

EXHIBIT 2

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
March 21, 2019

The Board of Trustees met at 5:30 p.m. on Thursday, March 21, 2019 in the Conference Room, Student Success Center Building.

Members Present

Mr. Montie Taylor
Mr. Rod Landrum
Mr. Carl Hoskins
Mr. Pat McReynolds
Mr. David Winchell

Members Absent

Mr. Mike Howerter

Others Present

Dr. Mark Watkins	Sarah Rightmer
Leanna Doherty	Joshua Elliott
Janice Every	Jack Burke
Tammy Fuentez	Conner O'Hara
Kathy Johnston	Marcie Ryan
Joe Burke	Josie Smith
Robert Armstrong	Stephanie Bush
Stephanie Bush	Chandler Gravett
Mallorie Keltz	Cathy Kibler
Newton Grady	Abbie Ford
Kevin Doherty	

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair McReynolds asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Hoskins moved to approve the revised agenda as presented. Mr. Landrum seconded and motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair McReynolds asked for corrections or additions to the February 14, 2019 regular meeting minutes. Mr. Landrum moved to approve the minutes as presented. Mr. Winchell seconded and motion carried 5-0.

Reports and/or Board Discussion

Faculty Senate Report

Jack Burke-Faculty appreciated working with the Board.

SGA Report

Conner O'Hara gave a brief update of upcoming events.

Administrative Report

Budget Process and Budget Assumptions for 2019-2020 - Vice-President Doherty reviewed the 2019-2020 budget assumptions with the Board. The revenue issues she addressed included dwindling state dollars, possible increase in tuition and fees, and property values. The expenditure issues were health insurance increase and general price increases in paper, supplies, and utilities were discussed.

Comparison of expenditures to the budget – Leanna Doherty had placed the February financial report at the table. At the end of February we were 67% through the year. The general fund was 63% expended and the technical education/vocational fund was 59% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Facilities Update

Kevin Doherty was in attendance to give an update. He informed the Trustees about the problems with the chiller. The board would like to hold a special meeting to approve bid specs and go out for bids on a new chiller. Inside demolition will start next week at the old Factory Connection building.

Jason Sharp gave an update on the Workforce Training Center. Classes will start being held in the new facility on Monday, March 25th.

President's Report

Dr. Watkins gave a short report.

PTK

Tammy Fuentez introduced the students and announced the awards PTK received from the Regional Convention the group attended in Wichita.

PBL

Cathy Kibler introduced the students and announced the awards PBL received from the State Leadership Conference the group attended at Butler Community College.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Tuition and Fees for 2019-2020

After a short discussion, Mr. Taylor moved to approve a \$3 increase in fees in all residency categories for the 2019-2020 school year. Mr. Winchell seconded and motion carried 5-0.

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New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Master Agreement Unilateral Change

Mr. Landrum moved to approve the changes to Article V of the Master Agreement effective for the current school year. Mr. Winchell seconded and motion carried 5-0. The Board appreciated the faculty working with them to make these changes.

Discontinuance of Computer Support Specialist Program

Mr. Hoskins moved to approve the discontinuance of the Computer Support Specialist Program. Mr. Landrum seconded and motion carried 5-0.

Approval of Bills

Mr. Taylor moved to approve the payment of the bills. Mr. Landrum seconded and motion carried 5-0.

Professional Staff Employment Letter

Mr. Hoskins moved to approve the professional staff employment letter for Ross Harper, Workforce Director, at a salary of \$41,000, beginning April 10, 2019. Mr. Winchell seconded and motion carried 5-0.

Mr. Landrum moved to approve the administration to begin the search for a replacement of the CTE Recruiter. Mr. Winchell seconded and motion carried 5-0.

Faculty Contract Ratification

Mr. Winchell moved to approve the following faculty contracts:

- Travis Brumback, Welding Instructor, at a salary of M36, Step 17, plus per diem for 12.5 more days (Parsons High School) \$313.24 or a total of \$57,166, to begin on August 12, 2019.
- Keith Geren, Welding Instructor, at a salary of Qualified Vocational column, step 2, plus an additional 15 working days (Labette County High School) for a total amount of \$39,076, to begin on August 12, 2019.

Mr. Landrum seconded and motion carried 5-0.

New Faculty Position

Mr. Hoskins moved to approve a new faculty position for Biology and authorize the start of a search for this position. Mr. Landrum seconded and motion carried 5-0.

Public Comment

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Joe Burke wanted to thank the Trustees for the flowers that were sent for his mother's funeral service.

Mr. Taylor referred to Ingram's magazine and an article regarding the top nursing programs in the state and LCC was not listed.

Mr. Landrum is excited for the Auction for Scholarships to be held on Saturday, March 30, 2019 at the VFW. The theme is the Roaring 20s.

Mr. McReynolds and Tammy Fuentez announced that the Kansas Food Bank came to visit and look at our facility. We are now able to order potatoes and fruit.

Mr. McReynolds wanted to thank the board for the good discussion and how they consider all topics that are brought before them. He also announced that the softball team won both of their games today.

Executive Session

Executive Session for the purpose of discussing employer-employee negotiations.

Mr. Landrum moved to recess into executive session at 7:10pm (time) for 5 minutes for the purpose of discussing employer-employee negotiations.

The Board will return to open meeting at 7:15pm in this room. Inviting in Dr. Mark Watkins, Janice Every, Leanna Doherty, and Joe Burke. Mr. Hoskins seconded and motion carried 5-0.

The executive session is required to protect the public interest in negotiating a fair and equitable contract.

The Board reconvened at 7:15pm taking no action.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair McReynolds reminded everyone of the next regular meeting of the Board of Trustees scheduled for April 11, 2019 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. Winchell moved to adjourn the meeting at 7:16pm. Mr. Landrum seconded and motion carried 5-0.

Megan Fugate, Clerk of the Board

APPROVED