

LABETTE COMMUNITY COLLEGE  
Board of Trustees Minutes  
February 11, 2021

The Board of Trustees met at 5:30 p.m. on Thursday, February 11, 2021 in the Cardinal Event Center.

**Members Present**

Mr. Rod Landrum  
Mr. David Winchell  
Mr. Pat McReynolds  
Mr. Carl Hoskins  
Mr. Montie Taylor  
Mr. Mike Howerter

**Others Present**

Dr. Mark Watkins	Bethany Kendrick	Neil Phillips
Leanna Doherty	Janice Every	Terri Leroy
Tammy Fuentes	Theresa Hundley	Peyton Simpson
Dr. Jason Sharp	Kara Wheeler	
Lindi Forbes	Jody Burzinski	

Jennifer Thompson recorded the minutes.

**Adoption of Agenda (ACTION ITEM)**

Chair Landrum asked for changes or additions to the presented agenda. President Watkins presented the revised agenda with the addition of Agenda Item V.H. Mr. Winchell moved to approve the agenda as amended. Mr. Hoskins seconded and motion carried 6-0.

**Approval of Regular Meeting Minutes (ACTION ITEM)**

Chair Landrum asked for corrections or additions to the January 14, 2021, regular meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 6-0.

**Approval of Special Meeting Minutes (ACTION ITEM)**

Chair Landrum asked for corrections or additions to the February 10, 2021 special meeting minutes, Mr. Winchell moved to approve the minutes as presented. Mr. Hoskins seconded and motion carried 6-0.

**Reports and/or Board Discussion**

**Faculty Senate Report**

None

### Student Government Association Report

Peyton Simpson gave a short report on upcoming SGA events that will be happening in the spring semester.

### Administrative Report

*Comparison of expenditures to the budget* – Leanna Doherty had placed the January financial report at the table. At the end of January, we were 58% through the year. The general fund was 49% expended and the technical education/vocational fund was 55% expended. She invited questions from the Trustees and welcomed phone calls at a later date.

*Audit* – Neil Phillips of Jarred, Gilmore, & Phillips was in attendance to review the audit. It was an unmodified opinion with no findings.

Mr. Phillips stated that LCC had a clean report with no issues.

Mr. Taylor moved to receive the report. Mr. Howerter seconded and the motion carried 6-0.

### President's Report

President Watkins gave a short report.

### Old Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

None

### New Business (ACTION, INFORMATION OR DISCUSSION ITEMS)

#### Tuition and Fees for 2021-2022

No change in tuition/fees for 2021-2022. No action taken.

### Executive Session for the purpose of discussing non-elected personnel to protect the interests of the individual(s) to be discussed.

Mr. Hoskins moved to recess into executive session at 6:23pm for 20 minutes for the purpose of discussing personnel matters of non-elected personnel. Dr. Watkins, Janice Every, Dr. Sharp, Tammy Fuentez, and Leanna Doherty.

The executive session was required to protect the privacy interests of the individual(s) discussed.

Mr. Winchell seconded and motion carried 6-0.

Reconvened into open session at 6:43pm.

Mr. McReynolds exited at 6:43pm

### Professional Staff Resignation

Mr. Howerter moved to accept the resignation and search for replacements for Kara Good, Director of Respiratory Therapy, effective February 12, 2021, and Megan O'Brien, Payroll and Benefits Accountant, effective at the end of her contract on June 30, 2021. Mr. Winchell seconded and motion carried 5-0.

Mr. McReynolds returned at 6:46pm.

### Faculty Retirement

Due to the retirement of John Ford, Fine Arts, in August 2021, Mr. Hoskins moved to approve administration to begin a search for a replacement. Mr. Winchell seconded and motion carried 6-0.

### Phone System Upgrade

Mr. Howerter moved to forgo the normal bid process and approve the upgrade of a phone system through Dave's Communication Services in Coffeyville at a cost of \$41,105 utilizing CARES funds. Mr. Winchell seconded and motion carried 5-1. Mr. McReynolds voted against.

### Approval of Bills

Mr. Taylor moved to approve the Claims Register. Mr. Hoskins seconded and motion carried 6-0.

### Evaluation of College President

Mr. Hoskins moved to extend the contract of the President, Dr. Mark Watkins, for one year to June 30, 2022. Mr. Howerter seconded and motion carried 6-0.

Chair Landrum will send a letter to Human Resources for the personnel file. The Trustees thanked Dr. Watkins for his work this past year.

### Professional Staff Employment Letters

Mr. McReynolds moved to approve Jessica Smith as a Financial Aid Specialist at \$14.87 per hour starting March 1, 2021. Mr. Taylor seconded and motion carried 6-0.

Mr. McReynolds moved to approve Kara Good as the Temporary Part-Time Respiratory Therapy Program Director beginning February 13, 2021 for 19 weeks at \$1,292 monthly. Mr. Hoskins seconded and motion carried 6-0.

### Public Comment

None

### Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for March 11, 2021 at 5:30 p.m., Cardinal Event Center.

**Adjournment**

Mr. Winchell moved to adjourn the meeting at 7:04 pm. Mr. McReynolds seconded and motion carried 6-0.

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Jennifer Thompson, Clerk of the Board

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