

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
June 15, 2017

The Board of Trustees met at 5:30 p.m. on Thursday, June 15, 2017 in the Conference Room, Student Success Center Building.

**Members Present**

Mr. Montie Taylor  
Mrs. Sophia Zetmeir  
Mr. Pat McReynolds  
Mr. David Winchell

**Members Absent**

Mr. Carl Hoskins  
Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Joe Burke  
Janice Every  
Bethany Kendrick  
Tammy Fuentez

Michelle Goss  
Kathy Johnston  
Rick Carpenter  
Jason Sharp  
Colleen Williamson  
Kevin Doherty

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Vice-Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had two changes to the revised agenda, revised VIII. executive session from non-elected personnel to attorney-client privilege; added Ryan Seme resignation to Item V.E. Mrs. Zetmeir moved to approve the agenda as presented. Mr. Taylor seconded and motion carried 4-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Vice-Chair McReynolds asked for corrections or additions to the May 4, 2017 regular meeting minutes, Mrs. Zetmeir moved to approve the minutes as presented. Mr. Taylor seconded and motion carried 4-0.

**Reports and/or Board Discussion**

**Student Housing/Bluffstone Update**

Michelle Goss gave a brief update.

**Faculty Senate Report**

None

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the May financial report at the table. At the end of May we were 92% through the year. The general fund was 85% expended and the technical education/vocational fund was 88% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty presented the insurance information. Mrs. Zetmeir moved to approve the insurance policies as presented by Wood-Dulohery Insurance Agency. Mr. Winchell seconded and motion carried 4-0.

**President's Report**

Dr. Watkins wanted to thank everyone for the support.

Dr. Watkins introduced Rick Carpenter, Dean of Instruction.

### Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

### New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

#### Policy Approval

Mr. Taylor moved to approve Policy 2.12 Disruptive Acts and Weapons on Campus or Activities and Policy 2.13 Violence on Campus. Mrs. Zetmeir seconded and motion carried 4-0.

#### Administrative Employment Letter

Mr. Winchell moved to approve the administrative employment letter for Rick Carpenter, Dean of Instruction, beginning June 12, 2017 at a salary of \$68,000. Mr. Taylor seconded and motion carried 4-0.

#### Faculty Resignation

Mrs. Zetmeir moved to approve the resignation of Kalynn Admundson, Sociology Instructor, effective August 31, 2017 and authorize administration to begin a search for a replacement.

#### Professional Staff Employment Letter Confirmation

Mr. Winchell moved to approve the following Professional Staff Employment Letters:

- Patricia Moura, part-time Assistant Volleyball Coach, at a salary of \$19,560 for 42 weeks.
- Alex Coplon, Associate Head Baseball Coach, at a salary of \$24,366 beginning July 1, 2017.
- Tyler Hatcher, part-time Assistant Baseball Coach, at a salary of \$19,560 for 42 weeks.

Mrs. Zetmeir seconded and motion carried 4-0.

#### Professional Staff Resignation

Mrs. Zetmeir moved to approve the following professional staff resignations and authorize administration to begin a search for a replacement:

- Sam Jack, Student Support Services Academic Coordinator, effective July 31, 2017
- Kae Lani Bryan, Assistant Women's Softball Coach, effective July 31, 2017
- Trey Osborne, Assistant Women's Basketball Coach, effective July 31, 2017
- Kyle Drennan, Assistant Men's Basketball Coach, effective July 31, 2017
- Ryan Seme, Workforce Education, Career Training, and Personal Enrichment, effective June 30, 2017

Mr. Taylor seconded and motion carried 4-0.

#### Approval of Bills

Mrs. Zetmeir moved to approve the payment of the bills. Mr. Winchell seconded and motion carried 4-0.

#### Public Comment

Tammy Fuentez gave an update on Summer enrollment.

## EXHIBIT 2

### Executive Session

Executive session for consultation with our attorney on a matter protected by attorney-client privilege.

Mrs. Zetmeir moved to recess into executive session at 6:38pm for 20 minutes for consultation with our attorney on a matter protected by attorney-client privilege inviting in Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 6:58pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

Mr. Winchell seconded and motion carried 4-0.

Reconvened into open session at 6:58pm.

Mrs. Zetmeir moved to recess into executive session at 6:58pm for 10 minutes for consultation with our attorney on a matter protected by attorney-client privilege inviting in Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:08pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

Mr. Taylor seconded and motion carried 4-0.

Reconvened into open session at 7:08pm.

Mrs. Zetmeir moved to recess into executive session at 7:13pm for 5 minutes for consultation with our attorney on a matter protected by attorney-client privilege inviting in Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:18pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

Mr. Taylor seconded and motion carried 4-0.

Reconvened into open session at 7:18pm.

Mrs. Zetmeir moved to recess into executive session at 7:18pm for 5 minutes for consultation with our attorney on a matter protected by attorney-client privilege inviting in Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:23pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

## EXHIBIT 2

Mr. Taylor seconded and motion carried 4-0.

Reconvened into open session at 7:23pm.

Mr. Taylor moved to recess into executive session at 7:23pm for 10 minutes for consultation with our attorney on a matter protected by attorney-client privilege involving Mark Watkins, Leanna Doherty, Joe Burke, and Janice Every.

The Board will return to open meeting at 7:33pm in this room.

The executive session is required to protect the privilege and the board's position in (litigation, potential litigation, administrative proceedings, etc.).

Mr. Winchell seconded and motion carried 4-0.

Reconvened into open session at 7:33pm.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Vice-Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for July 20, 2017 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Meeting adjourned 7:33pm.

---

Megan Fugate, Clerk of the Board