



Information Technology Coordinator

The IT Coordinator is responsible for supporting all computing and networking systems, including maintenance and repair for the college. The candidate must have knowledge of Windows operating systems as well as possess skills in communication, organization, technology use and multi-tasking.

Required Qualifications include an Associate's degree focused on data processing or equivalent work experience and two years' experience with computer hardware, software, and networking systems in education or administration environments. Bachelor's degree in a relevant field preferred.

This is an hourly position, part-time 18 hours per week and not eligible for benefits.

The position remains open until filled. Applications are reviewed as received. Send an LCC application found at www.labette.edu/hr, a letter of interest, a resume, and an unofficial transcript to the Director of Human Resources, Labette Community College, 200 S. 14th, Parsons, KS 67357, fax 620-421-0180, or email hr@labette.edu.

Full position description can be found at www.labette.edu/hr

EOE

Labette Community College is committed to a policy of educational equity. Accordingly, the College admits students, grants financial aid and scholarships, and conducts all educational programs, activities, and employment practices without regard to an individual's race, color, religion, gender identity, sexual orientation, national origin, age, marital status, ancestry, genetic information, or disabilities as required by Titles VI, VII, IX, and section 504 of the Rehabilitation Act of 1973. Inquiries should be directed to: Director Human Resources, Labette Community College, 200 South 14th Street, Parsons, KS 67357. Telephone (620) 421-6700 extension 1234, e-mail hr@labette.edu