

## EXHIBIT 2

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
March 8, 2018

The Board of Trustees met at 5:30 p.m. on Thursday, March 8, 2018 in the Conference Room, Student Success Center Building.

### **Members Present**

Mr. Montie Taylor  
Mr. Rod Landrum  
Mr. Carl Hoskins  
Mr. Pat McReynolds  
Mr. Mike Howerter  
Mr. David Winchell

### **Others Present**

Dr. Mark Watkins  
Leanna Doherty  
Janice Every  
Tammy Fuentez  
Kathy Johnston  
Joe Burke  
Colleen Williamson  
Sydnie Davis  
Nicole Smith  
Henrike Katoll  
Haley Miller

Robert Armstrong  
Stephanie Bush  
Kara Good  
Mallorie Keltz  
Terri Leroy  
Newton Grady  
Rick Carpenter  
Linseh Johnson  
Ross Harper  
Kevin Doherty

Megan Fugate recorded the minutes.

### **Adoption of Agenda (ACTION ITEM)**

Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Howerter moved to approve the revised agenda as presented. Mr. Winchell seconded and motion carried 6-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the February 8, 2018 regular meeting minutes. Mr. Hoskins moved to approve the minutes as presented. Mr. Winchell seconded and motion carried 6-0.

### **Approval of Special Meeting Minutes (ACTION ITEM)**

Chair McReynolds asked for corrections or additions to the February 21, 2018 special meeting minutes. Mr. Taylor moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 6-0.

### **Reports and/or Board Discussion**

#### **Faculty Senate Report**

None

#### **SGA Report**

Stephanie Bush and Robert Armstrong gave a brief update of upcoming events.

#### **Administrative Report**

##### **Budget Process and Budget Assumptions for 2018-2019**

Vice-President Doherty reviewed the 2018-2019 budget assumptions with the Board. The revenue issues she addressed included dwindling state dollars, possible increase in tuition and fees, and property values. The expenditure issues were health insurance increase and general price increases in paper, supplies, and utilities were discussed.

## EXHIBIT 2

*Comparison of expenditures to the budget* – Leanna Doherty had placed the February financial report at the table. At the end of February we were 67% through the year. The general fund was 79% expended and the technical education/vocational fund was 64% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Vice-President Doherty discussed changes that are coming in the bookstore.

### President's Report

Dr. Watkins gave a short report.

### PTK

Tammy Fuentez introduced the students and announced the awards PTK received from the Kansas/Nebraska Region Convention the group attended in Lincoln, Nebraska.

### **Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Tuition and Fees for 2018-2019

After a short discussion, Mr. Howerter moved to approve a \$2 increase in tuition and a \$2 increase in fees, for a total of \$4 in all residency categories for the 2018-2019 school year. Mr. Hoskins seconded and motion carried 6-0.

#### Welding Bid Specs

One bid was received from Thompson Brothers. Mr. Hoskins moved to approve the purchase of 8 welders from Thompson Brothers based on the quote submitted. Mr. Taylor seconded and motion carried 6-0.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### Program Review: Respiratory Therapy

The Respiratory Therapy Program Review was discussed. Kara Good and Ross Harper were in attendance to answer any questions. Mr. Landrum moved to approve the Respiratory Therapy Program Review. Mr. Winchell seconded and motion carried 6-0.

#### Policy Approval

Mr. Howerter moved to approve Policy 1.04 Membership of the Board. Mr. Winchell seconded and motion carried 6-0.

#### Board of Trustees Meeting Date Change

Mr. Howerter moved to approve changing the May 10<sup>th</sup> board meeting to Thursday, May 3<sup>rd</sup>. Mr. Landrum seconded and motion carried 6-0.

#### Program/Course Approval

Mr. Landrum moved to approve the change of the Social & Human Services Associate of Applied Science Degree to an Associate of Science Degree and approve the course Psychology as Profession. Mr. Hoskins seconded and motion carried 6-0.

#### Approval of Bills

Mr. Landrum moved to approve the payment of the bills. Mr. Winchell seconded and motion carried 6-0.

#### Professional Staff Employment Letter

Mr. Hoskins moved to approve the professional staff employment letter for Haley Miller, Head Volleyball Coach, at a salary of \$31,500, beginning March 5, 2018. Mr. Winchell seconded and motion carried 6-0.

## EXHIBIT 2

### Professional Staff Retirement

The Trustees were informed of the retirement of Preston Haddan, Director of Talent Search, effective at the end of his current contract, September 30, 2018. Mr. Winchell moved allow administration to begin a search for a replacement. Mr. Hoskins seconded and motion carried 6-0.

### Faculty Retirement

The Trustees were informed of the retirement of Deborah Newby, English Instructor, effective at the end of her current contract, August 31, 2018. Mr. Landrum moved to approve administration to begin a search for a replacement. Mr. Winchell seconded and motion carried 6-0.

### Public Comment

Joe Burke announced that his singing group would be performing on Thursday, March 15<sup>th</sup> from 7:00pm-8:00pm at the Kitchen Pass.

### Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mr. Landrum moved to recess into executive session at 6:57pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations.

The Board will return to open meeting at 7:02pm in this room. Inviting in Dr. Mark Watkins, Janice Every, Leanna Doherty, and Joe Burke. Mr. Winchell seconded and motion carried 6-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 7:02pm taking no action.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for April 12, 2018 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mr. Howerter moved to adjourn the meeting at 7:03pm. Mr. Landrum seconded and motion carried 6-0.

---

Megan Fugate, Clerk of the Board