

EXHIBIT 3

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
September 10, 2015

The Board of Trustees met at 4:30 p.m. on Thursday, September 10, 2015 in the Conference Room, 2nd Floor of the Student Union Building.

Members Present

Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. David Winchell
Mr. Pat McReynolds
Mr. Mike Howerter
Mr. Carl Hoskins

Others Present

Dr. George Knox	David Markham
Leanna Doherty	Kathy Johnston
Joe Burke	Mark Watkins
Bethany Kendrick	Glenn Foss
Tammy Fuentez	Colleen Williamson
Lindi Forbes	Kelly Young
Janice Every	Jack Burke
Raven Martinez	Kelsie Coltrane-SGA

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Hoskins asked for changes or additions to the agenda. President Knox had one change, add faculty contracts after VI.E. Mrs. Zetmeir moved to approve the revised agenda as presented. Mr. McReynolds seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Hoskins asked for corrections or additions to the August 20, 2015 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. Winchell seconded and motion carried 6-0.

President Knox introduced Jerrod Stanford, Head Men's Basketball Coach, Kyle Drennan, Assistant Men's Basketball Coach and Mitchell Rolls, Head Women's Basketball Coach.

Kelly Young, Bluffstone, LLC gave brief update.

Executive Session for consultation with our attorney on a matter protected by the attorney-client privilege

At 4:37pm, Mrs. Zetmeir moved to recess into executive session for consultation with the attorney on a matter protected by the attorney-client privilege, for 15 minutes, inviting in Dr. George Knox, David Markham and Leanna Doherty. The executive session is required to protect attorney-client privilege and the public interest. The Board will return to open meeting at 4:52pm in this room. Mr. McReynolds seconded and motion carried 6-0.

Reconvened into open session at 4:55pm.

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At 4:55pm, Mrs. Zetmeir moved to recess into executive session for consultation with the attorney on a matter protected by the attorney-client privilege, for an additional 10 minutes, inviting in Dr. George Knox, David Markham and Leanna Doherty. The executive session is required to protect attorney-client privilege and the public interest. The Board will return to open meeting at 5:05pm in this room. Mr. McReynolds seconded and motion carried 6-0.

Chair Hoskins asked for a motion on the basic content of the development agreement contingent with suggested changes. Chair Hoskins withdrew his motion.

Reports and/or Board Discussion

Faculty Senate Report

Jack Burke had no report

SGA Report

Kelsie Coltrane gave a short report on upcoming activities.

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the July& August financial report at the table. At the end of July we were 8% of the way through the year, the general fund was 9% expended and the technical education/vocational fund was 8% expended.

At the end of August we were 17% of the way through the year, the general fund was 16% expended and the technical education/vocational fund was 15% expended.

She invited questions from the Trustees and welcomed phone calls at a later date.

President's Report

Dr. Knox gave a short report.

After a short discussion on the development agreement, Mr. McReynolds moved to conditionally accept the development agreement with changes to be made in the document. Mr. Howerter seconded and by a show of hands, motion carried 6-0.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Cherokee Center Roof Repair

Kevin Doherty discussed issues regarding the roof at the Cherokee Center. Representatives from Greenbush and Tremco were in attendance to answer questions. The Board authorized Kevin to go through Greenbush to get bids on the work and provide more details to the Trustees.

2015 Annual Report

Joe Burke reviewed the Annual Report with the Trustees.

Policy Review

Policy 3.35 Program Reviews was in the packet for review. Action will be taken in October.

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Professional Staff Employment Letter

Mrs. Zetmeir moved to approve the Professional Staff Employment Letter for Kyle Drennan, Assistant Head Men's Basketball Coach, at a salary of \$19,366 for 42 weeks beginning August 25, 2015. Mr. Taylor seconded and motion carried 6-0.

Approval of Bills

Mr. Zetmeir moved to approve the Claims Register. Mr. McReynolds seconded and motion carried 6-0.

Faculty Contracts

Mr. Winchell moved to approve the faculty contract for Crystal Garcia, Nurse Educator, at an annual salary of \$41,147, M+12 Step 7, beginning October 1, 2015. Mrs. Zetmeir seconded and motion carried 6-0.

Mrs. Zetmeir moved to approve the faculty contract for Hali Beaver, Nurse Educator, at an annual salary of \$37,407, QV, Step 6, beginning November 1, 2015. Mr. Winchell seconded and motion carried 6-0.

Public Comment

Trustee Winchell commented that the LCC recruiters visited the high school and are doing a great job.

There will be a special board meeting on Thursday, September 17th at 12:00pm.

Raven Martinez addressed the board regarding the development agreement, the Cherokee Roof bids and the possibility of having the entire board packet on the website.

Glen Foss addressed the board regarding the possibility of having the board packet on the website.

Trustee Howerter would like to discuss it at the next meeting.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for October 8, 2015 at 5:30 p.m., Conference Room, 2nd Floor of the Student Union Building.

Adjournment

Mrs. Zetmeir moved to adjourn the meeting at 6:02pm. Mr. McReynolds seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board