

# EXHIBIT 3

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
August 20, 2015

The Board of Trustees met at 5:30 p.m. on Thursday, August 20, 2015 in the Conference Room, 2<sup>nd</sup> Floor of the Student Union Building.

**Members Present**

Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. David Winchell  
Mr. Pat McReynolds

**Trustees Absent**

Mr. Mike Howerter  
Mr. Carl Hoskins

**Others Present**

Dr. George Knox	Glenn Foss
Leanna Doherty	Colleen Williamson
Joe Burke	Jack Burke
Bethany Kendrick	Debbie Lamb
Tammy Fuentez	Shirley Beneke
Lindi Forbes	Aaron Stewart
Janice Every	Jeff Perez
Raven Martinez	Brian Gustafsan
Lou Martino	Kelly Young
David Markham	Evan Mereman
Kathy Johnston	Susan Brouk
Mark Watkins	Travis Burke

Megan Fugate recorded the minutes.

**Public Hearing**

At 5:30 pm, Chair McReynolds opened the public hearing for the 2015-2016 Community College budget. There was no increase to the mill levy for the last 12 years. There were no questions from the audience. At 5:32pm, Chair McReynolds closed the public hearing.

**Adoption of Agenda (ACTION ITEM)**

Chair McReynolds asked for changes or additions to the revised agenda. President Knox had no changes. Mrs. Zetmeir moved to approve the revised agenda as presented. Mr. Winchell seconded and motion carried 4-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the July 9, 2015 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 4-0.

**Approval of Special Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the July 23, 2015 special meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 4-0.

## **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

### **Bluffstone Presentation**

Kelly Young, of Bluffstone, LLC was in attendance to present a revised plan for student housing. The Board of Trustees allowed the public to ask questions or make a comment for a duration of one minute per person and pertaining only to the construction project.

### **Executive Session for consultation with our attorney on a matter protected by the attorney-client privilege**

At 5:58pm, Mrs. Zetmeir moved to recess into executive session for consultation with the attorney on a matter protected by the attorney-client privilege, for 20 minutes, inviting in Dr. George Knox, David Markham and Leanna Doherty. The executive session is required to protect attorney-client privilege and the public interest. The Board will return to open meeting at 6:18pm in this room. Mr. Taylor seconded and motion carried 4-0.

Reconvened into open session at 6:18pm.

Chair McReynolds reported that the revised development agreement has not been finalized. The Board is still in negotiations and hopeful that the occupancy agreement will be approximately 35% with a time period to not exceed 5 years.

### **Adoption of 2015-2016 Budget**

Mrs. Zetmeir moved to approve the adoption of the 2015-2016 Budget. Mr. Winchell seconded and motion carried 4-0.

### **Regular Meeting Dates of the Board of Trustees**

Mr. Winchell moved to take the regular meeting dates of the Board of Trustees off the table and to approve the meeting dates as presented. Mr. Taylor seconded and motion carried 4-0.

### **Reports and/or Board Discussion**

#### **Faculty Senate Report**

Jack Burke had no report

#### **Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the June financial report at the table. At the end of the year, the general fund was 93% expended and the technical education/vocational fund was 91% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

#### **President's Report**

Dr. Knox gave a short report.

## **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

### **Professional Staff Employment Letter**

Mr. Winchell moved to approve the Professional Staff Employment Letter for Ben McKenzie, temporary Head Wrestling Coach, at a monthly salary of \$2,084 beginning August 5, 2015. Mr. Taylor seconded and motion carried 4-0.

Mr. Winchell moved to approve the Professional Staff Employment Letter for Mitchell Rolls, Head Women's Basketball Coach, at an annual salary of \$34,500 beginning July 20, 2015. Mrs. Zetmeir seconded and motion carried 4-0.

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Mrs. Zetmeir moved to approve the Professional Staff Employment Letter for Jerrod Stanford, Head Men's Basketball Coach, at an annual salary of \$36,000 beginning July 20, 2015. Mr. Taylor seconded and motion carried 4-0.

Mr. Taylor moved to approve the Professional Staff Employment Letter for Jeff Vesta, Assistant Wrestling Coach, at a salary of \$24,366, 42 week employment beginning August 12, 2015. Mr. Winchell seconded and motion carried 4-0.

### Approval of Bills

Mr. Zetmeir moved to approve the Claims Register. Mr. Taylor seconded and motion carried 4-0.

### Executive Session for Employee-Employer Negotiations

At 6:45pm, Mrs. Zetmeir moved to recess into executive session for 10 minutes for the purpose of matters relating to employer-employee negotiations. The Board will reconvene in this room at 6:55pm. The executive session is required to protect the public interest in negotiating a fair and equitable contract.

Mr. Winchell seconded and motion carried 4-0.

Mr. Zetmeir moved to approve the changes to the Faculty Master Agreement effective for the 2015-2016 school year. Mr. Taylor seconded and motion carried 4-0.

Mr. Winchell moved to approve a 1% salary increase for all Administrative and Professional staff effective September 1, 2015 and direct the administration to issue new contracts as appropriate. Mr. Taylor seconded and motion carried 4-0.

Mr. Taylor moved to approved a 1% salary increase for Educational Support Staff for the FY2015-2016 to begin with the September payroll. Mrs. Zetmeir seconded and motion carried 4-0.

### Public Comment

None

### Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Taylor reminded everyone of the next regular meeting of the Board of Trustees scheduled for September 10, 2015 at 5:30 p.m., Conference Room, 2<sup>nd</sup> Floor of the Student Union Building.

### Adjournment

Mrs. Zetmeir moved to adjourn the meeting at 7:02pm. Mr. Winchell seconded and motion carried 4-0.

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Megan Fugate, Clerk of the Board