

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
December 14, 2017

The Board of Trustees met at 5:30 p.m. on Thursday, December 14, 2017 in the Conference Room, Student Success Center Building.

**Members Present**

Mr. Carl Hoskins  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Mike Howerter

**Members Absent**

Mr. Montie Taylor  
Mrs. Sophia Zetmeir

**Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Joe Burke  
Kevin Doherty  
Lindi Forbes  
Janice Every

Rick Carpenter  
Jim Zaleski  
Linseh Johnson  
Neil Phillips  
Robert Armstrong  
Tammy Fuentez

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Hoskins asked for changes or additions to the agenda. President Watkins had one change, deleted item VII. Policy Approval. Mr. McReynolds moved to approve the agenda with one change. Mr. Howerter seconded and motion carried 4-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Hoskins asked for corrections or additions to the November 9, 2017 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. McReynolds seconded and motion carried 4-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

No report

**Administrative Report**

*Comparison of expenditures to the budget* – Leanna Doherty had placed the November financial report at the table. At the end of November we were 42% through the year. The general fund was 57% expended and the technical education/vocational fund was 40% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

**President's Report**

Dr. Watkins gave a short report.

### **PTK Student Presentation**

Robert Armstrong was in attendance to give an update on the different activities PTK has been doing.

### **Audit**

Neil Phillips of Jarred, Gilmore, & Phillips was in attendance to review the audit. It was an unqualified opinion with no findings.

Mr. Phillips stated that LCC had a clean report with no issues.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### **Radiography Bid Specs**

Mr. Winchell moved to approve the bid from Wilson X-Ray in the amount of \$35,000. Mr. Howerter seconded and motion carried 4-0.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### **Building Donation from City of Parsons (Information Only)**

Linseh Johnson shared information the administration has gathered regarding the donation of a building from the City of Parsons and the potential programs the building could house which included a welding program, industrial coating program, and other possibilities. Jim Zaleski from the City of Parsons was also in attendance to answer questions.

#### **Approval of Bills**

Mr. McReynolds moved to approve the Claims Register. Mr. Howerter seconded and motion carried 4-0.

#### **Public Comment**

- Lindi Forbes, Giving Tuesday, held on November 28<sup>th</sup> raised \$18,418.00 for the LCC Athletic Endowment Fund.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Hoskins reminded everyone of the next regular meeting of the Board of Trustees scheduled for January 11, 2018 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mr. McReynolds moved to adjourn the meeting at 6:53pm. Mr. Howerter seconded and motion carried 4-0.

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Megan Fugate, Clerk of the Board