

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
Thursday, May 7, 2020

The Board of Trustees met at 5:30pm on Thursday, May 7, 2020 via Zoom.

Members Present

Mr. Rod Landrum
Mr. David Winchell
Mr. Pat McReynolds

Mr. Mike Howerter
Mr. Carl Hoskins
Mr. Montie Taylor

Others Present

Dr. Mark Watkins
Leanna Doherty
Tammy Fuentez
Dr. Jason Sharp
Bethany Kendrick
Jody Burzinski
Kevin Doherty

Janice Every
Theresa Hundley
Brent Castillo
Larry Crane
Andrew Rutenbeck

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the revised agenda. President Watkins had two additions. Mr. Landrum moved to approve the revised agenda as presented. Mr. Hoskins seconded. Roll call vote: Carl Hoskins: Yes; Mike Howerter: Yes; Rod Landrum: Yes; Pat McReynolds: Yes; Montie Taylor: Yes; David Winchell: Yes. Motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the April 9, 2020 regular meeting minutes, Mr. Hoskins moved to approve the minutes as presented. Mr. Landrum seconded. Roll call vote: Carl Hoskins: Yes; Mike Howerter: Yes; Rod Landrum: Yes; Pat McReynolds: Yes; Montie Taylor: Yes; David Winchell: Yes. Motion carried 6-0.

Construction Management at Risk

Mr. Hoskins moved to award the Construction Management at Risk contract to Crossland Construction based upon the submitted information. Initial basis and scope of work shall include working with Labette Community College and Health Facilities Group to set the project GMP and overall project schedule for \$0 (zero) dollars per the submitted proposal information.

Final Agreement terms to be determined with the following initial parameters:

- CM Fee Percentage: 3.75%
- General Conditions: \$23,550/month or \$235,500 (10-month schedule)
- CM Fee for Self-Performed Change Order Work: 10%

- CM Fee for Non-Self Performed Change Order Work: 8%

Mr. Howerter seconded. Roll call vote: Carl Hoskins: Yes; Mike Howerter: Yes; Rod Landrum: Yes; Pat McReynolds: No; Montie Taylor: Yes; David Winchell: Yes. Motion carried 5-1.

Reports and/or Board Discussion

Faculty Senate Report

None

Administrative Reports

Budget Process and Budget Assumptions for 2020-2021 - Vice-President Doherty reviewed the 2020-2021 budget assumptions with the Board. The revenue issues she addressed included dwindling state dollars, possible increase in tuition and fees, and property values. The expenditure issues were health insurance increase and general price increases in paper, supplies, and utilities were discussed.

President's Report

Dr. Watkins gave a short report.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Professional Staff Employment Letter

Mr. Howerter moved to approve the Professional Staff Employment Letter for Megan Fugate, Director of Financial Aid, at an annual salary of \$40,000 beginning May 1, 2020, release her from her remaining contract and authorize administration to begin a search for Executive Assistant to the President and Clerk of the Board. Mr. Landrum seconded. Roll call vote: Carl Hoskins: Yes; Mike Howerter: Yes; Rod Landrum: Yes; Pat McReynolds: Yes; Montie Taylor: Yes; David Winchell: Yes. Motion carried 6-0.

Approval of Bills

Mr. Hoskins moved to approve the Claims Register. Mr. Landrum seconded. Roll call vote: Carl Hoskins: Yes; Mike Howerter: Yes; Rod Landrum: Yes; Pat McReynolds: Yes; Montie Taylor: Yes; David Winchell: Yes. Motion carried 6-0.

Professional Staff Resignation

Mr. Howerter moved to approve the resignation of Tylie Baumgardner, Financial Aid Specialist, effective May 7, 2020 and authorize administration to begin a search for a replacement. Mr. Landrum seconded. Roll call vote: Carl Hoskins: Yes; Mike Howerter: Yes; Rod Landrum: Yes; Pat McReynolds: Yes; Montie Taylor: Yes; David Winchell: Yes. Motion carried 6-0.

Mr. Howerter moved to approve the resignation of Sara Comer, Student Support Services Academic Advisor and Military Connected Coordinator, effective May 21, 2020 and authorize administration to begin a search for a replacement. Mr. Hoskins seconded. Roll call vote: Carl Hoskins: Yes; Mike Howerter: Yes; Rod Landrum: Yes; Pat McReynolds: Yes; Montie Taylor: Yes; David Winchell: Yes. Motion carried 6-0.

Public Comment

None

Next Board Meeting

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees is scheduled for Thursday, June 11, 2020 at 5:30pm via Zoom.

Adjournment

Mr. Landrum moved to adjourn the meeting at 6:28pm. Mr. McReynolds seconded. Roll call vote: Carl Hoskins: Yes; Mike Howerter: Yes; Rod Landrum: Yes; Pat McReynolds: Yes; Montie Taylor: Yes; David Winchell: Yes. Motion carried 6-0.

Megan Fugate, Clerk of the Board