

# EXHIBIT 3

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
November 12, 2015

The Board of Trustees met at 5:30 p.m. on Thursday, November 12, 2015 in the Conference Room, 2<sup>nd</sup> Floor of the Student Union Building.

**Members Present**

Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. David Winchell  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter

**Others Present**

Dr. George Knox	Colleen Williamson
Leanna Doherty	Susan Brouk
Joe Burke	Kevin Doherty
Bethany Kendrick	Hali Schultheiss
Tammy Fuentez	Dee Bohnenblust
Mark Watkins	Sydney Pemberton

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the agenda. President Knox had no changes. Mr. Winchell moved to approve the agenda as presented. Mrs. Zetmeir seconded and motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Hoskins asked for corrections or additions to the October 8, 2015 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 6-0.

President Knox introduced Hali Schultheiss, Nurse Educator.

**Reports and/or Board Discussion**

**Bluffstone Update**

None

**Faculty Senate Report**

Jack Burke had no report

**SGA Report**

Sydney Pemberton gave a short report on upcoming activities.

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the October financial report at the table. At the end of October we were 33% of the way through the year, the general fund was 32% expended and the technical education/vocational fund was 30% expended.

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She invited questions from the Trustees and welcomed phone calls at a later date.

Kevin Doherty gave an update on the Cherokee Center roof repair and the repair of the baseball field fence.

### President's Report

Dr. Knox gave a short report.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

None

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### PTK Yearly Update

Sydney Pemberton and Tammy Fuentez gave an annual update of PTK activities.

#### Professional Staff Employment Letter

Mr. Winchell moved to approve the Professional Staff Employment Letter for Dr. Jimmie Wilson, Physical Therapist Assistant Program Director, at a salary of \$83,000, beginning on January 4, 2016. Mrs. Zetmeir seconded and motion carried 6-0.

Mrs. Zetmeir moved to approve the Professional Staff Employment Letter for Lauren (CoCo) Falohun, Assistant Women's Basketball Coach, at a salary of \$19,366 for 42 weeks, beginning October 28, 2015. Mr. McReynolds seconded and motion carried 6-0.

#### Approval of Bills

Mrs. Zetmeir moved to approve the Claims Register. Mr. McReynolds seconded and motion carried 6-0.

#### Public Comment

None

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for December 10, 2015 at 5:30 p.m., Conference Room, 2<sup>nd</sup> Floor of the Student Union Building.

### **Adjournment**

Mrs. Zetmeir moved to adjourn the meeting at 5:56pm. Mr. Howerter seconded and motion carried 6-0.

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Megan Fugate, Clerk of the Board