

EXHIBIT 3

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
October 8, 2015

The Board of Trustees met at 5:30 p.m. on Thursday, October 8, 2015 in the Conference Room, 2nd Floor of the Student Union Building.

Members Present

Mr. Montie Taylor
Mrs. Sophia Zetmeir
Mr. David Winchell
Mr. Carl Hoskins

Members Absent

Mr. Pat McReynolds
Mr. Mike Howerter

Others Present

Dr. George Knox	Mark Watkins
Leanna Doherty	Glenn Foss
Joe Burke	Colleen Williamson
Bethany Kendrick	Susan Brouk
Tammy Fuentez	Kevin Doherty
Lindi Forbes	Megan Thompson
Janice Every	Crystal Garcia

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Hoskins asked for changes or additions to the agenda. President Knox had one change, add introduction of employee after Item III. Mrs. Zetmeir moved to approve the revised agenda as presented. Mr. Winchell seconded and motion carried 4-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Hoskins asked for corrections or additions to the September 10, 2015 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 4-0.

Chair Hoskins asked for corrections or additions to the September 17, 2015 special meeting minutes. Mr. Winchell moved to approve the minutes as presented.. Mrs. Zetmeir seconded and motion carried 4-0.

President Knox introduced Crystal Garcia, Nurse Educator.

Reports and/or Board Discussion

Bluffstone Update

None

Faculty Senate Report

Jack Burke had no report

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SGA Report

Megan Thompson gave a short report on upcoming activities.

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the September financial report at the table. At the end of September we were 25% of the way through the year, the general fund was 29% expended and the technical education/vocational fund was 32% expended.

She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty informed the Board of a Perkins Fund equipment purchase of a refurbished portable ultrasound machine from UltraSolutions for approximately \$13,000.

President's Report

Dr. Knox gave a short report.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Board Packet on Website

Mr. Taylor moved to approve having the board packet uploaded to the website. Mr. Winchell seconded and motion carried 4-0.

Cherokee Roof Repair

Mrs. Zetmeir moved to approve the bid from Cornerstone Building Service to repair the roof at the Cherokee Center for a total cost of \$33,795.41 for labor and materials. Mr. Winchell seconded and motion carried 4-0.

Student Housing Development Agreement Addendum

Mr. Taylor moved to approve and have Chair Hoskins sign the DA-146a addendum to the Student Housing Development Agreement. Mrs. Zetmeir seconded and motion carried 4-0.

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

2015 Report of Student Learning

Mark Watkins reviewed the Report of Student Learning with the Trustees.

Discontinuance of Programs

Mrs. Zetmeir reluctantly moved to approve the discontinuance of the following programs: Network Administration AAS Degree/ Certificates, Financial Services AAS Degree, and AA Degree in Music. Mr. Taylor seconded and motion carried 4-0.

Policy Approval

Mr. Taylor moved to approve Policy 3.35 Program Reviews, Mrs. Zetmeir seconded and motion carried 4-0.

Approval of Bills

Mr. Winchell moved to approve the Claims Register. Mrs. Zetmeir seconded and motion carried 4-0.

Public Comment

Glenn Foss thanked the Board for approving to have the board packet on the website.

Bethany Kendrick announced that there will be a Veterans Day parade on Wednesday, November 11th at 10am.

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Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for November 12, 2015 at 5:30 p.m., Conference Room, 2nd Floor of the Student Union Building.

Adjournment

Mrs. Zetmeir moved to adjourn the meeting at 6:30pm. Mr. Winchell seconded and motion carried 4-0.

Megan Fugate, Clerk of the Board