

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
February 14, 2019

The Board of Trustees met at 5:30 p.m. on Thursday, February 14, 2019 in the Conference Room, Student Success Center Building.

Members Present

Mr. Rod Landrum
Mr. David Winchell
Mr. Pat McReynolds
Mr. Mike Howerter
Mr. Carl Hoskins
Mr. Montie Taylor

Others Present

Dr. Mark Watkins
Leanna Doherty
Tammy Fuentez
Joe Burke
Jason Sharp
Lindi Forbes
Bethany Kendrick

Kathy Johnston
Janice Every
Dee Bohnenblust
Theresa Hundley
Neil Phillips
Terry Hardman

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair McReynolds asked for changes or additions to the presented agenda. President Watkins had no changes. Mr. Hoskins moved to approve the agenda as presented. Mr. Landrum seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair McReynolds asked for corrections or additions to the January 10, 2019 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. Landrum seconded and motion carried 6-0.

Approval of Special Meeting Minutes (ACTION ITEM)

Chair McReynolds asked for corrections or additions to the January 18, 2019 special meeting minutes, Mr. Landrum moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report

None

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the January financial report at the table. At the end of January we were 58% through the year. The general fund was 56% expended and the technical education/vocational fund was 53% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

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Audit

Neil Phillips of Jarred, Gilmore, & Phillips was in attendance to review the audit. It was an unmodified opinion with no findings.

Mr. Phillips stated that LCC had a clean report with no issues.

Review of Plans for Factory Connection Building

Terry Hardman was in attendance to review the plans for renovations to the prior Factory Connections building. After a discussion, Mr. Winchell moved to approve the original plan of a full remodel as presented by the architects. Mr. Landrum seconded and motion carried 4-2. Trustee Taylor and Trustee Howerter voted against this motion.

President's Report

President Watkins gave a short report.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved to recess into executive session at 6:55pm (time) for 15 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 7:10pm in this room. Inviting in Dr. Mark Watkins.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 6-0.

Reconvened at 7:10pm.

Evaluation of the College President

Chair McReynolds will send a letter to Human Resources for the personnel file. The Trustees thanked Dr. Watkins for his hard work this past year.

Tuition and Fees for 2019-2020

Information is for review only. No action taken.

Course Approval

Mr. Hoskins moved to approve the following courses:

Interpersonal Communication, 3 credit hours

Principles of Biology I, 5 credit hours

Principles of Biology II, 5 credit hours

American Literature I, 3 credit hours

British Literature I, 3 credit hours

Mr. Howerter seconded and motion carried 6-0.

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Policy Approval

Mr. Hoskins moved to approve the following policies:

Policy 2.18 Animals on Campus

Policy 4.17 Tutoring Services

Mr. Howerter seconded and motion carried 6-0.

Faculty Resignation

Due to the resignation of Bruce Bowles, Nurse Faculty, at the end of his current contract, Mr. Howerter moved to approve administration to begin a search for a replacement. Mr. Landrum seconded and motion carried 6-0.

Approval of Bills

Mr. Winchell moved to approve the Claims Register. Mr. Landrum seconded and motion carried 6-0.

Public Comment

Joe Burke informed the Trustees about a report posted on the President's page on the website about 5 Year Program Outcomes.

Trustee Taylor reminded everyone about the memorial service for Gene Chambers to be held Saturday, February 16th.

Trustee Landrum asked how he can help with the food pantry.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for March 21, 2019 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. Winchell moved to adjourn the meeting at 7:45pm. Mr. Hoskins seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board