

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
January 14, 2021

The Board of Trustees met at 5:30 p.m. on Thursday, January 14, 2021 in the Cardinal Event Center.

**Members Present**

Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Carl Hoskins  
Mr. Montie Taylor

**Members Absent**

Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins	Bethany Kendrick
Leanna Doherty	Janice Every
Tammy Fuentez	Theresa Hundley
Dr. Jason Sharp	Kevin Doherty
Lindi Forbes	Kara Wheeler

Jennifer Thompson recorded the minutes.

**Election of Officers for the Board of Trustees**

Vice Chair Landrum opened the floor for Board Chair nominations. Mr. McReynolds nominated Mr. Landrum for chairperson for a period of one year or until a successor is elected. Mr. Taylor seconded. Nominations ended and motion carried 4-1. Mr. Landrum abstained.

For Vice-Chair, Mr. Taylor nominated Mr. Hoskins for a period of one year or until a successor is elected. Mr. Winchell seconded. Nominations ended and motion carried 5-0.

Mr. Hoskins moved to approve the following:

- Carl Hoskins, KACCT (Kansas Association of Community Colleges)
- Rod Landrum. KACCT Alternate
- Jennifer Thompson as Clerk of the Board
- Leanna Doherty as Treasurer
- David Markham and KASB as the legal services provider for the year
- Parsons Sun as the paper of record.

Mr. Taylor seconded and motion carried 5-0.

Mr. Winchell moved to approve the following Presidential appointments:

- The Emergency Executive Succession Plan as presented.
- Megan Hentzen, Payroll Specialist, ADA Coordinator
- Leanna Doherty, VP of Finance and Operation & Janice Every, Human Resource Director, Affirmative Action Officers (students also have the option of going to the Vice President of Student Affairs with a problem).
- Leanna Doherty, Public Information Officer.
- Kevin Doherty, Emergency Services Contact.
- Dr. Mark Watkins, President and Bethany Kendrick, Public Relations Director, Kansas Association of School Boards (KASB) Governmental Relations Network Contact.
- Title IX Coordinator, Tammy Fuentez

Mr. Taylor seconded and motion carried 5-0.

### **Adoption of Agenda (ACTION ITEM)**

Chair Landrum asked for changes or additions to the presented agenda. President Watkins had one change. Agenda Item VI.D. was added to discuss new course approvals. Mr. Hoskins moved to approve the agenda as amended. Mr. Winchell seconded and motion carried 5-0.

### **Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Landrum asked for corrections or additions to the December 10, 2020 regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. McReynolds seconded and motion carried 5-0.

### **Reports and/or Board Discussion**

#### Faculty Senate Report

None

#### Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the December financial report at the table. At the end of December, we were 50% through the year. The general fund was 42% expended and the technical education/vocational fund was 48% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

#### Capital Campaign Update

Lindi Forbes gave a short report on the status of the capital campaign. The goal for the campaign has been surpassed.

#### President's Report

President Watkins gave a short report.

**Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

None

**New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)**

**Regular Meeting Dates of the Board of Trustees Resolution**

Mr. Hoskins moved to approve the Resolution to Establish Regular Meeting Dates on the following meeting schedule during 2021. The Board will meet in the Cardinal Event Center on the second Thursday of each month at 5:30pm. Mr. Taylor seconded and motion carried 5-0.

**Professional Staff Resignation**

Mr. Winchell moved to approve the resignation and search for replacements for Rebecca Roach, Part-Time Student Success Center Academic Advisor, effective January 1, 2021, and Ethan Appleby, Part-Time Assistant Baseball Coach, effective January 8, 2021. Mr. McReynolds seconded and motion carried 5-0.

**Approval of Bills**

Mr. Hoskins moved to approve the Claims Register. Mr. Taylor seconded and motion carried 5-0.

**New Course Approval**

Mr. McReynolds moved to approve the following course: Technology for Teaching and Learning (3 credit hours), Exploration in Education (3 credit hours), Vascular Clinical I (5 credit hours), Vascular Clinical II (5 credit hours), Vascular Clinical III (5 credit hours). Mr. Taylor seconded and motion carried 5-0.

**Public Comment**

Mr. Winchell thanked everyone for their help while he was Chair of the Board.

Mr. Landrum thanked the Board for voting to make him Chair.

**Next Board Meeting: Date, Place, Time, and Tentative Agenda Items**

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for February 11, 2021 at 5:30 p.m., Cardinal Event Center.

**Adjournment**

Mr. Hoskins moved to adjourn the meeting at 6:14 pm. Mr. McReynolds seconded and motion carried 5-0.

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Jennifer Thompson, Clerk of the Board