

LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
September 9, 2021

The Board of Trustees met at 5:30 p.m. on Thursday, September 9, 2021 in the Cardinal Event Center.

Members Present

Mr. Carl Hoskins
Mr. Rod Landrum
Mr. Pat McReynolds
Mr. Montie Taylor
Mr. David Winchell

Members Absent

Mr. Mike Howerter

Others Present

Dr. Mark Watkins	Bethany Kendrick	Aaron Keal
Leanna Doherty	Kara Wheeler	Fiona Bartelli
Tammy Fuentez	Dr. Dee Bohnenblust	Mackenzie Martin
Dr Jason Sharp	Aaron Hight	Ashley Horton
Kevin Doherty	Lindi Forbes	Tess Reed-Cox

Janice Every recorded the minutes.

Public Hearing – Revenue Neutral Rate

At 5:30 pm, Chair Landrum opened the public hearing for the Revenue Neutral Rate. There were no comments. Chair Landrum closed the public hearing at 5:33pm.

Public Hearing – 2021-2022 Community College Budget

At 5:34 pm, Chair Landrum opened the public hearing for the 2021-2022 Community College budget. Chair Landrum closed the public hearing at 5:37 pm.

Adoption of Agenda (ACTION ITEM)

Chair Landrum asked for changes or additions to the presented agenda. Dr. Watkins presented a revised agenda. Trustee Winchell moved to approve the agenda as amended. Trustee Hoskins seconded and motion carried 5-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Landrum asked for corrections or additions to the August 12, 2021, regular meeting minutes, Trustee Hoskins moved to approve the minutes as presented. Trustee Winchell seconded and motion carried 5-0.

Approval of Special Meeting Minutes (ACTION ITEM)

Chair Landrum asked for corrections or additions to the August 18, 2021, special meeting minutes, Trustee Winchell moved to approve the minutes as presented. Trustee McReynolds seconded and motion carried 5-0.

Approval of Special Meeting Minutes (ACTION ITEM)

Chair Landrum asked for corrections or additions to the August 4, 2021, special meeting minutes, Trustee Landrum moved to approve the minutes as presented. Trustee Taylor seconded and motion carried 5-0.

Reports and/or Board Discussion**Faculty Senate Report**

None

SGA Report

President Fiona Bartelli, Vice President MacKenzie Martin, Secretary Ashley Horton, and Treasurer Tess Reed-Cox, all gave a report on current student activities.

Administrative Report

Comparison of expenditures to the budget – Leanna Doherty had placed the August financial report at the table. At the end of August, the budget is 17% through the year. The general fund was 14% expended and the post technical education fund was 15% expended. She invited questions from the Trustees and welcomed phone calls date.

Facilities Update

Aaron Hight of Crossland Construction gave a construction update on the Gym renovation.

Nursing Program

Dr. Delyna Bohnenblust, Nursing Program Director, gave a nursing report and invited the Trustees on campus to visit with the Accreditation Commission for Education in Nursing (ACEN) team on October 6 during the public meeting time of 2:00 p.m. to 2:30 p.m. Trustee Taylor asked how many years ago was the last visit. Dr. Bohnenblust said eight.

Athletics

Athletic Director Aaron Keal gave an Athletic Department update.

Old Business (ACTION, REPORT OR DISCUSSION ITEMS)**Policy Approval**

Trustee McReynolds moved to approve the revisions to Policy 1.14 – Strategic Planning. Trustee Hoskins seconded and motion carried 5-0.

New Business (ACTION, REPORT OR DISCUSSION ITEMS)**Revenue Neutral Rate Resolution**

Leanna Doherty reminded the Board members that LCC has had no mill levy increase for 18 years. Trustee Hoskins moved to approve the revenue neutral rate resolution and Trustee Taylor seconded. Motion carried 5-0. Leanna Doherty carried the resolution to each Trustee who approved the resolution for a signature.

College 2021-2022 Budget Approval

Trustee Winchell moved to approve the annual 2021-2022 budget. Trustee Taylor seconded and the motion carried 5-0.

Labette Community College Fiscal Year 2021 Annual Report

Dr. Watkins presented highlights from the annual report. Trustee McReynolds questioned some information in the report and Dr. Watkins stated he would clarify and send Trustees a revision.

Professional Staff Employment Letter

Chair Landrum moved to approve the professional staff employment letters for Heidi Flora, Executive Assistant to the President/Clerk of the Board, starting September 13, 2021, at a salary of \$30,000 and Laura Pyle, Workforce Allied Health Coordinator, starting September 20, 2021, at a salary of \$35,900. Trustee McReynolds seconded and motion carried 5-0.

Policy Review

Dr. Watkins presented two policies for review. Tammy Fuentez spoke on Policy 3.03 Catalog and Dr. Sharp spoke on Policy 3.36 Hybrid Courses.

Change Orders to the Athletic Expansion Project

After discussion, Trustee McReynolds moved to approve the change orders as presented. Trustee Hoskins seconded and motion carried 5-0.

Approval of Bills

Trustee McReynolds moved to approve the Claims Register. Trustee Taylor seconded and motion carried 5-0.

Public Comment

- Trustee Hoskins mentioned a recent COVID announcement by President Biden per OSHA orders.
- Trustee Taylor encouraged all Trustees to visit campus during the ACEN visit in October.
- Chair Landrum thanked everyone at the College for being proactive in wearing masks and social distancing during the continued pandemic.
- Chair Landrum thanked Bethany Kendrick for getting the digital sign at the Cherokee Center.
- Trustee McReynolds thanked Kevin Doherty and Aaron Hight for their continued work on the Gym construction.

Next Board Meeting: Date, Place, Time, and Tentative Agenda Items

Chair Landrum reminded everyone of the next regular meeting of the Board of Trustees scheduled for October 14, 2021 at 5:30 p.m., in the Cardinal Event Center.

Adjournment

Trustee Hoskins moved to adjourn the meeting at 6:40 pm. Trustee Winchell seconded and motion carried 5-0.

Janice Every, Acting Clerk of the Board

APPROVED