**General Student Information about the RedZone**

RedZone is LCC's web application that allows students to see their class schedules, unofficial transcripts, grades, and other college related information online. To access this information you will first need to login with you RedZone username and password.

1. Go to www.labette.edu and click on the link on the left of the page for RedZone.

2. Login to **RedZone** with your **user name** and **password (PIN).**
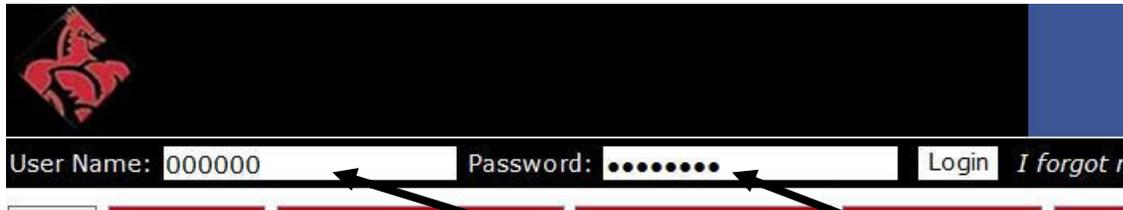
If you don't have a password (PIN) number, contact the IT department (620-820-1146) and they can provide that information to you.

If you have forgotten your password, enter you student ID number for the username and then click "I forgot my password", this will generate a new password and send it to your LCC email account. Once it has sent the password check your email and you can change the password to something easy for you to remember.


3. To update personal information, click on **Personal Info** link at the top of the screen after you sign in.

4. Click on the **Biological Info** tab
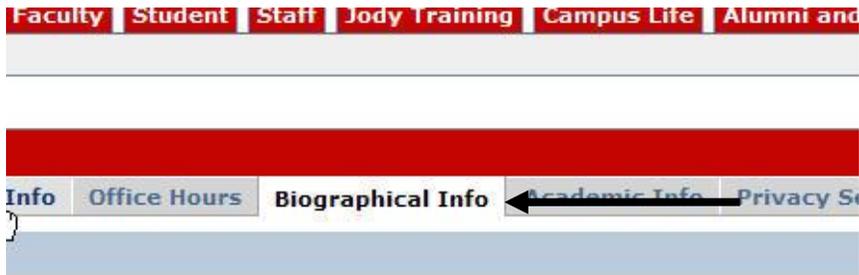
5. Click on the **Pencil** icon to edit information.

**6.** Update your address if needed and any other personal information.

7. Scroll to the bottom of the page and click the **submit button** when finished.
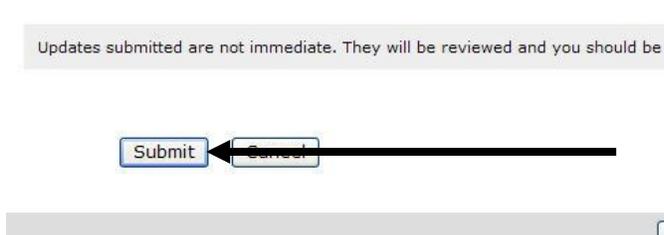
8. Once submitting the request, it goes to Admissions where they update the information in the college's database. Note: It may take a while for the changes to show in the RedZone.

9. To find the courses for which you are enrolled, make sure to click the **Student Tab** at the top of the page.
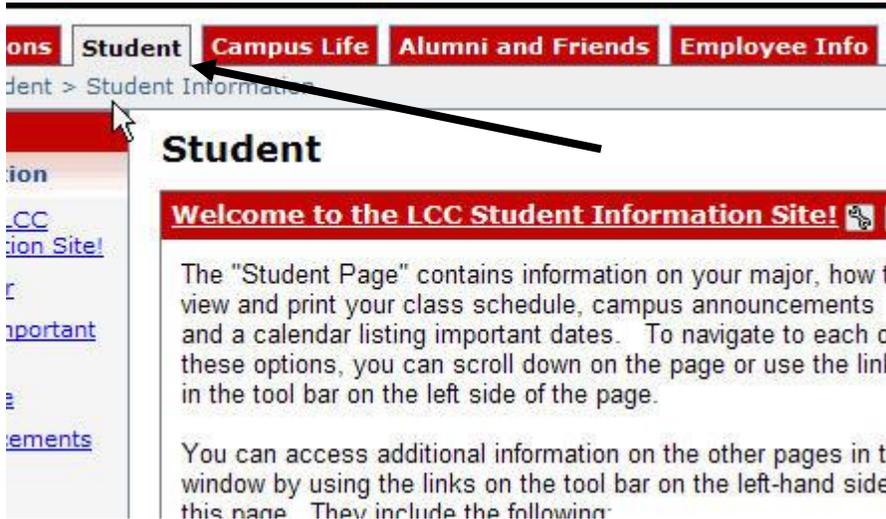
10. On the right-hand side of the page your **Class Schedule** should show.

11. Browse through some of the different links in RedZone and familiarize yourself with the various areas.

12. To enter an online class, or to check to check your grades, go to the Quick Links area in the lower left side of the page and choose "My Courses."

13. This will show your current courses for the semester.

14. Click on the course name to enter the online course site.

15. Please note that your class(es) may not show until the day the class starts.