

**LABETTE COMMUNITY COLLEGE**  
**Board of Trustees Minutes**  
**April 10, 2025**

The Board of Trustees met at 5:30 p.m. on Thursday, April 10, 2025, at the Cardinal Event Center.

**Members Present**

Greg Chalker  
Becky Dantic  
Carl Hoskins  
Rod Landrum  
Montie Taylor  
David Winchell

**Members Absent**

**Others Present**

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Ross Harper	Theresa Hundley	Dr. Ken Elliott	Lindi Forbes
Kevin Doherty	Hannah Kennedy	Deardin Kelley	Erin Knox
Cathy Kibler	Jennifer Harding	Tiffany Kotzman	Susan Stolte

Heidi Flora recorded the minutes.

**Adoption of Revised Agenda (ACTION ITEM)**

Chair Dantic asked for changes or additions to the revised meeting agenda. There were none. Trustee Winchell moved to approve the meeting agenda as presented. Trustee Landrum seconded the motion and the motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Dantic asked for corrections or additions to the March 13, 2025, regular meeting minutes. There were none. Trustee Landrum moved to approve the minutes as presented. Trustee Hoskins seconded the motion and the motion carried 6-0.

**Reports and/or Board Discussion**

Dr. Watkins introduced new employees Erin Knox, Director of PTA, and, Deardin Kelley, Head Volleyball Coach.

**Faculty Senate Report:** None

**Student Government Report:** None

**Administrative Report:**

**Comparison of Expenditures to Budget** - The March financial report was placed on the tables. At the end of March, we were 75% through the year. The general fund was 67% expended and the technical education/vocational fund was 68% expended. Vice-President Doherty invited questions from the Trustees.

Vice President Doherty also gave an update on the certificate of deposit.

**Facilities Report:** Kevin Doherty, Facilities Director reported that the Workforce classroom was complete. He also reported that the footings for the softball field restroom facility have been dug.

**President's Report:** VP Kirkpatrick gave an update on the 2025 graduation reporting 298 associate degrees and 104 certificates are to be awarded. She said this is the largest graduating class in recent years.

Dr. Watkins gave an update on the athletic complex HVAC system reporting that Carrier has agreed to pay for a new blower system and installation. However, they did not agree to cover any of the costs that have been incurred since the original warranty expired and will not pay for new vibration testing. All new parts will have a one-year warranty.

Dr. Watkins discussed the legislative process and reported that the community colleges had requested the same amount of funding as last year. However, due to cuts this year, cybersecurity funds are being forfeited and although we will receive extra in some areas, overall, LCC will receive \$216,000 less than the previous year.

He also reported on a new bill that was recently passed stating that Kansas Community Colleges can have no more than six months of cash-on-hand on June 30. He reported that LCC's cash-on-hand is 4.2 months.

Dr. Watkins reminded everyone of the upcoming Auction for Scholarships scheduled for Friday, April 25.

He also reported on the annual High School Art Competition which was held on campus this past week with students from 11 different high schools attending.

### **Old Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)**

#### **2025-2026 Tuition**

Trustee Taylor moved to approve a \$2 increase in tuition and a \$1 increase in fees for all residency categories for 2025-2026. Trustee Chalker seconded the motion and the motion carried 4-2

### **New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)**

#### **Academic Program Review**

Dr. Jason Sharp presented the 2025 Education Program Review and Ross Harper, Dean of CTE and Workforce and Susan Stolte, Director of Respiratory Care presented the 2024 Respiratory Care Program Review.

Trustee Taylor moved to accept both Program Reviews. Trustee Chalker seconded the motion and the motion carried 6-0.

This discussion serves as Board of Trustee training in both the Education and Respiratory Care Programs.

### **Staff Employment Letters**

Trustee Landrum moved to approve the employment letters for Brandi Clark, Diagnostic Medical Sonography Engagement Coordinator, to begin 4/1/25, at a salary of \$45,466/annually; Tessa Newman, Assistant Volleyball Coach, to begin 4/1/2025, at a salary of \$25,798/annually, and Lauren Holmes, Academic Accessibility Manager, to begin 5/1/25, at a salary of \$48,981/annually. Trustee Hoskins seconded the motion and the motion carried 6-0.

### **Roof Bids**

Trustee Chalker moved to approve both quotes from Weatherproofing Technologies. One for the Student Success Center roof restoration for \$36,213.34 and one for the Annex roof restoration and repair for \$112,312.01. Trustee Winchell seconded the motion and the motion carried 6-0.

### **Approval of Bills**

Trustee Landrum moved to approve the Claims Register. Trustee Hoskins seconded the motion and the motion carried 6-0.

### **Public Comment**

Trustee Taylor requested some clarification on how the Independence Community College and Coffeyville Community College consolidation might affect LCC. Dr. Watkins shared some of his perspectives and reported that he does not believe it will have any major effect on LCC.

There was some discussion on House Bill 2402 – Blue Ribbon Task Force.

### **Executive Session**

Trustee Landrum moved to recess into executive session at 6:40 p.m. for 5 minutes for personnel matters for non-elected personnel. To protect the privacy interests of an identifiable individual. Trustee Hoskins seconded the motion and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, and Kelly Kirkpatrick.

The Board returned to open meeting at 6:45 p.m.

### **(ACTION, INFORMATION, OR DISCUSSION ITEMS)**

Trustee Chalker moved to approve Action 1) Elimination of the positions of Registrar Associate as of 7/15/2025 and Enrollment Management Associate as of 5/31/2025; Action 2) Approval of creating the position of Assistant Registrar at grade 30; and, Action 3) Pursuant to Policy 7.01 Administrators and Staff Conditions of Employment,

Item P: Reduction in force, we approve the President's appointment of Pamela Giefer to the position of Assistant Registrar, Beginning June 1, 2025, at an annual salary of \$44,856. Trustee Landrum seconded the motion and the motion carried 6-0.

### **Executive Session**

Trustee Winchell moved to recess into executive session at 6:48 p.m. for 5 minutes for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency. To protect the institution's right to the confidentiality of its negotiating position and the public interest. Trustee Chalker seconded the motion and the motion carried 6-0.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, and Leanna Doherty.

The Board returned to open meeting at 6:53 p.m.

### **Executive Session**

Trustee Chalker moved to recess into executive session at 6:54 p.m. for 5 minutes for matters relating to the acquisition of real property. To protect the institute's financial interest and bargaining position. Trustee Winchell seconded the motion and the motion carried 5-1.

The following were invited to participate in the executive session: Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, Kelly Kirkpatrick, Greg Chalker, Becky Dantic, Carl Hoskins, Rod Landrum, and David Winchell.

Trustee Taylor left the meeting at 6:54 p.m.

At 6:59 p.m. Trustee Landrum moved to extend the executive session for 5 minutes. Trustee Chalker seconded the motion and the motion carried 5-0.

At 7:04 p.m. Trustee Landrum moved to extend the executive session for 5 minutes. Trustee Winchell seconded the motion and the motion carried 5-0.

The Board returned to open meeting at 7:09 p.m.

### **Adjournment**

Trustee Landrum moved to adjourn the meeting at 7:09 p.m. Trustee Hoskins seconded the motion and the motion carried 5-0.

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**Heidi Flora, Clerk of the Board**