013 to allow students interested in public relations and advertising the opportunity for an unpaid internship. Maintaining this partnership and building new ones like KOAM and KLKC, will offer additional avenues for students to gain "real world" experience/knowledge in the field.	

Nursing

Objective 1	All nursing students will participate in a service-learning activity as part of their program curriculum to promote civic responsibility.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Complete	
Comments	Civic responsibility is embedded into the nursing curriculum.	

Physical Education

Objective 1	Require PE students to perform volunteer coaching/apprenticeships to local recreation center and youth sports teams.	
Estimated Cost	Existing Money \$	New Money One Time \$0
	Grant Funded \$	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	Recreation classes have been low in enrollment but opportunities have been set up for internships in local facilities.	
Comments	Carried over from FY14	

Radiography

Objective 1	Encourage all radiography instructors to incorporate at least one service-learning activity in at least one of their radiography courses.	
Estimated Cost	Existing Money \$100	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Radiography Club	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results	Event was on held on February 18 th and the Radiography Club has decided to host the Heart Awareness / Diabetes Awareness event annually on campus in the Spring, but expenses will be taken out of club account for supplies rather than Program budget.	
Comments	Successful event - Ongoing	

Respiratory Therapy

Objective 1	Students perform Pulmonary Function Tests on faculty	
Estimated Cost	Existing Money \$100	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Respiratory Therapy Club	Student Fees (New/Existing) \$
Exp. Completion	Spring semester, 2015	
Results	Completed - Ongoing	
Comments	Required for CTE award program	

ACADEMIC AFFAIRS

CORE VALUE 2

OUTCOME 2E

Outcome 2E: Offer a variety of online and on-ground courses at the main campus, the Cherokee Center and all extension sites to best meet the needs of our students.

Art

Objective 1	Add one additional online course offering to provide greater access to our Art Program.	
Estimated Cost	Existing Money \$	New Money One Time \$1,600
	Grant Funded \$	New Money Ongoing \$
	Department Budget: DOI – Online Course Development	Student Fees (New/Existing) \$
Exp. Completion	FY2014 and ongoing	
Results	We are offering online Art Appreciation Spring of 2016. John Ford took the online teaching course Fall of 2014. We also have a plan for online drawing course and 2D design.	
Comments	Program Review Fall 2012 Action Plan.	

Communication

Objective 1	Develop an Interpersonal Communication Course online (once KBOR approves IPC for transfer)	
Estimated Cost	Existing Money \$0	New Money One Time \$ 1,600
	Grant Funded \$0	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Spring 2015	
Results	No further work will be done on developing IPC at this time.	
Comments	Tonya Bell wrote the outcomes for IPC which were approved at the statewide Core Competency meeting in September 2014. If developed, IPC would be a core course taken by Communication majors. IPC is also generally offered as an alternative to speech for Allied Health students. After discussion with LCC’s Director of Nursing, in an effort to shorten the amount of total hours required for a 2-year nursing degree, there is a possibility that nursing students will only be required to take speech or English. Therefore, adding an additional option is not something the Director is interested in doing at this time. No further work will be done on developing IPC at this time.	

Dental Assistant

Objective 1	Design and implement hybrid course(s).	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Fall 2016	
Results	DNAS 119 Dental Anatomy is the class of choice to implement a hybrid course.	

Comments	This is currently being discussed with the adjunct instructor.
-----------------	--

Diagnostic Medical Sonography

Objective 1	Start to develop community and clinical instructor continuing education to help address the CME requirements by creating online CME approved testing modules	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	We have started our new echocardiogram course. The course has up to 25 cme education credits for people needing them. The cost is put on the author of our echo books.	
Comments		

Instructional

Objective 1	Expand CTE course offerings at the Cherokee Center and online	
Estimated Cost	Existing Money \$ Adjunct	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	We added Intro to Astronomy using the Polycom (VI) for the Cherokee Center. We added Music Theory I in collaboration with Allen Community College. Additional Polycom classes will be added for Fall 2015, Sociology, Social Problems, and New Testament.	
Comments		

Nursing

Objective 1	Expand the number of online course offerings for nursing, specifically to transfer to Universities for the RN-to-BSN degrees.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$ Faculty Overtime
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Complete	
Comments	Pharmacology and Pathophysiology were offered online.	

Office Technology

Objective 1	Develop modules for a “flipped” classroom environment using Camtasia software and offering a hybrid environment in order to provide office technology courses to students at Cherokee Center and night students on campus.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget: Office Technology	Student Fees (New/Existing) \$0
Exp. Completion	FY2015	
Results	Continuing on this path but may revise.	
Comments	Carried over from FY14 Camtasia software was purchased. May make some changes in curriculum that would perhaps reach students in Cherokee by offering Records Management as a hybrid and perhaps changing the three Office Apps course into one hybrid course.	

Social Science

Objective 1	The new health science programs will be fully implemented by this time; evaluate the need for more sections of select Social Science classes to meet increased needs.	
Estimated Cost	Existing Money \$	New Money One Time \$:
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	After mid-year and end-of-year evaluation, faculty members do not see a need for additional sections.	
Comments	This is a component of the Social Science Program Review Action Plan.	

Core Value 3: Continuous Improvement: Labette Community College strives for continual institutional improvement through strategic planning, program and department reviews, outcome assessments, professional development, performance agreements, policy and procedure updates, and campus environment enhancement.

Outcome 3A: Improve the system of defining and assessing student learning outcomes.

Instructional

Objective 1	Report on Quality Initiative project to the Higher Learning Commission	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Fall 2014	
Results	Successfully completed Fall 2014. HLC approved the 3 year “Writing Across the Curriculum) project.	
Comments		
Objective 2	Implement New Student Learning Outcomes Project-Program Matrices	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results	Student Learning Outcomes project matrices have been integrated into the infrastructure. We now extract data to measure how well students in the classroom meet the four Student Learning Outcomes.	
Comments		

Nursing

Objective 1	Program will complete the ACEN (formerly NLNAC) Systematic Evaluation Plan (SEP) to measure student and program outcomes.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Standards I, II, and III completed in Fall 2014 Standard IV, V, VI Spring 2015	
Comments	ACEN (formerly NLNAC) and KSBN requirement. Programs will prepare this objective as an annual approval process.	
Objective 2	Conduct a gap analysis comparing the LCC Nursing curriculum to the new NCLEX-RN blueprint.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Completed May 2015	
Comments	Analysis would occur at the Nursing Curriculum Retreat, to ensure a sound curriculum. Analysis would also be a reflection of accurate data collection for NLN, KSBN, and ACEN (formerly NLNAC) reports.	

Respiratory Therapy

Objective 1	Annual Review for Board of Trustees. Part of Action plan from Program Review Spring 2013	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Spring 2015	
Results	Completed in April of 2014	
Comments	Will continue with Program Review of every three years	

Outcome 3A: Improve the system of defining and assessing student learning outcomes.

Talent Search

Objective 1	Implement tracking project graduate enrollment in colleges by utilizing the NSCH database and Blumen Software	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$1000	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Talent Search
Activity/Service	Assessment/Student Tracking	Student Fees (New/Existing) \$
Results	Completed.	
Comments		

Outcome 3B: Hire, develop, support, and empower employees throughout the organization who take an active role in student learning and success.

Concurrent

Objective 1	Advertise for qualified Instructors.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	Working to strengthen the collaboration effort between full-time faculty and concurrent/dual credit instructors. Two departments have already set up a resource center on our website.	
Comments	Program Review Action Plan FY14. Finding eligible instructors due to qualification changes.	

English

Objective 1	Develop and implement English Adjunct Training 1-day workshop in August	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$ Tier 1 split two ways
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	On-going discussion with administration: Ryan Seme has been consulted about obtaining CEU's for adjuncts who attend this one-day workshop in August of each school year.	
Comments	<p>Suspension of Saturday workshops (circa 2004) has resulted in poor communication leading to lack of uniformity in teaching integrity, practicing holistic/global scoring rubrics, and training in new technologies such as textbook online supplements and other educational technology. We believe that reinstatement of this workshop would increase the integrity of the program and help the college meet desired writing outcomes across all English Department courses. Look into awarding professional development points (CEU) for adjuncts who attend.</p> <p>Update 12/2/14: No change. Ask administration to look into awarding professional development points (CEU) for adjuncts who attend. These CEU's might encourage better attendance at in-services.</p> <p>Update 5/13/15 by Joe Burke: CEU's are not available. Resource groups utilizing Red Zone are being set up for all disciplines having concurrent courses taught at the high schools that should include all of the areas included in this comment section. Break-out sessions at all in-services are also for this purpose.</p>	

Outcome 3B: Hire, develop, support, and empower employees throughout the organization who take an active role in student learning and success.

Financial Aid

Objective 1	Have a Financial Aid Specialist at the Cherokee Center four days a week.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Fall 2014	Department Budget:
Activity/Service	Program Improvement	Student Fees (New/Existing) \$
Results	Completed	
Comments		

Outcome 3B: Hire, develop, support, and empower employees throughout the organization who take an active role in student learning and success.

Division: IT/Human Resources

Objective 1	Implement Human Resource CRM for online applicant tracking and organization	
Estimated Cost	Existing Money \$ Jenzabar Maintenance	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	June 2015	
Results		
Comments	Will discuss with Jody if the cost of the Jenzabar module is worth the benefit.	
Objective 2	Update New Employee DVD	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	September 2014	
Results	In progress	
Comments	Will begin summer 2015	
Objective 3	Update LCC Policy & Procedure Manual	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Fall 2015	
Results	On-going	
Comments		

Outcome 3C: Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning and strengthen leadership skills.

Career Technical Education

Objective 1	CTE Staff Professional Development	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$2,798	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	CTE Director has attended a day of training at KBOR and a Civil Rights training workshop. Two additional LCC staff also attended the Civil Rights workshop. CTE Director will be attending KBOR workshop 6/10-11/15. Some funds were also used to register for a webinar for Health Science faculty. Funds also used to purchase Nurse Tim Subscription for all Health Science faculty.	
Comments		

Instructional

Objective 1	Provide Professional development opportunities for full-time and adjunct instructors through RedZone	
Estimated Cost	Existing Money \$ 0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:0	Student Fees (New/Existing) \$0
Exp. Completion	Completed	
Results	Will add several "How to" videos to inform faculty how to complete various reports needed throughout the semester. Expected completion date June 2014. Will have ready a couple of weeks prior to the Fall Inservice. Spring 2014 Inservice provided Advising Training Using RedZone. This was completed in Fall 2014. There are 12 "How To" videos available in RedZone > Faculty Tab > Faculty Handbooks and Forms	
Comments	Carried over from FY14	

Nursing

Objective 1	All nurse faculty to attend KCADNE and KBOR Nursing Summits.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ 9,000	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY2015	

Results	Completed Fall 2014 (KCADNE)
Comments	This is part of the ACEN (formerly NLNAC) systematic evaluation plan.

Nursing

Objective 2	Promote nursing education and practice conferences for nurse faculty.	
Estimated Cost	Existing Money \$ 600 (Professional Development Funds)	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Complete	
Comments	ACEN (formerly NLNAC) requires faculty to maintain practice expertise as part of their teaching role. A local national conference is NEI (National Education Institute) held in Branson, Missouri.	

Physical Therapist Assistant

Objective 1	Maintain staff competency in contemporary physical therapy practice.	
Estimated Cost	Existing Money \$8625	New Money One Time \$0
	Grant Funded \$4,800	New Money Ongoing \$0
	Department Budget: PTA, Perkins	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	The budget has been significantly reduced however Lisa has been able to take several CEUs. Perkins provided \$5000 and LCC provided \$3000 of which only about \$300 will be used by the end of this fiscal year.	
Comments	This is a CAPTE criteria for professional development.	
Objective 2	Increase number of clinical site contracts.	
Estimated Cost	Existing Money \$	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget: PTA	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	We have increased clinical sites by 3 this semester.	
Comments		

Physical Therapist Assistant

Objective 3	Maintain state-of-the-art program training equipment through ongoing relationships with clinical staff, advisory committee and CAPTE in order to maintain instruction at the highest level of contemporary practice.	
Estimated Cost	Existing Money \$	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:\$465	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	Equipment is adequate at this time.	
Comments	This is a necessary component to assure our students are trained at the highest level of competency possible. Will also serve to assure that our students are in high demand in the marketplace which, in turn, promotes the viability of the program by promoting post-program employment rates. Additionally, when CAPTE guidelines are expanded to meet the needs of the profession, LCC will be in a place to rapidly respond to the addition of competencies required of the entry-level PTA. Perkins funding will be requested as well. Equipment repairs.	

Respiratory Therapy

Objective 1	Respiratory Therapy Professional Development	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$2,800	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	Completed - ongoing	
Comments		

Workforce Education, Career Training & Personal Enrichment

Objective 1	Create a larger pool of potential instructors over the next five years by Increasing internal and external opportunities for professional development that results in industry recognized professional designations in key areas	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	The Workforce Department has recruited three new instructors in 2014, and paid for additional training for several key adjunct instructors	
Comments	Program Review Action Plan 10/01/12	

Workforce Education, Career Training & Personal Enrichment

Objective 2	Electronics Professional Development	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$1,800	New Money Ongoing \$
	Department Budget: Perkins	Student Fees (New/Existing) \$
Exp. Completion	FY15	
Results	Ongoing	
Comments		

Outcome 3C: Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning and strengthen leadership skills.

Division: Facilities

Objective 1	Have all employees participate in the ALICE training for emergency situations	
Estimated Cost	Existing Money \$1,500	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	October 2014	
Results	Completed	
Comments		

Division: Human Resource

Objective 1	Conduct professional development/training opportunities for staff	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Completed	
Results	Have conducted and in progress, safety, OSHA, new employees on supervision if applicable and Connections will occur in Spring 2015.	
Comments		
Objective 2	HR Director and Payroll/Benefits Specialist attend workshop/seminar on OSHA/Worker's Comp/FMLA/Employment Law every other year	
Estimated Cost	Existing Money TBD	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget	Student Fees (New/Existing)\$
Exp. Completion		
Results	On-going/Complete for 2015	
Comments		
Objective 3	Investigate longevity compensation for non-instructional staff in comparison to starting salaries of new employees	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	June 2015	
Results	Moved to FY16	
Comments		

Objective 4	Modify Current Salary Range Classification	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	June 2015	
Results	Complete	
Comments		
Objective 5	Explore the possibility of creating a Professional Development Account for non-instructional staff	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Fall 2015	
Results	Postponed due to budget	
Comments		
Objective 6	Review Performance Evaluation Training with Supervisors	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Summer 2015	
Results	Complete	
Comments		

PUBLIC RELATIONS**CORE VALUE 3
OUTCOME 3C**

Outcome 3C: Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning and strengthen leadership skills.

Objective1	Attend NCMPR conferences to build networking and gain knowledge about new marketing trends	
Estimated Cost	Existing Money \$PR budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Annually	
Results		
Comments		

Outcome 3C: Offer and support professional development programs and opportunities to enhance faculty and staff effectiveness as facilitators of learning and strengthen leadership skills.

Objective 1	Research ways to raise funds for professional development for faculty and staff	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion		
Results		
Comments		

Outcome 3D: Improve the utilization of human, physical, technological, and fiscal resources.

Cherokee Center

Objective 1	Build a science lab or convert space into a science lab	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$ Title III Grant	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	This objective was successful to an extent as LCC Cherokee Center is now able to offer the lab for Anatomy and Physiology. Due to funding shortages, labs cannot support Biology, ELS, or Physical Science at this time.	
Comments	Program Review Action Plan Summer 2013	

Library

Objective 1	Create, submit and review the results of a survey of the distance education students.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	June 2015	
Results	Not begun	
Comments	The results will be reviewed to assess our services to these students. Suggestions for improvement will be considered and implemented as able. No funding is needed.	
Objective 2	Review periodically the options to build/expand the Library	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	TBD	
Results	An email discussing the ideas, potential funding sources, etc. has been submitted to the Facilities Director. There has been no response at this time.	
Comments	Program Review Action Plan Summer 2013	

Library

Objective 3	Include the windows in the Library on the Facilities Improvement Plan to replace the windows in the Main Building.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	TBD	
Results	This has been given to the Maintenance Department and has been included in the plan	
Comments	Program Review Action Plan Summer 2013	
Objective 4	Assign the Library a room number	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Facilities	Student Fees (New/Existing) \$
Exp. Completion	Spring 2015	
Results	This has been completed by the Maintenance department. The Library is M101	
Comments	Program Review Action Plan Summer 2013	
Objective 5	Improve directional signage to the Library along with the other signage for LCC	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Facilities	Student Fees (New/Existing) \$
Exp. Completion	Spring 2015	
Results	This has been completed by the maintenance department.	
Comments	Program Review Action Plan Summer 2013	

Outcome 3D: Improve the utilization of human, physical, technological, and fiscal resources.

Objective 1	Assist the IT Department in projects that require facilities support	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Ongoing	
Results		
Comments		

Objective 2	Continue to provide College wide preventive, routing and emergency maintenance and custodial services	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Ongoing	
Results		
Comments		

Objective 3	Tuck point the exterior of the Main Building	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2015	
Results	Incomplete	
Comments		

Objective 4	Repair the concrete circle located at the northwest corner of the Main Building	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2015	
Results	Incomplete	
Comments		

Objective 5	Replace the exterior windows of the Main Building	
--------------------	---	--

Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2015	
Results	Stairwell windows are replaced	
Comments		

Objective 6	Asphalt the gravel parking lot located on Main Street east of the Bank of Parsons	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2015	
Results	Incomplete	
Comments		

Objective 7	Install side goals for the gym	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2015	
Results		
Comments		

Objective 8	Renovate C105 at the Cherokee Center to be a dental/biology lab	
Estimated Cost	Existing Money	New Money One Time \$ 10,000
	Grant Funded \$68,000	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Sept 2014	
Results	Complete	
Comments		

Objective 9	Renovate Building H first floor to house the art program	
Estimated Cost	Existing Money	New Money One Time \$ 50,000
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2015	
Results	Complete	
Comments		

Objective 10	Replace existing obsolete fire alarm system for the Main Campus	
Estimated Cost	Existing Money \$50,000	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$

Exp. Completion	2015	Department Budget:
Activity/Service	#19 Facilities	
Results	Researching option of replacing panel only- moved to FY16	
Comments		
Objective 11	Replace Main building's west and south entry doors	
Estimated Cost	Existing Money	New Money One Time \$50,000
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	2014	Department Budget:
Activity/Service	#19 Facilities	
Results	Completed	
Comments		

Objective 12	Replace Main building's north and south stairwell windows	
Estimated Cost	Existing Money \$10,000	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	2014	Department Budget:
Activity/Service	#19 Facilities	
Results	Complete	
Comments		

Objective 13	Renovate the Men's and Women's restroom located in the Student Union, possible leak in gym restroom floor (renovate those at the same time), old Health Science building	
Estimated Cost	Existing Money	New Money One Time \$???
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	2014	Department Budget:
Activity/Service	#19 Facilities	
Results	Renovated gym, Building H restrooms, and Student Union restrooms.	
Comments		
Objective 14	Finish changing whiteboards to the glass whiteboards – Each of the 2 rooms will have 2 boards to replace	
Estimated Cost	Existing Money	New Money One Time \$6,000
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	2014 - 2 rooms per year	Department Budget:
Activity/Service	#19 Facilities	
Results	Chemistry and Math were done – 2 more rooms will be done in FY15	
Comments	Glass whiteboards installed in A101 and A103.	
Objective 15	Renovate old Health Science building for Fine Arts and Music	
Estimated Cost	Existing Money	New Money One Time \$20,000
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	2014	Department Budget: Deferred maintenance tax credit
Activity/Service	#19 Facilities	
Results	Art room renovation complete.	

Comments		
Objective 16	Install Occupancy Sensors	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$10,000 3 yrs
Exp. Completion	2015	Department Budget:
Activity/Service	#19 Facilities	
Results	Completed	
Comments		

Division: Office Services

Objective 1	Office Services Director will take a Digital Page Layout class to improve skills.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Oct 2014	
Results	Digital Page Layout class is completed.	
Comments	Office Services Director will continue to look for classes or workshops that may be taken.	
Objective 2	Determine cost/feasibility of locking mailboxes	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2015	
Results	Found prices for locking mailboxes.	
Comments	Prices for the mailboxes would be very high for the number needed. More space would be needed for the mailboxes as well.	

Division: Human Resources

Objective 1	Document payroll process and procedure	
Estimated Cost	Existing Money \$0	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2015	
Results	In progress.	
Comments		
Objective 2	Investigate online payroll stubs for employees who receive paper checks	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	2014	
Results	Completed	

Comments	
-----------------	--

Division: IT

Objective 1	Upgrade Barracuda Spam Filter	
Estimated Cost	Existing Money \$	New Money One Time \$ 5000
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	June 2015	
Results	Complete	
Comments		
Objective 2	Upgrade Exchange Mail Server	
Estimated Cost	Existing Money \$	New Money One Time \$ 8000
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	December 2015	
Results	Will complete at the end of the Budget if \$ available, if not it will be complete in the Summer with new money	
Comments		
Objective 3	Complete the M302 structure for IT work and storage.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	June 2015	
Results	Complete	
Comments		
Objective 4	Upgrade the Wireless Controller to accommodate more access points	
Estimated Cost	Existing Money \$	New Money One Time \$ 7500
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	June 2015	
Results	Purchased a new Access Point Setup for possible conversion of controller	
Comments		

ACADEMIC AFFAIRS**CORE VALUE 4
OUTCOME 4A**

Core Value 4: Integrity and Transparency: Labette Community College operates in an environment of integrity and transparency through honest ethical practices, open communication, and accountability, for transactions with all constituencies.

Outcome 4A: Improve tracking of and access to data to meet the needs of the institution and external contingencies.

Concurrent

Objective 1	Monitor high school students to determine concurrent participation and retention.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$0
Exp. Completion	Ongoing	
Results	Still in process Once we have the database for participation established, we will research the best way to track retention.	
Comments	Carried over from FY14	

Nursing

Objective 1	Develop a new Systematic Evaluation Plan (SEP) as required by ACEN (formerly NLNAC) at a nursing curriculum retreat.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Nursing	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Complete	
Comments	Ensure the SEP is completed. Program Review #3 to increase collaboration within the department to ensure program and student learning outcomes.	

STUDENT AFFAIRS**CORE VALUE 4
OUTCOME 4A**

Outcome 4A: Improve tracking of and access to data to meet the needs of the institution and external contingencies.

Student Support Services

Objective 1	Evaluate database solutions for student data tracking to implement new technologies for tracking students who graduate and transfer.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$5000	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Student Support Services
Activity/Service	Assessment	Student Fees (New/Existing) \$
Results	Completed	
Comments		

Student Success Center

Objective 1	Evaluate student use of and satisfaction with SSC staff, facilities, and services.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	Spring 2015	Department Budget: Student Success Center
Activity/Service	Assessment	Student Fees (New/Existing) \$
Results	Completed	
Comments		

Outcome 4B: Promote responsible stewardship of resources and public trust.**Chemistry/Physical Science**

Objective 1	Make the chemical storage safer by purchasing fireproof solvent cabinet as recommended by "Chem Eyes"	
Estimated Cost	Existing Money \$ 1,000	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Chemistry Supplies	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results	A fireproof solvent cabinet has been purchased and is in use. Many chemicals have been removed. Kevin Doherty is working on removing the remaining chemicals. 5-14-15	
Comments	Carried over from FY14 Chemistry/Physical Science Program Review Action Plan Spring 2013	

Library

Objective 1	Develop a Library Confidentiality pamphlet	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	February 2015	
Results	Not begun	
Comments	The pamphlet will detail for the patrons how information about them is handled by the college. No funding is needed. Printing will be done in house.	

Outcome 4B: Promote responsible stewardship of resources and public trust.

Division: IT

Objective 1	Install Security Cameras to enhance a Secure testing Environment SSC	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Dec 2015	
Results	Cameras available/Not installed	
Comments		

PUBLIC RELATIONS**CORE VALUE 4****OUTCOME 4B****Outcome 4B: Promote responsible stewardship of resources and public trust.**

Objective1	Marketing materials which show transparency of funding-create fact cards, editorials, etc	
Estimated Cost	Existing Money: PR budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	On-going	
Results		
Comments		

ACADEMIC AFFAIRS**CORE VALUE 4
OUTCOME 4C**

Outcome 4C: Enhance the college image to stakeholders to generate business and community support by communicating the value and benefit of the college.

Financial Services

Objective 1	Work with the PR department to identify and implement an appropriate marketing plan for the program.	
Estimated Cost	Existing Money \$	New Money One Time \$ Marketing budget
	Grant Funded \$	New Money Ongoing \$
Exp. Completion	FY 2014-2015	Department Budget: Marketing
Activity/Service	Marketing	
Results	Direct letters were mailed this year as part of the plan and advertising was placed in various venues.	
Comments	This objective is part of the Program Review Action Plan.	

Respiratory Therapy

Objective 1	Continue with Cystic Fibrosis Run/Walk	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget: Respiratory Therapy Club	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	Completed - Ongoing	
Comments	Continue to generate community support	
Objective 2	Work with LCC PR to develop and implement a plan to market the Respiratory Therapy program	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Ongoing	
Results	Completed – Ongoing. Added position of Marketing Coordinator	
Comments	Program Review Action Plan SP2013 Low program visibility	

STUDENT AFFAIRS**CORE VALUE 4
OUTCOME 4C**

Outcome 4C: Enhance the college image to stakeholders to generate business and community support by communicating the value and benefit of the college.

Admissions

Objective 1	Purchase bulk amount of LCC t-shirts to distribute in every high school during recruitment visit.	
Estimated Cost	Existing Money \$2000	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$0
Exp. Completion	Fall 2014	Department Budget: Admissions
Activity/Service	Recruitment	Student Fees (New/Existing) \$
Results	Completed	
Comments		

Outcome 4C: Enhance the college image to stakeholders to generate business and community support by communicating the value and benefit of the college.

Objective1	Provide positive press release and Presidential editorials in local papers	
Estimated Cost	Existing Money: PR budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	On-going	
Results		
Comments		
Objective2	Continue hosting radio show-Cardinal Corner, Increase amount of guests to promote organizations.	
Estimated Cost	Existing Money: no budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	On-going	
Results		
Comments		
Objective2	Edit/or redesign of LCC logo	
Estimated Cost	Existing Money: PR budget	New Money One Time \$2,000
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	2015	
Results		
Comments	<i>Edit of font made in 2013</i>	

Outcome 4C: Enhance the college image to stakeholders to generate business and community support by communicating the value and benefit of the college.

Objective 1	Work with LCC's Public Relations department to provide a cohesive positive communication strategy for alumni and friends.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion		
Results		
Comments		

PUBLIC RELATIONS**CORE VALUE 4****OUTCOME 4D****Outcome 4D: Strengthen internal communication practices.**

Objective1	Weekly Cardinal Calendar to keep staff informed of events	
Estimated Cost	Existing Money: no budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	On-going	
Results		
Comments		

ACADEMIC AFFAIRS**CORE VALUE 5
OUTCOME 5A**

Core Value 5: Sustainability of the Institution: Labette Community College encourages innovation and personal growth, maintains financial accountability, supports student retention and success, and plans strategically for the future, while adhering to state, federal, and governing agency guidelines.

Outcome 5A: Achieve targeted growth through an integrated enrollment management process.

Cherokee Center

Objective 1	Increase enrollment by 20 students	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	Cherokee Center academic year headcount: 2014: 559 2015: 520 According to Tracie Moon, IT representative who ran this report: The 2015 headcount includes summer but if there is any more summer enrollment this number could increase.	
Comments	Program Review Action Plan Summer 2013	

Dental Assistant

Objective 1	Increase class size by thirty three percent.	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY 2015	
Results		
Comments	Not known until mid-June when applications are due.	

ACADEMIC AFFAIRS**CORE VALUE 5
OUTCOME 5B**

Outcome 5B: Enhance student opportunities through increased scholarships and endowments.

ABE/GED

Objective 1	ABE Staff will attend meetings of organizations in Parsons and other cities in our service area, examples: Lions Club, Kiwanis, Rotary and Soroptimist, giving them information about our program and asking for support through GED testing fee scholarships.	
Estimated Cost	Existing Money \$0	New Money One Time \$0
	Grant Funded \$0	New Money Ongoing \$0
	Department Budget:	Student Fees (New/Existing) \$0
Exp. Completion	FY2015	
Results	We didn't pursue this core value because we were able to get money from Karah Kellogg through HEP.	
Comments	.	

Diagnostic Medical Sonography

Objective 1	Investigate scholarships for Sonography	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	FY2015	
Results	A scholarship for didactic and for registry fees found through the SDMS.org. The scholarship is up to \$1,500.00 for didactic. The registry fees will be reimbursed on test fee per year.	
Comments		

Outcome 5B: Increase coordination of all fundraising activities to enhance resource synergy.

Objective1	Promote Annual Scholarship Auction	
Estimated Cost	Existing Money: PR budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Annually, on-going	
Results		
Comments		

Objective2	Acquire donations, decorations, and event planning for annual scholarship auction	
Estimated Cost	Existing Money: PR budget	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	Annually, On-going	
Results		
Comments		

Outcome 5B: Increase coordination of all fundraising activities to enhance resource synergy.

Objective 1	Work with various college segments on fundraising efforts	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion		
Results		
Comments		

ACADEMIC AFFAIRS**CORE VALUE 5****OUTCOME 5C**

Outcome 5C: Enhance the economic, academic, and social environment of the college to recruit and retain quality employees.

Library

Objective 1	Send one staff member to a state conference or meeting. Some of these expenses may be funded by the Southeast Kansas Library System.	
Estimated Cost	Existing Money \$500	New Money One Time \$
	Grant Funded \$500	New Money Ongoing \$
	Department Budget: Library	Student Fees (New/Existing) \$
Exp. Completion	June 2015	
Results	Phylis attended an ILL meeting about the new ILL platform.	
Comments		
Objective 2	Actively participate in a state conference	
Estimated Cost	Existing Money \$500.00	New Money One Time \$
	Grant Funded \$500	New Money Ongoing \$
	Department Budget: Library	Student Fees (New/Existing) \$
Exp. Completion	June 2015	
Results	Scotty attended the Spring CULS meeting in Kearney, Nebraska and the fall meeting of K will be attending the CULS meeting in Crete, Nebraska occurring May 28 th and 29 th .	
Comments		

Radiography

Objective 1	Professional Development to keep up with new technology.	
Estimated Cost	Existing Money \$ 0	New Money One Time \$
	Grant Funded \$4800 Carl Perkins	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion	ongoing	
Results	Program officials need to continue professional development activities to comply with accreditation standards.	
Comments	<p>Funds will be used for faculty and director to attend the west coast educators conference in Orlando, FL and also attend a digital imaging conference</p> <p>Gale Brown, Ashley Moore, and Tammy Kimrey will be attending the WCEC in Orlando Florida on Feb 23 – 27th, 2015. Program director and faculty will also be accompanying the second year students to the Kansas Society of Radiologic Technologist annual conference in Topeka Ks in April 2015.</p> <p>Gale Brown will be attending digital conference on the campus of Chapel Hill, North Carolina May 16 – 20th.</p>	

Outcome 5C: Enhance student opportunities through increased scholarships and endowments.

Objective 1	Look for ways to increase donations to scholarships and endowments	
Estimated Cost	Existing Money \$	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$
	Department Budget:	Student Fees (New/Existing) \$
Exp. Completion		
Results		
Comments		

Outcome 5D: Enhance the economic, academic, and social environment of the college to recruit and retain quality employees.

Objective 3	Implement salary increase for administration and staff	
Estimated Cost	Existing Money	New Money One Time \$
	Grant Funded \$	New Money Ongoing \$TBD
	Department Budget:	Student Fees (New/Existing)\$
Exp. Completion	Fall 2015	
Results	Completed	
Comments		

TIMELINE FOR OPERATIONAL PLANS FY2015

July 2014

1. All administrative areas will:
 - a) Update the FY2015 Plans, including additional Carryover plans from FY2014.
 - b) Complete the FY2014 Operational Plan reports (add Results and Comments, and change estimated costs to actual costs if possible) and submit to President's Office to prepare for President's Council in July.
 - c) Complete FY 2014 Highlights list and submit to President's Office to prepare for President's Council in July.
 - d) Submit an organizational chart to the President's Office to prepare for President's Council in July.
2. President's Council reviews completed FY2014 Operational Plans, Committee Support of Strategic Plans, and Highlights from all areas.
3. President's Office prepares FY2014 Annual Report for the September BOT meeting. The Annual Report consists of:
 - a) All items listed in Strategic Planning Process (page 2 of LCC Strategic Plan FY2014 document)
 - b) Organizational Charts
 - c) Highlights
 - d) Completed Operational Plans
 - e) Clubs and Organizations Report
 - f) Performance Agreement
 - g) 5-Year Visions
5. VP of Academic Affairs and Dean of Instruction set priorities and focus for FY2016 and FY2017 Operational Plans from academic areas by end of July and share them with all other administrative areas.
6. The prioritized FY2015 Operational Plans will be sent to all LCC after the BOT budget work sessions.

August 2014

1. President's Council reviews, modifies and approves list of items not completed in FY2014 to be completed in FY2015.
2. President's Council reviews and recommends any changes to the Academic Affairs FY2016 and FY2017 Operational Plans.
3. Student Affairs, Finance and Operations, Foundation, and Public Relations will use the Academic Affairs FY2016 and FY2017 Operational Plans to:
Update or revise their first three areas of their Operational Plans for FY2016 and FY2017 (Objectives, Estimated Cost, and Expected Completion Date), share their reports with the other administrative areas, and submit to the President's Office by November 15.

September 2014

1. Board of Trustees reviews Annual Report for FY2014. (Following their review, the President's Office emails the annual report to IT to prepare PDF for October report.)

October 2014

2. Board of Trustees reviews Report of Student Learning (Outcomes Assessment).
3. Strategic Operations Advisory Committee will review the completed FY2014 Annual Report, FY2016-2020 five year visions, and review the Report of Student Learning. The committee will also review the list of items not completed in FY2014 to add to the FY2015 Operational Plans. (Once the list is reviewed, the FY2015 Plan will be modified by the President's Office to reflect these changes and be redistributed to all areas.)
4. IT Department will convert the Annual Report and Report of Student Learning into a PDF and post it to the President's Office page on the website. The President's Office will send out an email campus wide to announce the posting of both reports.

November 2014

1. Student Affairs, Finance and Operations, Foundation, and Public Relations will submit FY2016 and FY2017 Operational Plans to President's Office and will share them with the other administrative areas.
2. Integrate Perkins requests into Academic Affairs Operational Plans.

December 2014

1. Mid-year update report of FY2015 Operational Plans by Academic Affairs departments due to Betty Story.
2. The President's Office integrates FY2016 and FY2017 Operational Plans from all areas into one plan.

January 2015

1. FY2016 and FY2017 Operational Plans from all administrative areas will be sent by January 25 to President's Council to begin review.
2. The Dean and Academic Vice President will share significant changes found in their review of the mid-year update report of FY2015 Academic Affairs Operational Plan with President's Council. President's Council will begin to review the FY2016 and FY2017 Operational Plans from all administrative areas.

February 2015

1. President's Council will complete their review of the FY2016 and FY2017 Operational Plans from all administrative areas (including the carryover from FY2014) and approve the FY2016 Operational Plans.
2. Strategic Operations Advisory Committee will begin to review the FY2016 Operational Plans from all administrative areas after President's Council completes their review.
3. Both groups will review budget assumptions for the upcoming year.

March 2015

1. Strategic Operations Advisory Committee will complete the review of FY2016 and review FY2017 Operational Plans (Objectives, Estimated Cost, and Expected Completion Date) from all areas.

April 2015

1. President's Council reviews and revises their 5 year visions for FY2017-FY2021. (This is the first step of the next cycle.)

2. President's Office sends the revised 5 year visions to all LCC.

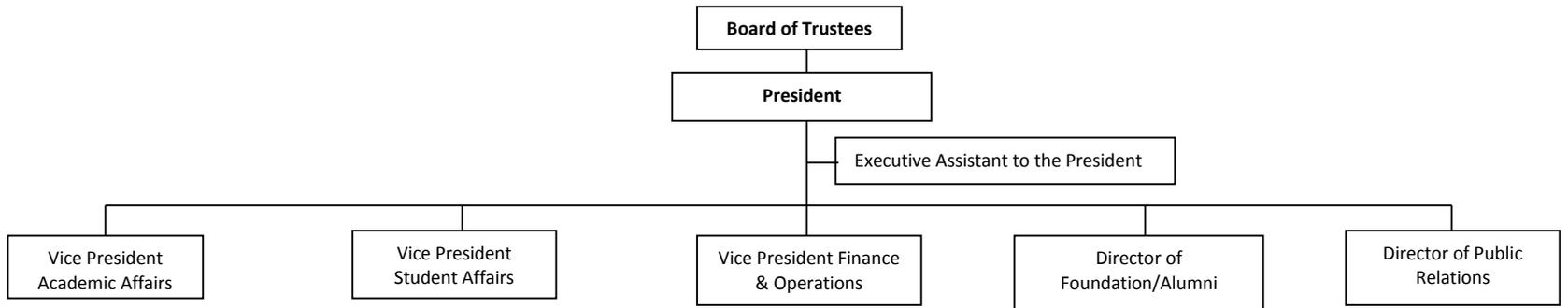
May 2015

1. Vice Presidents and President will reprioritize the FY2016 Operational Plans (including the carryover plans from FY2014) at the budget meetings beginning in May. These plans will be considered as part of the budget process.
2. Academic Affairs departments will:
 - a) Complete the FY2015 Operational Plan report (add Results and Comments, and change estimated costs to actual costs if possible) and submit to Betty Story.
 - b) Betty, combine all Academic Affairs FY2015 Operational Plans.
 - c) Betty, complete Academic Affairs FY2015 Carryover Report and insert them into the FY2016 Academic Affairs Operational Plans after review by VP and DOI.
 - d) Update the first three areas of the Operational Plans for FY2017 and write the 2018 (Objectives, Estimated Cost, and Expected Completion Date) and submit to Betty Story. Be sure to use the 5 year Visions from President, VP's and Dean for guidance. (The FY2016 plans go into effect in July 2015 while faculty members aren't under contract, so FY2018 is considered here as being 2 years out).
 - e) Submit optional 5 year visions FY2017-2021 for departments to Dean of Instruction
 - f) Faculty will complete Highlights FY2015 list on WIKI.
3. Committee Chairs submit Committee Support of Strategic Plan FY2015 to Betty Story.

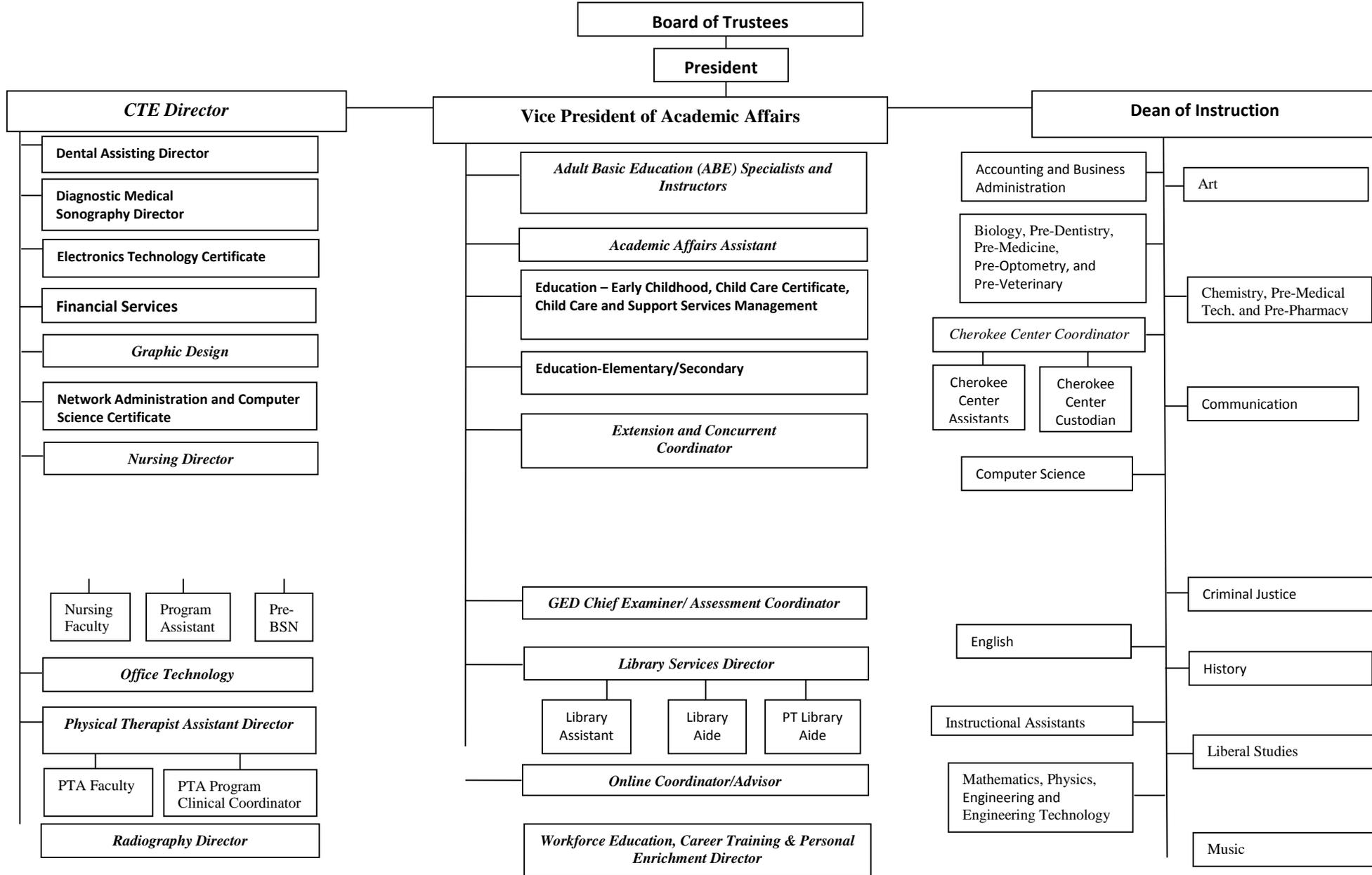
June 2015

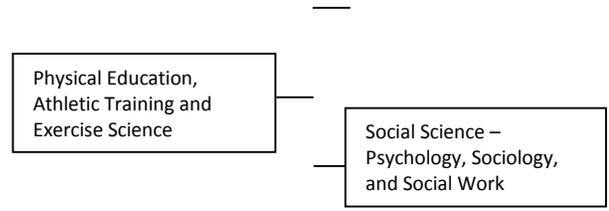
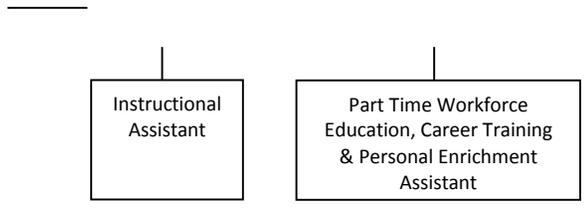
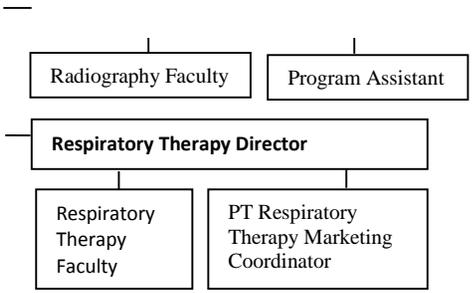
1. FY2016 Operational Plans that were prioritized in May are prepared in June by the President's Office for the BOT's Budget Work Session in July.
2. All administrative areas will:
 - a) Complete the FY2015 Operational Plan reports (add Results and Comments, and change estimated costs to actual costs if possible) and submit to President's Office to prepare for President's Council in July.
 - b) Complete FY 2015 Highlights list and submit to President's Office to prepare for President's Council in July.
3. Academic Affairs VP will submit the Committee Support of Strategic Plan and FY2015 Clubs and Organizations Year-End Report and organizational chart to the President's Office to prepare for President's Council in July.
4. President's Council will review the current Strategic Plan. Any changes will be applied to the FY2017 Operational Plans.

Organizational Chart: Office of the President FY15

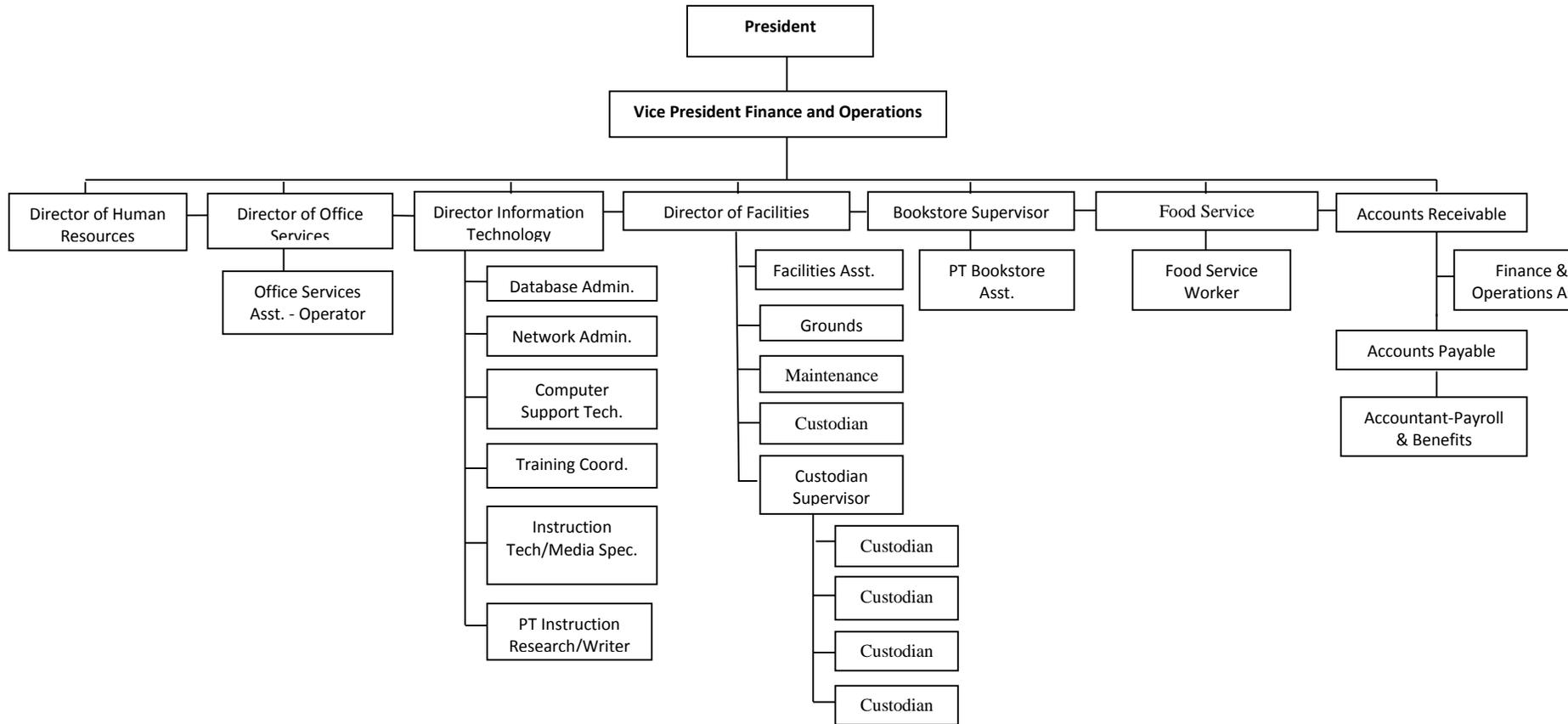


Organizational Chart: Academic Affairs FY15

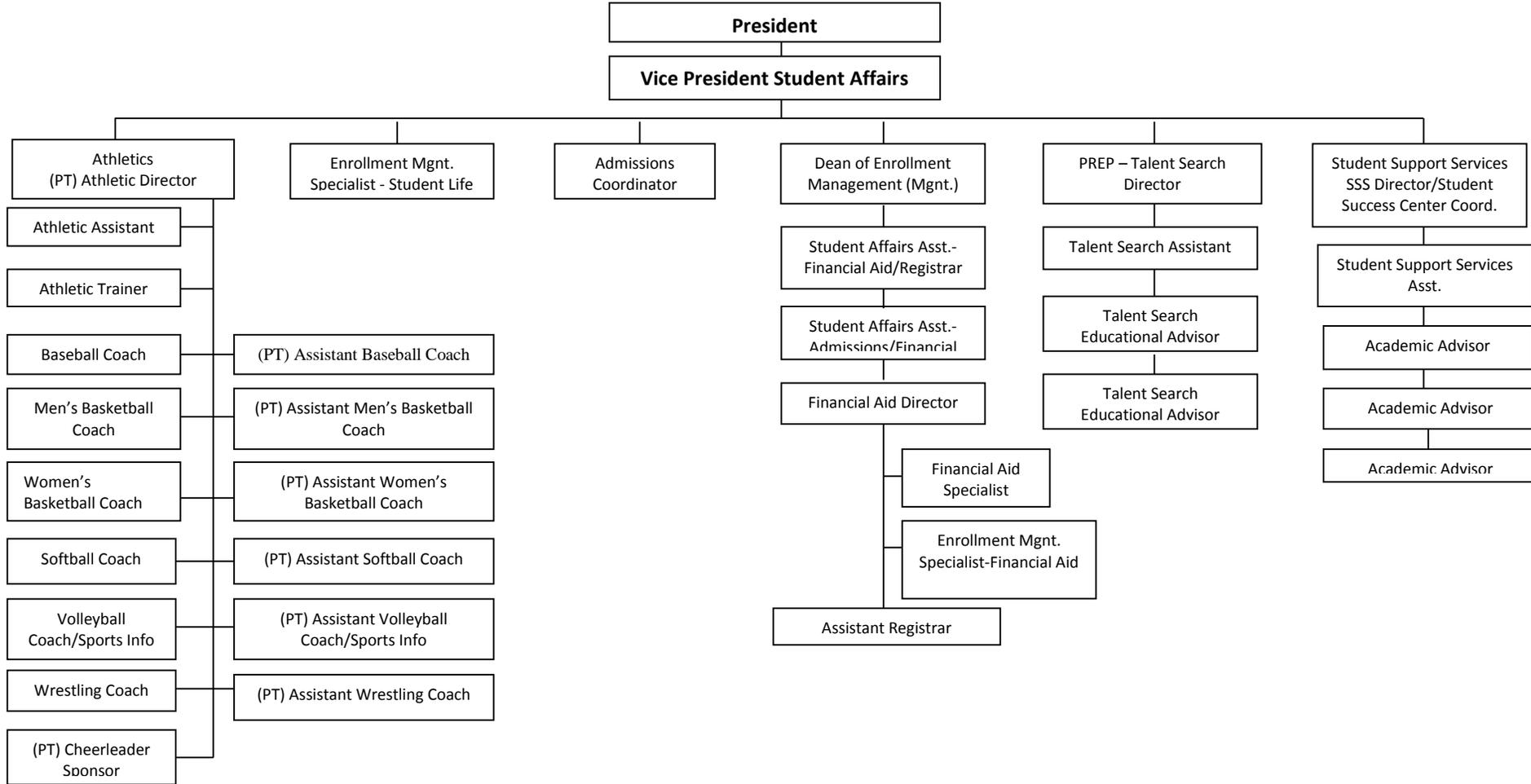




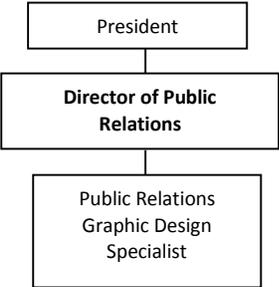
Organizational Chart: Finance and Operations FY15



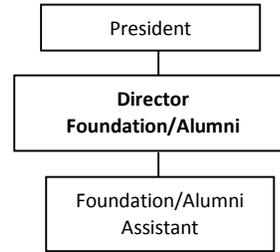
Organizational Chart: Student Affairs FY15



Organizational Chart: Division of Public Relations FY15



Organizational Chart: Division of Foundation/Alumni FY15





LABETTE
COMMUNITY
COLLEGE

Student Organization Annual Report – FY15

Compiled by the Student Life Office
Melissa Nance, Student Life Specialist

Student Organization Annual Report - FY15

Biology Club encourages intellectual and social growth for members through several activities including local field trips to museums, visits to University Biology Departments and other extracurricular activities. The club also develops interpersonal interactions. *Advisor: Dr. Bharathi Sudarsanam (620) 820-1150*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
45	20	3	1	2

Participation: Donor Appreciation Luncheon, LCC Blood Drive, Kids Fall Festival.

Campus Activities Board is responsible for planning, organizing and promoting student activities to enhance LCC students' campus experience. *Advisor: Melissa Nance (620)820-1178*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
8	21	28	1	2

Participation: Welcome Week (Fall and Spring), LCC Blood Drives (Fall and Spring), Finals Frenzy (Fall and Spring), SOOM Meetings, Student Organization Fair, Kids Fall Festival, LCC Homecoming, Ronald McDonald Pop Tab Collection, Holden's Hope Recycle Project, 8th Grade Days, Cardinal Enrollment Days, LCC Spring Awards Ceremony, Donor Appreciation Luncheon, Basketball Halftime Activities, Million Meals Kansas, Penny War, Paint the Town Red, Paint the Campus Red, LCC Auction for Scholarships, T-Shirt Show, Ultimate Blowout Show, Hypnotist Kerry Sharp, Texting/Driving Simulator, Movie Nights, KC Chiefs Game.

Cardinal Christian Fellowship fosters a nondenominational outreach for Christian fellowship on LCC campus. *Advisor: Dr. Doug Ecoff (620) 820-1151; Rebecca Roach (620) 820-1139*

Dental Assisting Club promotes dental educational and social opportunities in the dental health care environment, establishes open communication and cooperation among students and faculty, and provides an opportunity to promote dental health education and networking in the community. *Advisor: Leigh Ann Martin, (620) 232-5820*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities

6	4	1	2	4
---	---	---	---	---

Participation: KU Camp Med

Graphic Design Club provides supplementary education in the areas of design, illustration and graphic arts. Field trips, workshops, and seminars with professionals are sponsored by the club. *Advisor: Melissa Kipp, (620) 820-1126*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
6	5	2	0	1

Participation: Kids Fall Fest, Cancer Awareness Night: We Give a Hoot Design

Kansas Association of Nursing Students assumes responsibility for contributing to nursing education in order to provide for the higher quality of health, provides programs representative of fundamental interests and concerns, and aids in the development of the whole person, his/her professional role, and his/her responsibility for the health care of people in all walks of life. *Advisor: Jill Coomes, (620) 820-1218; Amanda Addis, (620) 820-1215*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
Fall: 59 Spring: 53	6	14	4	0

Participation: Kids Fall Festival, Welcome event for nursing students, LCC Blood Drives, Million Meals Kansas, Donor Appreciation Event, Welcome Week (spring and fall), Penny War, Donation to Hanna's Promise, SGA Cookout, Going Away Breakfast for 2nd Year Students, Donation to PSH&TC.

Phi Beta Lambda is the college division of Future Business Leaders of America. PBL helps members bridge the gap between the classroom and the business world by giving them an opportunity to learn firsthand about the business community. *Advisor: Cathy Kibler (620) 820-1186*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities

8	10	7	3	4
---	----	---	---	---

Participation: Welcome Back Week, Kids Fall Festival, LCC Blood Drives, Recycling, Student Organization Fair, Homecoming, Million Meals Kansas, Finals Frenzy.

Awards Received: Gold Key Chapter, as awarded by FBLA-PBL.

Phi Beta Lambda State Leadership Conference Results:

Ty Ellis: 1st Place Sales Presentation; 1st Place Integrated Marketing Campaign; 2nd Place Business Presentation; 2nd Place Marketing Analysis and Decision Making

Kortney Kirkland: 2nd Place Business Presentation; 3rd Place Job Interview; 3rd Place Word Processing, Who's Who in Kansas PBL

Orren Taylor: 1st Place Integrated Marketing Campaign; 2nd Place Marketing Analysis and Decision Making; 3rd Place Impromptu Speaking; Who's Who in Kansas PBL

Shawna Yockey: 1st Place Integrated Marketing Campaign; 2nd Place Marketing Analysis and Decision Making; 3rd Place Business Communication; Who's Who in Kansas PBL

Phi Theta Kappa promotes scholarship, develops leadership and service, and cultivates fellowship among qualified students of LCC. *Advisor: Tammy Fuentes (620) 820-1264*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
10	16	20	5	6

Participation: LCC Auction for Scholarships, LCC Blood Drives, Community College Completion Signing Events, Welcome Back Picnic, Ronald McDonald Cooking Event, St. Jude Change Collection, Student Organization Fair, Kids Fall Festival, LCC Penny War, Million Meals Kansas, Induction Ceremony, LCC Foundation Luncheon, Run for Funds 5K for Scholarships, Kansas Honors in Action Cold Weather Gear Collection, New Member Chili Supper, LCC Homecoming, Kansas Region Convention Military Toiletries Service Project, Ronald McDonald Pop Tab Collection, Recycling, Caring Cardinal Committee events/meetings.

Organization Awards:

International Five Star Chapter; International Distinguished Chapter; International Top 100 Chapter; Most Outstanding Chapter – Distinguished; Kansas Region Five Star Chapter; College Project Award Winner; Honors in Action Award Winner; Service Award Winner – Distinguished

Recognition; Great Idea Award Winner- Distinguished Recognition; Sister Chapter Award Winner; Yearbook Award – Honorable Mention.

Individual Awards:

Keri Thompson	International Distinguished Chapter Officer Award; International Distinguished Chapter Officer Team Award; All-Kansas Academic Team; Distinguished Chapter Officer Team Award – Winner.
Kaysha Julich	International Distinguished Chapter Officer Team Award
Marshall Phelan	International Distinguished Chapter Officer Team Award
Rebecca Pearcey	International Distinguished Chapter Officer Team Award
Kasey Green	International Distinguished Chapter Officer Team Award
Preston Patton	International Distinguished Chapter Officer Team Award
Kynzi Edings	Distinguished Chapter Officer Team Award – Winner; Five Star Competitive Edge Recognition
Kaleb Furr	Distinguished Chapter Officer Team Award – Winner; Five Star Competitive Edge Recognition
Sydney Pemberton	Kansas Region Vice President of the Southern District; Distinguished Chapter Officer Award Winner; Distinguished Chapter Officer Team Award – Winner; Achievement in Art – Photography – Winner; Five Star Competitive Edge Recognition
Lacey Hadaegh	All Kansas Academic Team
Tanim Dillon	Distinguished Member Award – Distinguished Recognition; Achievement in Literature – Honorable Mention
Samantha Terrell	Distinguished Chapter Officer Award – Distinguished Recognition; Distinguished Chapter Officer Team Award – Winner; Achievement in Literature – Honorable Mention; Five Star Competitive Edge Recognition

Physical Therapist Assistant Club allows currently enrolled PTA students opportunities for community involvement and leadership. Civic service activities are expected from each member to create an awareness of physical therapy to the public. The club members are involved with field trips, Kansas Physical Therapy Association conferences and end of semester parties.

Advisor: Trudy Hansen (620) 423-3411

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
21	5	1	1	1

Participation: Kids’ Fall Fest, Massages for LCC Staff.

Radiography Club elevates the quality of patient care, promotes the art and science of radiologic technology and promotes the program across LCC and within our surrounding service communities. *Advisor: Gale Brown (620) 820-1159*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
34	10	35	5	3

Participation: Welcome Back Weeks, SOOM Meeting, Organization Fair, Dance Video, 8th Grade Days, CF Walk, LCC Blood Drives, Garfield School Halloween March, KC Chiefs Game, Breast Cancer Awareness Booth, Dig Pink for Volleyball, Kids Fall Fest, Radiology Tech Clinical Site Appreciation, Million Meals Kansas, Penny Way, Donor Appreciation Luncheon Table, Senior Day, LCC Christmas Food Basket Drive, Finals Frenzy, High School Presentations, Meadow View Leadership Program, HOOT for a Cure, Basketball Halftime Activity, LCC Homecoming, Paint the Campus Red, Heart/Diabetes Awareness Booth, KU Camp Med, Trio Day, Bowling for Kids Sake, CDH Awareness Booth, Recycling, Ronald McDonald House Pop Tab Collections.

Organization Awards Received:

- 2014 Outstanding Allied Health Student Organization Service Award
- 2014 2nd Place – LCC Cardinal Points Award
- 2014 KSRT Ray Bowl – 1st Place
- 2014 KSRT Spirit Award

Individual Awards Received:

- AbbyJo Hilderbrand 1st Place “Anencephaly” Scientific Exhibit; 2nd Place “Harrisburg, PA Radiation Incident” Scientific Exhibit
- Jordon Cameron 2nd Place “Harrisburg, PA Radiation Incident” Scientific Exhibit; 3rd Place KSRT Film Competition – Sunrise Patella
- Ali Deckard 2nd Place “Harrisburg, PA Radiation Incident” Scientific Exhibit
- Rachel Jarrell 2nd Place “Harrisburg, PA Radiation Incident” Scientific Exhibit; 1st Place Most Interesting Case – Thoracic Hiatal Herniation
- Laura Daniels 3rd Place “Spina Bifida Stages” Scientific Exhibit; 1st Place KSRT Film Competition – AP Sigmoid
- Allisan Howard 1st Place KSRT Film Competition – Lat Skull

Respiratory Therapy Club promotes educational and social opportunities in the health care environment, establishes communication and cooperation among students and faculty, and provides an opportunity to promote health education in the community. *Advisor: Kara McIlvain (620) 820-1172.*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
15	8	5	3	2

Participation: Kids Fall Festival, CF Walk, Cancer Awareness Basketball Game, Respiratory Therapy Week, Penny War.

SkillsUSA supports students in Career Technical Education, unites students in CTE occupations, develops leadership skills, assists students in establishing realistic vocational goals and promotes high standards in trade ethics, workmanship, scholarship and safety.

Advisor: Jack Burke. (620) 820-1188.

Student Ambassadors are a select group of students with the mission of promoting a favorable image of LCC to its many publics, such as prospective students, current students, parents, alumni, and the community. *Advisor: Kylie Piva (620) 820-1225, Tammy Fuentes (620) 820-1264*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
9	NA	7	0	0

Participation: Kids Fall Festival, LCC Blood Drives, Senior Day, 8th Grade Days, Cardinal Enrollment Days, Gribben Lecture Series, LCC Auction for Scholarships.

Student Government Association encourages active participation in the work of self-governance and ensures the representation of the views and perspectives of the student body in the governance of the college. *Advisor: Melissa Nance (620) 820-1178*

# Members	# Meetings	#SGA, Club & Community Service Activities	# of Fundraising Activities	# Traveled Activities
8	21	28	2	1

Participation: Welcome Week (Fall and Spring), LCC Blood Drives (Fall and Spring), Finals Frenzy (Fall and Spring), SOOM Meetings, Student Organization Fair, Kids Fall Festival, LCC Homecoming, Ronald McDonald Pop Tab Collection, Holden's Hope Recycle Project, 8th Grade Days, Cardinal Enrollment Days, LCC Spring Awards Ceremony, Donor Appreciation Luncheon, Basketball Halftime Activities, Million Meals Kansas, Penny War, Paint the Town Red, Paint the Campus Red, LCC Auction for Scholarships, T-Shirt Show, Ultimate Blowout Show, Hypnotist, Kerry Sharp, Texting/Driving Simulator, Movie Nights, KC Chiefs Game.

Labette Community College Highlights FY2015

Table of Contents

COMMUNITY OUTREACH	141
FACILITIES	147
GRANTS.....	148
HONORS AND SPECIAL RECOGNITIONS	149
NEW AND REVISED CURRICULUM	150
NEW EQUIPMENT AND SUPPLIES	157
NEW INITIATIVES.....	159
PARTNERSHIPS AND ADVISORY COMMITTEES	161
PROFESSIONAL DEVELOPMENT	164
SPECIAL RECRUITMENT EFFORTS.....	171
STUDENT SUCCESS	174
TECHNOLOGY.....	177
MISCELLANEOUS.....	178

Community Outreach

Academic Affairs

- Participated in the Kansas Million Meals packaging event and the Penny Wars.
- The LCC Christmas Basket Project helped 10 student families including 12 children with food and presents.
- Instead of exchanging gifts, many Academic Affairs members sent money to two Academic Affairs members in need.

Accounting/Business

- The Phi Beta Lambda organization had a booth at the LCC Annual Fall Fest in Forrest Park. They handed out candy and put temporary tattoos on children.
- Cathy Kibler's Introduction to Business class helped package meals for the Million Meals event held at the Parsons Recreation Center.
- Phi Beta Lambda participated in the Penny Wars event to raise funds for the Million Meals packaging events.
- Phi Beta Lambda hosted a Prematurity Awareness event on November 19, 2014.
- Cathy Kibler worked the LCC Foundation Auction for Scholarships event to help raise funds for LCC student scholarships.
- Phi Beta Lambda President, Kortney Kirkland, helped with the District I FBLA Competition in Cherryvale, Kansas in January.
- Cathy Kibler serves as the Treasurer for the Altamont United Methodist Church.

Communication

- Tonya Bell serves as the President of USD 461 School Board.
- Tonya Bell serves a Tri-County Special Education Board member
- Tonya Bell serves as a member of the Neodesha Community Foundation Board.
- Tonya Bell serves as the Vice-President for the Neodesha Booster Club.
- Tonya Bell judged Forensics Tournament at Neodesha High School.
- Tonya Bell judged Forensics Tournament at Cherryvale High School.
- Tonya Bell judged cheerleading tryouts at Neodesha High School.
- Tonya Bell presented information about boardsmanship to the Newman University Education class held at Independence Community College.
- Tonya Bell's Public Relations students held "Donate to Skate" raising \$837.57 and numerous household items/toiletries for the Youth Crisis Center in Parsons.

Dental Assistant

- The Dental Assisting Club:
 - assisted with KU Camp Med
 - assisted with Trio Day
 - assisted the Community Health Clinic of Southeast Kansas (CHCSEK) with multiple dental screenings at local elementary schools this fall

- observed Lasting Impression Dental Lab
- assisted CHCSEK with an elder care visit to an Alzheimer's facility in Pittsburg, KS

English

- Department members donate blood; volunteer for PRC Dance; volunteer for the local hot air balloon club; practice preventative health maintenance; participate in Walk Kansas

Graphic Design

- The Graphic Design Club designed original coloring pages and hosted a coloring station at the LCC Kids Fall Fest.
- The Graphic Design Club provided design services for the January 31st Cancer Awareness Game by creating a "We Give a Hoot" tree wall mural and owls representing all types of cancer to help raise money for cancer awareness.
- Melissa Kipp's Photography II class provided photographic services for the April 14th Week of the Child event.
- Melissa Kipp served as the 2014 Labette County Fair photography judge.

Library

- The Library held LCC Authors' Night honoring three newly published LCC employees, Tim Miller, David Beach, and Tony Rabig. There was a large group from the Parsons High School Library Club in attendance.

Music

- Held the LCC "Trick or Treat" Music Recital in Thiebaud Theatre after Kids Fall Fest.
- Seth Roach provided music at the Annual CF walk "Makenzie's Mile/Ally's Hope"
- Seth Roach presented "Swing Mainstream: Jazz and Buck Clayton," a lecture/demonstration with Ian C. Yanez at Parsons Public Library.
- The Buck Clayton Jazz Festival continued with the LCC Jazz Band Free concert at 7:30pm in the Municipal Auditorium. Other events in line with this event are:
 - Longineu Parsons, Municipal Auditorium, 7:00pm,
 - Parsons Art Walk, 9:00am-5:00pm, downtown Parsons
 - Open Air Music, at the Remnant Cafe Back Alley Stage, 7:00-10:00pm, free concert

Nursing

- The KANS Club assisted with the Kids Fall Fest.

Office Technology

- Lori Ford helped with children's booth at Katy Days, prepared weekly PowerPoint presentations for church services, and became Secretary of the church board.

Physical Therapist Assistant

- Physical Therapist Assistant Club assisted with the Kids Fall Fest.

Radiography

- The Radiography Club:
 - assisted the Respiratory Club with the Cystic Fibrosis Makenzie's Mile & Ally's Hope.
 - hosted the Breast Cancer Event with the LCC Volleyball Team in October 2014.
 - assisted with the Kids Fall Fest.
 - participated in the Penney War competition and also assisted with the packaging of meals for Kansas Million Meals.
 - hosted with the LCC Booster Club, Women's Basketball and Respiratory Club the "Hoot" Cancer Event with donations going for the LCC Relay for Life Team.
 - participated in the Professional Staff's Christmas Food Basket Drive event.
 - participated in Paint the Campus Red.
 - hosted the Heart & Diabetes Awareness Event.
 - participated in Big Brothers & Big Sisters Bowling for Kid's Sake event.
 - hosted the Congenital Diaphragmatic Awareness event.
- Gale Brown assisted with the KU Camp Med.
- Gale Brown serves on the Oswego Parks and Foundation Board.

Respiratory Therapy

- Assisted with the CTE Wellness Day by providing information on smoking cessation.
- The Respiratory Therapy Club hosted the Annual CF walk "Makenzie's Mile/Ally's Hope" raising over \$2,350 for the Cystic Fibrosis Foundation.
- The Respiratory Therapy Club assisted with the Kids Fall Fest.

Social Sciences

- Social Problems class held a toiletry drive for Safe Haven Mission
- Kalynn Amundson and Tim Miller organized, coordinated, and hosted the Community Cinema program, consisting of six events for the 2014-2015 season. Films screened included: Makers: Women in Space; Evolution of a Criminal; A Path Appears, American Denial; The Homestretch; and Limited Partnership.
- Hosted NASA Astronaut Lt. General Susan Helms at the Municipal Auditorium for an event which included a video of General Helms time of the International Space Station and her presentation, followed by a question and answer session with the audience. There were 700-800 in the audience at the 1:30 program, predominantly middle school students. There were about 65 who braved the rain to attend the evening program Makers: Women in Space.

Workforce Education, Career Training & Personal Enrichment

- The Workforce department is working with local startup companies to develop marketing plans and connect them with other resources.

Student Affairs

Admissions

- Katy Days Booth
- Tri-County Airport Fly-in Event
- Student academic advising for anyone

Athletics

- Volunteered for Red Cross Blood Drives
- Volunteered for Stella wells Xmas tree delivery
- Special Olympics Rodeo volunteers
- Katy Days Volunteers
- Babe Ruth Volunteer

Financial Aid

- Assist students with financial aid questions regardless of where the student plans to attend college.
- Assist high school counselors with financial aid questions
- Continue to update our webpage to be more student friendly
- Award scholarships as they are submitted

Student Life

- Student Government Association (SGA) collected used cell phones and ink cartridges which were donated to the Holden's Hope charity during the Fall 2014 semester.
- SGA managed two blood drives for the Red Cross.
- SGA hosted Kids Fall Fest for community families to enjoy safe Halloween activities.
- SGA sponsored a fall Student Organization Fair.
- Phi Theta Kappa (PTK) sponsored several events for the Ronald McDonald House, St. Jude's, and Holden's Hope throughout the year.
- PTK participated in several fundraising events, including Enchilada sales, fruit sales, and rose sales.
- PTK sponsored a C4 signing event (Commit to Completing Community College).
- Phi Beta Lambda (PBL) hosted Big Brothers Big Sisters night at a LCC basketball game.
- Dental Assisting Club assisted with community dental screening at local elementary schools.
- Graphic Design Club designed a logo and a wall for the cancer awareness basketball game.
- KANS collected Christmas gifts for the Parsons State Hospital and Training Center.
- KANS completed fundraisers that benefitted Hannah's Promise and autism charities.
- Student Organizations sponsored halftime contests at home basketball games.
- PBL raised money for the March of Dimes.
- CAB sponsored the annual LCC (students and staff) Kansas City Chiefs trip.
- CAB sponsored LCC Movie Nights.
- Radiography Club sponsored a Breast Cancer Awareness basketball game.

- Radiography Club offered several information booths related to the science and diseases associated with radiography.
- Radiography Club formed a team for Bowl for Kids' Sake.
- Radiography Club presented at the MeadowView grade school leadership program.
- Respiratory Therapy Club hosted a Cystic Fibrosis Walk.
- Student Ambassadors hosted several recruitment and enrollment days.
- SGA and CAB sponsored Homecoming Week events including the Ultimate Blowout party on campus and coronation ceremonies at the basketball game.
- SGA and CAB sponsored "Paint the Town Red" and "Paint the Campus Red" events during Homecoming Week.
- SGA sponsored fall and spring Welcome Week and Finals Frenzy.
- SGA hosted a meal-packaging event that yielded over 10,000 meals to fight world hunger.
- SGA hosted a free show featuring Clean Hypnotist Kerry Sharp.

Talent Search

- Educational Advisors, Michelle Dayton and Pat Duncan assisted seniors outside Talent Search with admissions and enrollment at LCC.
- Pat Duncan Participated in PSU sponsored College Goal Sunday in Pittsburg.
- Pat Duncan Facilitated a FAFSA, ACT prep and college enrollment workshop in Chetopa.

Foundation

- Held Donor Appreciation Luncheon and presented the Van Meter Outstanding Alumni Award
- Held Cardinal Citation Award reception and award presentation
- Organized free English Lecture Series to area middle school, high school, college teachers through the Gribben Endowment fund.
- Made presentation to Parsons Rotary Club, Parsons PEO Sisterhood, Labette County Youth Leadership, SkillsUSA District, as well as lead tours of the Zetmeir Building for them

Public Relations

- PR department volunteers at the annual Katy Days events
- Gave marketing help to the Parsons Area Concert association
- Organizes, participates in the PRC Company Olympics
- PR Director serves on St. Patrick's Catholic School school council, and school auction committee, CYM, and Girl Scout leader.

- Graphic Designer serves on many committees including technology, communications/marketing/fundraising, community outreach, and children's Church at Covenant Harvest Church.

Facilities

Academic Affairs

Library

- The Library opened Lorenzo's, a coffee service named after the statue in the library.
- The Library staff compiled ideas that had been shared with them about renovating or building a new library and shared them with the Facilities Director.

Student Affairs

Admissions

- Additional office space for Student Affairs staff was created

Athletics

- New Cages (In Progress) for baseball and softball.
- Refinish gym floor
- Replacement of Wrestling All-American Boards
- Continually meeting on phase II of Capital Campaign (athletic Facility).
- Continue to maintain athletic fields with personal and fundraised dollars.

Finance & Operations

- Safety assessments were completed on all of the buildings
- Renovations to Building H first floor bathrooms complete
- Main Building stairwell windows were installed
- Automatic light sensors were installed in the Student Union building

Foundation

- Served on Building Planning Team for Athletic Campaign
- Provided leadership to Student Housing Team

Public Relations

- Keep offices clean and professional in appearance.

Grants

Academic Affairs

- LCC received a Perkins Grant in the amount of \$82,505.

Library

- The Library received an Extended Services Grant from the Southeast Kansas Library System in the amount of \$1,820.25 for opening our services to the community.
- The Library received one of the Collection Development Competitive Grants from the Southeast Kansas Library System for purchasing books to develop a collection on the aspects of diversity besides race.
- The Library received a Materials Delivery Grant in the amount of \$2,069.50 from the Southeast Kansas Library System to assist in paying for the ILL courier and for our interlibrary loan (ILL) activity.

Student Affairs

Student Support Services

- Awarded 70 College Completion Grants totaling \$48,522 to Student Support Services participants who met program requirements and demonstrated satisfactory progress toward their educational goals.

Talent Search

- The project exceeded its grant objectives for the 2014-2015 grant year with 556 participants and a 100% graduation rate for its high school senior class, totaling 78.
- 100% of all project participants grades 6 through 11 advanced to the next grade level.
- 63.3% of high school participants are engaged in a rigorous program of secondary study.
- 82% of 2015 graduates have indicated their intent to enroll in a post-secondary institution this coming fall semester
- 71% of 2014 graduates completed their first year of post-secondary education.
- 64% of 2013 graduates continue to attend a post-secondary institution
- 56% of 2012 graduates continue to attend a post-secondary institution
- 45% of 2011 graduates continue to attend a post-secondary institution

Foundation

- Cultivated and secured gift from the Huffaker Family for a memorial bench set in the Zetmeir Building. In addition organized and facilitated its dedication.
- Secured donations to fund a Nursing Graduate Wall in Zetmeir Building

Honors and Special Recognitions

Academic Affairs

- Betty Story was reelected to the Association of Kansas Community College Occupational Professionals Executive Board as Parliamentarian.
- Paula Weidert was reelected to the Association of Kansas Community College Occupational Professionals Executive Board as Member at Large
- Diane Thompson, Assistant Professor of Biology was the Employee of the Month for April 2015
- Sherry Simpson, Nursing Program Assistant, was the Employee of the Month for May 2015
- Carol Rabig, Instructional Assistant, was the Employee of the Month for June 2015.

Biology

- Diane Thompson, Assistant Professor of Biology was awarded the April 2015 Special Employee of the Month.

Communication

- Tonya Bell named LCC Distinguished Faculty of the Year.
- Tonya Bell received Special Boardmanship Recognition from Kansas Association of School Boards based on her continued training and involvement with KASB.

Graphic Design

- Melissa Kipp was the recipient of the Elaine Guy Award of Distinction for Advising.

Library

- Scotty was the chair for the second year in a row of the Southeast Kansas Academic Librarians Council.
- Scotty began his duties as President of the College and University Libraries Section of the Kansas Library Association.

Nursing

- Sherry Simpson, Nursing Program Assistant, was awarded the Employee of the Month for May 2015.

Radiography

- The Radiography Program received a five year accreditation award with a possible three year extension after their JRCERT Site Visit in November 13-14, 2014.
- Gale Brown has been appointed to serve as the Vice President of the Kansas Society of Radiologic Technologists for upcoming year.
- Gale Brown was a recipient of the Distinguished Alumni Award.

Respiratory Therapy

- Kara McIlvain was a recipient of the Distinguished Alumni Award.

Workforce Education, Career Training & Personal Enrichment

- Ryan Seme was the recipient of the 2014 Leadership Inside The Field award presented by the Kansas Council for Workforce Education
- Ryan Seme accepted an Award presented to the Workforce Program and Labette Community College by Southeast Kansas Independent Living. The award was for "Providing training and employment opportunities and for participation and understanding the civil rights of people with disabilities".

Student Affairs

Athletics

- 15 Academic All- Americans
- Nayna Fields Softball NJCAA Exemplary Status 3.75 G.P.A.
- Taylor Marin Baseball NJCAA Pinnacle of Excellence Status 4.00 G.P.A.
- 27 All Conference Selections
- 15 All Region Selections
- 8 All Americans NJCAA

Student Life

- Phi Beta Lambda State Leadership Conference Awards/Recognitions:
 - Ty Ellis: 1st Place Sales Presentation; 1st Place Integrated Marketing Campaign; 2nd Place Business Presentation; 2nd Place Marketing Analysis and Decision Making
 - Kortney Kirkland: 2nd Place Business Presentation; 3rd Place Job Interview; 3rd Place Word Processing, Who's Who in Kansas PBL
 - Orren Taylor: 1st Place Integrated Marketing Campaign; 2nd Place Marketing Analysis and Decision Making; 3rd Place Impromptu Speaking; Who's Who in Kansas PBL
 - Shawna Yockey: 1st Place Integrated Marketing Campaign; 2nd Place Marketing Analysis and Decision Making; 3rd Place Business Communication; Who's Who in Kansas PBL
- Phi Theta Kappa Chapter Awards/Recognitions:
 - International Five Star Chapter
 - International Distinguished Chapter
 - International Top 100 Chapter
 - Most Outstanding Chapter – Distinguished
 - Kansas Region Five Star Chapter
 - College Project Award Winner
 - Honors in Action Award Winner
 - Service Award Winner – Distinguished Recognition
 - Great Idea Award Winner- Distinguished Recognition
 - Sister Chapter Award Winner

- Yearbook Award – Honorable Mention
- Phi Theta Kappa Individual Awards/Recognitions:
 - Keri Thompson: International Distinguished Chapter Officer Award; International Distinguished Chapter Officer Team Award; All-Kansas Academic Team; Distinguished Chapter Officer Team Award – Winner.
 - Kaysha Julich: International Distinguished Chapter Officer Team Award
 - Marshall Phelan: International Distinguished Chapter Officer Team Award
 - Rebecca Pearcey: International Distinguished Chapter Officer Team Award
 - Kasey Green: International Distinguished Chapter Officer Team Award
 - Preston Patton: International Distinguished Chapter Officer Team Award
 - Kynzi Edings: Distinguished Chapter Officer Team Award – Winner; Five Star Competitive Edge Recognition
 - Kaleb Furr: Distinguished Chapter Officer Team Award – Winner; Five Star Competitive Edge Recognition
 - Sydney Pemberton: Kansas Region Vice President of the Southern District; Distinguished Chapter Officer Award Winner; Distinguished Chapter Officer Team Award – Winner; Achievement in Art – Photography – Winner; Five Star Competitive Edge Recognition
 - Lacey Hadaegh: All Kansas Academic Team
 - Tanim Dillon: Distinguished Member Award – Distinguished Recognition; Achievement in Literature – Honorable Mention
 - Samantha Terrell: Distinguished Chapter Officer Award – Distinguished Recognition; Distinguished Chapter Officer Team Award – Winner; Achievement in Literature – Honorable Mention; Five Star Competitive Edge Recognition
- Radiography Club Awards/Recognitions:
 - 2014 Outstanding Allied Health Student Organization Service Award
 - 2014 2nd Place – LCC Cardinal Points Award
 - 2014 KSRT Ray Bowl – 1st Place
 - 2014 KSRT Spirit Award
- Radiography Club Individual Awards/Recognitions:
 - AbbyJo Hilderbrand: 1st Place “Anencephaly” Scientific Exhibit; 2nd Place “Harrisburg, PA Radiation Incident” Scientific Exhibit
 - Jordon Cameron: 2nd Place “Harrisburg, PA Radiation Incident” Scientific Exhibit; 3rd Place KSRT Film Competition – Sunrise Patella
 - Ali Deckard: 2nd Place “Harrisburg, PA Radiation Incident” Scientific Exhibit

- Rachel Jarrell: 2nd Place “Harrisburg, PA Radiation Incident” Scientific Exhibit; 1st Place Most Interesting Case – Thoracic Hiatal Herniation
- Laura Daniels: 3rd Place “Spina Bifida Stages” Scientific Exhibit; 1st Place KSRT Film Competition – AP Sigmoid
- Allisan Howard: 1st Place KSRT Film Competition – Lat Skull
- Student Government Association Awards/Recognitions:
 - President Keri Thompson was inducted to the All-Kansas Academic Team.
 - The following officers were nominated to receive a Who’s Who Among American Colleges and Universities Award: Keri Thompson, Samantha Terrell, Brianna McGee, and Kaleb Furr.
 - Brianna McGee, Samantha Terrell, Keri Thompson and Megan Thompson received Top 20 Cardinals Awards.
 - Samantha Terrell and Keri Thompson were nominated for the Cardinal Alumni Leadership Award.
 - Keri Thompson received the Cardinal Alumni Leadership Award.

Student Success Center

- Recognized Jose Martinez as the Tutor of the Year for his work with students during his career at LCC.

Student Support Services

- Honored the following students as Students of the Month in recognition of their academic achievements and contributions to LCC: Juliet Sebastiani, Marilyn Taylor, Carrie Smith-Beery, Jose Martinez, Michael Lanigan, Chelsea LaPee, Alicia Spradling
- 36 SSS participants recognized on the President’s and Dean’s Honor Rolls.
- 27 SSS participants graduated with Certificates or Associate Degrees.

Talent Search

- Two project graduates were valedictorians for their respective graduating classes
- One project graduate was the salutatorian for her graduation class
- One project graduate has been accepted to the Air Force Academy

New and Revised Curriculum

Academic Affairs

- Added several virtual classes utilizing the Polycom between the Main Campus and Cherokee Center and the Main Campus and Allen Community College (Music Theory I).

Accounting/Business

- BUAD 115 changed to BUAD 215 Principles of Management and added as a concentration requirement to the Financial Services curriculum.

Art

- ART 103 Drawing I. Changed course outcomes.
- ART 104. Drawing II. Changed course outcomes.

Chemistry

- Allow students in the Chemistry Program the choice of College Physics I/II or Engineering Physics I/II.
- CHEM 120 Introduction to Chemistry. Offering current course as a hybrid. Updated outcomes.
- CHEM 126 College Chemistry II. Updated syllabus.

Communication

- Tonya Bell presented course outcomes for an Interpersonal Communication course at the State Core Outcomes Meeting in September and the Communication Group adopted the outcomes for seamless transfer across the state of Kansas.

Computer Networking

- Computer Science Network Administration AAS Degree, Computer Science Network Certificate, and Computer Science PC Technician Certificate are being phased out due to low enrollment.

Computer Science

- Computer Science AS Program. Updated computer science electives. Removed COMP 110 Computer Concepts and Applications. Added COMP 137 Visual Basic Programming and COMP 182 Network Administration I.

Dental Assistant

- DNAS 100 Cardiopulmonary Resuscitation for Dental Assistant Program. New course.
- DNAS 138 Dental Radiology II. Decreased the credit hours from 2 to 1. Dental Assistant Certificate program was 1 credit hour over maximum allowed.

Diagnostic Medical Sonography

- Added a new Echocardiography online course. This course is for beginners to advance their knowledge.

Education

- Child Care and Support Services AAS Program. Updated Child Care electives which will give students more options of courses that will support the AS degree in Early Childhood Education if the student elects to continue education.
- Early Childhood Education AS Program. Updated Child Care electives which will give students more options of courses.

Financial Services

- FINA 126 Financial Management. Removed from the Financial Services curriculum. Added BUAD 215 Principles of Management as a concentration requirement to the Financial Services curriculum.

History

- HIST 103 World Civilizations to 1500 course title changed to World History to 1500. Changed course outcomes.
- HIST 104 World Civilizations Since 1500 course title changed to World History Since 1500. Changed course outcomes.
- HIST 108 Current World Affairs. Updated course outcome #3 from “World history since 1980” to “World history since 2000”.

Music

- MUSI 139 Aural Skills I. Increased credit hours from 1 to 2. Changed outcomes and course description.
- MUSI 141 Aural Skills II. Revised course outcomes and description to better align with MUSI 143 Music Theory II. Students enrolled in Music Theory II are required to enroll simultaneously in Aural Skills II because a function of Aural Skills II is for students to further apply concepts learned in Music Theory II.
- MUSI 142 Music Theory I. Revised course outcomes and description.
- MUSI 143. Music Theory II. Revised course outcomes and description to align with Music Theory I.
- MUSI 182. Private Guitar I. Replaced MUSI 161 Private Guitar.
- MUSI 183. Private Guitar II. Formerly RTEC 235 which was associated with the discontinued Recording Arts Program.
- MUSI 184. Private Guitar III. New course.
- MUSI 185. Private Guitar IV. New course.

Nursing

- Nursing submitted a planned substantive change to Kansas State Board of Nursing and Accreditation Commission for Education in Nursing to comply with program length and program total credits for Associate Degree Best Practice in nursing education.
- LCC Nursing participated in the Kansas Board of Regent Associate Degree Nursing Alignment project re-evaluation process.

- Decreased program length from 72 credits to 66 credits to comply with the Accreditation Commission for Education in Nursing (ACEN). Dropped Sociology and will accept either Speech or English Comp II.
- NURS 151 Therapeutic Nutrition for Healthcare Providers. Additional outcome added for alignment of core student learning outcomes.
- Pre-BSN Associate Degree. Curriculum changed to reflect most common general education courses needed to accomplish the education goal of a BSN degree.

Office Technology

- Made program changes in the Administrative Assistant and Medical Administrative Assistant degrees
- Received approval to teach Records Managements & Database Concepts as a hybrid course
- OTEC 111 Records Management and Database Application. Approved to offer as a hybrid course.
- OTEC 133 Medical Coding ICD. Changed course description and outcomes. Course has changed to a new coding system.
- OTEC 134 Medical Coding CPT. Changed course description and outcomes. Course has changed to a new coding system.
- OTEC 155 Word Processing Concepts and Applications. Updated the course description and outcomes from “Word 2007” to “Word”.
- Medical Administrative Assistant AAS degree. Updated the program curriculum to reflect newer technology. Also corrected clerical errors.
- Medical Administrative Assistant Certificate. Updated the program curriculum to reflect newer technology.
- Administrative Assistant AAS. Added COMP 192 Database Concepts and Applications to concentration electives. Also corrected clerical errors.

Physical Education

- PED 114. Basic Nutrition. Updated outcomes.

Physical Therapist Assistant

- Changed course sequence.

Physical Science

- Introduction to Astronomy. Changed course outcomes.

Pre-Pharmacy

- Allow students in the Pre-Pharmacy Program the choice of College Physics I/II or Engineering Physics I/II.

Radiography

- The Radiography Program has revised their curriculum to align with the Kansas Board of Regent Associate Degree Alignment.
- Radiography Program. Eliminated 1 credit hour for LEAR 101 College Success Skills as a prerequisite course requirement and changed the math prerequisite course from the current MATH 100 Intermediate Algebra or MATH 106 Applied Math to MATH 115 College Algebra.
- Radiography Program. Eliminated computer elective requirement to allow the credits to be utilized in program core curriculum.
- RADI 113 Simulations in Radiography I. Revision of current course. Decreased the credit hours from 2 to 1.
- RADI 117 Radiographic Imaging II. Increased credit hours from 2 to 3.
- RADI 214 Simulations in Radiography II. Revision of current course. Decreased the credit hours from 2 to 1.
- RADI 221 Radiography Comprehensive Review. Incorporated course in Radiography Program curriculum as a mandatory course.

Religion

- Comparative World Religions. Changed course outcomes.

Respiratory Therapy

- Respiratory Therapy Program. Removed Computer Concepts and Applications from general education requirements and changed RESP 153 CRT Review and RESP 148 Comprehensive Respiratory Care from electives to required courses.

Workforce Education, Career Training & Personal Enrichment

- Developed online course shells for all electronics courses
- INDU 123 Electronic Devices. An on ground course approved to be offered online.
- Updated the EMT course. A new course will be offered in the fall of 2015
- HEAL 142 Emergency Medical Technician. Increased the credit hours from 10 to 12.

Student Affairs

Talent Search

- Cultural Diversity has been a primary focus this past year with new, more current curriculum.

New Equipment and Supplies

Academic Affairs

Dental Assistant

- The Dental Assistant program purchased 2 new dental operatory chairs and 2 new dental overhead lights to better simulate a dentist office setting.

Diagnostic Medical Sonography

- Integris Miami Hospital donated an Ultrasound machine to the Sonography program. The extra machine will help get the students more hands-on during lab.

Graphic Design

- Received a donation of a large format printer from Chubb Engineering.

Library

- The Library switched from LibLime PTSF to ByWater Solutions for hosting and providing technical support to the integrated library system.

Office Technology

- A laptop computer was purchased with Carl Perkins funds so adjunct instructor could get access to updated software needed for online class.

Physical Therapist Assistant

- The PTA Program purchased the Anatomy in Clay system to help students learn muscle origin and insertion, cardiovascular anatomy, and neuroanatomy.

Respiratory Therapy

- The Respiratory Therapy Program purchased heater systems for their ventilators to help students understand the importance of humidity in the intubated patient.

Workforce Education, Career Training & Personal Enrichment

- New Equipment was purchased for the Electronics Lab using Perkins Funding.

Student Affairs

Admissions

- Newly designed T-shirts for promotional materials

Athletics

- New Batting Cages in Progress
- New infield dirt for Baseball and Softball

Student Life

- SGA purchased a light-up message board to post weekly events in the Student Lounge.
- SGA members began maintaining the slide show of upcoming events on the TV in the Cardinal Café.

Student Success Center

- Added several volumes of General Education textbooks to Debbie Groff Memorial Book Scholarship library for student use.

Student Support Services

- Purchased 4 new laptop computers for student checkout on a bi-weekly basis.
- Purchased 3 digital voice recorders for student checkout on a semester basis.
- Purchased 10 scientific calculators for student checkout on a semester basis.
- Purchased 200 8GB flash drives for student use.
- Added several volumes of General Education textbooks to loan library for student use.

Finance & Operations

- Nelnet payment plan was implemented and a \$50 late fee was assessed
- Implemented check by phone and remote deposit
- ADA Brochure created

Public Relations

- The following office equipment and marketing items have been purchased in the Public Relations office area: , promotional t-shirts and pens, new enrollment banners, new light pole banners, giveaway sport bottles
- Updated software on the Mac computer
- Purchased a new Mac computer for Graphic Designer

New Initiatives

Academic Affairs

- Completed several "How To" videos to assist faculty members in various reporting processes
- Implemented Student Learning Outcomes
- Implementing Program Outcomes

Student Affairs

Admissions

- Began encouraging only online Admissions Application submission
- Began text messaging high school contacts to replace the hand-written note

Athletics

- Raise funding for Phase II of Capital Campaign
- Hired four new head Coaches

Student Life

- The Cardinal Caring Committee (C3) was formed to make students aware of wellness services and opportunities in the community as well as promote general mental and physical wellness on campus.
- A new award – the Cardinal Alumni Leadership Award – was presented in partnership with the LCC Foundation and a generous anonymous alumni donor.

Student Success Center

- In cooperation with Health Science Programs Assistants, established a Health Science Career Exploration Workshop for prospective applicants to the six health science programs at LCC to better prepare these students for the demands of the application process, educate them on the selection processes, and answer their questions about the different programs.

Student Support Services

- Changed the book checkout process to an online signup system that saves students time and money, while helping SSS staff keep updated records on each student.

Talent Search

- Through the National Clearinghouse Student Tracker data search, student exit forms, and Facebook, the project can identify the college location of 96% of the graduates it is tracking.
- Both Educational Advisors are collaborating with school counselors and teachers as a primary resource to recruit new participants.
- The exit form for seniors has been updated and implemented earlier in the spring semester for improved tracking after graduation.

Finance & Operations

- ALICE training for staff to prepare for a shooter situation on campus

Foundation

- Received over \$441,000 in total gifts for FY2015 with other \$263,000 dedicated to the Athletic Campaign and around \$33,000 for endowed scholarships.
- Supervised the transition from Financial Aid department selecting Foundation scholarship award recipients to the Foundation taking on that responsibility. This included writing the policy and procedures, which outlined the timeline, specific tasks, and responsibilities to ensure all scholarships are awarded and the process moves as smoothly as possible. It also included assisting with the creation and implementation of a fully online scholarship application form and process.

Public Relations

- Update logo
- New viewbook design
- Social Media manager
- Website content administrator
- Partnered with Admissions staff to help recruiting efforts by attending recruiting fairs
- New brochure design

Partnerships and Advisory Committees

Academic Affairs

- Developed additional articulation agreements with PSU and KU
- Faculty members created resource pages to help communicate with service area high schools concurrent faculty course expectations.

Accounting/Business

- Cathy Kibler served on the LCHS Business Department Advisory Board and attended meetings in October and May.
- Cathy Kibler served on the LCC Financial Services Advisory Board and attended meetings in October and March.
- Completed an Articulation Agreement with Kansas University for the Business Administration program.

Career/Technical Education

- LCC submitted the 100th nomination for the Kansas Board of Regents' Employer Engagement Initiative and hosted a presentation ceremony and reception recognizing all of LCC's nominees that support LCC's Career and Technical Education programs through service on advisory committees, hosting students for clinicals/internships, etc. Dr. Blake Flanders, Vice President for Workforce Development with the Kansas Board of Regents joined us to present the certificates. The employers awarded the Employment Engagement Initiative, a joint project of the Kansas Board of Regents and the Kansas Department of Commerce include: Commercial Bank, Community Health Center of Southeast Kansas, Freeman Health Systems, Girard Medical Center, Golden Living Centers/Pittsburg, Great Southern Bank, Integris Grove Hospital, Labette Health, Nevada Regional Medical Center, Our Family Care Center, Public Health of Labette County, Quality Printing, Southeast Kansas Orthopedic Clinic, State Farm Insurance-Parsons, USD 503 Transportation, and Via Christi Hospital.

Dental Assistant

- Leigh Ann Martin recruited three new advisory board members.

Diagnostic Medical Sonography

- The Diagnostic Medical Sonography program has added Jane Philips in Bartlesville as another clinical affiliate to the roster.

Graphic Design

- Graphic Design faculty recruited two new members to the Graphic Design Advisory Board.
- Graphic Design faculty nominated Quality Printing for the Kansas Board of Regents' new Employer Engagement initiative which recognizes business and industry partnerships with education.

Library

- The Library began a collaboration with the Art and Graphic Design Departments to design a mural about the history of the Cardinal mascot for the library.
- The Library began working with the ByWater Solutions Company to change over the integrated library system.

Nursing

- Dee Bohnenblust:
 - served on the Labette Health Board of Trustees 2014-2015.
 - served on the Labette Center for Mental health Services Board Chair 2014-2015.
 - served on the Labette Health CEO Search Committee 2015.
 - serves on the Pittsburg State University School of Nursing Advisory Board 2014-2015.

Office Technology

- Nominated three people from the OTEC advisory committee to receive the Employer Engagement Initiative.

Radiography

- The Radiography Program held their Advisory Meetings on October 23 and March 13
- Two Radiography Program advisory committee members were nominated for the KS Employer Engagement Initiative.

Respiratory Therapy

- Respiratory Therapy held it's Fall Advisory meeting September 23rd

Student Affairs

Admissions

- Staff serves on Enrollment Management and Auction for Scholarships committees

Athletics

- Held PMS wrestling tourney
- Held PHS baseball and softball events
- Katy Days volunteer
- Spoke at several civic organizations promoting L.C.C.

Student Life

- Student Life Specialist will also serve as the English Specialist starting in Fall 2015.
- Student Life Specialist serves on the Green Committee and the newly formed C3 Committee.

Student Success Center

- Coordinator manages Debbie Groff Memorial Book Scholarship Committee which maintains a library of books to loan students that is supported by donations from the faculty, professional staff, and educational support staff groups.
- Coordinator began working with the LCC Foundation in order to establish a new Scholarship Application & Selection protocol, moving the entire process online.
- Coordinator and SSS Program Assistant coordinated with the Stella Wells Committee to streamline their application process and establish updated household verification protocols.

Student Support Services

- Director serves as a representative to Retention Committee, Enrollment Management Committee, Performance Agreement Committee, Grievance Committee, a non-voting member of Curriculum and Instruction, the Caring Cardinal Committee, and as president of the Professional Staff Group.
- Academic Advisors serve on the Retention Committee, the Diversity Committee, and Professional Staff Group.
- Program Assistant serves as the Administrative Assistant to the Curriculum and Instruction Committee and is a member of the Educational Support Staff group.

Talent Search

- Talent Search staff collaborated this past year with the Neosho County Community College Talent Search project and Wichita State University Gear Up project in Pittsburg.
- The Project Director assisted the Neosho County Community College Talent Search project with their Annual Project Report this past December.

Professional Development

Academic Affairs

- Successfully completed the Higher Learning Commission's Academy. The three year writing project was approved.
- John Ford, Doug Ecoff, Tonya Bell, Tim Miller, Ralph Gouvion, David Beach, Doug Baty, Kim Beachner, and Mark Watkins participated in the Kansas Core Outcomes Group to improve seamless transfer.
- Academic Affairs offered the National Center for Academic Transformation (NCAT) series of free webinars on course redesign.
- Becky Warren introduced Susan Brouk to KBOR personnel.
- Susan Brouk completed Leadership Labette
- Susan Brouk attended the Data Quality & Planning Meeting
- Susan Brouk, Janice Every and Tammy Fuentez attended a Civil Rights Workshop.
- Joe Burke attended Strengthening Your People Skills Seminar
- Joe Burke attended KBOR and KCIA meetings in October, and KCIA in May
- Joe Burke and Mark Watkins attended CNCTYC Conference
- Joe Burke, Mark Watkins, and Jody Burzinski attended the Higher Learning Commission Meeting
- Betty Story and Paula Weidert attended Mastering Excel Functions & Formulas Webinar
- Betty Story and Paula Weidert attended the AKCCOP State Executive Board meeting and the AKCCOP Annual Conference
- Ashley Savage attended the KIE Conference at PSU
- Sharla Hopper attended the Early Childhood Quality Instructional Partners conference in El Dorado.
- Sharla Hopper attended Kansas Association for Infant & Early Childhood Mental Health conference in Overland Park.

Accounting/Business

- Cathy Kibler and students attended PBL State Leadership Conference.

Communication

- Tonya Bell attended the Core Competency Meeting in September.
- Tonya Bell attended the Kansas Association of School Board Annual Convention in December.
- Tonya Bell attended School District Meeting in January.
- Tom Duran and students visited KOAM TV in April.

Biology

- Bharathi Sudarsanam attended KU Medical Center Seminar in October.

Diagnostic Medical Sonography

- Brian Vediz and students attended ESP Physics Conference in May.

Education

- Sharla Hopper attended EQIP in October 2014.
- Sharla Hopper attended KAIMIT in April.

English

- GIFT participation; donation of raffle item for GIFT participation; attendance at annual Gribben Lecture series; viewing of Monday Morning Mentor; proofreading for Admissions biographies; textbook evaluation for Pearson for college reading textbooks; authoring a book on the Joplin tornado; writing fiction; membership in NCTE

Graphic Design

- Melissa Kipp and students went on a tour of design agency and museum in April.

History

- Dr. Timothy Miller attended Organization of American Historians Annual Conference in April.

Library

- Phylis Coomes attended a SEKLS Share-It workshop on the new interlibrary loan system from the State Library of Kansas in Fredonia.
- Phylis Coomes attended the state interlibrary loan meeting at South Hutchinson.
- Lee Ann Eggers began work on her MLS at ESU. She has completed two courses and is working on another through their weekend intensives program.
- Scotty Zollars finished his interim term as the Chair and the Recorder for the Southeast Kansas Librarians Council.
- Scotty Zollars will co-chair the Nebraska College and University and Kansas College and University Libraries Section joint conference in Crete, Nebraska at Doane College.
- Scotty Zollars attended the KS Council of Academic Library Dean & Directors meetings.
- Scotty Zollars attended the SEKALC Consortia meeting in Iola
- Scotty Zollars attended the Bywater Solutions ILS Systems Change meeting by phone
- Scotty Zollars attended the following webinars:
 - Gale Databases
 - The Present and Future of E-Books
 - Changes to the statewide e-book collection from the State Library of Kansas
- Scotty Zollars, Lee Ann Eggers, and Hillary Wilson attended the Fall SEKLS Academic Workshop, Scotty presented a workshop on Library Administration in Fall River
- Scott Zollars, Phylis Coomes, Lee Ann Eggers, and Hillary Wilson attended the Spring SEKLS Academic Workshop in Fall River
- Scotty Zollars, Phylis Coomes, Lee Ann Eggers, Hillary Wilson, and Laurie Fehrenbach Attended the SEKLS Annual meeting in Iola

Math

- Alan Pommier attended the American Mathematical Association of Two Year Colleges Conference in Nashville, TN, 11/14

Nursing

Amanda Addis:

- Kansas National Education Association (KNEA)- LCC FA President 2013-2015;
- National League of Nursing (NLN) Member;
- Pilot study into an interview process for the nursing program. This may also include a comparison to how the nursing program affects their interview abilities at the end of the program;
- Involved in committee to promote the PSU model for Bachelor of Science Nursing (BSN) at community colleges;
- Flipping classroom NURS 205;
- Commission for Nursing Education Accreditation, KU Medical Center, Kansas City, 7/2014
- Kansas Council of Associate Degree Nursing Educators (KCADNE)- Hutchinson, KS- Oct. 2014;
- Nurse Educator Institute- Branson, MO, April 2015;
- Drama in the Workplace- webinar- Feb 2015;
- Accreditation Commission for Education in Nursing (ACEN) Program Evaluator Training- Atlanta, GA- Feb 20-21, 2015;
- Nurse Tim Webinars: Certified Nurse Educator Prep Course (8 hr.)- 7/1/2014;
- Clinical Preceptors: Partners for Program Success- 11/3/2014;
- eBooks across the Curriculum 9/30/2014;
- Flipping the Classroom: A Magical Approach to Learning 10/30/2014;
- The ABCs of Conceptual-Based Learning: Part 1 4/9/2015;
- The ABCs of Conceptual-Based Learning: Part 2 4/9/2015;
- Connecting Concepts: Classroom & Clinical- 4/24/2015;
- Retention and Success: Creating a Student-centered Culture, Part 1- 4/29/2015;
- Retention and Success: Creating a Student-centered Culture, Part 2- 4/29/2015;

Kim Beachner:

- Simulation Instructor and check-off for Labette Health Staff;
- NLN member;
- Kansas State Nurses Association (KSNA) member;
- Sigma Theta Tau Honor Society member;
- Phi Kappa Phi Honor Society member,
- Kansas Organization of Nurse Leaders (KONL) member;
- Concept map for Endocrine System lecture;
- Game for review of OB Concepts;

- Chasing Zero Homework Assign. Geriatric Conference;
- Flipping classroom NURS 205;
- KCADNE- Hutchinson, KS- Oct. 2014;
- Nurse Educator Institute- Branson, MO, April 2015;
- Senior Fit- Health Fair- Parsons, KS- July 2014 & Feb 2015;
- Drama in the Workplace- webinar- Feb 2015;

Jill Coomes:

- Commission for Nursing Education Accreditation, KU Medical Center, Kansas City, 7/2014
- Seventh Annual Simulation Conference, Overland Park, 9/5-9/6;
- KCADNE Fall Forum 2014: Undergraduate Nursing Education in Kansas: Bringing together Associate and Baccalaureate Educational Colleagues, Hutchinson, KS, 10/23-10/24;
- Setting the Stage for Clinical Simulation, Branson, MO, 4/13/2015;
- Webinars-Clicking: How to Bring the Classroom to Life, 9/17/14;
- Debriefing in Simulation: Synthesis for Success, 9/19/14;
- Moulage Magic: Bringing Realism to Simulation, 9/22/14;
- Informatics Across the Curriculum, 9/24/14;
- Living Lectures: Alternatives to PowerPoint, 10/29/14;
- Assessing and Promoting Students? Clinical Performance, 10/30/14;
- Delegation and Prioritization: Classroom to Clinical Teaching Strategies, 10/31/14;
- Flipping the Classroom: A Magical Approach to Learning (Part 1), 12/4/14;
- Flipping the Classroom: A Magical Approach to Learning (Part 2), 12/5/14;
- Innovations in Teaching: ACES Webinar Two- Breaking Down Barriers and Making it Happen, 12/8/14;
- Electronic Health Records: Teaching and Assessment, 12/15/14

Rhonda Gilpin:

- Preventing incivility: proactive solutions for productive management in the classroom and beyond featuring Johnny Grainger- 8/20/14;
- KCADNE- Hutchinson, KS- Oct. 2014;
- Nurse Educator Institute- Branson, MO, April 2015;
- Drama in the Workplace- webinar- Feb 2015

Julie Page:

- American Heart Assoc. Neighborhood Chair- Erie, KS- 2015;
- KCADNE- Hutchinson, KS- Oct. 2014;
- Member of KONL;
- Nurse Educator Institute- Branson, MO, April 2015;
- Labette Health's Studer Liason Summer 2014;

- Drama in the Workplace- webinar- Feb 2015;
- Nurse Tim Webinars: Preventing Incivility in Classroom and Beyond 8/29/14

Cheryl Smith:

- Completed MSN in Nursing Education 3-9-15;
- Kansas Commission for Nursing Education and Practice (KNEP) - Clinical Teaching Institute, Wichita, KS, July 2014
- KCADNE- Hutchinson, KS- Oct. 2014;
- Nurse Educator Institute- Branson, MO, April 2015;
- Drama in the Workplace- webinar- Feb 2015;
- Nurse Tim Webinars- Item Analysis Made Easy-3-25-15;
- Assessing and Promoting Students Clinical Performance 2-23-15;
- Pharmacology Across the Curriculum 2-2-15;
- Teaching Institute of Medicine (IOM) Across the Curriculum 8-18-14;
- Connecting Concepts: Clinical and Classroom 9-15-14
- KS Legislators Meetings, Topeka 3/10/15 and 4/7/15

Peyton Kessler:

- KNEP- Clinical Teaching Institute, Wichita, KS, July 2014
- Nurse Educator Institute- Branson, MO, April 2015
- Presenting at American Psychiatric Nurses Assoc. for Univ. Of Arkansas IS Course, Indianapolis, IN, 10/14

Dee Bohnenblust:

- KCADNE Fall Forum, Hutchinson 10/14;
- Drama in the Workplace webinar 2/15;
- Nurse Tim-Disabilities and Accommodations webinar 8/15;
- Nurse Tim - Preventing Incivility webinar 8/15;
- Presented the "Impact of Regulatory Influence on Clinical Instruction" at the KNEP Clinical Teaching Institute 7/14. Presented as part of the SEK Academic Progression RN-to-BSN Model at the Kansas Action Coalition Annual Summit 7/14, Wichita, KS
- KNEP conference call 9/14; KNEP meetings, Wichita 11/14, and 2/15
- Dee Bohnenblust served on the Accreditation Commission for Education in Nursing Program Site Visitor Team and Evaluation Review Panel in Fall 2014.
- Kansas State Board of Nursing, Topeka, 9/14, 12/14, and 6/15
- KCADNE, Topeka 12/14
- Kansas Hospital Association Conference, Overland Park, 11/14
- Psychiatric Nursing Forum, Chicago, IL, 4/15
- SEK Nurse Progression, Overland Park, 7/14

Office Technology

- Lori Ford attended Jenzabar Advising Training sessions in the summer

Physical Education

- Ben McKenzie attended two Nutrition seminars

Physical Therapist Assistant

- Lisa Bradley earned a Doctorate Degree in Physical Therapy from Utica College in August 2014.
- Trudy Hansen earned a Bachelor's Degree in CTE from PSU in December 2014.
- Lisa Bradley attended the KPTA Fall Conference in Mayetta, November 2014.
- Lisa Bradley attended the APTA Educational Leadership Conference in Kansas City in October 2014.
- Lisa Bradley, Trudy Hansen, and students attended the KPTA Conference in Wichita, April 2015

Radiography

- Ashley Moore earned her Master's Degree in CTE from Pittsburg State University in May 2015.
- Tammy Kimrey earned her Bachelor's Degree in CTE from Pittsburg State University in December 2014.
- Ashley Moore, Tammy Kimrey and Gale Brown attended the West Coast Educator Conference in Orlando Florida in Feb 23 - 27, 2015.
- Tammy Kimrey and Gale Brown accompanied 17 second year students to the Kansas Society of Radiologic Technologist Annual Conference in Topeka on April 9- 10, 2015.
- Gale Brown is to attend the Radiologic Digital Seminar in Chapel Hill, North Carolina on May 16 - 19th, 2015.

Respiratory Therapy

- Jennifer Harding, Kara McIlvain, and students attended the Kansas Respiratory Care Society Seminar in Wichita, 4/15
- Kara McIlvain attended a Review Seminar in Joplin, MO, 6/15

Social Science

- Kalynn Amundson presented "Social Metamorphosis: Turning Welfare Recipients into Drug Abusers - An Analysis of Social Construction in Welfare Drug Testing Policies" at the University of Arkansas' Public Policy Research and Professional Development meeting on November 14, 2015.
- Kalynn Amundson's manuscript, "A Social Metamorphosis: Constructing Drug Addicts from the Poor," was accepted for publication by Sociological Spectrum.
- Kalynn Amundson attended Project 17 Leadership Workshop on April 29, 2015 in Pittsburg, Ks.

Workforce Education, Career Training & Personal Enrichment

- Ryan Seme attended Kansas Deans & Directors Meeting in Kansas City, MO, 9/14
- Ryan Seme attended Project 17 Conference in Pittsburg, 10/14

- Ryan Seme attended Project 17 Leadership in Independence, 10/14
- Ryan Seme attended KCWE Fall Summit in Heston, 11/14
- Ryan Seme attended the KS Workforce Summit in Topeka, 1/15

Student Affairs

Athletics

- Attended All KJCCC / Region VI meetings
- Staff has attended NJCAA meetings annually

Student Success Center

- Coordinator trained in Mental Health First Aid through the Labette Center for Mental Health.

Student Support Services

- Director attended NACADA Region conference on Academic Advising.
- Academic Advisor attended KAAN conference on Academic Advising.
- Academic Advisor attended NAEA conference on Alternative Education.
- Director provided training on database maintenance and record keeping for neighboring SSS programs.

Talent Search

- The Project Director attended a MAEOPP regional meeting in Joplin this past January.

Foundation

- Attended quarterly meetings of Southeast Kansas Community College Foundation Directors

Public Relations

- Attend local public relations forums/meetings
- Serve on We Are Parsons committee
- Attended Social Media webinar

Special Recruitment Efforts

Academic Affairs

Graphic Design

- The Graphic Design and Art Departments co-sponsored the 28th Annual SEK High School Art Competition providing an opportunity for art and design students to showcase their talents and receive local recognition. Eleven area high schools participated with over 100 students in attendance.
- Melissa Kipp presented information about the Graphic Design program during LCC 8th Grade Days.

Radiography

- The Radiography Program actively participated in the Admissions Department 8th Grade Day and Senior Day events.
- Gale Brown traveled to Erie and Chanute High Schools and gave a presentation on Radiography.
- Gale Brown traveled to Meadow View Grade School to speak to their students in Greenbush Leadership Program.
- Gale Brown visited with students during the Trio Day event.
- Gale attended the Girard High School Mock Interview Day.
- Tammy Kimrey traveled to Pleasanton, Jayhawk-Linn, and Prairie View High Schools and gave a presentation on Radiography.
- Tammy Kimrey traveled to Uniontown to participate in their career fair.

Respiratory Therapy

- October 16th - Ross Harper traveled to Greenbush to talk to potential RT students
- November 6th - Visited with area high school students at Senior Day
- November 7th - Visited with 8th graders at 8th grade day
- Dec 10th, Ross Harper traveled to Erie and Chanute High Schools to visit with high school students
- During the spring semester, Ross Harper made several trips to area high schools and career fairs to discuss the field of respiratory therapy to potential students.

Workforce Education, Career Training & Personal Enrichment

- Ryan Seme went to Amazon in Coffeyville to talk to displaced workers

Student Affairs

Admissions

- Revamped the lettering system used for contacting current and potential students
- Fall 2014:

- Hosted two 8th Grade Day events for the middle schools in Labette & Cherokee County
- Hosted a Senior Day with 42 students in attendance
- Hosted a Kansas Association of Collegiate Registrars and Admissions Officers (KACRAO) College Planning Conference with representatives from 40 higher education institutes as visitors on campus and high schools in attendance from all over Southeast Kansas.
- Spring 2015:
 - Hosted three Cardinal Enrollment Day events for incoming college Freshman students with approximately 70 students in attendance
 - Hosted an 8th Grade Day event for Humboldt Middle School
 - Hosted a College Exploration Day for St. Paul 9th Grade
 - Hosted a Trio Day Event for the LCC Talent Search Program
 - Provided numerous high schools with “After Prom” & “After Graduation” donations—both promotional items and scholarships
 - Attended high school awards ceremonies/banquets to present scholarship certificates to student planning to attend LCC in the Fall 2015

Athletics

- Have worked with Financial aid and Admissions to assure all student athletes complete all necessary documents for financial aid.

Student Life

- SGA applications were handed out at Cardinal Enrollment Days, and 2 of the 6 SGA senators who were elected applied during those days.

Student Success Center

- Updated Kansas Career Pipeline flyer for use around campus

Student Support Services

- Updated information flyers for recruiting purposes
- Targeted all students enrolled for Fall 2015 for program recruitment

Talent Search

- 26.2% of the project's 2014 graduates enrolled at LCC for the Fall 2014 Semester.
- Talent Search participated in all of the college's special enrollment days in 2014 and 2015.
- A special Talent Search Day was held on LCC's main campus in April 2015. 45 students attended the activity.
- Wichita State University's Gear Up project from Pittsburg attended the Talent Search Day

Public Relations

- Recruiting fairs for admissions department.
- Promoted and assisted with enrollment days
- Assisted Admissions with on-campus Cardinal Experience days.
- Gained coverage with social media presence, Facebook
- Increase amount of press releases being released to area media.
- Continue Presidential editorials.
- Paid advertising via social media
- Facilitated website redesign

Student Success

Academic Affairs

- Former LCC student Matt Heflin designed and won a National Addy Award Point of Purchase Display which was exhibited in the Hendershot Gallery with PSU's Graphic Imaging Department exhibits.

Accounting/Business

- Phi Beta Lambda students attended the State Leadership Conference in Hays, Kansas and returned home with several awards.
- Ty Ellis - 1st place in Integrated Marketing Campaign, Sales Presentation; 2nd place in Marketing Analysis and Decision Making and also Business Presentation
- Kortney Kirkland - 2nd place in Business Presentation; 3rd place in Job Interview and Word Processing
- Orren Taylor - 1st place Integrated Marketing Campaign; 2nd place in Marketing Analysis and Decision Making; 3rd place in Impromptu Speaking
- Shawna Yockey - 1st place in Integrated Marketing Campaign; 2nd place in Marketing Analysis and Decision Making; 3rd place in Business Communications
- Kortney Kirkland, Orren Taylor and Shawna Yockey all received Who's Who in Kansas Phi Beta Lambda.
- LCC Phi Beta Lambda received the Gold Seal Chapter award at the National Conference in Nashville, Tennessee in June 2014.

Diagnostic Medical Sonography

- Brian Veditz took seven students to Dallas, TX for a physics conference. This will help maintain the high pass rate on boards.

English

- English department contributes to Foundation English Scholarship, Foundation Capital Campaign, and Foundation Auction for Scholarships; donates books and cash to textbook dessert auction; purchases and donates LCC Café food cards; gives books and other materials to needy students; contributes to other one-time student needs; participates in student organization raffles

Graphic Design

- Eric Hudson, Graphic Design Club President, received a Broken Wing Award which honors students that soar above adversities in educational pursuits.

Library

- A General Education and a Career Technical student were added to the Library Committee.

Radiography

- At the Kansas Society Radiologic Technologist Conference held in Topeka the Radiography students received numerous awards in the student competitions:
 - Lydia Lance placed 1st Place in the Waters View Sinus film competition.
 - Cassie Wallace placed 2nd Place in the Waters View Sinus film competition and 1st Place with her Pelvic Kidney case in the Most Interesting Case Competition.
 - Chelsea Bockover placed 3rd Place in the Waters View Sinus film competition and 2nd Place in the Y-View Shoulder competition.
 - Jordan Craft placed 1st Place in the Y-View Shoulder competition.
 - Audra Beason placed 3rd Place in the Y-View Shoulder competition.
 - Joshua Ayers placed 2nd in the RAO Esophagus Contrast Media film competition.
 - Kristi Martin received 2nd Place in the Posterior Oblique L-spine film competition and also won 2nd Place with her Scientific Exhibit Display: The condition of Progeria.
- At the SGA Awards Banquet several Radiography Club students received numerous awards:
 - Who's Who Award: Bria Maples, Jackie Sisk, Brendan O'Hara, Jordan Craft, Chelsea Bockover, and Lydia Lance
 - Broken Wing Award: Audra Beason
 - Top Cardinal Award: Bria Maples, Whitney Wolken, Jill Troy, Abby Chickadonz, Chelsea Bockover, and Jackie Sisk.
- The Radiography Club received 2nd Place - Cardinal Point Award, Runner Up for the Pop Tab Program, and the club received the Top Student Organization for the year.
- The Radiography students hosted a Radiography Appreciation Week in their clinical education centers to show their appreciation for Radiologic Technology Week November 3 - 7, 2014.

Respiratory Therapy

- August 26th, the second year respiratory therapy students traveled to Freeman West Hospital in Joplin Missouri for hospital wide orientation.
- April 8-10 the second year students attended the Kansas Respiratory Care Society Seminar in Wichita, KS.

Student Affairs

Student Life

- SGA President Keri Thompson was nominated to the All-Kansas Academic Team.

Student Support Services

- 36 SSS participants recognized on the President's and Dean's Honor Rolls.
- 27 SSS participants graduated with Certificates or Associate Degrees.

Talent Search

- 100% of participants grades six through eleventh will advance to their next grade level.
- 100% of Talent Search's 78 high school seniors graduated.
- Two 2015 Talent Search graduates were valedictorians for their respective schools. One graduate was the salutatorian
- One 2015 graduate was accepted to Air Force Academy

Foundation

- Provided \$114,636 in scholarships for LCC students
- Worked closely with PR and Student Services to design and implement promotional material notifying students to apply for scholarships online

Public Relations

- Department members teach College Success Skills classes to help ensure that students are comfortable and confident about college.
- Ensure that all appropriate press is released when students compete, win, etc. in state and national competitions to promote student accomplishments.
- Coordinate Cherokee Center cookouts for students

Technology

Finance & Operations

- Upgraded the internet at Cherokee and Parsons

Miscellaneous

Academic Affairs

- Completed Academic Program Reviews: Elementary and Secondary Education, Early Childhood Education, Biology, and History
- A group from LCC visited the half scale black granite model of the Vietnam Wall at PSU as one of our 50th commemoration partner events. LCC was the first Community College in the nation to become a commemorative partner.
- The LCC Cardinals Caring Committee sponsored Self-defense Awareness Workshop presented by Master Morgan Webb.
- Allison Colson was group leader for the 10 LCC employees who traveled to London, Paris, Florence, Assisi, and Rome for ten fun and educational days in May, 2015.
- Participated in the LCC cardboard recycling.
- Faculty, staff and students had fun participating in the Cardinals Shake It Off youtube video at mid-terms.
- The LCC Cardinals Caring Committee sponsored a Personal Finance Workshop for students. The speakers were Janet George and Ray Jacquinot from Commercial Bank.
- Academic Affairs members participated in the August workday event.

Communication

- Tom Duran and Tonya Bell presented a personality assessment talk at LCC's fall in-service.
- Tom Duran took students to KOAM Television Station in Pittsburg to learn how the station operates and discuss career opportunities in the field.
- Tonya Bell took students to KLKC Radio Station in Parsons to learn how a radio station operates and provide students with the experience to record public service announcements for a class project.
- Tonya Bell serves as the treasurer for the LCC Faculty Association, serves on faculty senate, and on the faculty negotiations team.

Graphic Design

- Melissa Kipp took students in the Graphic Design Club to the Muller Bressler Brown agency in Kansas City on April 15, 2015 for a tour of the facility along with a presentation and Q&A session with MBB graphic designers.

Library

- The Library had granola bars for Granola Bar Day for the students.

Physical Therapist Assistant

- Lisa Bradley attended a site visit for CAPTE in July 2014.
- Lisa Bradley attended another site visit for CAPTE in November 2014.
- Lisa Bradley became an item writer for the National Exam for Physical Therapy in June 2014.

Student Affairs

Talent Search

- Talent Search was fully funded for the 2015-2016 grant year.

Finance & Operations

- Implemented a Return to Work Procedure
- Eliminated the Online Coordinator position and hired a Recruiter/Advisor
- Reduced paper usage by 2000 pounds.
- Recycled 2,862 pounds of paper with the recycle truck
- Eliminated one full—time position in the Cardinal Café and utilized more student work studies

Foundation

- Held 16th Annual Auction for Scholarships: We received donations of in-kind gifts totaling \$29,127. The revenue from the auction was \$44,650.
- Oversaw completion of the Nursing graduate wall

Public Relations

- Department members teach College Success Skills classes to help ensure that students are comfortable and confident about college.
- Ensure that all appropriate press is released when students compete, win, etc. in state and national competitions to promote student accomplishments.
- Coordinate Cherokee Center cookouts for students