

EXHIBIT 3

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
March 5, 2020

The Board of Trustees met at 5:30 p.m. on Thursday, March 5, 2020 in the Conference Room, Student Success Center Building.

Members Present

Mr. Rod Landrum (by phone)
Mr. David Winchell
Mr. Pat McReynolds
Mr. Mike Howerter
Mr. Carl Hoskins
Mr. Montie Taylor

Others Present

Dr. Mark Watkins	Janice Every
Leanna Doherty	Aaron Keal
Tammy Fuentes	Josie Smith
Dr. Jason Sharp	Dr. Tim Miller
Lindi Forbes	Terri Leroy
Bethany Kendrick	Triston Gardner

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the revised agenda. President Watkins had no changes. Mr. Hoskins moved to approve the revised agenda as presented. Mr. Howerter seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the February 13, 2020 regular meeting minutes, Mr. Howerter moved to approve the minutes as presented. Mr. Landrum seconded and motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report

None

SGA Report

Triston Gardner gave a short report.

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Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the February financial report at the table. At the end of February we were 67% through the year. The general fund was 61% expended and the technical education/vocational fund was 60% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Facilities Update

Kevin Doherty gave an update on facilities projects.

President's Report

President Watkins gave a short report.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Tuition and Fees for 2020-2021

Mr. Taylor moved to approve a \$2 increase to fees in all residency categories for the 2020-2021 school year. Mr. Howerter seconded. Motion failed 3-3. Mr. Hoskins, Mr. Winchell and Mr. McReynolds voted against.

Mr. Hoskins moved to approve a \$4 increase to fees in all residency categories for the 2020-2021 school year. Mr. McReynolds seconded and motion carried 4-2. Mr. Howerter and Mr. Taylor voted against.

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Program Review: History/Geography/Philosophy/Religion

Dr. Jason Sharp and Dr. Tim Miller reviewed the information with the board. Mr. Howerter moved to approve the Program Review: History/Geography/Philosophy/Religion. Mr. Taylor seconded and motion carried 6-0.

Policy Approval

Mr. Howerter moved to approve Policy 1.04 Membership of the Board. Mr. Landrum seconded and motion carried 6-0.

Policy Review

Policy 1.16 Emergency Executive Succession Plan is up for review. We will take action at the April meeting.

Professional Staff Letter of Employment

Mr. McReynolds moved to approve the Professional Staff Employment letter for Brandi McCall, Financial Aid Counselor, at a salary of \$35,568, beginning April 1, 2020. Mr. McReynolds seconded and motion carried 6-0.

Administrative Employment Contract Approval

Mr. Hoskins moved to approve the Administrative Employment Contract for Theresa Hundley, Dean of Enrollment Management, at a salary of \$65,000, beginning July 1, 2020 and authorize

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administration to begin a search for a Director of Financial Aid. Mr. Landrum seconded and motion carried 6-0.

Approval of Bills

Mr. McReynolds moved to approve the Claims Register. Mr. Taylor seconded and motion carried 6-0.

Public Comment

None

Executive Session for the purpose of discussing employer-employee negotiations.

Mr. McReynolds moved to recess into executive session at 7:00pm time) for 5 minutes for the purpose of discussing personnel matters of nonelected personnel. Inviting in Dr. Mark Watkins, Dr. Jason Sharp, Leanna Doherty, and Janice Every.

The Board will return to open meeting at 7:05pm in this room.

The executive session is required to protect the privacy interests of the individual(s) to be discussed.

Mr. Hoskins seconded and motion carried 6-0.

Reconvened at 7:05pm.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for April 9, 2020 at 5:30 p.m., Conference Room, Student Success Center Building.

Adjournment

Mr. McReynolds moved to adjourn the meeting at 7:05pm. Mr. Landrum seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board