

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
Thursday, June 11, 2020

The Board of Trustees met at 5:30pm on Thursday, June 11, 2020 in the Conference Room, Student Success Center Building.

Members Present

Mr. Rod Landrum
Mr. David Winchell
Mr. Pat McReynolds

Mr. Mike Howerter
Mr. Carl Hoskins
Mr. Montie Taylor

Others Present

Dr. Mark Watkins
Leanna Doherty
Tammy Fuentez
Dr. Jason Sharp

Bethany Kendrick
Janice Every
Theresa Hundley

Megan Fugate recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the agenda. President Watkins had no changes. Mr. Landrum moved to approve the agenda as presented. Mr. Hoskins seconded and motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the May 7, 2020 regular meeting minutes, Mr. Hoskins moved to approve the minutes as presented. Mr. Landrum seconded and motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report

None

Administrative Reports

Budget Process and Budget Assumptions for 2020-2021 - Leanna Doherty had placed the May financial report at the table. At the end of May we were 92% through the year. The general fund was 82% expended and the technical education/vocational fund was 84% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

Insurance Update – Vice-President Doherty reviewed the insurance information. Mr. McReynolds moved to approve the insurance premiums not to exceed 2019-2020 total in the amount of \$100,138.61 or the Board will hold a special meeting for further discussion. Mr. Hoskins seconded and motion carried 6-0.

Facilities Update

Leanna Doherty gave a short report.

President's Report

Dr. Watkins gave a short report.

After a discussion, Mr. McReynolds moved to instruct Dr. Watkins and staff to create a COVID-19 plan to include current policy, recommendations to The Villas, and a contingency plan, if there is a positive case at either LCC or The Villas. Mr. Taylor seconded and motion carried 4-2. Mr. Winchell and Mr. Howerter voted against the motion.

Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

Administrative Contract Ratification

Mr. Howerter moved to approve the administrative employment contract for Kara Wheeler, Dean of Instruction, at a salary of \$68,000, beginning July 1, 2020. Mr. McReynolds seconded and motion carried 6-0.

Professional Staff Employment Letter

Mr. Hoskins moved to approve the Professional Staff Employment Letter for Gabriella Cortez, Part-Time Assistant Women's Basketball Coach, beginning July 6, 2020, in a 10-month position and the Professional Staff Employment letter for Jennifer Katzer, Financial Aid Specialist, at an annual salary of \$30,000, beginning June 8, 2020. Mr. Howerter seconded and motion carried 6-0.

Approval of Bills

Mr. Howerter moved to approve the Claims Register. Mr. Landrum seconded and motion carried 6-0.

Public Comment

None

Next Board Meeting

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees is scheduled for Thursday, July 9, 2020 at 5:30pm. We will hold a Budget Worksession on July 9, 2020 beginning at 4:00pm in the Conference Room of the Student Success Center.

Adjournment

Mr. Howerter moved to adjourn the meeting at 6:32pm. Mr. Landrum seconded and motion carried 6-0.

Megan Fugate, Clerk of the Board

APPROVED