

# EXHIBIT 3

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
November 14, 2019

The Board of Trustees met at 5:30 p.m. on Thursday, November 14, 2019 in the Conference Room of the Student Success Center.

**Members Present**

Mr. Montie Taylor  
Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Carl Hoskins  
Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins	Kathy Johnston
Leanna Doherty	Janice Every
Joe Burke	Teri Leroy
Lindi Forbes	Karlee Henson
Tammy Fuentez	Darbi Forbes
Bethany Kendrick	Channler Davenport
Kevin Doherty	Theresa Hundley
Kassie LaForte	Kiesha Richenburg

Megan Fugate recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Winchell asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Hoskins moved to approve the revised agenda as presented. Mr. Landrum seconded and motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Winchell asked for corrections or additions to the October 10, 2019 regular meeting minutes, Mr. Hoskins moved to approve the minutes as presented. Mr. Landrum seconded and motion carried 6-0.

**Reports and/or Board Discussion**

Faculty Senate Report

None

**SGA Report**

SGA President Channler Davenport gave a short report.

## EXHIBIT 3

### Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the October financial report at the table. At the end of October we were 33% through the year. The general fund was 32% expended and the technical education/vocational fund was 31% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Kevin Doherty gave an update on current facilities projects.

### President's Report

Dr. Watkins introduced new employee, Karlee Henson, Advisor/Recruiter.

Lindi Forbes gave a Capital Campaign update.

Dr. Watkins announced there would be a SEK Legislative Forum on January 7, 2020 from 4pm-6pm at Neosho County Community College.

### Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Landrum moved to recess into executive session at 5:48pm (time) for 15 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 6:03pm in this room. Inviting in Dr. Mark Watkins, Leanna Doherty, Tammy Fuentez, and Kathy Johnston.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. McReynolds seconded and motion carried 6-0

Reconvened into open session at 6:03pm.

Mr. Landrum moved we recess into executive session at 6:03pm (time) for 10 minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at 6:13pm in this room. Inviting in Dr. Mark Watkins, Leanna Doherty, Tammy Fuentez, Kathy Johnston and Janice Every.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 6-0

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Reconvened into open session at 6:13pm.

Mr. McReynolds moved we recess into executive session at \_\_\_ 6:15pm \_\_\_ (time) for \_\_\_ 15 \_\_\_ minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at \_\_\_ 6:30pm \_\_\_ in this room. Inviting in Dr. Mark Watkins.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 6-0.

Reconvened into open session at 6:30pm.

Mr. Landrum moved we recess into executive session at \_\_\_ 6:30pm \_\_\_ (time) for \_\_\_ 15 \_\_\_ minutes for the purpose of discussing personnel matters of nonelected personnel.

The Board will return to open meeting at \_\_\_ 6:45pm \_\_\_ in this room. Inviting in Dr. Mark Watkins.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 6-0.

Reconvened into open session at 6:45pm.

Mr. Landrum moved to approve the retirement of Kathy Johnston, Dean of Enrollment Management, effective March 1, 2020 and release her from the remainder of her contract. Mr. Hoskins seconded and motion carried 6-0.

### **New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

#### **Administrative Retirement**

Mr. Hoskins moved to approve Theresa Hundley, Interim Dean of Enrollment Management, for a six-month contract to run January 1, 2020-June 30, 2020 at an annual salary of \$65,000. Mr. Howerter seconded and motion carried 4-2. Mr. McReynolds and Mr. Landrum voted against the motion.

Mr. Hoskins moved to approve Keisha Richenburg, Interim Director of Financial Aid, for a six-month contract to run January 1, 2020-June 30, 2020 at an annual salary of \$45,071. Mr. Howerter seconded and motion carried 4-2. Mr. McReynolds and Mr. Landrum voted against the motion.

Mr. Hoskins moved to approve administration to begin a search for a Financial Aid Counselor. Mr. Taylor seconded and motion carried 6-0.

## EXHIBIT 3

### Policy Review

Policy 2.10 Alcoholic Beverages and Policy 4.112 Military Connected In-State Tuition Benefit are up for review. Some changes and clarifications will be addressed on the policies. We will ask for approval at the December meeting.

### Approval of Bills

Mr. Hoskins moved to approve the Claims Register. Mr. Landrum seconded and motion carried 6-0.

### Public Comment

Tammy Fuentez announced the PTK Induction Ceremony will be held Tuesday evening.

Mr. Taylor announced that he will not be here for the December Board Meeting. He also noted that he has reviewed the information that KASB sends out to the Trustees and there is no information in it that pertains to community colleges.

### **Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for December 12, 2019 at 5:30 p.m., Conference Room, Student Success Center Building.

### **Adjournment**

Mr. Hoskins moved to adjourn the meeting at 7:10pm. Mr. Landrum seconded and motion carried 6-0.

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Megan Fugate, Clerk of the Board