

**LABETTE COMMUNITY COLLEGE
Board of Trustees Minutes
October 12, 2023**

The Board of Trustees met at 5:30 p.m. on Thursday, October 12, 2023, at the Cardinal Event Center.

Members Present

Becky Dantic
Carl Hoskins
Mike Howerter
Rod Landrum
Montie Taylor
David Winchell

Members Absent

Others Present

Dr. Mark Watkins	Dr. Jason Sharp	Leanna Doherty	Kelly Kirkpatrick
Theresa Hundley	Ross Harper	Haley Walker	Lindi Forbes
Janice Reese	Kevin Doherty	Tiffany Kotzman	Pat McReynolds

Heidi Flora recorded the minutes.

Adoption of Agenda (ACTION ITEM)

Chair Winchell asked for changes or additions to the meeting agenda. There were none. Trustee Hoskins moved to approve the meeting agenda as presented. Trustee Taylor seconded the motion and the motion carried 6-0.

Approval of Regular Meeting Minutes (ACTION ITEM)

Chair Winchell asked for corrections or additions to the September 14, 2023, regular meeting minutes. There were none. Trustee Landrum moved to approve the minutes as presented. Trustee Dantic seconded the motion and the motion carried 6-0.

Reports and/or Board Discussion

Faculty Senate Report:

None

Student Government Report:

Harrison Hall, Student Life Specialist, provided a written report.

Administrative Report:

Comparison of Expenditures to Budget – The September financial report was placed on the tables. At the end of September, we were 25% through the year. The general fund was 23%

expended and the technical education/vocational fund was 20% expended. Vice-President Doherty invited questions from the Trustees.

Facility Report:

There was no facilities report.

President's Report:

At the start of the meeting, Dr. Watkins introduced Tiffany Kotzman as the new Respiratory Coordinator and Instructor.

Dr. Sharp, Vice-President of Academic Affairs, gave an update on the Welding program and consideration on hiring an additional instructor.

Dr. Sharp gave the Board of Trustees another update regarding the Higher Learning Commission (HLC). He shared information about the Fall 2023 Multi-location visit and the upcoming Comprehensive Evaluation to be conducted during the 2025-2026 academic year. Dr. Sharp provided the board with a document of the criteria for accreditation and highlighted that the criteria would be changing in September 2025 (advance notice in September 2024 might occur). Dr. Sharp reminded the board about the last change in criteria which occurred in September 2020. Dr. Sharp highlighted some trends based upon HLC's 2023 Trends Report.

Ross Harper, Dean of Workforce and CTE, reported on the TEA program.

Dr. Watkins, President, reported on Senator Moran's recent campus visit.

Old Business (ACTION, REPORT, OR DISCUSSION ITEMS)

New Business (ACTION, INFORMATION, OR DISCUSSION ITEMS)

New Course Approval

Trustee Howerter moved to approve the Respiratory Clinical Practice II course to begin Summer of 2024. Trustee Landrum seconded the motion and the motion carried 6-0.

2023 Report of Student Learning

Kelly Kirkpatrick, Dean of Instruction, went over highlights of the AY2023 Report of Student Learning. She invited questions from the Trustees.

Professional Staff Employment Letter

Trustee Landrum moved to approve the professional staff employment letter for Elizabeth Robinson, Student Success Center Director, at a salary of \$58,000 to begin October 23, 2023. Trustee Hoskins seconded the motion and the motion carried 6-0.

College Commerce

Trustee Dantic moved to approve a five-year agreement with Transact at an annual cost of \$19,576. Trustee Landrum seconded the motion and the motion carried 6-0.

Policy Review

Dr. Watkins went over the revisions to Policy 4.01 Admissions/Enrollment Eligibility. This will be presented for approval at the November Board of Trustee Meeting.

Approval of Bills

Trustee Hoskins moved to approve the Claims Register. Trustee Landrum seconded the motion and the motion carried 6-0.

Public Comment

Trustee Taylor commended the LCC wrestlers for their help at the recent Sunbelt Special Rodeo.

Trustee Hoskins commented on the LCC 100-Year Birthday Bash, thanking those who were instrumental in organizing the event.

Next Board Meeting

Chair Winchell reminded everyone of the next regular meeting of the Board of Trustees scheduled for November 9, 2023, at 5:30 p.m. in the Cardinal Event Center.

Adjournment

Trustee Landrum moved to adjourn the meeting at 6:23 p.m. Trustee Dantic seconded the motion and the motion carried 6-0.

Heidi Flora, Clerk of the Board